

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MAY 20, 2022**

The Board of Park Commissioners met on this date, Friday, May 20, 2022, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Debra K. Berry, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 22-05-064: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of April 21, 2022, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS.

- (a) ***Swearing in of Patrol Officers***
(Originating Source: Kelly J. Stillman, Chief of Police)

Jacob Bauer

Joins Cleveland Metroparks from Akron Children's Hospital, where he served as a police officer since July of 2020. He graduated with honors from Kent State University in December 2018 with a Bachelor of Arts in Criminology and Justice Studies. Cuyahoga Community College awarded Jacob a certificate after completing his OPOTA training.

ACTION ITEMS (cont.)**Daniel Gonzalez**

Joins Cleveland Metroparks from Mercy Health Hospital in Lorain, where he served as a police officer since October 2017. Prior to joining the Mercy Health Hospital police department, he worked as an officer for the Village of Bentleyville from September 2018 to May 2021. In July of 2016, Daniel completed his OPOTA training and received his certificate from Lorain County Community College.

Lester Webb, II

Joins Cleveland Metroparks from the City of Cleveland, where he served as a police officer in the fifth district since 2016. In June of 2016, Lester finished his OPOTA training and obtained his certificate from the Ohio State Highway Patrol Academy.

Joseph Boncek - Part-time Officer, Marine Patrol

Joins Cleveland Metroparks after officially retiring from the Rocky River Police Department in June of 2021. During his tenure with the department, he was assigned to patrol, motorcycle unit, field training and SWAT. In January of 2011, he was promoted to Sergeant, where he oversaw road staff as well as Marine Patrol. From October 1986 to May 1991, he was a member of the United States Marine Corps Reserves, and he finished his OPOTA training and obtained his certificate from the Medina County Law Enforcement Training Academy in June of 1990.

No. 22-05-065: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to appoint Jacob Bauer, Daniel Gonzalez, and Lester Webb, II as full-time police officers and Joseph Boncek as part-time police officer for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Swearing in of Lieutenants***
(Originating Source: *Kelly J. Stillman, Chief of Police*)

Sarah Petrucci

Joined Cleveland Metroparks in August of 2014. She was promoted to Sergeant in October of 2018. Sarah served as a State Watercraft officer for the Ohio Department of Natural Resources from August 2011 to August 2014. Since her arrival at Cleveland Metroparks, she has worked as a part-time Marine Patrol Officer, Field Training Officer, Physical Fitness Specialist, Recruitment Officer, Ice Rescue Specialist, and Motorcycle Unit Supervisor. Sergeant Petrucci attended Bowling Green State University where she received a Bachelor of Science in Criminal Justice – Honors Cum Laude in 2010.

ACTION ITEMS (cont.)**Matthew Shearn**

Joined Cleveland Metroparks in July of 2013 and was promoted to Sergeant of the Marine Patrol Unit in October 2018. Prior to his service at Cleveland Metroparks, he was a police officer for the City of Sylvania from February 2010 to July 2013. Matthew was recently appointed to the grade of Chief Warrant Officer Two in the United States Coast Guard Reserve. He is currently a member and training officer for the Marine Patrol, and is a background investigator and ice rescue trainer. In May of 2009 he received a Bachelor of Science from the University of Toledo in Criminal Justice and is currently enrolled in the Master of Arts program at the American Military University in Emergency and Disaster Management.

No. 22-05-066: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to appoint Sarah Petrucci and Matthew Shearn as full-time police lieutenants for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) ***Swearing in of Captain***
(Originating Source: Kelly J. Stillman, Chief of Police)

Charles A. Moore

Joined Cleveland Metroparks in August of 2006. During his tenure with the department, he served as a Sergeant for six years and was promoted to Lieutenant in 2018. As Interim Captain of patrol, under the direction of Chief Stillman, he handles directing, managing, supervising and coordinating the activities and operations of the department including implementation of the policies and procedures, coordinating and overseeing patrol personnel. Captain Moore exemplifies the true definition of “protect and serve.” We would like to recognize publicly his strong leadership and commend him for his commitment and his ability to react quickly and effectively lead others.

No. 22-05-067: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to appoint Charles A. Moore as full-time police captain for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2022 vs. 2021 Year-To-Date, and for the Month Ended April 30. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **96057** to **96064**.

ACTION ITEMS (cont.)

- (d) **2022 Budget Adjustment No. 5**
(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
 Appropriation Summary - 2022**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 5/20/2022	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 59,806,913	\$ -	\$ 59,806,913	\$ 128,318	\$ -	\$ 59,935,231
52	Employee Fringe Benefits	19,059,340	397,108	19,456,448	681,687	-	20,138,135
53	Contractual Services	15,366,699	5,491,290	20,857,989	(424,069)	192,185 A	20,626,105
54	Office Operations	25,134,495	3,531,243	28,665,738	285,586	(14,630) B	28,936,694
	Operating Subtotal	119,367,447	9,419,641	128,787,088	671,522	177,555	129,636,165
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	25,598,296	7,601,218	33,199,514	14,665,886	168,455 C	48,033,855
574	Capital Equipment	3,656,575	1,435,810	5,092,385	228,796	46,512 D	5,367,693
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	2,078,500	39,800	2,118,300	-	-	2,118,300
	Capital Subtotal	32,208,371	9,076,828	41,285,199	14,894,682	214,967	56,394,848
TOTALS							
Grand totals		\$ 151,575,818	\$ 18,496,469	\$ 170,072,287	\$ 15,566,204	\$ 392,522	\$ 186,031,013

An explanation of adjustments, by category, can be found on pages **96065** to **96067**. The net effect of all adjustments is an increase of \$392,522 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

ACTION ITEMS (cont.)

No. 22-05-068: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to approve the 2022 Budget Adjustment No. 5 for a total increase of \$392,522 as delineated on pages 96065 to 96067.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(e) ***Establish Date of Hearing for Proposed 2023 Tax Budget***
(Originating Source: Wade Steen, Chief Financial Officer)

Ohio Revised Code requires the Board of Park Commissioners to set the date for a public hearing for the proposed 2023 tax budget, and to advertise the same not less than ten days before the hearing date. The tax budget does not replace the appropriation document, approved by the Board by December 31st annually, but provides the Cuyahoga County Budget Commission with the assurance that all taxes levied by the Park District are needed for its operations and capital appropriations. The proposed tax budget will be distributed to the Board of Park Commissioners for approval at the meeting of June 16, 2022.

No. 22-05-069: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the Chief Financial Officer to conduct a public hearing of the Cleveland Metroparks Proposed 2023 Tax Budget on Friday, June 3, 2022, at 9 a.m.; also, that the Chief Financial Officer be instructed to comply with legal advertising requirements.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(f) ***Increase for Propane for Various Locations***
(Originating Source: Charlie Rosol, Director of Procurement)

At the Board Meeting of October 14, 2021, the Board was informed of the \$50,000 estimate (awarded through the State of Ohio Cooperative Program) with AmeriGas Propane, on the "Items Between \$10,000 - \$50,000" list for propane to be supplied in bulk and cylinder tanks on an "as needed" basis to various locations throughout Cleveland Metroparks for the time period of November 1, 2021 through October 31, 2022. Over the past several months, the cost of propane per gallon has increased and continues to drastically fluctuate monthly as compared to past years.

In light of this, the Board is hereby asked to approve an increase of \$20,000 to the award amount. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve

ACTION ITEMS (cont.)

the recommended action. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$ 50,000
Additional consumption estimate:	<u>\$ 20,000</u>
REVISED TOTAL AWARD	\$ 70,000

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

No. 22-05-070: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the increase of propane as presented above from AmeriGas Propane pursuant to the agenda originally reported on October 14, 2021, for a revised total of \$70,000.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(g) ***Amendment No. 1 - Contract 1550 - Professional Services Agreement – Garfield Park Pond and Stream Restoration Project – Garfield Park Reservation***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Christopher Cheraso, Landscape Architect/Michele Crawford, Project Coordinator)*

Background

On August 20, 2020, the Board of Park Commissioners approved a contract with GPD Group, Inc. (GPD) pursuant to RFQu #6508 (Board Action No. 20-08-112) for professional engineering design services for the Garfield Park Pond and Stream Restoration Project (Project). The Project includes a transformative mix of stream restoration, pond re-establishment, wetlands expansion, recreational programming opportunities, trails, bridges, sustainable infrastructure, and historic significance.

Since August 2020, design documents have progressed, and necessary permits have been secured for the pond and stream restoration components of the project. With the progress now underway on pond and stream restoration, the next phase of engineering may commence with the development of plans relative to the Garfield Pond Program Center along with the establishment of costs for engineering related to construction administration of the pond and stream.

As part of the overall project vision, the Garfield Pond Program Center will be planned and constructed to serve as a hub for the Cleveland Metroparks Youth Outdoors program where a focus on youth development programs using outdoor recreation to teach local youth life skills, leadership, and teamwork will occur. The outdoor areas of the Program Center, including the restrooms, and the nearby fishing decks, kayak launch, and trail will be open to the public as part of Garfield Park Reservation. The indoor classroom space will be used for public programs and also offered as a reservable facility to the public.

ACTION ITEMS (cont.)

Cleveland Metroparks Planning and Design Department staff will perform the architecture services for the Program Center and be supported by GPD for sub-discipline design including structural, electrical, and mechanical engineering. Furthermore, GPD will perform utility evaluation and design.

