

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
JUNE 17, 2021**

The Board of Park Commissioners met on this date, Thursday, June 17, 2021, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 21-06-068:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of May 20, 2021, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2021 vs. 2020 Year-To-Date, for the Month Ended May 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **93817** to **93824** and they were filed for audit.

**ACTION ITEMS.**

- (a) **Commissioning of K-9 (name TBD) with Handler, Officer William Collins**  
(Originating Source: Katherine M. Dolan, Chief of Police)

The Cleveland Metroparks Police Department is proud to present the newest member to the K-9 unit (name TBD). The name was chosen by the public during a recent campaign. All money will be used to benefit the K-9 unit. We thank the public for their support. The new addition is a three month-old Belgian Malinois, with extensive socialization, crate training, and the beginnings of “luring” style obedience. He joins fellow Cleveland Metroparks K-9 Zeke, Creed, and Chase.

Chief Dolan has selected Officer William Collins as the K-9’s partner. Officer Collins has been with the Police Department since June 2013, and current handler of K-9 Chase since January 2015.

- No. 21-06-069:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to appoint Jett as K-9 Officer for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (b) **2021 Budget Adjustment No. 6**  
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
Appropriation Summary - 2021**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 6/17/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 153	\$ 76,475 A	\$ 52,861,008
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	65,847	-	18,682,422
53	Contractual Services	14,829,987	3,414,251	18,244,238	82,514	4,175 B	18,330,927
54	Office Operations	23,481,866	3,850,870	27,332,736	280,063	67,662 C	27,680,461
	Operating Subtotal	109,457,960	7,519,969	116,977,929	428,577	148,312	117,554,818
<b>CAPITAL</b>							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	7,385,144	415,350 D	38,179,573
574	Capital Equipment	2,749,394	671,636	3,421,030	43,672	45,400 E	3,510,102
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	7,123,316	460,750	44,159,603
<b>TOTALS</b>							
	Grand totals	\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 7,551,893	\$ 609,062	\$ 161,714,421

**ACTION ITEMS (cont.)**

An explanation of adjustments, by category, can be found on pages **93825** to **93827**. The net effect of all adjustments is an increase of \$609,062, which is funded by increased revenue, donations, grants, or received but previously unappropriated restricted funds.

**No. 21-06-070:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the 2021 Budget Adjustment No. 6 for a total increase of \$609,062 as delineated on pages **93825** to **93827**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(c) *Proposed 2022 Alternative Tax Budget***  
*(Originating Source: William Chorba, Chief Financial Officer)*

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15 of the current year to be filed with the Cuyahoga County Budget Commission by July 20 of the current year.

Anticipating that the 2022 appropriation measure will be adopted in December 2021, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following Tax Budget provides for anticipated increases and/or fluctuations in operating and capital expenditures. Distribution of budget amounts for capital expenditures is not specific to any individual project, but represents Cleveland Metroparks ongoing commitment to capital rehabilitation, new construction, and land purchases.

This proposed tax budget for 2022 is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, Bill Chorba, on June 14, 2021.

**CLEVELAND METROPARKS  
PROPOSED 2022 TAX BUDGET**

**SUMMARY SCHEDULE**

	<u>Forecasted 2021 Appropriations</u>	<u>Proposed 2022 Appropriations</u>
<b>BEGINNING CASH BALANCE</b>	\$ 22,737,413 (A)	\$ 18,313,983
<b><u>Receipts:</u></b>		
Property Tax/Payments in Lieu of Taxes	77,682,426	77,760,108
Local Government, Donations, Gifts & Grants	16,173,765	1,745,000
Investment Income	50,000	10,000
Charges for Services	28,379,240	30,365,787
Damages & Fines	103,000	103,000
Self-funded Health Insurance/Workers' Comp	10,090,454	10,594,977
Total Receipts	<u>132,478,885</u>	<u>129,578,872</u>
<b><u>Expenditures:</u></b>		
<b><u>Operating:</u></b>		
Salaries & Fringes	72,924,760	76,247,879
Contractual Services	5,078,705	5,180,279
Operations	23,481,866	23,951,503
Self-funded Health Insurance/Workers' Comp	9,751,282	10,594,977
<b><u>Capital:</u></b>		
Equipment	2,749,394	2,300,000
Land	1,855,900	1,200,000
Construction Labor	835,000	835,000
Capital Construction Costs	20,180,409	9,165,000
Zoo Animal Acquisition Freight	45,000	75,000
Total Expenditures	<u>136,902,316</u>	<u>129,549,637</u>
<b>ENDING CASH BALANCE</b>	<b>\$ 18,313,983</b>	<b>\$ 9,343,218</b>

(A) \$41,170,716, net of \$18,433,302.50 for encumbrances carried over from 2020 into 2021.

**ACTION ITEMS (cont.)**

**No. 21-06-071:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the proposed 2022 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(d) “Then and Now Certificates”: Authorization to Draw Warrants in Payment of Purchases**

*(Originating Sources: William Chorba, Chief Financial Officer/Charlie Rosol, Director of Procurement)*

As per ORC 5705.41(D) and OAC 117-2-02(C), any purchase/expenditure made without a purchase order with the required fiscal officer’s certification in place is void, **except** when, within thirty (30) days of placing the order, a fiscal officer/board of commissioners can certify that there were funds available at the time the order was placed and at the time the fiscal officer certifies the amount of funds.

The following orders were placed prior to securing funds on purchase orders:

Description of Purchase	Vendor	Cost	Department	Date
MicroShield Application	MicroShield 360	\$3,655	Police	Original order on 6/1/21, confirmed on 6/4/21
MARCS service mobile voice radio tower usage	Ohio DAS	\$5,400	Police	Original order on 5/20/21, confirmed on 6/4/21

William Chorba, Chief Financial Officer, hereby certifies that both at the time the orders were placed and on the date of the execution of this certificate, the amounts of \$3,655 and \$5,400 required to pay these orders have been appropriated for the purpose of these orders and are in the treasury or in the process of collection to the credit of the fund free from any previous encumbrance.

**No. 21-06-072:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the “then and now certificates” as noted above and as certified by William Chorba, Chief Financial Officer, and authorize the drawing of warrants in payment of the purchases.

**ACTION ITEMS (cont.)**

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(e) ***Amendment to the Authorization of the East Branch Rocky River Preservation Project: Acquisition and Grant Funding for the Uthoff Property, Hinckley Reservation (± 52.7 acres) and the Williams Property, Brecksville Reservation (± 75.0 acres)***

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Natalie Ronayne, Chief Development Officer/Kristen Trolio, Grants Manager/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Real Estate Manager)*

On October 15, 2020, the Board approved Resolution No. 20-10-138, authorizing the acquisition of fee simple title of ± 52.7 acres from Laura Uthoff for a purchase price of \$900,000 (“Uthoff Property”) (reference map page **93828**) and the acquisition of fee simple title of ± 75.0 acres from Barbara A. and Kenneth G. Williams for a purchase price of \$1,200,000 (“Williams Property”) (reference map page **93829**), both of which were contingent upon outside grant funding. The Board authorized the submittal of three grant applications:

1. Application to the Ohio Public Works Commission – Natural Resources Assistance Council (“NRAC”) District 9 for funding assistance of \$489,625 through the Clean Ohio Conservation Fund program;
2. Application to the Ohio Public Works Commission – NRAC District 1 for funding assistance of \$979,500 through the Clean Ohio Conservation Fund program; and,
3. Application to the National Park Service/Ohio Department of Natural Resources for funding assistance of \$500,000 through the Land and Water Conservation Fund (LWCF) program.

Cleveland Metroparks was awarded funding for both applications to the Ohio Public Works Commission, awarding \$979,500 to Cleveland Metroparks for the acquisition of the Williams Property and \$489,625 to Cleveland Metroparks for the acquisition of the Uthoff Property. Unfortunately, Cleveland Metroparks was not awarded the requested \$500,000 from the National Park Service/Ohio Department of Natural Resources for the LWCF grant application. See the table below which details how the grant funds were to be distributed and the revised proposed project amounts given Cleveland Metroparks was not awarded the LWCF funds:

**ACTION ITEMS (cont.)**

<b>East Branch Rocky River Preservation Project</b>		
<b>Funding Sources</b>	<b>Original Project Amounts (2020)</b>	<b>Proposed Project Amounts (2021)</b>
<b>Williams Property</b>		
Clean Ohio	\$979,500	\$979,500
LWCF	\$45,375	\$0
Cleveland Metroparks Match	\$206,125	\$251,500
Land Donation	\$75,000	\$75,000
<b>Total Project Cost</b>	<b>\$1,306,000</b>	<b>\$1,306,000</b>
<b>Uthoff Property</b>		
Clean Ohio	\$489,625	\$489,625
LWCF	\$454,625	\$0
Cleveland Metroparks Match	\$0	\$454,625
<b>Total Project Cost</b>	<b>\$944,250</b>	<b>\$944,250</b>
Total Cost to Cleveland Metroparks	\$206,125	\$706,125
Total Grant Award	\$1,969,125	\$1,469,125
<b>Total Project Cost</b>	<b>\$2,250,250</b>	<b>\$2,250,250</b>

Because the funding gap for the Williams Property is a change for under \$50,000, it did not require Board approval pursuant to Article 5, Section 5 of the Cleveland Metroparks By-Laws. Cleveland Metroparks acquired the Williams Property on June 4, 2021. However, the funding gap for the Uthoff Property is \$454,625 and does require approval of the Board. Cleveland Metroparks will continue to try to identify funding to assist in minimizing this funding gap, however in the interim staff is recommending the Board approve contributing up to \$454,625 towards the acquisition of the Uthoff Property.

The acquisition of the Uthoff Property and Williams Property will enhance the East Branch Rocky River corridor and associated tributary streams, create core natural resource areas along the river, and build upon the connections between Hinckley, Mill Stream Run, and Brecksville Reservations. These are important acquisitions for the Rocky River watershed; preservation of these properties will conserve forests, wetlands, meadows and streams, and expand upon this important corridor.

**No. 21-06-073:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to amend Resolution No. 20-10-138 to authorize up to \$454,625 plus closing costs and other associated fees for the acquisition of fee simple title of ± 52.7 acres as hereinabove described, from Laura Uthoff, for a purchase price of \$900,000, subject to the terms and conditions hereinabove summarized, and subject to the environmental assessment reports and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, to authorize and agree to

**ACTION ITEMS (cont.)**

obligate funds and commit match required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Clean Ohio program; and finally, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award and to acquire the properties; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Zoo Community Engagement Project – Volunteer Services Agreement***  
*(Originating Sources: Christopher Kuhar, Zoo Executive Director/Kristen Lukas, Director of Conservation and Science)*

**Background**

One of the biggest challenges in building a global conservation program is providing the best value proposition to the citizens of northeast Ohio. In an effort to create that value, Cleveland Metroparks Zoo is partnering with faculty at Antioch University – New England, to create a community engagement project to determine the most valuable aspects of our programs to the community.