A future request for qualifications will be solicited to engage a construction manager (at risk) to construct the Program Center with the goal of being complete by Memorial Day of 2024.

Amendment No. 1

GPD was requested to provide a proposal for the necessary engineering services relative to the construction administration phase of the pond and stream restoration. Furthermore, services were requested relative to the needs for the sub-discipline design and support to the Cleveland Metroparks architects in the development of the documents for permitting and construction of the proposed Program Center. GPD will provide surveying, utility research, utility extension design, and structural, electrical, and mechanical engineering.

Proposal Analysis

A proposal was requested from GPD to perform the professional design services for the Project scope as described above. The scope requested to be performed is additive to the scope of the original contract, which was established at \$384,000. GPD’s proposed not-to-exceed cost of \$182,020 will cover the following scope items:

Scope of Services	Fee
Task 1 Survey and Record Document Evaluation	\$ 5,500
Task 2 Utility Service Evaluation and Design Alternatives	\$ 10,000
Task 3 Utility Service Design	\$ 29,300
Task 4 Program Center Engineering <ul style="list-style-type: none"> • Structural • Electrical • Mechanical 	\$ 75,470
Task 5 Construction Administrative Support (Pond and stream restoration)	\$ 61,750
Scope of Services Total	\$ 182,020

No. 22-05-071:

It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute Amendment No. 1 with **GPD Group, Inc.**, for professional services as summarized above, for an additional not-to-exceed amount of **\$182,020, resulting in a total revised contract amount not-to-exceed \$566,020** for professional design services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated May 6, 2022.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

(h) Construction Guaranteed Maximum Price 3 - Contract 1558 - Construction Manager at Risk for Cleveland Metroparks Garfield Park Pond and Stream Restoration Project – Garfield Park Reservation

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Chris Cheraso, Landscape Architect/Bob Burichin, Project Manager)

Background

On November 19, 2020, Cleveland Metroparks awarded a Guaranteed Maximum Price (GMP) contract to Nerone & Sons, Inc. (Nerone) for Construction Manager at Risk services, as per RFP #6520-b (Board Action No. 20-11-151), for the construction of the Garfield Park Pond and Stream Restoration Project (“Project”). Following the award, the project plans were solidified and, in order to comply with federal tree removal regulations, an early GMP package (GMP 1) was approved on August 19, 2021 (Board Action No. 21-08-112). On January 20, 2022, (Board Action No. 22-01-009) was approved for site preparation for the restoration and de-watering of the pond area. Fields adjacent to Red Oak and Iron Springs were prepared for stockpiling and harvesting operations. Haul roads were constructed leading from the pond area to both picnic areas. Geotechnical evaluations completed during GMP 2 revealed that soils would be suitable for the pond liner and engineered fills required for berm and stream restoration. Following award of GMP 2, it was established that staff would return to the Board with additional GMP amendments to address future phases of construction.

The approved amount of GMP 1 was \$173,932.76 and the approved amount of GMP 2 was \$536,024.46. With select tree removal performed via GMP 1 now complete and work performed via GMP 2 nearing completion, GMP 3, described below, includes the scope required for the next phase of construction.

The next phase of construction includes construction layout and staking of the pond; stormwater management (SWPPP); completing the Red Oak haul road into the pond and excavating and stockpiling engineered fill and clay liner for pond, berm and Wolf Creek excavation, and completing the excavation of the pond and undercut for the pond liner.

GMP 3 Establishment

Nerone, based upon 60% complete construction documents, has established GMP 3 as follows:

<u>ITEM</u>	<u>COST</u>
Construction Layout and Staking	\$ 5,000.00
SWPPP	\$ 13,853.59
Red Oak Haul Road/ Borrow Area	\$ 169,252.91
Berm and Stream Excavation – Downstream of Dam	\$ 178,230.22
Pond/ Liner Excavation	\$ 223,504.11
<i>Cost of Work Subtotal</i>	\$ 589,840.83

ACTION ITEMS (cont.)

Staff Costs/General Conditions Fee: 4.00%	\$ 23,593.63
Construction Contingency: 0.00%	\$ 0.00
CMR Fee: 1.00%	\$ 5,898.41
<i>Fee Subtotal</i>	\$ 29,492.04
<i>Total GMP 3</i>	\$ 619,332.87

Additional phases and components of work will be brought to the Board for further Guaranteed Maximum Price amendments.

Construction Schedule

Nerone's construction schedule associated with the proposed GMP 3 is expected to commence in June 2022 and carry through to July of 2022. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

No. 22-05-072:

It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Nerone & Sons, Inc.**, for construction of **RFP #6520-b, Garfield Park Pond and Stream Restoration Project**, to reflect GMP 3 in the amount of **\$619,332.87** which will be an amount in addition to both GMP 1 for in the amount of \$173,932.76, GMP 2 in the amount of \$536,024.46 and the \$11,000 already awarded for preconstruction services **resulting in a total revised contract amount not-to-exceed \$1,340,290.09**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(i) ***Amendment No. 2 - Contract 1541 - Professional Services Agreement – Gorilla Primate RainForest Addition – Cleveland Metroparks Zoo – Schematic Design and Design Development***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher W. Kuhar, Ph.D., Zoo Executive Director)

Background

On May 20, 2020, the Board of Park Commissioners approved a contract with **Van Auken Akins Architects, LLC** (VAA) pursuant to RFQu #6482 (Board Action No. 20-05-082) for professional engineering design services for the concept development stage for the Gorilla Primate RainForest Addition (Project) inclusive of program development, 3D modeling, studies and sketches, civil, structural, mechanical, electrical, plumbing, horticulture, topography and utility surveys, and other related analysis. The concept

ACTION ITEMS (cont.)

development is the first step in the planning and design process in modernizing the RainForest and developing one of the most impactful primate exhibits in the world and provide a home to many other primate and mixed species, as well as put Cleveland Metroparks Zoo on the international forefront of animal care and conservation work.

The contract with VAA for concept development of the Project was established at \$648,170 and a subsequent amendment (Amendment No. 1) was executed for the amount of \$49,900 to allow for development of the concept plan to be established in a building information model (Revit).

Since May of 2020, conceptual planning has progressed and the construction manager, The Albert M. Higley Co. (Higley) has worked in partnership with VAA and provided cost estimating material availability insight. The conceptual plans have provided the knowledge and confidence to now advance to the next stages in the design process, schematic design, to then be followed by design development.

Amendment No. 2

VAA was requested to provide a proposal for the complex engineering services to advance the project from conceptual design to schematic design and then further advance schematic design to design development. VAA has engaged on their team specific specialists for zoo, structural, mechanical, civil, enclosure, kitchen, and interpretive design. As part of the analysis a stormwater culvert connecting the neighborhoods uphill of the Zoo to Big Creek will be analyzed for likely re-routing to make way for the new primate structure.

VAA is prepared to continue to coordinate with Higley so that cost estimating will occur through all stages of schematic design and design development. The schematic design and design development processes have proved ultimately effective during the development of the Rosebrough Tiger Passage, Asian Highlands, and the tropical bear exhibits. The same collaborative approach will be applied to the Project but due to the complexity require an elevated level of effort and expertise.

Proposal Analysis

A proposal was requested from VAA to perform the professional design services for the Project scope as described above. VAA’s proposed not-to-exceed cost of \$3,171,458 will cover the following scope items:

Scope of Services	Fee
Task 1 - Schematic Design <ul style="list-style-type: none"> • Architecture • Exhibit Design • Kitchen • Mechanical (HVAC, electrical, plumbing) • Structural • Civil (Site, utilities, stormwater) • Surveying • ETFE Membrane • Interpretive Analysis 	\$ 1,310,781

ACTION ITEMS (cont.)

Task 2 - Design Development <ul style="list-style-type: none"> • Architecture • Exhibit Design • Daylight Analysis • Kitchen • Mechanical (HVAC, electrical, plumbing) • Structural • Civil (Site, utilities, stormwater) • ETFE Membrane • Ground Penetrating Radar (Wyrwas) • Culvert Hydrologic Modeling 	\$ 1,710,677
Reimbursable Expenses – Task 1 & 2	\$ 150,000
Scope of Services Total	\$ 3,171,458

During the schematic design and design development process, VAA will provide a proposal for the next phase of design, preparation of construction documents. Both the cost for preparation of construction documents and construction administration will be brought to the board at a later date once the scope, cost, and schedule of the Project further solidifies.

No. 22-05-073: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute Amendment No. 2 with **Van Auken Akins Architects, LLC**, for professional services as summarized above, for an additional not-to-exceed amount of **\$3,171,458, resulting in a total revised contract amount not-to-exceed \$3,869,528** for professional design services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated January 17, 2022.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(j) ***Amendment No. 1 - Contract 1543 – Construction Manager at Risk for Gorilla Primate RainForest Addition – RFP #6484 – Preconstruction Services***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher W. Kuhar, Ph.D., Zoo Executive Director)

Background

On June 18, 2020, the Board awarded a Guaranteed Maximum Price Contract to The Albert Higley Co. (Board Action No. 20-06-094) for the construction manager (at risk) services for the construction of The Gorilla Primate RainForest Addition (Gorilla Project) at the Cleveland Metroparks Zoo. At the time of the Board’s award, only the concept development pricing compensation was fixed (at \$21,500), as the project drawings had

ACTION ITEMS (cont.)

not yet surpassed the initial concept phase. A phased approach allows for staff to return to the Board as the project design progresses and provides for preconstruction stage compensation to also be addressed in progressive stages.

Since June 2020, the concept development of the Gorilla Project has been completed and is now at a stage that design can progress to schematic design through the design development. Furthermore, The Albert Higley Co. (Higley) was comfortable providing costs for preconstruction services through the preparation of a guaranteed maximum price as listed below:

100% Schematic Design	\$16,850
50% Design Development	\$16,850
100% Design Development	\$18,300
50% Construction Documents	\$18,300
Guaranteed Maximum Price Preparation	\$34,200
Design Assist Engagement of Subcontractors	\$50,000
<u>Reimbursables</u>	<u>\$10,000</u>
Total Fees	\$164,500

Higley will continue to work in partnership with the design team and provide cost estimating for the project at milestone stages (as listed above). Pursuant to the contract, a Guaranteed Maximum Price (GMP) for construction will then be developed and brought back to the Board for approval. Due to the complexity of the Gorilla Project, it is anticipated that multiple GMP's will be brought forward as construction nears.

The Gorilla Project includes specialized aspects of superstructure, roofing structures, curtain wall, caging, rockwork and theming, and mechanical system.

No. 22-05-074: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **The Albert M. Higley Co.**, for preconstruction services as summarized above, for an additional not-to-exceed amount of **\$164,500**, which is in addition to the \$21,500 for preconstruction stage compensation during concept development, as outlined above, **resulting in a total not-to-exceed amount of \$186,000** in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated May 4, 2022.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)**(k) *Demolition and Remediation of 3700 Wildlife Way Property – Amendment to Ohio Department of Development Brownfield Remediation Program Grant & Amendment to Lease***

(Originating Sources: Natalie Ronayne, Chief Development Officer/Kristen Trolio, Grants Manager/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Senior Real Estate Manager/Nate Hoover, Land Conservation Coordinator)

Background

On November 18, 2021, pursuant to Board Resolution No. 21-11-159, the Board authorized the purchase of a ±0.9-acre inholding property located at 3700 Wildlife Way in the City of Cleveland, known as Permanent Parcel Number 014-24-012 (the “Property”) and surrounded by Cleveland Metroparks Zoo (reference map, page **96068**). The Property contains a 28,000 square foot masonry building and has operated as an aluminum foundry since 1972.

On February 17, 2022, pursuant to Board Resolution No. 22-02-019, the Board authorized the submittal of a grant application for funding assistance of ±\$1,293,609 through the Brownfield Remediation Program (“Program”) administered by the Ohio Department of Development which provides funds for assessment and remediation of brownfield sites, including building demolition. Cleveland Metroparks applied to the Program for funds to demolish the existing 28,000 square foot structure on the Property, including an asbestos survey and necessary abatement. The structure is in fair and operable condition but has no useful purpose as part of Cleveland Metroparks Zoo and must be demolished to fully remediate the underlying soils.

Subsequently, soils throughout the Property will be excavated, transported offsite, and disposed of in accordance with the Program. The site will be backfilled with clean fill. Funds are also requested through this Program for administrative fees to ensure Voluntary Action Plan (“VAP”) compliance, a Covenant Not to Sue (“CNS”), and to file a No Further Action (“NFA”) notice, all of which are requirements of the Program.

Lease Amendment

The Property transferred to Cleveland Metroparks on December 28, 2021. The owner reserved a lease-back option for a five-month term that extends to May 31, 2022, becoming a tenant of Cleveland Metroparks. The tenant is responsible for a nominal monthly rent (\$100/month), real estate taxes, insurance, and all other responsibilities associated with the Property during the lease. The tenant is requesting to extend the lease to allow for additional time to relocate their machinery and associated business. The rent for this extension term would be increased to \$2,333/month through August 31, 2022. One additional extension would be available for a three-month period through November 30, 2022 with rent established at \$4,000/month. This lease amendment would provide Cleveland Metroparks additional time to identify funding for future demolition of the structures and restoration of the Property to integrate it into the Zoo.

ACTION ITEMS (cont.)

Brownfield Remediation Program Grant Application Amendment

The Ohio Department of Development requested a revision to Cleveland Metroparks Brownfield Remediation Program grant application, as the Program requires that the project utilize the Cuyahoga County taxable market value of the Property rather than the appraised value of the Property. Cleveland Metroparks’ match for the project would remain at 25%, however the overall grant award and project amount will be reduced slightly.

The proposed funding change is as follows:

	Original Budget	Revised Budget
Ohio Department of Development	\$1,293,609	\$1,173,771
Cleveland Metroparks	\$436,338	\$391,258
TOTAL	\$1,729,947	\$1,565,029

*A portion of Cleveland Metroparks’ required match includes fee title acquisition costs and costs for Phase I and II Environmental Site Assessments that have already been incurred towards the project during the acquisition of the Property.

The required resolution is on page **96069**.

No. 22-05-075:

It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the adoption of the resolution to authorize the submittal of an amended grant application to the Ohio Department of Development for funding assistance of ±\$1,173,771 through the Brownfield Remediation Program as described above; further, to authorize and agree to obligate funds and commit matching funds of ±\$391,258 required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Program; and finally, that the Board authorize the Chief Executive Officer to enter into an amended lease and execute any other documents as may be required to accept the grant upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.**No. 22-05-076:**

It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the following awards:

- (a) **RFP Renewal #6488:** **Cleveland Metroparks Invasive Plant Control** (see page **96041**);
- (b) **Commodities Usage Report:**
 - **Ohio Co-Op #6574:** **Fuel and Heat Oil** (see page **96042**);
- (c) **Bid #6632:** **PID 109034 CUY Euclid Creek Greenway Phase 1, Euclid Creek Reservation** (see page **96043**);
- (d) **RFP #6635:** **Data Analytics and Customer Data Platform** (see page **96045**);
- (e) **Single Source #6654:** **Various Zoo Grains** (see page **96047**);
- (f) **Ohio Co-Op #6660:** **Fuel and Heat Oil** (see page **96048**); and,
- (g) **Ohio Schools Council Co-Op #6662:** **Supply of New Chiller System** (see page **96049**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RFP RENEWAL #6488 SUMMARY: CLEVELAND METROPARKS INVASIVE PLANT CONTROL****Background**

On February 4, 2020, Cleveland Metroparks released a request for proposal (RFP) for invasive plant control and for habitat improvement for a two (2) year contract beginning June 1, 2020 through May 31, 2022 at Acacia, Big Creek, Euclid Creek, and South Chagrin reservations, with an option to renew for up to two (2) additional one (1) year terms at Cleveland Metroparks' sole discretion.

The proposal was sourced to ±140 vendors and Cleveland Metroparks received seven (7) proposals from Cardno Inc., Civil & Environmental Consultants, Inc., Ecological Field Services, Environmental Design Group, EnviroScience, Inc., Invasive Plant Control, and The Davey Tree Expert Company.

Pursuant to Board Resolution No. 20-04-068 (RPF No. 6488), a contract with Ecological Field Services LLC was awarded on April 16, 2020 as the lowest and best overall proposal.

Currently, the Clean Ohio Program awarded Cleveland Metroparks additional time through September 30, 2022 and funds (in the sum of \$7,810) to treat additional areas in the Euclid Creek Reservation as per the Third Amendment as shown at the April 21, 2022 Board meeting in the list of construction change orders or amendments to professional service contracts.

Recommendation

Cleveland Metroparks Staff recommends Ecological Field Services LLC as the provider to continue services at Euclid Creek Reservation through September 30, 2022, as noted above and in the Third Amendment.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to exercise the option to renew and amend the Agreement between Cleveland Metroparks and **Ecological Field Services LLC** as summarized above and maintained in the proposal file for RFP Renewal #6488 for invasive plant control to extend the Agreement through September 30, 2022.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

OHIO CO-OP #6574: **FUEL AND HEAT OIL** to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning July 1, 2021 through June 30, 2022

ORIGINAL ESTIMATE \$1,000,000

(90% = \$900,000)

The estimated encumbrance was based upon an (estimated) one (1) year spend of various fuel purchases (gasoline, diesel, and heat oil) throughout the Park District. With the increase of fuel cost, additional funding is required. The requested commodity adjustment pays current invoices and anticipates remaining orders through June 30, 2022.

ORIGINAL AWARD (5/20/21)	\$1,000,000
Additional Consumption/Final “Close-out” Estimate (6/30/22)	<u>300,000</u>
REVISED TOTAL AWARD:	\$1,300,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 21-05-065 to accommodate usage in excess of the original estimate as follows:

No. 21-05-065:

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the award for Ohio Co-Op #6574 to **Great Lakes Petroleum, Co.**, for the purchase of fuel and heat oil on an “as needed” basis for a one (1) year period to various locations throughout Cleveland Metroparks beginning July 1, 2021 through June 30, 2022, at the unit prices noted in the Daily OPIS Summary for a **total cost not to exceed ~~\$1,000,000~~ \$1,300,000**, in full cooperation with the State of Ohio Contract Number RS900619. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**BID #6632 SUMMARY: PID 109034 CUY EUCLID CREEK GREENWAY PHASE 1, EUCLID CREEK RESERVATION**

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Bob Burichin, Project Manager/Sara Byrnes Maier, Principal Planner)

Background

Planning for the Euclid Creek Greenway has been underway for years, and a connection between the legacy portion of Euclid Creek Reservation and the lakefront parks was depicted in the 2002 Cuyahoga County Planning Commission's Cuyahoga County Greenprint and the 2005 *Trails for Ohioans Plan* by the Ohio Department of Natural Resources (ODNR). In 2007, the Cuyahoga County Soil & Water Conservation District completed the *Lower Euclid Creek Greenway Plan*, a conceptual plan for trail alignment and creek restoration, and Cleveland Metroparks was an active stakeholder in that planning study. In June 2013, Cleveland Metroparks acquired Euclid Beach, Villa Angela, and Wildwood Parks and these parks were added to Euclid Creek Reservation, bringing even greater emphasis to creating a connection between the legacy and lakefront park units, and was included in the 2015 Euclid Creek Reservation Master Plan. Staff then began actively pursuing grant funding for Phase 1 of the project to extend the existing all-purpose trail in Euclid Creek Reservation from its terminus at Euclid Creek Parkway and Highland Road to Euclid Avenue at Chardon Road.