The project will be managed by Antioch University and involves hiring 3 Research Associates through the AmeriCorps Volunteers in Service to America (VISTA) program to create a contact list, map assets, and set up conversations with local community groups to drive the “co-design” process. These VISTA members will be employees of AmeriCorps but will function as representatives of Cleveland Metroparks under the leadership of Dr. Kristen Lukas, the Zoo’s Director of Conservation and Science.

Grant funds obtained by Antioch University will pay a portion of the salaries and expenses for the three VISTA members. Cleveland Metroparks Zoo will contribute matching funds to salaries and expenses for the three Vistas in the amount of \$61,887.80 over a three year period.

<b>AU/CMZ AmeriCorps Details</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total Paid to Antioch</b>
Paid to AU for VISTA members	\$ 8,326.67	\$ 8,326.67	\$ 8,326.67	\$ 24,980.00
Purchase of 3 new Laptop/software	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00
Housing stipend	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 10,800.00

**ACTION ITEMS (cont.)**

Professional Development	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,500.00
Mileage/Transportation	\$ 7,377.60	\$ 7,377.60	\$ 7,377.60	\$ 22,132.80
VISTA Recognition	\$ 225.00	\$ 225.00	\$ 225.00	\$ 675.00
TOTAL to AmeriCorps for members	\$ 21,829.27	\$ 20,029.27	\$ 20,029.27	\$ 61,887.80

In collaboration with our neighbors and local organizations in Old Brooklyn, Brooklyn Centre, Stockyards, Clark-Fulton, Tremont, Ohio City, and Detroit Shoreway, we will identify current community needs as well as existing community strengths and resources. With the Zoo’s conservation mission in mind, we will then work together to design relevant conservation programming that builds on these existing neighborhood assets and helps to meet community needs and aspirations.

Objectives and outcomes for the three years of the project have been defined by Antioch University and Cleveland Metroparks Zoo with the goal of increasing participation in and support of the Zoo’s conservation programs to benefit the members of the communities nearest the Zoo.

**No. 21-06-074:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Antioch University** for a three-year period to fund three (3) VISTA Research Associates and their activities in an **amount not to exceed \$61,887.80**, as specified above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(g) *Award of RFP #6570 – Construction Manager at Risk for Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office Remodel and Addition***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Andy Simons, Project Manager)*

**Background**

On April 9, 2021, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6570) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office Remodel and Addition (Project). The Project’s desired outcome is to create facilities for the Cleveland Metroparks Zoo and Cleveland Zoological Society teams that will accelerate growth, increase philanthropic



**ACTION ITEMS (cont.)**

opportunities, and advance streamlined and sophisticated guest and donor services. Due to these needs, the Project will include:

- Conversion of the existing auditorium into shared office space
- Conversion of existing lobby into a consolidated Guest Services area
- Reception area renovations and enhancements
- Contemporary Donor Reception/Lounge area renovations and enhancements
- New 2,400 sq. ft. multipurpose Meeting Hall addition
- New accessible restrooms and renovation of existing restrooms
- New and updated audio-visual and technology systems
- Security and access control system integrations at new and existing doorways
- Various finish updates in existing to remaining circulation areas

Cleveland Metroparks staff prepared RFQu #6570 and requested that the respondents demonstrate qualifications relative to scope of the Project, which includes working in an operating office environment and among Zoo guests. The construction manager at risk RFQu yielded fourteen (14) responding construction manager at risk firms. Each firm’s statement of qualifications was reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Andy Simons, Chris Kuhar, Christopher Widdowson, and Christopher Lowe.

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested a proposal (RFP #6570) from each. Following receipt of the proposal, each short-listed firm was interviewed. Following the interviews, the proposals from each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 70% and price at 30%. Below is a listing of the three short-listed firms and their correlating “best value” score.

<b>Cleveland Metroparks</b>	
<i>Construction Manager at Risk for Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office Remodel and Addition</i>	
<b>RFQu# 6570</b>	
<b>Construction Manager (at Risk) Firm</b>	<b>Short List</b>
CT Taylor Company	
Centennial Contractors Enterprises	
ConstructAbility, Inc.	
Independence Construction	
Lawler Construction	
Marous Brothers Construction	X
Metis Construction	
Panzica Construction	X
R.L. Hill Mgmt.	
Regency Construction	
Rycon Construction	
Schirmer Construction	
The AKA Team (via Whiting-Turner)	
Turner Construction	X

**ACTION ITEMS (cont.)**

**RFP #6570 Results**

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component (30 pts max)	(2) Qualifications Component (70 pts max)	(1)+(2) Best Value Score (100 pts max)
1	Turner Construction Company	\$252,660	30	69.3	99.3
2	Marous Brothers Construction	\$257,600	29.4	67.9	97.3
3	Panzica Construction	\$344,967	19.0	67.2	86.2

The price reflected in the above table includes the preconstruction services fee, the preconstruction stage compensation, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current construction cost is estimated at \$2,700,000. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for each phase of construction, at which time the construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction manager, Turner Construction Company, the preconstruction stage compensation will be established at \$11,170.

**RFP Analysis**

Staff recommends the construction manager at risk contract be negotiated and awarded to **Turner Construction Company** (“Turner”). Turner, a nationwide company based in New York, New York has had presence in Cleveland since 1907 and an established office since 1962 although has not in recent history performed a project for Cleveland Metroparks. Notwithstanding, the approach demonstrated by Turner and Turner’s Special Project Division to the Project, understanding of how best to work within an active office environment, phasing and coordination approach, and competitive pricing provide many positive attributes for the Project. Their project team and goals align with Cleveland Metroparks staff. Their understanding of the Project, approach and methodology will prove valuable in the execution of the Project relative to the final deliverable desired. Turner’s experience with similar and complementary projects, along with the competitive price associated with their services, establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms. Notwithstanding, the Marous Brothers and Panzica teams submitted thorough and competitive proposals and interviewed extremely well.

**No. 21-06-075:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Turner Construction Company**, being ranked as the “best value” for RFP #6570, Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office

**ACTION ITEMS (cont.)**

Remodel and Addition, inclusive of \$11,170 for preconstruction stage compensation. In the event that a GMP contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(h) *Authorization to Submit an Application to the Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program (Planning)***

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)*

**Background**

At the May 20, 2021 Board of Park Commissioners meeting, staff provided an overview of the new Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program from the US Department of Transportation for which applications are due on July 12, 2021. RAISE is the newest iteration of what had been previously known as the BUILD (Better Utilizing Investments to Leverage Development) and TIGER (Transportation Investment Generating Economic Recovery) programs.

Cleveland Metroparks received \$7.95 million in the TIGER VIII round in 2016 for its *Re-Connecting Cleveland: Pathways to Opportunity* application, submitted in partnership with The Trust for Public Land and L.A.N.D. studio, Inc. The TIGER award, along with additional federal and state grants as well as philanthropic support, enabled construction of five trail projects: Cleveland Lakefront Bikeway Connector, Canal Basin Park Connector, Wendy Park Bridge, Whiskey Island Connector, and Red Line Greenway.

The 2021 RAISE application cycle makes available \$1 billion for surface transportation projects that have significant local or regional impact, \$30 million of which is available for planning projects (includes phases from planning through construction documents). Successful applicants will be announced by November 22, 2021, projects must be under contract by the statutory deadline of September 30, 2024, and all funds must be expended by September 2029. Both planning and implementation projects are eligible under RAISE.

Through the efforts of the Cuyahoga Greenway Partners, Cleveland Metroparks, the City of Cleveland, Cuyahoga County, and additional members have worked to identify the

**ACTION ITEMS (cont.)**

most competitive planning projects for this and other funding opportunities. The Cuyahoga Greenway Partners seek to advance several of the 69 regionally significant trails and bikeway projects identified through the Cuyahoga Greenways Plan that was completed in 2019 and available at [www.cuyahogagreenways.org](http://www.cuyahogagreenways.org). Several projects have been designated as candidates for feasibility-level planning studies, while others will be fully engineered and designed.

As currently proposed, the federal RAISE grant program will fund the performance of planning and/or engineering activities for some or all of the following projects shown in the table below and depicted in map form on page **93830**. The total federal RAISE funding request will not exceed \$1,300,000 in federal grant funds. Because these projects all fall within census tracts determined by the RAISE office to have experienced persistent poverty, local matching funds are not required; however, Cleveland Metroparks intends to commit up to \$200,000 in local match derived from the Park District or partners. Total project costs will be up to \$1,500,000. The final funding request, including the number of projects and respective levels of development will be finalized in the next several weeks. Additional funds will also be sought for local match through other non-federal grant programs and/or private sources.

<b><u>Potential RAISE Application Projects</u></b>	<b><u>Cuyahoga Greenways Plan ID</u></b>
Slavic Village Downtown Connector Phase II	Regional Link-13b
Slavic Village Downtown Connector/Iron Ct. to Opportunity Corridor	Regional Link-14
Morgana Run-Booth Ave. Extension	Critical Gap-7
Euclid Creek Greenway	Critical Gap-11

**No. 21-06-076:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the submittal of the grant application to the Department of Transportation for funding assistance from the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program in an amount not to exceed \$1,300,000 for the above listed Cuyahoga Greenways Plan project planning components; inclusive of a proposed local match component of up to \$200,000 which shall be provided by other non-federal grant programs, private sources, and/or contributions from project partners inclusive of Cleveland Metroparks; and further that the Board authorize the funds to be made available as needed until reimbursement is received from the RAISE program; and further that the Board authorize the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of agreements to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)****(i) *Authorization to Submit an Application to the Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program (Implementation)***

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)*

**Background**

At the May 20, 2021 Board of Park Commissioners meeting, staff provided an overview of the new Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program from the US Department of Transportation for which applications are due on July 12, 2021. RAISE is the newest iteration of what had been previously known as the BUILD (Better Utilizing Investments to Leverage Development) and TIGER (Transportation Investment Generating Economic Recovery) programs.