In January 2018, Cleveland Metroparks was awarded \$267,500 in construction funding for SFY 2022 for the first phase of the Euclid Creek Greenway through the Congestion Mitigation and Air Quality (CMAQ) improvement program via the Northeast Ohio Areawide Coordinating Agency ("NOACA"). In 2019, NOACA completed the *Emerald Necklace Trail Bicycle and Pedestrian Crossing Improvements Study* ("Study"), which included a detailed analysis of the Euclid Creek Parkway and Highland Road intersection, finding that a full traffic signal with pedestrian countdown was warranted. Findings from the Study were included in the design of Phase 1 of the Euclid Creek Greenway. In January 2022, an additional \$232,150 in CMAQ funds was awarded to the project, and in March 2022, the Park District was awarded \$96,637 in Clean Ohio Trails Fund (COTF) for Phase 1 as well as \$139,000 for Phase 2. Phase 1 of the Euclid Creek Greenway project was put out to bid with bids opened on April 28, 2022.

Phase 1 of the Euclid Creek Greenway included in this request is for an approximately 0.5-mile-long segment of all-purpose trail that will extend from the terminus of the existing trail at the western side of the intersection of Euclid Creek Parkway and Highland Road to an existing crosswalk at Euclid Avenue and Chardon Road. Also included is reconstructing the Euclid Creek Parkway and Highland Road intersection to a safer "T" configuration to slow traffic entering the park. This section of the greenway is completely on Cleveland Metroparks property. Work includes, but is not limited to, the construction of a new traffic signal at the intersection of Highland Road and Euclid Creek Parkway and an 8'-10' asphalt shared use trail. The project includes but is not limited to pavement removal, sidewalk replacement, concrete curb and curb ramps, and traffic control including striping and signage for a new pedestrian crossing at the intersection of Highland Road and Euclid Creek Parkway.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

Bid Results

On April 28, 2022, the following sealed bids were received for Bid #6632 – PID 109034 CUY Euclid Creek Greenway Phase 1, Euclid Reservation. Bids included a Base Bid for the work shown on the plans including Sheets 1 - 35. In Addendum 1, dated April 22, 2002, included the following: Contingency 1 for excavation of unstable soils, Contingency 2 for additional granular material “Type B”, Contingency 3 for additional geotextile fabric, Contingency 4 for additional subgrade compaction, and Alternate 1 to establish a cost for a potential conduit size change. Contingencies 1-4 were requested to be provided in a cost per cubic yard unit. This arrangement resulted in two bids ranging from \$668,000 to \$711,888 and are tabulated below:

Bidder	Lump Sum Base Bid (BB)	Alternate Bid 1 - 12" Conduit, Type B, As per Plan (A1)	Contingency 1	Contingency 2	Contingency 3	Contingency 4
S.E.T. Inc.	\$668,000.00	\$4,000.00	\$37.00	\$42.00	\$3.00	\$2.00
Eclipse	\$711,888.00	\$6,094.00	\$5,000.00	\$6,500.00	\$630.00	\$1,680.00
<i>Engineer's Estimate</i>						<i>\$609,518.00</i>

Bid Analysis

Staff performed a review of the bid results and subsequently reviewed the scope of work and details with S.E.T., Inc. (S.E.T.). S.E.T. has successfully completed several projects throughout Ohio and Pennsylvania similar to the Euclid Creek Greenway although they have not recently completed a project for Cleveland Metroparks. Review and communication with S.E.T.’s references concluded that they have successfully completed similar projects on-time and with high quality, while maintaining the project budgets. S.E.T. is an ODOT pre-qualified contractor located in Lowellville, Ohio, and has been in business since 1988 specializing in excavating, roadway work, underground utilities, and traffic signal installation.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **S.E.T., Inc.** as the lowest and best bidder for PID 109034 CUY Euclid Creek Greenway Phase 1, Euclid Reservation **in a not to exceed amount of \$668,000** as reflected above. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RFP #6635 SUMMARY: DATA ANALYTICS AND CUSTOMER DATA PLATFORM****Background**

On January 31, 2022, Cleveland Metroparks released RFP #6635 for Data Analytics and Customer Data Platform. The proposal consisted of two (2) objectives:

- Objective 1: Business Operations Integration and Dashboard
- Objective 2: Customer Data Platform (CDP) Integration

To best suit the needs of Cleveland Metroparks, the proposal was designed so vendors could quote and submit proposals on either or both objectives.

Upon review of the proposals, the committee discovered that the proposed costs were higher than the projected budget. In response, the highest rated vendors were asked to submit new proposals based on Cleveland Metroparks' refined objectives and scoring was calculated based on the new scope of the objectives to stay within the budget.

The following table lists the scoring for vendors based on various proposal objectives.

Table 1 - Vendor Scores

	Assessment of vendor to deliver product, similar projects, experience, innovation (40)	Vendor's implementation plan, stability, experience, references (15)	Local Presence (10)	Core Values (5)	Cost (30)	Total
Estrada	30	12	2	5	27	76
Vantage Agora	28	8	8	5	24	73
Tier One Analytics	35	5	2	5	22	69
OnActuate	25	13	2	5	23	68
Civis Analytics	20	5	2	5	29	61
V3iT Consulting Inc	15	10	2	5	28	60
Planet Technologies	20	5	2	5	25	57
The GBS Group	15	8	2	5	26	56
Dilytics	15	10	2	5	21	53

Based on Table 1, Estrada Consulting Inc. is the recommended vendor for Data Analytics and Customer Data Platform services. The initial contract cost is estimated at \$341,025 for a three (3) year contract period, with an option to renew for up to one (1) additional year for a total cost not to exceed \$541,025 for a four (4) year period.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Estrada Consulting Inc.** for the most advantageous proposal to Cleveland Metroparks, as summarized above and maintained in the proposal file for RFP #6635 Data Analytics and Customer Data Platform, for a **three (3) year period for a total cost not to exceed \$341,025**, with an option to renew for up to one (1) additional one (1) year period, for a **total four (4) year cost not to exceed \$541,025**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6654 SUMMARY: **VARIOUS ZOO GRAINS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo for a one (1) year period beginning June 1, 2022 through May 31, 2023

HIGHLIGHTS AT A GLANCE
2021-2022 YTD Expenditures = \$73,613.90
2022-2023 Estimate = \$100,000.00

Background

Since 2014, annual bid invitations have been provided to ±252 potential bidders and Centerra Co-Op (previously Western Reserve) has been the sole bidder every year. Centerra has consistently provided best value and has been awarded every year since 2014.

In 2021 the Director of Procurement and Zoo staff designated Centerra as a single source for consistently providing the best product quality and variety for various zoo grains. In addition, Centerra has a proven track record of product availability which is crucial given the ongoing supply chain crisis.

Item(s) not bid by the vendor will be purchased on the open market using competitive pricing.

Some of the most commonly used products are compared with the previous contract below.

COMPARATIVE PRICES				
DESCRIPTION	<u>NEW UNIT PRICES</u> <u>SS #6654</u>	<u>PRIOR UNIT PRICES</u> <u>SS #6563</u>	<u>UNIT PRICE DIFFERENCE</u>	<u>PERCENTAGE DIFFERENCE</u>
Mazuri Wild Carnivore Bear	\$51.03	\$48.33	\$2.70	5.5%
Mazuri Exotic Canine Diet	\$40.65	\$38.17	\$2.48	6.5%
Mazuri Wild Herbivore Plus	\$34.75	\$32.77	\$1.98	6%
Leaf-Eater Primate Gorilla	\$27.65	\$25.98	\$1.67	6%
Mazuri Wild Herbivore Hi-F Cube	\$31.34	\$29.32	\$2.02	6.8%
Kangaroo/Wallaby Diet	\$37.50	\$35.39	\$2.11	6%

RECOMMENDED ACTION:

That the Board authorize the purchase of various zoo grains, from Single Source #6654, as noted in the summary above, to be supplied on an as needed basis, for a one (1) year period beginning June 1, 2022 through May 31, 2023, from **Centerra Co-Op, for a total cost not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP #6660 SUMMARY: FUEL AND HEAT OIL to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning July 1, 2022 through June 30, 2023

HIGHLIGHTS AT A GLANCE
2021-2022 YTD Expenditure = \$854,328.23
2022-2023 Estimate = \$1,500,000

Background

Cleveland Metroparks purchased fuel and heat oil for various vehicles, equipment and buildings throughout the Park District for a one (1) year period beginning July 1, 2021 through June 30, 2022 from Great Lakes Petroleum, Co., through the State of Ohio Cooperative Purchasing Program, contract renewal number RS900619-2.