Cleveland Metroparks received \$7.95 million in the TIGER VIII round in 2016 for its *Re-Connecting Cleveland: Pathways to Opportunity* application, submitted in partnership with The Trust for Public Land and L.A.N.D. studio, Inc. The TIGER award, along with additional federal and state grants as well as philanthropic support, enabled construction of five trail projects: Cleveland Lakefront Bikeway Connector, Canal Basin Park Connector, Wendy Park Bridge, Whiskey Island Connector, and Red Line Greenway.

The 2021 RAISE application cycle makes available \$1 billion for surface transportation projects that have significant local or regional impact. Successful applicants will be announced by November 22, 2021, projects must be under contract by the statutory deadline of September 30, 2024, and all funds must be expended by September 2029. Both planning and implementation projects are eligible under RAISE.

**Project Description**

The RAISE implementation project entails engineering, design, and construction of the two connected trail segments, summarized below and shown in the map on page **93831**.

- Solon to Chagrin Falls Trail – This ±2.4-mile 10' wide paved all purpose trail will be constructed in the city of Solon and the village of Bentleyville along a former rail line to connect to the existing ±1.7-mile portion of Cleveland Metroparks trail that extends through Bainbridge Township to the village of Chagrin Falls. This segment will include two trail bridges and one suspension bridge.
- South Chagrin Connector Trail – This ±1.9-mile trail will extend from the eastern construction terminus of the Solon to Chagrin Falls Trail to the main portion of South Chagrin Reservation to connect to the all purpose trail at Hawthorn Parkway. This segment will include environmentally sensitive design along the Aurora Branch of the Chagrin River and will connect through the Village of Bentleyville's community park via a new suspension bridge over the Chagrin River.

**ACTION ITEMS (cont.)**

The total federal RAISE funding request is \$7,200,000. As a majority rural project, no local matching funds are required; however, \$798,208 in local funding will be provided from the City of Solon through the previously awarded funds including a \$498,208 Clean Ohio Trails Fund award and a \$300,000 State Capital Community Parks, Recreation and Conservation Project award made by the 132<sup>nd</sup> Ohio General Assembly through House Bill 529. Both funding sources are administered through the Ohio Department of Natural Resources. Total RAISE project costs are \$7,998,208. Additional funds may also be sought through other non-federal grant programs and/or private sources.

**No. 21-06-077:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the submittal of a grant application to the Department of Transportation for funding assistance from the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program to \$7,200,000 for the above listed project components; with local match provided from \$798,208 in previously awarded grant funds to the City of Solon for the Solon to Chagrin Falls Trail project and any other non-federal grant programs, private sources, and/or contributions from project partners; and further that the Board authorize the funds to be made available as needed until reimbursement is received from the RAISE program; and further that the Board authorize the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of agreements to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(j) ***Amendment No. 1 to Project Agreement – Norfolk Southern Railway Company – Wendy Park Bridge - Lakefront Reservation***  
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

**Background**

On May 30, 2017, Cleveland Metroparks executed a federal grant agreement with the U.S. Department of Transportation for a \$7,950,000 Transportation Investment Generating Economic Recovery (“TIGER”) grant associated with a suite of projects, collectively titled the Cleveland Metroparks TIGER Projects (“Project”). The Project entails five components: Wendy Park Bridge, Whiskey Island Connector, Red Line Greenway, Cleveland Lakefront Bikeway Connector, and Canal Basin Park Connector. The TIGER grant comprises about half of the overall funding for the Project.

Wendy Park Bridge is a major component of both the TIGER suite of projects and the regional trail system. The bridge provides the connection to Wendy Park from the west bank of The Flats over the busy Norfolk Southern railroad tracks and references of the

**ACTION ITEMS (cont.)**

need for the connection appear on multiple decades-worth of planning studies and documents. Communications with Norfolk Southern regarding the Wendy Park Bridge commenced as early as 2011 when the Cuyahoga County Planning Commission sponsored a bridge study. Cleveland Metroparks entered into an agreement with Norfolk Southern in August of 2014 in order to allow Norfolk Southern to review plans and specifications for the proposed bridge. In March of 2015 Cleveland Metroparks, in partnership with L.A.N.D. studio, Inc. and The Trust for Public Land, entered into a contract for development of construction documents for the Wendy Park Bridge.

Railroad stipulations resulted in numerous design modifications to the bridge and have required Cleveland Metroparks to produce both full engineering drawings (to fabrication level detail) and a comprehensive erection sequence.

On September 18, 2019 through Board Resolution No. 19-09-117, the Board ratified approval of a Project Agreement with Norfolk Southern Railway Company. The Project Agreement established numerous protocols by which the portions of the Wendy Park Bridge that are to be constructed on or over property owned by Norfolk Southern, or that may affect Norfolk Southern operations, shall be executed. A force account of \$321,336 was established as part of the Project Agreement in order for costs incurred by Norfolk Southern, such as, but not limited to, shop drawing review, erection process approval, construction engineering and observation, railroad flagging, to be recovered from Cleveland Metroparks.

Although the Wendy Park Bridge project has been successfully and safely executed to date, communications with Norfolk Southern Railway Company have been at times difficult and inconsistent. Due to such, Norfolk Southern Railway Company has stipulated the need to increase the force account by \$87,143, to a new total of \$408,479. The purpose of the increase is to provide additional on-site inspection and observation.

**No. 21-06-078:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to amend Resolution No. 19-09-117 to reflect that the **Project Agreement with Norfolk Southern Railway Company** related to construction of the **Wendy Park Bridge – Lakefront Reservation** be amended to increase the force account in an amount not to exceed **\$408,479**, which is an increase of \$87,143 from the original amount of \$321,336, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)****(k) Ratification of Emergency Contract – Big Met Bridge Repair, Bridge No. RRGOF004 – Contract #1597 – Emergency Bid No. 6587**

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/David L. Frey, P.E., Civil Engineer)*

**Background**

On the morning of Saturday, May 22, 2021 at Big Met Golf Course, a subcontractor working for Chagrin Valley Paving, Inc. drove a loaded asphalt truck over a cart path bridge located near hole 8 tee box and severely compromised the structure. The subcontractor's employee drove an oversized 6-axle truck and ignored repeated warnings from others on site who tried to catch him before crossing the bridge. The bridge was clearly marked in contract documents for no use by the construction operations. The bridge was immediately removed from service and Arcadis US, Inc. ("Arcadis"), the Park District's bridge consultant, inspected the structure on Monday morning, May 24, confirming the need to shutter the severely damaged bridge. Arcadis provided a remediation plan on June 3 showing repair recommendations. The Great Lakes Construction Company ("Great Lakes") was immediately engaged to repair the bridge as they have extensive bridge construction knowledge, staff and equipment immediately available to address the matter, and a history of successful projects with Cleveland Metroparks. Great Lakes has provided an emergency bid (Bid No. 6587) based upon the Arcadis plan.

**Emergency Bid (Bid No. 6587) Analysis**

A bid (Bid No. 6587) was received on June 3, 2021 from Great Lakes in the amount of \$76,880. The quote includes labor, material, and equipment necessary to perform the rehabilitation of the bridge per the prepared plan. Bidding of the project would have added an additional 6-8 weeks to the completion date, which would leave the bridge out of service and forced the extension of detour route along the all-purpose trail adjacent to Valley Parkway where golf carts are leaving the course and sharing the trail with other park guests. Due to the factors documented herein, rapid action was required and henceforth an emergency contract (Emergency #1597) was executed per Cleveland Metroparks bylaws.

The costs for the repair of the bridge will ultimately be covered through an insurance claim process that has already commenced through Chagrin Valley Paving, Inc.'s trucking subcontractor's insurance carrier. The claim process has already begun with no objection from the carrier.

**No. 21-06-079:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to ratify the Chief Executive Officer's action to enter into an emergency contract (Contract #1597) with **The Great Lakes Construction Company** in the not to exceed amount of **\$76,880** executed on Tuesday, June 15, 2021.



**ACTION ITEMS (cont.)**

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(I) *North Chagrin, Hinckley, and Ohio and Erie Canal Reservations: Authorization to Submit Grant Applications and Commit Funds***

*(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Grants Manager/Ken Stray, Park Manager - Hinckley/Brad Shawhan, Park Manager - North Chagrin)*

Cleveland Metroparks proposes to submit three applications to the Ohio Department of Natural Resources for the NatureWorks program, which supports park and trail development and rehabilitation projects throughout the State of Ohio. Each county in the State of Ohio is allocated funds for the program and Cleveland Metroparks will submit applications for the following three projects in Lake, Medina, and Cuyahoga Counties, as outlined below:

**1. North Chagrin Reservation: Whispering Woods All-Purpose Trail Rehabilitation (Lake County)**

This project will repair portions of the all-purpose trail along a ±1,000 lf stretch of trail adjacent to Buttermilk Falls Parkway south of Chardon Road. Segments of the trail are slumping and cracking due to erosion and will be stabilized and re-paved. This project will also repair a wooden pedestrian bridge on this section of trail that is deteriorated and dipping. Staff will stabilize a misaligned bridge post, repair the bridge’s substructure, and replace the bridge decking and railing.

A map of the project area is on page **93832**.

The project costs are as follows:

NatureWorks:	\$53,790
Cleveland Metroparks:	\$18,100
Total Project:	\$71,890

**2. Hinckley Reservation: Hinckley Lake ADA Kayak Dock (Medina County)**

This project will install an ADA-compliant kayak launch in Hinckley Lake that will attach to the existing dock adjacent to the public boat launch. Patrons can rent kayaks from Hinckley Lake Boathouse or bring their own craft. Currently, patrons can launch kayaks from the public boat launch, however it is not ADA-compliant and is not designed for the launching of paddle watercraft. The launch surface is concrete, which causes damage to the kayaks, and can be slippery and unsafe for paddlers. With the addition of a new ADA kayak launch, this project will provide additional access for visitors of all ages and abilities at Hinckley Lake.

**ACTION ITEMS (cont.)**

A map of the project area is on page **93833**.

The project costs are as follows:

NatureWorks:	\$49,560
<u>Cleveland Metroparks:</u>	<u>\$16,525</u>
Total Project:	\$66,085

**3. Ohio and Erie Canal Reservation: Mountain Bike Pump Track Phase II (Cuyahoga County)**

This project will design and construct Phase II of the soon-to-be-constructed mountain bike pump track. Phase II will be located adjacent to the first phase and will be designed for youth and/or beginners. Phase II will provide a unique location for youth and beginners to learn the sport and practice their skills on a suitable course without conflicts that may arise with sharing a course with more advanced riders.

A map of the project site is on page **93834**.

The project costs are as follows:

NatureWorks:	\$ 93,825
<u>Cleveland Metroparks:</u>	<u>\$ 31,275</u>
Total Project:	\$125,100

The required resolutions are on pages **93835** to **93837**.

**No. 21-06-080:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the adoption of the resolutions to authorize the submittal of three grant applications to the Ohio Department of Natural Resources for funding assistance in the amounts of ±\$53,790, ±49,560, and ±\$93,825 through the NatureWorks program as described above; to authorize and agree to obligate the required matching funds as described above and all funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:**

**No. 21-06-081:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **Ohio and OSC Co-Op #6571:** **Various Food Purchases** (see page **93805**);
- (b) **Ohio/GSA/NASPO Co-Op #6572:** **Wireless Voice and Data Services** (see page **93806**); and,
- (c) **Single Source #6584:** **Marina Management Software System** (see page **93808**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**OHIO AND OSC CO-OP #6571 SUMMARY:**     **VARIOUS FOOD PURCHASES** with Sysco and Gordon Food Marketplace (GFS) to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period from July 1, 2021 through June 30, 2022

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2020/2021 YTD Expenditure = \$86,436.87
2021/2022 Estimate = \$300,000.00

\*NOTE: The 2020 expenditure is significantly less due to COVID-19 impact on operations.

**Background**

Cleveland Metroparks has purchased various food items (frozen, snack, pre-packaged/pre-cooked items, canned goods, grocery, etc.) for restaurants and concessions throughout the Park District including but not limited to: Merwin’s Wharf, E. 55<sup>th</sup> Restaurant, Emerald Necklace Marina, various golf courses, The Chalet, Zoo, Edgewater Beach House, Edgewater Pier, etc. from GFS and Sysco via the Ohio Schools Council (OSC) and State of Ohio cooperative agreements.

Sysco is no longer offered via the OSC cooperative as of 2017. However, Sysco is part of the State of Ohio cooperative agreement. Cleveland Metroparks staff recommends leveraging the OSC Series 500 cooperative for GFS and State of Ohio cooperative contract number RS901119 for Sysco for the time period of July 1, 2021 through June 30, 2022.

**RECOMMENDED ACTION:**

That the Board authorize the award for Ohio and OSC Co-Op #6571 to **Sysco and Gordon Food Marketplace (GFS)** for the purchase of various food items on an “as needed” basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning July 1, 2021 through June 30, 2022, **for a total cost not to exceed \$300,000**, in full cooperation with State of Ohio Contract number RS901119 and Ohio Schools Council Series 500. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 21-06-081 on Page 93804)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**OHIO/GSA/NASPO CO-OP #6572 SUMMARY:** **WIRELESS VOICE AND DATA SERVICES** for a two (2) year period beginning July 1, 2021 through June 30, 2023

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2019/2021 YTD Expenditure = \$300,942.12
2021/2023 Estimate = \$350,000.00

**Background (Current Cell Phone Data Service)**

Since 2001, Verizon Select Services has been the primary provider of cellular services to Cleveland Metroparks. The Park District cellular device total is ±360 devices, of which there are ±250 smart devices including phones, tablets, and laptops, non-smart devices, and various Internet of Things (IoT) devices. The Park District utilizes three different contracts: 1. GSA Pricing; 2. State of Ohio DAS Office of Information Technology (OIT) pricing (OIT negotiates pricing with Verizon); and 3. NASPO pricing. The selection of plans is determined by use of each device for lowest cost.

Plans cover data transmission for smart devices, cell equipment, air cards, iPads, etc. Plans range in price from \$4.99 to \$64.80 on the State of Ohio DAS (OIT) pricing and \$5.00 to \$60.00 for services on the GSA contract number GS-35F-0119P, and other specialty devices at varying prices depending on type and usage (*i.e.*, parking meters, cameras, and other misc. devices). Many of the plans offer unlimited voice and data service. Verizon allows both staff and other Verizon customers to communicate with each other at no “per minute” cost.

Most Cleveland Metroparks data phone plans are unlimited minute and data use. The standard cellular service user receives an average of 350 minutes per month and additionally mobile-to-mobile (MTM) and night and weekend minutes at no cost. These devices allow users to use their cellular phones for e-mail and when necessary, internet access. Some of these devices, including the specialty devices include cellular service for parking/ticketing kiosks, water sensors, trail counters, and other potential Internet of Things (IoT) devices. In total, the Park District's current monthly bills run approximately ±\$14,000 per month for all cell phone, voice, and data services. Verizon offers new/replacement cellular phones at varying costs depending on specific model and overall date. These replacement costs can range from \$0 cost, to \$99, and as high as \$999 for devices with more storage or memory. In lieu of a comprehensive upgrade, free individual upgrades are and will be issued upon request with supervisor approval.

**RECOMMENDED ACTION:**

That the Board authorize the award for wireless voice and data service to **Verizon Select Services, Inc.**, at the terms and rates as per Ohio/GSA/NASPO Co-Op #6572, beginning July 1, 2021 through June 30, 2023, **estimated at \$350,000** over a two (2) year period, in full utilization of the State of Ohio DAS Office of Information Technology (OIT)

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

Contract Number MSA0033 and GSA Contract Number GS-35F-0119P. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 21-06-081 on Page 93804)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**

**SINGLE SOURCE #6584 SUMMARY:** **MARINA MANAGEMENT SOFTWARE SYSTEM** for a three (3) year period beginning June 17, 2021 through June 30, 2024, with a three (3) year option to renew in Cleveland Metroparks' sole discretion

**Background**

Cleveland Metroparks operates the E.55<sup>th</sup>, Emerald Necklace, and Wildwood Marinas. In 2018, Cleveland Metroparks began utilizing marina management software to manage dock rental contracts, contract renewals, boater communications, electronic dock payments, and many other services in a guest focused, user friendly, and efficient way.

Cleveland Metroparks is the recipient of the ODNR Boating Infrastructure Grant (BIG) which will provide funding for transient docking opportunities for boaters on the Cuyahoga River at Rivergate and Heritage parks.

Dockwa, Inc. is an industry leader in marina management and transient dock software. Dockwa, Inc.'s software will assist Cleveland Metroparks marinas with electronically managed marina operations while also providing boaters with an easily accessible way to visit and purchase docking at our Cuyahoga River transient docks in the near future.

Dockwa, Inc.'s software product is the only marina management software solution that can handle all aspects of Cleveland Metroparks' complex needs, including managing seasonal and transient dockage from one software system, and automated gate access to keep transient docks secure. Dockwa, Inc. marina management software provides Cleveland Metroparks with a combined seasonal dock management solution, a robust transient dock management solution, and integrated access control which are features that are not available with our current marina management software.

Cleveland Metroparks recommends entering into a three (3) year contract with Dockwa, Inc. beginning June 17, 2021 through June 30, 2024, with an option to renew for three (3) additional years in Cleveland Metroparks' sole discretion. The contract price is \$20,000 per year for all locations plus a \$1,500 set up fee. Total three (3) year spend shall not to exceed \$61,500.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Dockwa, Inc.** as summarized above and maintained on file for Single Source #6584, for the Dockwa Marina Management Software System for a three (3) year period beginning June 17, 2021 through June 30, 2024, **not to exceed \$61,500**, with an option to renew for three (3) additional years in Cleveland Metroparks' sole discretion.

**(See Approval of this Item by Resolution No. 21-06-081 on Page 93804)**

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 6/17/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Asbestos abatement for the Human Resources renovation at the Administration Building; additional services.	<b>Precision Environmental Company</b>	\$11,420.00 <u>1,280.00</u> \$12,700.00	(7)
Professional design services for Zoo Administration Building.	<b>Osborn Engineering Co.</b>	\$46,300.00	(5)
Printing of 2021 Zoo maps.	<b>The Bodnar Printing Co.</b>	\$12,085.00	(7)
Ohio BWC workers’ compensation retro claims for 2020.	<b>Bureau of Workers Compensation</b>	\$37,297.54	(3)
Marvin windows for Human Resources renovation project at the Administration Building.	<b>Progressive Building Supply</b>	\$24,000.84	(7)
Galvanized pipe for various boardwalks and bridges.	<b>Merchant Metals Division MMI Products</b>	\$23,987.88	(7)
Upgrade to Board Room equipment at Administration Building.	<b>Allelon Systems Integration LLC</b>	\$13,956.00	(7)



**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Materials and installation of custom pergola for Huntington Beach Concessions at Huntington Reservation.	<b>Ground Works Land Design</b>	<b>\$48,212.20</b>	<b>(7)</b>
Phase I and Phase II Environmental Site Assessment (ESA) of French Street Ltd. Property located in the City of Cleveland, additional services.	<b>Hull &amp; Associates Inc.</b>	<b>\$1,500.00</b> <b>20,764.00</b> <u><b>3,581.00</b></u> <b>\$25,845.00</b>	<b>(5)</b>
2021 hull and indemnity (boat) insurance.	<b>Jackson Dieken and Associates Insurance</b>	<b>\$17,545.00</b>	<b>(7)</b>
Credit card processing fees for various Enterprise locations for the period of April 8, 2020 through April 7, 2021.	<b>Square</b>	<b>\$9,920.00</b> <b>120.00</b> <b>226.00</b> <b>600.00</b> <b>720.00</b> <b>2,040.00</b> <u><b>360.00</b></u> <b>\$13,986.00</b>	<b>(3)</b>
Used 2014 Bobcat E35 mini excavator with 24” digging bucket, 36” grading bucket, and hydraulic thumb.	<b>Leppo Rents Bobcat of Cleveland</b>	<b>\$39,425.00</b>	<b>(7)</b>
2021 annual support fee for MARCS mobile voice radio tower.	<b>Ohio DAS</b>	<b>\$21,190.00</b>	<b>(3)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
2021 asphalt pavement crack sealing for Big Creek and Brecksville Reservations.	<b>Specialized Construction Inc.</b>	<b>\$44,895.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "SINGLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (6/17/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Whiskey Island Connector Trail – Paving of Wendy Park Roadways and Parking Lots – Lakefront Reservation</u></b></p> <p>Revised Contract Amount: Change Order No. 2 adds \$38,755.40 and a revised total to \$579,685.90.</p>	Additional installation of drainage, stone, pave, seed, and straw by the volleyball loop off the north parking lot.	Mark Haynes Construction, Inc.	#2
<p><b><u>Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) Professional Design Services – Lakefront Reservation</u></b></p> <p>Revised Contract Amount: Amendment No. 1 adds \$3,000.00 and a revised total to \$254,000.00.</p>	Additional services for rendering a flyover animation.	Wallace Roberts & Todd, LLC.	#1
<p><b><u>2021 Big Met Pavement Improvements, Rocky River Reservation</u></b></p> <p>Revised Contract Amount: Change Order No. 2 adds \$26,500.00 and a revised total to \$302,289.00.</p>	Additional services to lay asphalt on existing service road.	Chagrin Valley Paving	#2
<p><b><u>Construction Manager at Risk for Cleveland Metroparks Zoo - Zoo Zip Line</u></b></p> <p>Revised Contract Amount: Change Order No. 2 adds \$36,617.52 and a revised total to \$1,179,191.17.</p>	Additional services to Wade Hall wood repair, post modifications, lighting material and electrical revisions.	Regency Construction Services, Inc.	#2