Cleveland Metroparks staff recommends leveraging the State of Ohio cooperative once again for a one (1) year period beginning July 1, 2022 through June 30, 2023. Usage of the State Cooperative pricing last year proved to be a valid choice as the static differential that is added to the index-driven per gallon price kept costs at or below market in most cases. The table below indicates the fuel types the Park District intends to utilize.

- FUEL TYPE -
87 Unleaded Transport
87 Unleaded Tank wagon
Premium Diesel Clear and Dyed Tank wagon
#2 Heat Oil Tank wagon

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op #6660 to **Great Lakes Petroleum, Co.**, for the purchase of fuel and heat oil on an “as needed” basis for a one (1) year period for various locations throughout Cleveland Metroparks beginning July 1, 2022 through June 30, 2023, at the unit prices noted in the Daily OPIS Summary for a **total cost not to exceed \$1,500,000**, in full cooperation with the State of Ohio Contract Renewal Number RS900619-2. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**OHIO SCHOOLS COUNCIL CO-OP #6662 SUMMARY: SUPPLY OF NEW CHILLER SYSTEM** for the Chalet
Toboggan Chutes, Mill Stream
Run Reservation

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

The current Chalet building was constructed in 1967, at which time a 100-ton York chiller was installed on the ground floor inside the building to make ice on the toboggan chutes. The Chutes were reconstructed in 1996, and the same chiller was retrofitted to utilize a 50/50 glycol to water mixture as the ice forming agent. This same 55-year-old system is still utilized currently to make ice on the chutes. In the winter of 2021-2022, Cleveland Metroparks was able to operate the system for the full toboggan season, however the chiller is now requiring more maintenance and repairs than what has been experienced in years past. In addition, outdated R-22 refrigerant and replacement parts are becoming more expensive and difficult to source.

This new chiller system will replace the existing system and bring all components up to present day technology and efficiency. In addition, this system will be an exterior rated unit which will allow it to sit outside behind a simple screen barrier rather than in the confined areas of the basement of the building. The new design will also provide bypass ports for a temporary mobile chiller unit to be utilized, if need be, which is not possible with the current indoor configuration. Cleveland Metroparks Site Construction and Building Trades Divisions will perform all the required concrete, electrical, plumbing, and HVAC work to install this new unit.

Recommendation

Gardiner Service Company, LLC has reviewed the system requirements and deliverables and has provided a proposal to supply a 90-ton ASP Multistack chiller unit that will meet the project scope for \$146,120. This proposal is in accordance with the terms and pricing of the Design-Build contract that Gardiner Service Company has with the Ohio Schools Council for HVAC improvements and upgrades. Ohio Schools Council is a recognized regional council of governments established under Chapter 167 of the Ohio Revised Code.

Charge Code: 4015001-572102-PA04001

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with Gardiner Service Company, LLC for Co-Op #6662-Supply of New Chiller System for the Chalet Toboggan Chutes, for the **total, lump sum amount of \$152,950** in full cooperation with the Ohio Schools Council Design-Build contract for HVAC Improvements and Upgrades. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 22-05-076 on Page 96040)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 5/20/22)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Six (6) MPH Python III Ka-band radar units for Police.	Hall Public Safety Upfitters	\$11,410.00	(2)
Hiring services.	Sager Company, Inc.	\$40,000.00 <u>266.29</u> \$40,266.29	(7)
Driving range mats for various golf courses.	P and W Golf Supply	\$23,449.80	(7)
Golf Quad XLR push carts for various golf courses.	Dynamic Brands	\$15,264.00	(7)
Hauling services of Keeney material (sand and stone) to various locations throughout the Park District for 2022.	SCD Management, Inc.	\$15,000.00	(7)
Fifteen (15) XPR3500 digital Motorola radios, twenty-five (25) desktop chargers, and fifteen (15) licenses for Zoo.	B&C Communications	\$12,475.00	(3)
Traffic paint for parking lots and APT’s throughout the Park District.	Sherwin Williams	\$15,000.00	(3)
One (1) Scag STTII-72V-40BV zero turn mower for Lakefront Reservation.	North Royalton Power Equipment	\$14,907.00	(2)
Various automotive fluids and lubricants to be supplied on an “as needed” basis for a one (1) year period beginning May 1, 2022 through April 30, 2023.	Four-O Corporation	\$50,000.00	(2)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional consultant services for mechanical and electrical design for a new chiller for The Chalet Toboggan Chutes at Mill Stream Run Reservation.	Osborn Engineering Co.	\$19,600.00	(7)
Compost for Euclid, Dunham Park, Trolley Turn, and Acacia clubhouse demolition projects; additional material.	Three-Z Inc.	\$29,887.00 16,720.99 <u>3,392.00</u> \$49,999.99	(7)
Arbotect 20-S fungicide and miscellaneous injection materials for 2022 Save the Elm program.	Rainbow Tree Company	\$12,421.05	(3)
Two (2) new Kubota RTV-XG850-WLH22 utility vehicles with enclosed cabin, snowplow, and trailer hitch for Garfield Park and North Chagrin Management Centers.	Akron Tractor & Equipment	\$49,457.30	(2)
Lumber for the construction of a board walk at Euclid Creek Reservation.	Larsen Lumber & Supply Co.	\$27,010.08	(7)
One (1) new Salsco HP11 13HP electric start greens roller for Manakiki Golf Course.	Revels Turf & Tractor	\$17,675.00	(3)
Pit toilet cleaning services for 2022.	United Rentals (North America) Inc.	\$50,000.00	(7)
Sewer and sanitary waste removal services for a one (1) year period beginning April 18, 2022 through April 17, 2023.	Cuyahoga County Treasurer	\$50,000.00	(7)
Project management and development services for beehive virtual experience.	Razoredge Services LLC	\$15,000.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Hull and indemnity boat insurance for the water taxi and Police boat for the time period of June 1, 2022 through June 1, 2023.	Jackson Dieken & Associates	\$19,583.00	(7)
Steel beams for Euclid Creek connector trail.	Aztec Steel	\$37,830.00	(7)
Electrical engineering services for Manakiki Golf Course irrigation pump system in North Chagrin Reservation.	Osborn Engineering Co.	\$15,400.00	(7)
Window cleaning services for various locations for a one (1) year period beginning June 1, 2022 through May 31, 2023.	Jan-Pro of Greater Cleveland	\$50,000.00	(7)

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (5/20/22)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Cleveland Metroparks Zoo Administration Renovation and Addition</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$3,081,492.56 Change Order No. 1 Amount: \$36,356.98 Change Order No. 2 Amount: \$226,273.29 Change Order No. 3 Amount: \$37,495.01 Change Order No. 4 Amount: \$0.00 Change Order No. 5 Amount: \$49,421.59 Revised Contract Amount: \$3,431,039.43</p>	<p>Additional services for MEWS caging (bird exhibit).</p>	<p>Turner Construction</p>	<p>#5</p>
<p><u>Professional Design Services for Cleveland Metroparks Gorilla Primate RainForest Addition</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$648,170.00 Amendment No. 1 Amount: \$49,900.00 Revised Contract Amount: \$698,070.00</p>	<p>Additional schematic design services.</p>	<p>Van Auken Akins Architects, LLC.</p>	<p>#1</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **96040** through **96049**; \$10,000 to \$50,000 purchased items/services report, pages **96050** through **96052**; and construction change orders, page **96053**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 22-05-062: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **96070** to **96210**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

No. 22-05-063: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve JP Morgan Mastercard-Arborwear dated April 1, 2022 to April 30, 2022 in the amount of \$599.16, as identified on pages **96211** to **96212**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Extended Reality***
(Originating Source: Anthony M. Joy, Chief Information Officer)

Technology connects people, places and things in new ways every day. Through 360° imagery, Cleveland Metroparks guests are presented with exciting access to the park district. Immersive educational opportunities and interactive panoramics allow guests of all types to engage in virtual park experiences.

- (b) ***History Moment: The City Parks***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Mary Rouse, Director of Outdoor Experiences/Judy MacKeigan, Historian and Archivist)

When William Stinchcomb, as Cleveland City Parks Engineer, put forth his idea for an “outer ring” of parks, he was inspired by the original parks that ringed the city. Over the past few decades, several of those original city parks became part of Cleveland Metroparks, including Brookside, Edgewater, Garfield, Gordon and Washington. Judy MacKeigan offers a look at the history of these parks.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, June 16, 2022, 8:00 a.m. at the Board’s office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 22-05-077: At 9:22 a.m., upon motion by Vice President Rinker, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Moore.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 22-05-078: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Moore, and carried, President Berry adjourned the meeting at 9:51 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

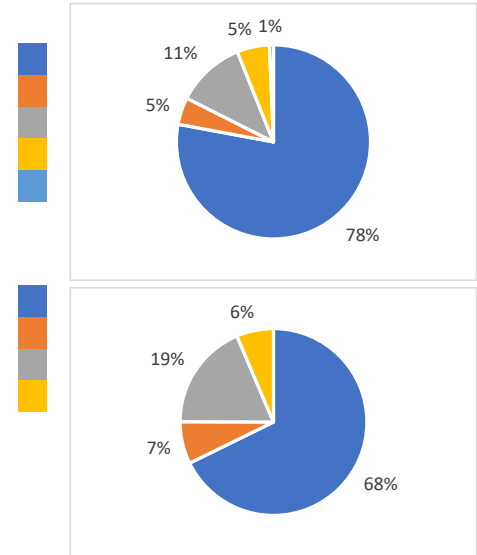
President.