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **93804** through **93808**; \$10,000 to \$50,000 purchased items/services report, pages **93809** through **93811**; and construction change orders, page **93812**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 21-06-067:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **93838** to **93972**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.****(a) *Nature Doesn't Stop for a Pandemic: An Overview of Natural Resources Activities During COVID***

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources)*

While the world shutdown March 2020 in response to COVID, deer still reproduced, invasive plants and forest pests still spread, streambanks still eroded, and rainstorms still poured. And then as flowers began to bloom, spring fever struck northeast Ohioans, who took refuge in our parks as one of the few ways to get out safely. Cleveland Metroparks Natural Resources Division exhibited great resilience in response to record-breaking park usage, ongoing natural resource management needs, and significantly reduced capacity. Operating at 58% of its typical staffing, the Division received numerous grants, assisted with several important acquisitions, kicked off new partnerships, responded to many encroachments, kept projects moving forward, and protected the natural resources that create so many meaningful and lasting memories for park guests.

**(b) *Community Confluence: Connecting the Cities of Lakewood and Rocky River and the Rocky River Reservation***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Senior Strategic Park Planner/Sara Byrnes Maier, Senior Strategic Park Planner)*

Cleveland Metroparks Strategic Plan prioritizes pursuing bicycle and pedestrian connections to neighborhoods as well as regional trails and greenways. The Park District partnered with the Cuyahoga County Planning Commission and the Northeast Ohio Areawide Coordinating Agency (NOACA) to develop the *Cuyahoga Greenways Plan*. The countywide plan calls for an interconnected system of greenways and trails that link neighborhoods, parks, and public transportation to create a comprehensive countywide active transportation network.

The *Cuyahoga Greenways Plan* identifies general routes and is leading to additional design as a step towards implementation. An area that emerged as an early priority for a more detailed planning study is located near the confluence of Rocky River and Lake Erie. The area demonstrates a need for better bike and pedestrian connections across and into the Rocky River Valley and improved connections along Lake Erie. The study for this area is called *Community Confluence: Connecting the Cities of Lakewood and Rocky River and the Rocky River Reservation*.

*Community Confluence* was funded through NOACA's Transportation for Livable Communities Initiative (TLCI) grant program and the Cuyahoga County Planning Commission, the project's lead sponsor. The cities of Rocky River and Lakewood and Cleveland Metroparks provided staff time to support this study. The project provides recommendations for improving bike and pedestrian connectivity both across the Rocky River Valley and to and from the valley and identifies opportunities for improving overall connectivity to Lake Erie.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 15, 2021, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**WORK SESSION.**

At 9:33 a.m., a Work Session commenced for the purpose of discussing "Strategic Plan Development for the Next Century of Stewardship – Work Session Two." A presentation was made by Kelly Coffman, Senior Strategic Park Planner, Sara Byrnes Maier, Senior Strategic Park Planner, and Kelly Manderfield, Chief Marketing Officer.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 21-06-082:** At 10:25 a.m., upon motion by Vice President Rinker, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing Collective Bargaining and the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.  
Aye: Mr. Moore.  
Aye: Mr. Rinker.  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 21-06-083:** There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by President Moore, and carried, President Moore adjourned the meeting at 11:12 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

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President.

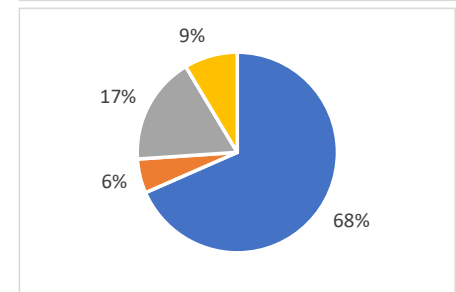
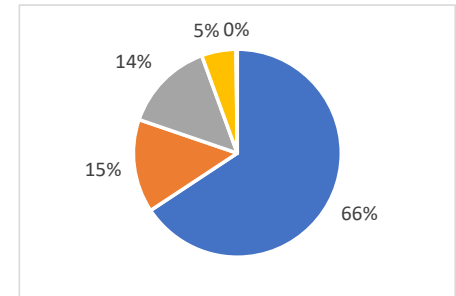
Attest:

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Secretary.

**Cleveland Metroparks  
Financial Performance  
5/31/2021  
CM Park District**

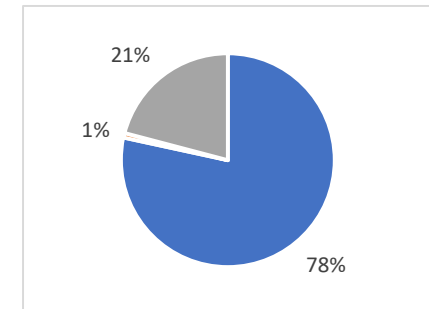
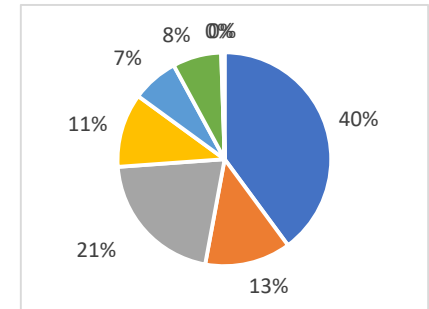
	Actual May '20	Actual May '21	Fav (Unfav)	Actual YTD May '20	Actual YTD May '21	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	2,910,476	19,064	(2,891,412)	41,427,086	40,962,336	(464,750)
Local Gov/Grants/Gifts	1,263,685	810,352	(453,333)	3,969,159	9,061,284	5,092,125
Charges for Services	1,294,183	3,299,486	2,005,303	5,675,339	8,865,039	3,189,700
Self-Funded	780,401	743,128	(37,273)	3,891,140	3,350,856	(540,284)
Interest, Fines, Other	<u>23,590</u>	<u>16,487</u>	<u>(7,103)</u>	<u>449,177</u>	<u>113,951</u>	<u>(335,226)</u>
<b>Total Revenue</b>	<b>6,272,335</b>	<b>4,888,517</b>	<b>(1,383,818)</b>	<b>55,411,901</b>	<b>62,353,466</b>	<b>6,941,565</b>
<b>OpEx:</b>						
Salaries and Benefits	6,347,948	4,792,250	1,555,698	26,068,165	24,602,943	1,465,222
Contractual Services	260,273	291,260	(30,987)	2,295,344	1,972,626	322,718
Operations	1,151,388	1,265,725	(114,337)	6,458,766	6,269,623	189,143
Self-Funded Exp	<u>520,245</u>	<u>645,736</u>	<u>(125,491)</u>	<u>2,759,167</u>	<u>3,097,907</u>	<u>(338,740)</u>
<b>Total OpEx</b>	<b>8,279,854</b>	<b>6,994,971</b>	<b>1,284,883</b>	<b>37,581,442</b>	<b>35,943,099</b>	<b>1,638,343</b>
<b>Op Surplus/(Subsidy)</b>	<b>(2,007,519)</b>	<b>(2,106,454)</b>	<b>(98,935)</b>	<b>17,830,459</b>	<b>26,410,367</b>	<b>8,579,908</b>
<b>CapEx:</b>						
Capital Labor	42,575	44,192	(1,617)	347,205	351,565	(4,360)
Construction Expenses	1,546,224	2,344,308	(798,084)	5,326,840	9,010,829	(3,683,989)
Capital Equipment	169,160	132,030	37,130	686,538	917,587	(231,049)
Land Acquisition	142,318	358,498	(216,180)	1,188,450	1,027,057	161,393
Capital Animal Costs	<u>(609)</u>	<u>113</u>	<u>(722)</u>	<u>3,107</u>	<u>5,125</u>	<u>(2,018)</u>
<b>Total CapEx</b>	<b>1,899,668</b>	<b>2,879,141</b>	<b>(979,473)</b>	<b>7,552,140</b>	<b>11,312,163</b>	<b>(3,760,023)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(3,907,187)</b>	<b>(4,985,595)</b>	<b>(1,078,408)</b>	<b>10,278,319</b>	<b>15,098,204</b>	<b>4,819,885</b>





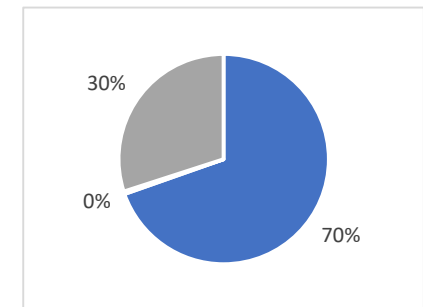
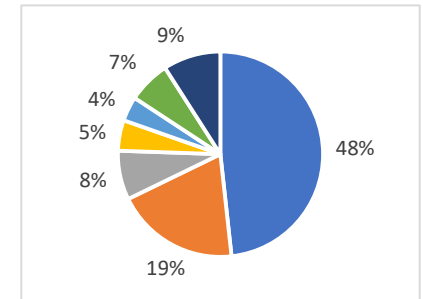
**Cleveland Metroparks  
Financial Performance  
5/31/2021  
Zoo**