Attest:

Secretary.

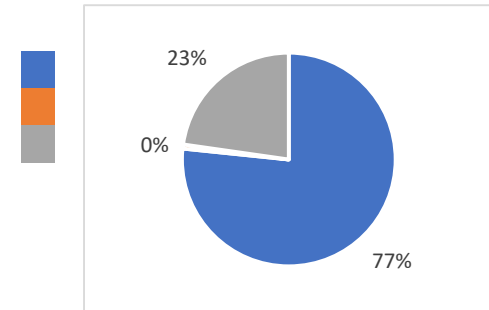
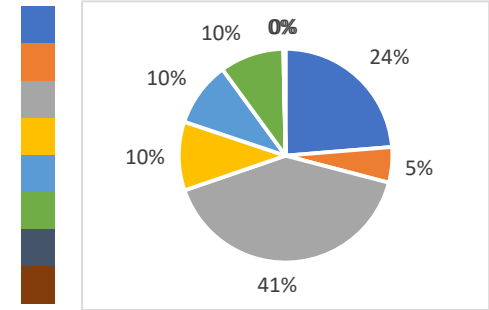
Cleveland Metroparks
 Financial Performance
 4/30/2022
 CM Park District

	Actual Apr '21	Actual Apr '22	Fav (Unfav)	Actual YTD Apr '21	Actual YTD Apr '22	Fav (Unfav)
Revenue:						
Property Tax	3,404,484	3,269,042	(135,442)	40,943,272	42,557,080	1,613,808
Local Gov/Grants/Gifts	5,036,144	391,157	(4,644,987)	8,250,933	2,460,028	(5,790,905)
Charges for Services	2,425,113	2,206,821	(218,292)	5,565,552	6,282,631	717,079
Self-Funded	747,155	753,462	6,307	2,607,728	2,949,624	341,896
Interest, Fines, Other	<u>11,274</u>	<u>144,514</u>	<u>133,240</u>	<u>97,464</u>	<u>362,329</u>	<u>264,865</u>
Total Revenue	11,624,170	6,764,996	(4,859,174)	57,464,949	54,611,692	(2,853,257)
OpEx:						
Salaries and Benefits	6,464,460	7,185,625	(721,165)	19,810,694	22,115,048	(2,304,354)
Contractual Services	321,933	415,635	(93,702)	1,681,366	2,387,545	(706,179)
Operations	1,362,060	1,746,642	(384,582)	5,003,898	6,057,597	(1,053,699)
Self-Funded Exp	<u>693,171</u>	<u>499,925</u>	<u>193,246</u>	<u>2,452,171</u>	<u>2,087,102</u>	<u>365,069</u>
Total OpEx	8,841,624	9,847,827	(1,006,203)	28,948,129	32,647,292	(3,699,163)
Op Surplus/(Subsidy)	2,782,546	(3,082,831)	(5,865,377)	28,516,820	21,964,400	(6,552,420)
CapEx:						
Capital Labor	110,346	103,231	7,115	307,372	259,963	47,409
Construction Expenses	1,671,410	1,972,631	(301,221)	6,666,521	4,987,751	1,678,770
Capital Equipment	275,507	236,217	39,290	785,557	704,267	81,290
Land Acquisition	11,790	10,767	1,023	668,559	519,164	149,395
Capital Animal Costs	<u>260</u>	<u>1,527</u>	<u>(1,267)</u>	<u>5,012</u>	<u>1,739</u>	<u>3,273</u>
Total CapEx	2,069,313	2,324,373	(255,060)	8,433,021	6,472,884	1,960,137
Net Surplus/(Subsidy)	713,233	(5,407,204)	(6,120,437)	20,083,799	15,491,516	(4,592,283)



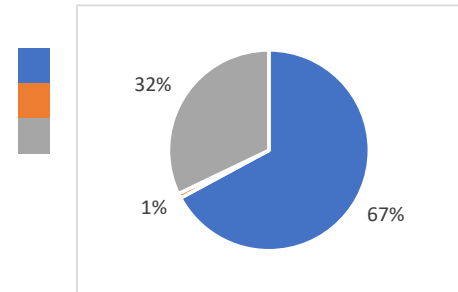
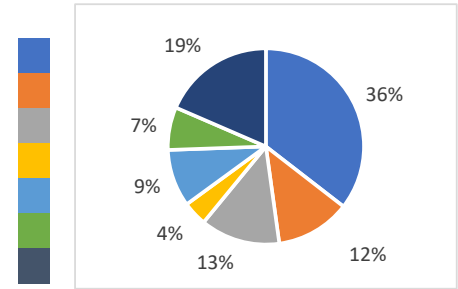
Cleveland Metroparks
Financial Performance
4/30/2022
Zoo

	Actual Apr '21	Actual Apr '22	Fav (Unfav)	Actual YTD Apr '21	Actual YTD Apr '22	Fav (Unfav)
Revenue:						
General/SE Admissions	487,880	416,268	(71,612)	558,144	661,411	103,267
Guest Experience	156,792	111,046	(45,746)	202,583	149,907	(52,676)
Zoo Society	549,809	463,530	(86,279)	739,859	1,134,759	394,900
Souvenirs/Refreshments	107,393	78,389	(29,004)	200,690	290,490	89,800
Education	30,739	15,537	(15,202)	209,257	273,668	64,411
Rentals & Events	41,765	76,154	34,389	162,810	270,973	108,163
Consignment	1,813	1,384	(429)	1,813	2,126	313
Other	<u>1,051</u>	<u>9,445</u>	<u>8,394</u>	<u>11,511</u>	<u>7,296</u>	<u>(4,215)</u>
Total Revenue	1,377,242	1,171,753	(205,489)	2,086,667	2,790,630	703,963
OpEx:						
Salaries and Benefits	1,500,667	1,699,710	(199,043)	4,627,994	5,179,285	(551,291)
Contractual Services	19,148	22,689	(3,541)	33,553	41,957	(8,404)
Operations	<u>349,262</u>	<u>458,689</u>	<u>(109,427)</u>	<u>1,218,634</u>	<u>1,537,191</u>	<u>(318,557)</u>
Total OpEx	1,869,077	2,181,088	(312,011)	5,880,181	6,758,433	(878,252)
Op Surplus/(Subsidy)	(491,835)	(1,009,335)	(517,500)	(3,793,514)	(3,967,803)	(174,289)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	23,140	347,629	(324,489)	166,158	666,031	(499,873)
Capital Equipment	0	1,661	(1,661)	6,066	48,784	(42,718)
Capital Animal Costs	<u>260</u>	<u>1,527</u>	<u>(1,267)</u>	<u>5,012</u>	<u>1,739</u>	<u>3,273</u>
Total CapEx	23,400	350,817	(327,417)	177,236	716,554	(539,318)
Net Surplus/(Subsidy)	(515,235)	(1,360,152)	(844,917)	(3,970,750)	(4,684,357)	(713,607)
Restricted Revenue-Other	101,751	131,949	30,198	730,278	279,876	(450,402)
Restricted Revenue-Zipline	0	27,752	27,752	0	30,701	30,701
Restricted Expenses	<u>210,350</u>	<u>651,088</u>	<u>(440,738)</u>	<u>800,898</u>	<u>855,951</u>	<u>(55,053)</u>
Restricted Surplus/(Subsidy)	(108,599)	(491,387)	(382,788)	(70,620)	(545,374)	(474,754)



**Cleveland Metroparks
Financial Performance
4/30/2022
Golf Summary**

	Actual Apr '21	Actual Apr '22	Fav (Unfav)	Actual YTD Apr '21	Actual YTD Apr '22	Fav (Unfav)
Revenue:						
Greens Fees	347,366	276,554	(70,812)	541,063	371,413	(169,650)
Equipment Rentals	152,230	98,218	(54,012)	245,345	129,100	(116,245)
Food Service	48,622	36,577	(12,045)	101,035	137,479	36,444
Merchandise Sales	36,165	29,776	(6,389)	64,415	42,106	(22,309)
Pro Services	12,484	9,120	(3,364)	93,807	99,105	5,298
Driving Range	49,758	47,543	(2,215)	96,717	73,900	(22,817)
Other	<u>80,602</u>	<u>102,033</u>	<u>21,431</u>	<u>166,886</u>	<u>193,738</u>	<u>26,852</u>
Total Revenue	727,227	599,821	(127,406)	1,309,268	1,046,841	(262,427)
OpEx:						
Salaries and Benefits	454,829	455,065	(236)	1,184,497	1,280,062	(95,565)
Contractual Services	949	5,465	(4,516)	5,987	14,664	(8,677)
Operations	<u>192,291</u>	<u>304,114</u>	<u>(111,823)</u>	<u>471,538</u>	<u>612,504</u>	<u>(140,966)</u>
Total OpEx	648,069	764,644	(116,575)	1,662,022	1,907,230	(245,208)
Op Surplus/(Subsidy)	79,158	(164,823)	(243,981)	(352,754)	(860,389)	(507,635)
CapEx:						
Capital Labor	828	54,373	(53,545)	11,142	63,376	(52,234)
Construction Expenses	11,047	59,025	(47,978)	33,499	266,873	(233,374)
Capital Equipment	<u>65,556</u>	<u>82,390</u>	<u>(16,834)</u>	<u>76,400</u>	<u>200,655</u>	<u>(124,255)</u>
Total CapEx	77,431	195,788	(118,357)	121,041	530,904	(409,863)
Net Surplus/(Subsidy)	1,727	(360,611)	(362,338)	(473,795)	(1,391,293)	(917,498)