	Actual May '20	Actual May '21	Fav (Unfav)	Actual YTD May '20	Actual YTD May '21	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	102,476	847,018	744,542	340,977	1,405,163	1,064,186
Guest Experience	7,357	256,731	249,374	34,759	459,313	424,554
Zoo Society	67,569	0	(67,569)	670,424	739,859	69,435
Souvenirs/Refreshments	1,812	192,604	190,792	209,735	393,295	183,560
Education	(11,222)	39,190	50,412	137,325	248,447	111,122
Rentals & Events	(21,270)	97,659	118,929	104,103	260,468	156,365
Consignment	0	5,913	5,913	0	7,725	7,725
Other	386	(1,248)	(1,634)	154	10,263	10,109
<b>Total Revenue</b>	<b>147,108</b>	<b>1,437,867</b>	<b>1,290,759</b>	<b>1,497,477</b>	<b>3,524,533</b>	<b>2,027,056</b>
<b>OpEx:</b>						
Salaries and Benefits	1,435,617	1,068,737	366,880	5,982,400	5,696,731	285,669
Contractual Services	9,709	18,601	(8,892)	52,682	52,154	528
Operations	272,959	299,600	(26,641)	1,798,959	1,518,234	280,725
<b>Total OpEx</b>	<b>1,718,285</b>	<b>1,386,938</b>	<b>331,347</b>	<b>7,834,041</b>	<b>7,267,119</b>	<b>566,922</b>
<b>Op Surplus/(Subsidy)</b>	<b>(1,571,177)</b>	<b>50,929</b>	<b>1,622,106</b>	<b>(6,336,564)</b>	<b>(3,742,586)</b>	<b>2,593,978</b>
<b>CapEx:</b>						
Capital Labor	0	3,784	(3,784)	0	3,784	(3,784)
Construction Expenses	201,678	25,647	176,031	613,652	191,806	421,846
Capital Equipment	0	0	0	111,355	6,066	105,289
Capital Animal Costs	(609)	113	(722)	3,107	5,125	(2,018)
<b>Total CapEx</b>	<b>201,069</b>	<b>29,544</b>	<b>171,525</b>	<b>728,114</b>	<b>206,781</b>	<b>521,333</b>
<b>Net Surplus/(Subsidy)</b>	<b>(1,772,246)</b>	<b>21,385</b>	<b>1,793,631</b>	<b>(7,064,678)</b>	<b>(3,949,367)</b>	<b>3,115,311</b>
Restricted Revenue	42,948	55,079	12,131	853,489	785,357	(68,132)
Restricted Expenses	112,188	125,341	(13,153)	1,291,335	926,239	365,096
<b>Restricted Surplus/(Subsidy)</b>	<b>(69,240)</b>	<b>(70,262)</b>	<b>(1,022)</b>	<b>(437,846)</b>	<b>(140,882)</b>	<b>296,964</b>



**Cleveland Metroparks  
Financial Performance  
5/31/2021  
Golf Summary**

	Actual May '20	Actual May '21	Fav (Unfav)	Actual YTD May '20	Actual YTD May '21	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	530,483	709,427	178,944	834,058	1,250,489	416,431
Equipment Rentals	163,837	261,521	97,684	266,537	506,867	240,330
Food Service	53,159	99,404	46,245	147,156	200,440	53,284
Merchandise Sales	24,002	60,760	36,758	41,295	125,175	83,880
Pro Services	(19,699)	5,844	25,543	31,723	99,651	67,928
Driving Range	46,333	76,641	30,308	65,619	173,358	107,739
Other	<u>49,408</u>	<u>68,442</u>	<u>19,034</u>	<u>133,742</u>	<u>235,328</u>	<u>101,586</u>
<b>Total Revenue</b>	<b>847,523</b>	<b>1,282,039</b>	<b>434,516</b>	<b>1,520,130</b>	<b>2,591,308</b>	<b>1,071,178</b>
<b>OpEx:</b>						
Salaries and Benefits	416,736	337,300	79,436	1,372,534	1,521,797	(149,263)
Contractual Services	555	2,273	(1,718)	6,194	8,260	(2,066)
Operations	<u>139,528</u>	<u>184,371</u>	<u>(44,843)</u>	<u>529,963</u>	<u>655,909</u>	<u>(125,946)</u>
<b>Total OpEx</b>	<b>556,819</b>	<b>523,944</b>	<b>32,875</b>	<b>1,908,691</b>	<b>2,185,966</b>	<b>(277,275)</b>
<b>Op Surplus/(Subsidy)</b>	<b>290,704</b>	<b>758,095</b>	<b>467,391</b>	<b>(388,561)</b>	<b>405,342</b>	<b>793,903</b>
<b>CapEx:</b>						
Capital Labor	6,222	0	6,222	62,053	11,142	50,911
Construction Expenses	11,700	13,509	(1,809)	79,386	47,008	32,378
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,752</u>	<u>76,400</u>	<u>(35,648)</u>
<b>Total CapEx</b>	<b>17,922</b>	<b>13,509</b>	<b>4,413</b>	<b>182,191</b>	<b>134,550</b>	<b>47,641</b>
<b>Net Surplus/(Subsidy)</b>	<b>272,782</b>	<b>744,586</b>	<b>471,804</b>	<b>(570,752)</b>	<b>270,792</b>	<b>841,544</b>

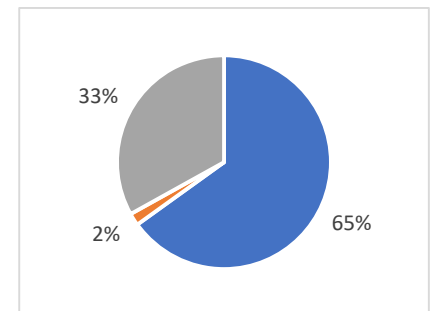
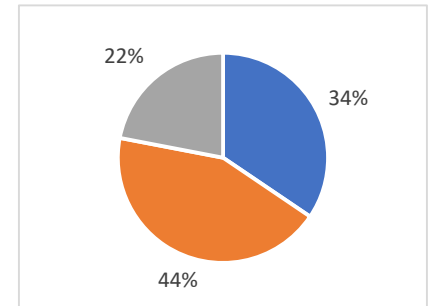


Cleveland Metroparks  
 Financial Performance  
 5/31/2021  
 Golf Detail

	<b>Big Met (18)</b>		<b>Little Met (9)</b>		<b>Mastick Woods (9)</b>		<b>Manakiki (18)</b>		<b>Sleepy Hollow (18)</b>	
	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21
Operating Revenue	290,590	421,994	76,875	112,231	22,841	72,187	258,927	404,929	264,974	498,232
Operating Expenses	<u>316,891</u>	<u>373,866</u>	<u>40,696</u>	<u>93,495</u>	<u>53,216</u>	<u>60,913</u>	<u>314,817</u>	<u>344,426</u>	<u>385,161</u>	<u>443,385</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(26,301)</b>	<b>48,128</b>	<b>36,179</b>	<b>18,736</b>	<b>(30,375)</b>	<b>11,274</b>	<b>(55,890)</b>	<b>60,503</b>	<b>(120,187)</b>	<b>54,847</b>
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	23,302	0	0	0	0	0	0	0	1,541
Capital Equipment	<u>13,584</u>	<u>16,389</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,584</u>	<u>0</u>	<u>13,584</u>	<u>20,262</u>
<b>Total Capital Expenditures</b>	<b>13,584</b>	<b>39,691</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,584</b>	<b>0</b>	<b>13,584</b>	<b>21,803</b>
<b>Net Surplus/(Subsidy)</b>	<b>(39,885)</b>	<b>8,437</b>	<b>36,179</b>	<b>18,736</b>	<b>(30,375)</b>	<b>11,274</b>	<b>(69,474)</b>	<b>60,503</b>	<b>(133,771)</b>	<b>33,044</b>
	<b>Shawnee Hills (27)</b>		<b>Washington Park (9)</b>		<b>Seneca (27)</b>		<b>Golf Admin</b>		<b>Total</b>	
	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21
Operating Revenue	216,981	343,248	124,672	226,446	252,442	494,156	11,828	17,885	1,520,130	2,591,308
Operating Expenses	<u>245,967</u>	<u>259,677</u>	<u>120,484</u>	<u>127,265</u>	<u>273,922</u>	<u>340,306</u>	<u>157,537</u>	<u>142,633</u>	<u>1,908,691</u>	<u>2,185,966</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(28,986)</b>	<b>83,571</b>	<b>4,188</b>	<b>99,181</b>	<b>(21,480)</b>	<b>153,850</b>	<b>(145,709)</b>	<b>(124,748)</b>	<b>(388,561)</b>	<b>405,342</b>
Capital Labor	0	0	0	3,485	62,053	0	0	11,142	62,053	14,627
Construction Expenses	0	7,232	79,386	0	0	0	0	14,933	79,386	47,008
Capital Equipment	<u>0</u>	<u>19,875</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,389</u>	<u>0</u>	<u>0</u>	<u>40,752</u>	<u>72,915</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>27,107</b>	<b>79,386</b>	<b>3,485</b>	<b>62,053</b>	<b>16,389</b>	<b>0</b>	<b>26,075</b>	<b>182,191</b>	<b>134,550</b>
<b>Net Surplus/(Subsidy)</b>	<b>(28,986)</b>	<b>56,464</b>	<b>(75,198)</b>	<b>95,696</b>	<b>(83,533)</b>	<b>137,461</b>	<b>(145,709)</b>	<b>(150,823)</b>	<b>(570,752)</b>	<b>270,792</b>

**Cleveland Metroparks  
Financial Performance  
5/31/2021  
Enterprise Summary**

	<b>Actual May '20</b>	<b>Actual May '21</b>	<b>Fav (Unfav)</b>	<b>Actual YTD May '20</b>	<b>Actual YTD May '21</b>	<b>Fav (Unfav)</b>
<b>Revenue:</b>						
Concessions	26,448	156,784	130,336	176,069	560,400	384,331
Dock Rentals	34,823	14,509	(20,314)	642,634	709,723	67,089
Other	<u>12,933</u>	<u>101,574</u>	<u>88,641</u>	<u>287,748</u>	<u>357,481</u>	<u>69,733</u>
<b>Total Revenue</b>	<b>74,204</b>	<b>272,867</b>	<b>198,663</b>	<b>1,106,451</b>	<b>1,627,604</b>	<b>521,153</b>
<b>OpEx:</b>						
Salaries and Benefits	196,514	188,345	8,169	890,622	908,477	(17,855)
Contractual Services	2,512	3,034	(522)	14,921	25,873	(10,952)
Operations	<u>40,912</u>	<u>113,907</u>	<u>(72,995)</u>	<u>291,208</u>	<u>461,978</u>	<u>(170,770)</u>
<b>Total OpEx</b>	<b>239,938</b>	<b>305,286</b>	<b>(65,348)</b>	<b>1,196,751</b>	<b>1,396,328</b>	<b>(199,577)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(165,734)</b>	<b>(32,419)</b>	<b>133,315</b>	<b>(90,300)</b>	<b>231,276</b>	<b>321,576</b>
<b>CapEx:</b>						
Capital Labor	4,195	0	4,195	4,836	0	4,836
Construction Expenses	41,320	0	41,320	80,561	1,577	78,984
Capital Equipment	<u>0</u>	<u>16,599</u>	<u>(16,599)</u>	<u>10,069</u>	<u>20,481</u>	<u>(10,412)</u>
<b>Total CapEx</b>	<b>45,515</b>	<b>16,599</b>	<b>28,916</b>	<b>95,466</b>	<b>22,058</b>	<b>73,408</b>
<b>Net Surplus/(Subsidy)</b>	<b>(211,249)</b>	<b>(49,018)</b>	<b>162,231</b>	<b>(185,766)</b>	<b>209,218</b>	<b>394,984</b>



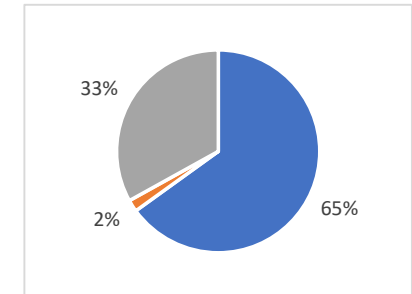
\*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

**Cleveland Metroparks  
Financial Performance  
5/31/2021  
Enterprise Detail**

	<b>Merwin's Wharf</b>		<b>EW Beach House</b>		<b>E55th Marina</b>		<b>E55th Restaurant</b>			
	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21		
Operating Revenue	117,290	494,736	12,070	45,079	530,312	572,610	6,238	54,905		
Operating Expenses	<u>368,050</u>	<u>594,802</u>	<u>27,684</u>	<u>49,100</u>	<u>36,048</u>	<u>81,034</u>	<u>36,040</u>	<u>49,430</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(250,760)</b>	<b>(100,066)</b>	<b>(15,614)</b>	<b>(4,021)</b>	<b>494,264</b>	<b>491,576</b>	<b>(29,802)</b>	<b>5,475</b>		
Capital Labor	4,836	0	0	0	0	0	0	0		
Construction Expenses	12,892	1,577	0	0	39,833	0	0	0		
Capital Equipment	<u>10,042</u>	<u>8,385</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,044</u>		
<b>Total Capital Expenditures</b>	<b>27,770</b>	<b>9,962</b>	<b>0</b>	<b>0</b>	<b>39,833</b>	<b>0</b>	<b>0</b>	<b>6,044</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(278,530)</b>	<b>(110,028)</b>	<b>(15,614)</b>	<b>(4,021)</b>	<b>454,431</b>	<b>491,576</b>	<b>(29,802)</b>	<b>(569)</b>		
	<b>Wildwood</b>		<b>Euclid Beach</b>		<b>EmerNeck Marina</b>		<b>EmerNeck Restaurant</b>			
	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21		
Operating Revenue	12,780	21,038	0	0	188,911	182,467	10,184	23,363		
Operating Expenses	<u>12,115</u>	<u>5,955</u>	<u>1,135</u>	<u>727</u>	<u>23,076</u>	<u>55,900</u>	<u>54,645</u>	<u>22,786</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>665</b>	<b>15,083</b>	<b>(1,135)</b>	<b>(727)</b>	<b>165,835</b>	<b>126,567</b>	<b>(44,461)</b>	<b>577</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	2,787	0	0	0	0	0	49	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,882</u>		
<b>Total Capital Expenditures</b>	<b>2,787</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49</b>	<b>3,882</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(2,122)</b>	<b>15,083</b>	<b>(1,135)</b>	<b>(727)</b>	<b>165,835</b>	<b>126,567</b>	<b>(44,510)</b>	<b>(3,305)</b>		
	<b>Edgewater Pier</b>		<b>Wallace Lake</b>		<b>Hinckley Lake</b>		<b>Huntington</b>			
	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21		
Operating Revenue	3,182	1,766	0	1,400	0	0	4,445	10,089		
Operating Expenses	<u>1,433</u>	<u>2,818</u>	<u>1,494</u>	<u>4,478</u>	<u>989</u>	<u>412</u>	<u>3,900</u>	<u>16,539</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>1,749</b>	<b>(1,052)</b>	<b>(1,494)</b>	<b>(3,078)</b>	<b>(989)</b>	<b>(412)</b>	<b>545</b>	<b>(6,450)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,171</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>1,749</b>	<b>(1,052)</b>	<b>(1,494)</b>	<b>(5,249)</b>	<b>(989)</b>	<b>(412)</b>	<b>545</b>	<b>(6,450)</b>		
	<b>Chalet</b>		<b>Ledge Lake</b>		<b>Parking</b>		<b>Enterprise Admin</b>		<b>Total</b>	
	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21	YTD May '20	YTD May '21
Operating Revenue	206,767	127,126	320	45,126	13,952	47,899	0	0	1,106,451	1,627,604
Operating Expenses	<u>170,243</u>	<u>132,705</u>	<u>4,897</u>	<u>8,481</u>	<u>8,792</u>	<u>7,053</u>	<u>446,210</u>	<u>364,108</u>	<u>1,196,751</u>	<u>1,396,328</u>
<b>Operating Surplus/(Subsidy)</b>	<b>36,524</b>	<b>(5,579)</b>	<b>(4,577)</b>	<b>36,645</b>	<b>5,160</b>	<b>40,846</b>	<b>(446,210)</b>	<b>(364,108)</b>	<b>(90,300)</b>	<b>231,276</b>
Capital Labor	0	0	0	0	0	0	0	0	4,836	0
Construction Expenses	0	0	0	0	0	0	25,000	0	80,561	1,577
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27</u>	<u>0</u>	<u>10,069</u>	<u>20,482</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,027</b>	<b>0</b>	<b>95,466</b>	<b>22,059</b>
<b>Net Surplus/(Subsidy)</b>	<b>36,524</b>	<b>(5,579)</b>	<b>(4,577)</b>	<b>36,645</b>	<b>5,160</b>	<b>40,846</b>	<b>(471,237)</b>	<b>(364,108)</b>	<b>(185,766)</b>	<b>209,217</b>

**Cleveland Metroparks  
Financial Performance  
5/31/2021  
Nature Shops and Kiosks**

	Actual May '20	Actual May '21	Fav (Unfav)	Actual YTD May '20	Actual YTD May '21	Fav (Unfav)
<b>Retail Revenue</b>	<b>17,559</b>	<b>18,313</b>	<b>754</b>	<b>56,881</b>	<b>53,090</b>	<b>(3,791)</b>
<b>OpEx:</b>						
Salaries and Benefits	16,775	16,131	644	81,719	69,837	11,882
Contractual Services	0	388	(388)	1,492	2,313	(821)
Operations	<u>7,650</u>	<u>6,989</u>	<u>661</u>	<u>52,943</u>	<u>41,060</u>	<u>11,883</u>
<b>Total OpEx</b>	<b>24,425</b>	<b>23,508</b>	<b>917</b>	<b>136,154</b>	<b>113,210</b>	<b>22,944</b>
<b>Op Surplus/(Subsidy)</b>	<b>(6,866)</b>	<b>(5,195)</b>	<b>1,671</b>	<b>(79,273)</b>	<b>(60,120)</b>	<b>19,153</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(6,866)</b>	<b>(5,195)</b>	<b>1,671</b>	<b>(79,273)</b>	<b>(60,120)</b>	<b>19,153</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED May 31, 2021**

ACCOUNTS RECEIVABLE

Current	Past Due				
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	Total
\$134,866	\$6,515	\$0	\$15,229	\$61,341	\$217,950

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
05/31/21	PNC Bank	Money Market (A)	0	0.00%	05/31/21	\$0	\$58,542
05/31/21	Fifth Third Securities	Money Market (B)	0	0.00%	05/31/21	\$0	\$3,294
05/31/21	STAR Ohio	State pool (C)	0	0.08%	05/31/21	\$2,625	\$41,056,084
05/31/21	STAR Plus	State pool (D)	0	0.07%	05/31/21	\$40	\$40

- (A) *Government Performance Money Market Account.*  
*Investment balance ranged from \$58,542 to \$58,542 in May 2021 .*
- (B) *Federated Government Money Market Account.*  
*Investment balance ranged from \$3,294 to \$3,294 in May 2021.*
- (C) *State Treasurer's Asset Reserve (STAR Ohio).*  
*Investment balance ranged from \$40,358,342 to \$41,056,084 in May 2021.*
- (D) *State Treasurer's Asset Reserve Plus Account (STAR Plus)*  
*Investment balance ranged from \$695,077 to \$40 May 2021.*

**CLEVELAND METROPARKS**  
**Appropriation Summary - 2021**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 6/17/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 153	\$ 76,475 A	\$ 52,861,008
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	65,847	-	18,682,422
53	Contractual Services	14,829,987	3,414,251	18,244,238	82,514	4,175 B	18,330,927
54	Office Operations	23,481,866	3,850,870	27,332,736	280,063	67,662 C	27,680,461
	Operating Subtotal	109,457,960	7,519,969	116,977,929	428,577	148,312	117,554,818
<b>CAPITAL</b>							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	7,385,144	415,350 D	38,179,573
574	Capital Equipment	2,749,394	671,636	3,421,030	43,672	45,400 E	3,510,102
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	7,123,316	460,750	44,159,603
<b>TOTALS</b>							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 7,551,893	\$ 609,062	\$ 161,714,421



**CLEVELAND METROPARKS**

**Appropriations 2021 - Legend - Amendment #6**

<b>OPERATING</b>
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**51 SALARIES**

- \$ 1,475 Transfer of appropriations from Program Supplies to Tuition Reimbursement for Zoo Advanced Inquiry Program  
Net budget effect is a zero
  
- \$ 75,000 Increase in restricted fund appropriations for Seasonal Salaries to increase pay rates in response to market conditions  
Appropriation increase will be covered by existing restricted funds

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<b>A</b>	<b>\$ 76,475</b>	Total increase (decrease) to Salaries
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**53 CONTRACTUAL SERVICES**

- \$ 5,000 Increase in restricted appropriations for Misc. Contractual Services for grant-related expenditures  
Appropriation increase will be covered by new restricted funds from CWA
  
- \$ (825) Transfer of restricted appropriations from Lab Fees to Animal Care to align budget with approved expenses  
Net budget effect is zero

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<b>B</b>	<b>\$ 4,175</b>	Total increase (decrease) to Contractual Services
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**54 OFFICE OPERATIONS**

- \$ (1,475) Transfer of appropriations from Program Supplies to Tuition Reimbursement for Zoo Advanced Inquiry Program  
Appropriation increase will be covered by new grant funding
  
- \$ 5,000 Increase in restricted appropriations for Aggregate and Property Maintenance Supplies for grant-related expenditures  
Appropriation increase will be covered by new restricted funds
  