Cleveland Metroparks

Financial Performance

4/30/2022

Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22
Operating Revenue	224,318	190,694	47,361	32,814	30,699	15,956	179,363	176,659	254,227	176,080
Operating Expenses	<u>278,530</u>	<u>314,520</u>	<u>68,220</u>	<u>64,195</u>	<u>42,009</u>	<u>38,867</u>	<u>267,412</u>	<u>316,839</u>	<u>325,295</u>	<u>399,768</u>
Operating Surplus/(Subsidy)	(54,212)	(123,826)	(20,859)	(31,381)	(11,310)	(22,911)	(88,049)	(140,180)	(71,068)	(223,688)
Capital Labor	0	0	0	37,614	0	0	0	16,758	0	0
Construction Expenses	10,741	77,606	0	28,257	0	0	0	112,292	1,541	1,567
Capital Equipment	<u>16,389</u>	<u>0</u>	<u>0</u>	<u>8,890</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,262</u>	<u>0</u>
Total Capital Expenditures	27,130	77,606	0	74,761	0	0	0	129,050	21,803	1,567
Net Surplus/(Subsidy)	(81,342)	(201,432)	(20,859)	(106,142)	(11,310)	(22,911)	(88,049)	(269,230)	(92,871)	(225,255)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22
Operating Revenue	170,313	116,834	141,228	144,864	248,911	189,653	12,847	3,286	1,309,267	1,046,840
Operating Expenses	<u>197,714</u>	<u>218,581</u>	<u>87,908</u>	<u>107,590</u>	<u>234,711</u>	<u>288,371</u>	<u>160,222</u>	<u>158,496</u>	<u>1,662,021</u>	<u>1,907,227</u>
Operating Surplus/(Subsidy)	(27,401)	(101,747)	53,320	37,274	14,200	(98,718)	(147,375)	(155,210)	(352,754)	(860,387)
Capital Labor	0	0	0	7,669	0	1,334	11,142	0	11,142	63,375
Construction Expenses	7,232	0	0	0	0	47,151	13,984	0	33,498	266,873
Capital Equipment	<u>19,875</u>	<u>14,265</u>	<u>3,486</u>	<u>49,000</u>	<u>16,389</u>	<u>24,500</u>	<u>0</u>	<u>104,003</u>	<u>76,401</u>	<u>200,658</u>
Total Capital Expenditures	27,107	14,265	3,486	56,669	16,389	72,985	25,126	104,003	121,041	530,906
Net Surplus/(Subsidy)	(54,508)	(116,012)	49,834	(19,395)	(2,189)	(171,703)	(172,501)	(259,213)	(473,795)	(1,391,293)

**Cleveland Metroparks
Financial Performance
4/30/2022
Enterprise Summary**

Revenue:

	Actual Apr '21	Actual Apr '22	Fav (Unfav)
Concessions	79,271	94,126	14,855
Dock Rentals	19,348	29,462	10,114
Other*	<u>38,209</u>	<u>70,257</u>	<u>32,048</u>
Total Revenue	136,828	193,845	57,017

OpEx:

Salaries and Benefits	205,833	250,215	(44,382)
Contractual Services	6,247	5,910	337
Operations	<u>112,074</u>	<u>72,914</u>	<u>39,160</u>
Total OpEx	324,154	329,039	(4,885)

Op Surplus/(Subsidy)

(187,326)	(135,194)	52,132
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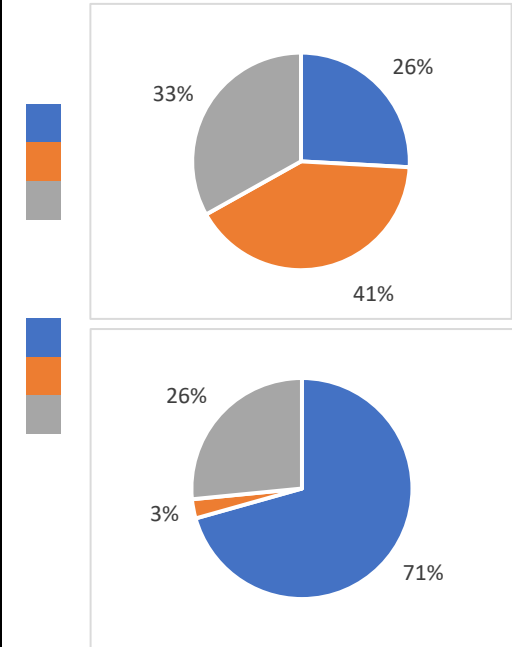
CapEx:

Capital Labor	0	0	0
Construction Expenses	0	6,406	(6,406)
Capital Equipment	<u>3,882</u>	<u>0</u>	<u>3,882</u>
Total CapEx	3,882	6,406	(2,524)

Net Surplus/(Subsidy)

(191,208)	(141,600)	49,608
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Actual YTD Apr '21	Actual YTD Apr '22	Fav (Unfav)
403,616	325,940	(77,676)
695,215	517,061	(178,154)
<u>255,906</u>	<u>417,342</u>	<u>161,436</u>
1,354,737	1,260,343	(94,394)
720,132	885,871	(165,739)
22,839	35,277	(12,438)
<u>348,071</u>	<u>332,966</u>	<u>15,105</u>
1,091,042	1,254,114	(163,072)
263,695	6,229	(257,466)
0	142	(142)
1,577	20,938	(19,361)
<u>3,882</u>	<u>10,845</u>	<u>(6,963)</u>
5,459	31,925	(26,466)
258,236	(25,696)	(283,932)



*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
4/30/2022
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant	
	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22
Operating Revenue	448,938	298,770	0	0	530,675	443,388	0	0
Operating Expenses	<u>520,637</u>	<u>611,249</u>	<u>28,686</u>	<u>5,498</u>	<u>55,454</u>	<u>26,972</u>	<u>5,063</u>	<u>2,605</u>
Operating Surplus/(Subsidy)	(71,699)	(312,479)	(28,686)	(5,498)	475,221	416,416	(5,063)	(2,605)
Capital Labor	0	142	0	0	0	0	0	0
Construction Expenses	1,577	2,072	0	0	0	11,187	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,697</u>
Total Capital Expenditures	1,577	2,214	0	0	0	11,187	0	7,697
Net Surplus/(Subsidy)	(73,276)	(314,693)	(28,686)	(5,498)	475,221	405,229	(5,063)	(10,302)

	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant	
	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22
Operating Revenue	17,640	13,500	0	0	159,237	118,112	21,763	61,360
Operating Expenses	<u>3,141</u>	<u>3,623</u>	<u>716</u>	<u>627</u>	<u>37,231</u>	<u>17,119</u>	<u>16,345</u>	<u>34,642</u>
Operating Surplus/(Subsidy)	14,499	9,877	(716)	(627)	122,006	100,993	5,418	26,718
Capital Labor	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,882</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	3,882	0
Net Surplus/(Subsidy)	14,499	9,877	(716)	(627)	122,006	100,993	1,536	26,718

	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington	
	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22
Operating Revenue	0	0	0	0	0	0	0	0
Operating Expenses	<u>174</u>	<u>328</u>	<u>341</u>	<u>460</u>	<u>366</u>	<u>283</u>	<u>2,285</u>	<u>2,405</u>
Operating Surplus/(Subsidy)	(174)	(328)	(341)	(460)	(366)	(283)	(2,285)	(2,405)
Capital Labor	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(174)	(328)	(341)	(460)	(366)	(283)	(2,285)	(2,405)

	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22	YTD Apr '21	YTD Apr '22
Operating Revenue	123,911	182,613	20,746	26,375	31,829	116,227	0	0	1,354,739	1,260,343
Operating Expenses	<u>118,109</u>	<u>128,380</u>	<u>4,205</u>	<u>4,625</u>	<u>6,060</u>	<u>7,237</u>	<u>292,229</u>	<u>408,058</u>	<u>1,091,044</u>	<u>1,254,113</u>
Operating Surplus/(Subsidy)	5,802	54,233	16,541	21,750	25,769	108,990	(292,229)	(408,058)	263,695	6,230
Capital Labor	0	0	0	0	0	0	0	0	0	142
Construction Expenses	0	0	0	0	0	0	0	7,679	1,577	20,939
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,148</u>	<u>3,882</u>	<u>10,845</u>
Total Capital Expenditures	0	0	0	0	0	0	0	10,827	5,459	31,926
Net Surplus/(Subsidy)	5,802	54,233	16,541	21,750	25,769	108,990	(292,229)	(418,885)	258,236	(25,696)

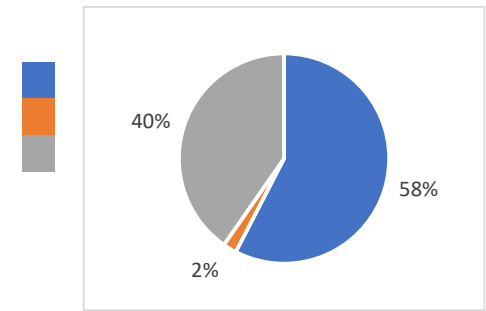
Cleveland Metroparks

Financial Performance

4/30/2022

Nature Shops and Kiosks

	Actual Apr '21	Actual Apr '22	Fav (Unfav)	Actual YTD Apr '21	Actual YTD Apr '22	Fav (Unfav)
Retail Revenue	9,548	26,240	16,692	34,777	69,541	34,764
OpEx:						
Salaries and Benefits	17,326	22,983	(5,657)	53,705	75,704	(21,999)
Contractual Services	388	687	(299)	1,925	2,748	(823)
Operations	<u>10,957</u>	<u>16,527</u>	<u>(5,570)</u>	<u>34,071</u>	<u>52,981</u>	<u>(18,910)</u>
Total OpEx	28,671	40,197	(11,526)	89,701	131,433	(41,732)
Op Surplus/(Subsidy)	(19,123)	(13,957)	5,166	(54,924)	(61,892)	(6,968)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,365</u>	<u>(4,365)</u>
Total CapEx	0	0	0	0	4,365	(4,365)
Net Surplus/(Subsidy)	(19,123)	(13,957)	5,166	(54,924)	(66,257)	(11,333)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED APRIL 2022**

ACCOUNTS RECEIVABLE

Current	Past Due				
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	Total
\$550,280	\$125,344	\$0	\$4,066	\$22,579	\$702,270

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
04/01/22	Fifth Third Securities	Money Market (A)	29	0.07%	04/30/22	\$0	\$3,295
04/01/22	STAR Ohio	State pool (B)	29	0.41%	04/30/22	\$18,527	\$55,123,515

(A) Federated Government Money Market Account.

Investment balance ranged from \$3,295 to \$3,295 in April 2022

(B) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$55,104,989 to \$55,123,515 in April 2022

Source: Gary Butzback, Interim Chief Finance Officer
05/11/22

CLEVELAND METROPARKS
Appropriation Summary - 2022

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 5/20/2022	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 59,806,913	\$ -	\$ 59,806,913	\$ 128,318	\$ -	\$ 59,935,231
52	Employee Fringe Benefits	19,059,340	397,108	19,456,448	681,687	-	20,138,135
53	Contractual Services	15,366,699	5,491,290	20,857,989	(424,069)	192,185 A	20,626,105
54	Office Operations	25,134,495	3,531,243	28,665,738	285,586	(14,630) B	28,936,694
	Operating Subtotal	119,367,447	9,419,641	128,787,088	671,522	177,555	129,636,165
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	25,598,296	7,601,218	33,199,514	14,665,886	168,455 C	48,033,855
574	Capital Equipment	3,656,575	1,435,810	5,092,385	228,796	46,512 D	5,367,693
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	2,078,500	39,800	2,118,300	-	-	2,118,300
	Capital Subtotal	32,208,371	9,076,828	41,285,199	14,894,682	214,967	56,394,848
TOTALS							
Grand totals		\$ 151,575,818	\$ 18,496,469	\$ 170,072,287	\$ 15,566,204	\$ 392,522	\$ 186,031,013

CLEVELAND METROPARKS

Appropriations 2022 - Legend - Amendment #5

OPERATING

53 CONTRACTUAL SERVICES

- \$ 25,000 Transfer of restricted appropriations from Program Supplies & Sponsorship to Other. Contractual Services to align with needs
Net budget effect is zero

- \$ 8,000 Increase in restricted appropriations for Other. Contractual Services to align with needs
Appropriation increase will be covered by existing restricted funds

- \$ 29,000 Increase in restricted appropriations for Sponsorship Expense in accordance with mission
Appropriation increase will be covered by new restricted funds

- \$ 111,000 Increase in restricted appropriations for Sponsorship Expense in accordance with mission
Appropriation increase will be covered by new restricted funds

- \$ 1,185 Transfer of appropriations from Enterprise Expenses to Maintenance Service Contracts for sailing needs
Net budget effect is zero

- \$ 2,000 Transfer of restricted appropriations from Medical Supplies to Veterinarian Consulting for animal care needs
Net budget effect is zero

- \$ 16,000 Transfer of appropriations from Enterprise Expenses and Food & Merchandise for Resale to Other Contractual Services for Dockwa costs
Net budget effect is zero

A	\$ 192,185	Total increase (decrease) to Contractual Services
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54 OFFICE OPERATIONS

- \$ (25,000) Transfer of restricted appropriations from Program Supplies & Sponsorship to Other. Contractual Services to align with needs
Net budget effect is zero

- \$ 35,928 Increase in restricted fund appropriations for Program Supplies, Plant Material & Meeting Expense in accordance with new grants
Appropriation increase will be covered by new grant restricted funds

- \$ (5,000) Transfer of appropriations from Program Supplies to Capital Equipment for zero turn mower at Lakefront
Net budget effect is zero

- \$ (1,373) Transfer of appropriations from Tools & Minor Equipment to Misc. Capital Equipment for sailboat equipment
Net budget effect is zero

- \$ (1,185) Transfer of appropriations from Enterprise Expenses to Maintenance Service Contracts for sailing needs
Net budget effect is zero

- \$ (2,000) Transfer of restricted appropriations from Medical Supplies to Veterinarian Consulting for animal care needs
Net budget effect is zero

- \$ (16,000) Transfer of appropriations from Enterprise Expenses and Food & Merchandise for Resale to Other Contractual Services for Dockwa costs
Net budget effect is zero

B	\$ (14,630)	Total increase (decrease) to Office Operations
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\$ 177,555 TOTAL INCREASE (DECREASE) TO OPERATIONS

CLEVELAND METROPARKS

Appropriations 2022 - Legend - Amendment #5

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 31,977 Increase in restricted fund appropriations for Capital Project Expenses for Brighton Park tree planting
Appropriation will be covered by new restricted funds
- \$ 116,478 Increase in appropriations for Capital Project Expenses for green infrastructure installation at Dunham Park
Appropriation will be covered by new restricted funds
- \$ 20,000 Increase in restricted fund appropriations for Capital Project Expenses for Foster's Run
Appropriation will be covered by existing restricted funds

C \$ 168,455 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

- \$ 5,000 Transfer of appropriations from Program Supplies to Capital Equipment for zero turn mower at Lakefront
Net budget effect is zero
- \$ 1,373 Transfer of appropriations from Tools & Minor Equipment to Misc. Capital Equipment for sailboat equipment
Net budget effect is zero
- \$ 3,500 Increase in restricted appropriations for Misc. Capital Equipment to replace broken ball picker at WGLC
Appropriation increase will be covered by existing restricted funds
- \$ 36,639 Increase in restricted appropriations for Technology Equipment for Golf division upgrades
Appropriation increase will be covered by existing restricted funds

D \$ 46,512 Total increase (decrease) to Capital Equipment

\$ 214,967 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 392,522 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Cleveland Metroparks Zoo

3700 Wildlife Way, Cleveland



**Resolution of Authorization
Brownfield Remediation Program, Ohio Department of Development
Cleveland Metroparks Zoo Restoration (3700 Wildlife Way Property)
May 20, 2022**

WHEREAS, the State of Ohio, through the Ohio Department of Development, administers financial assistance for remediation of brownfield sites through the Brownfield Remediation Program, and

WHEREAS, Cleveland Metroparks desires financial assistance provided under the Brownfield Remediation Program, and

WHEREAS, Cleveland Metroparks desires to demolish the existing structure on the 3700 Wildlife Way Property and remediate the soils to prepare the site for public use,

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Development and to provide all information and documentation required to become eligible for possible funding assistance and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Brownfield Remediation Program.

Debra K. Berry, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 20th day of May 2022, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 22-05-062

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfer dated April 14, 2022 in the amount of \$546,603.47

Printed Checks dated April 14, 2022 in the amount of \$444,040.93

Printed Checks dated April 22, 2022 in the amount of \$373,980.72

Wire Transfer dated April 29, 2022 in the amount of \$569,980.23

Printed Checks dated April 29, 2022 in the amount of \$731,064.02

Printed Checks dated May 6, 2022 in the amount of \$625,610.69

Net Payroll dated March 13, 2022 to March 26, 2022 in the amount of \$1,205,037.96

Withholding Taxes in the amount of \$283,274.98

Net Payroll dated March 27, 2022 to April 9, 2022 in the amount of \$1,270,550.24

Withholding Taxes in the amount of \$298,677.07

Net Payroll dated April 10, 2022 to April 23, 2022 in the amount of \$1,398,773.37

Withholding Taxes in the amount of \$324,434.37

Bank Fees/ADP Fees in the amount of \$26,881.86

Cigna Payments in the amount of \$454,854.04

ACH Debits (First Energy; Sales Tax) in the amount of \$182,580.54

JP Morgan Mastercard/Mastercard Travel Card dated April 1, 2022 to April 30, 2022 in the amount of \$635,897.14

Total amount: \$9,372,241.63

PASSED: May 20, 2022

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 22-05-062** listed above.

RESOLUTION NO. 22-05-063

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Interim Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated April 1, 2022 to April 30, 2022 in the amount \$599.16

Total amount: \$599.16

PASSED: May 20, 2022

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 22-05-063** listed above.