- \$ (5,400) Transfer of appropriations from Property Maint. Supplies to Capital Equipment for new pump at Rocky River  
Net budget effect is zero
  
- \$ 825 Transfer of restricted appropriations from Lab Fees to Animal Food to align budget with approved expenses  
Net budget effect is zero
  
- \$ 33,012 Increase in restricted appropriations for Animal Care, Animal Food & Endocrinology Supplies at the Zoo  
Appropriation increase will be covered by new restricted funds
  
- \$ 13,012 Increase in restricted appropriations for Minor Equipment & Program Supplies for 2021 necessary expenditures  
Appropriation increase will be covered by existing restricted funds
  
- \$ 7,688 Increase in restricted fund appropriations for Program Supplies for necessary expenditures at WSC  
Appropriation increase will be covered by existing restricted funds
  
- \$ 15,000 Increase in restricted appropriations for Aggregate for grant-related expenditures for Harriet Keeler picnic area  
Appropriation increase will be covered by existing restricted funds

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<b>C</b>	<b>\$ 67,662</b>	Total increase (decrease) to Office Operations
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<b>\$ 148,312</b>	<b>TOTAL INCREASE (DECREASE) TO OPERATIONS</b>
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<b>CAPITAL</b>
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**572 CAPITAL CONSTRUCTION EXPENSES**

- \$ 120,000 Increase in restricted appropriations for Capital Project Expenses for Pump Track  
Appropriation increase will be covered by existing restricted funds
  
- \$ 165,000 Increase in restricted appropriations for Capital Project Expenses for SCA Crew trails work  
Appropriation increase will be covered by existing restricted funds
  
- \$ 52,850 Increase in restricted appropriations for Capital Project Expenses for South Chagrin enhancements  
Appropriation increase will be covered by existing restricted funds
  
- \$ 2,500 Increase in restricted appropriations for Capital Project Expenses for additional Brighton Park signage  
Appropriation increase will be covered by new restricted funds
  
- \$ 75,000 Increase in restricted fund appropriations for Capital Project Expenses for a ADA Kayak Launch at East 55th  
Appropriation increase will be covered by new restricted funds

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<b>D</b>	<b>\$ 415,350</b>	Total increase (decrease) to Capital Construction Expenses
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**CLEVELAND METROPARKS**

**Appropriations 2021 - Legend - Amendment #6**

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**574 CAPITAL EQUIPMENT**

\$ 5,400 Transfer of appropriations from Property Maint. Supplies to Capital Equipment for new pump at Rocky River  
Net budget effect is zero

\$ 40,000 Increase in restricted appropriations for Capital Equipment for SCA Crew trails work  
Appropriation increase will be covered by existing restricted funds

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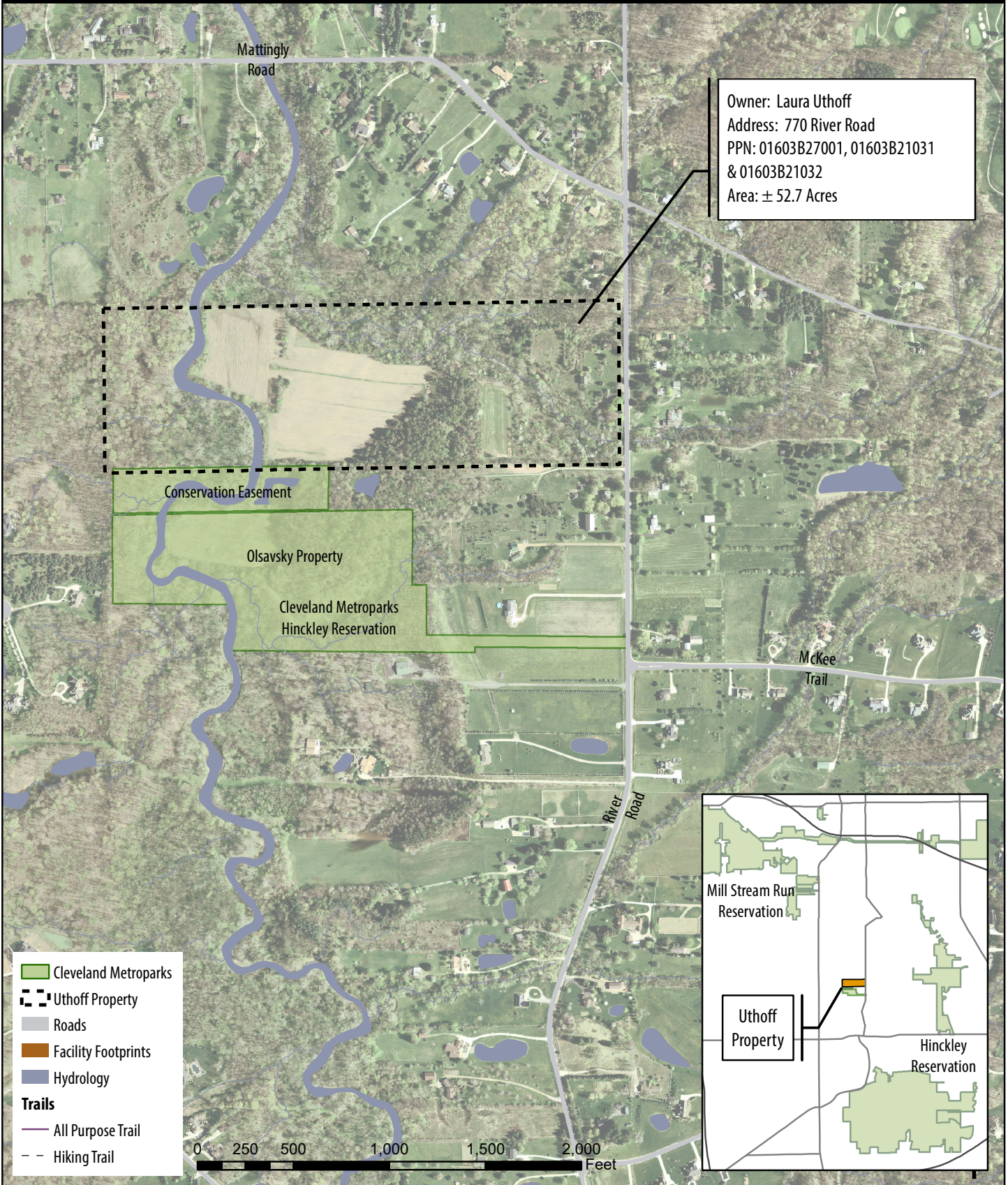
**E** \$ 45,400 Total increase (decrease) to Capital Equipment

**\$ 460,750 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 609,062 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

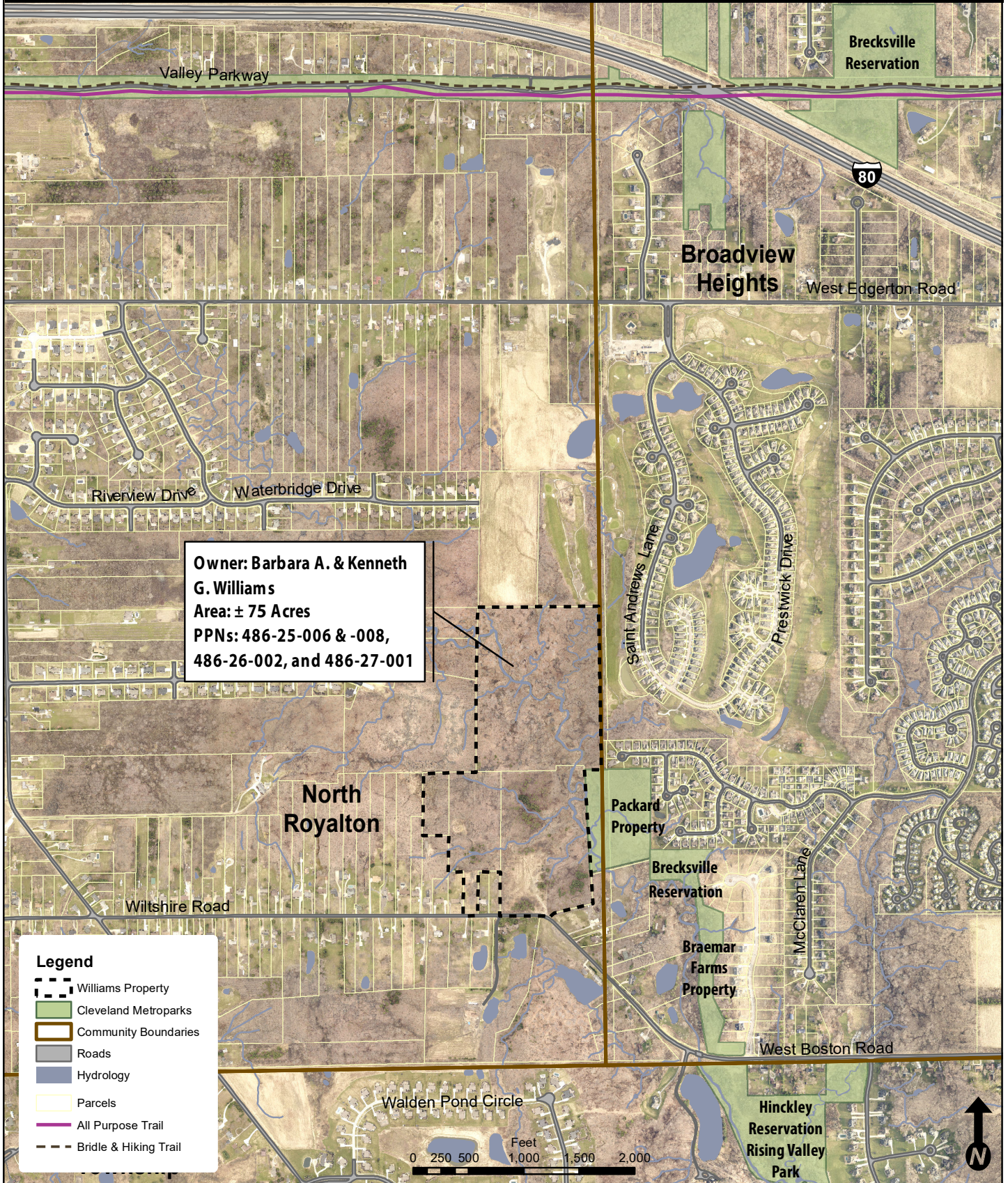
Hinckley Reservation

# Uthoff Property - Hinckley Township



Brecksville Reservation

Williams Property



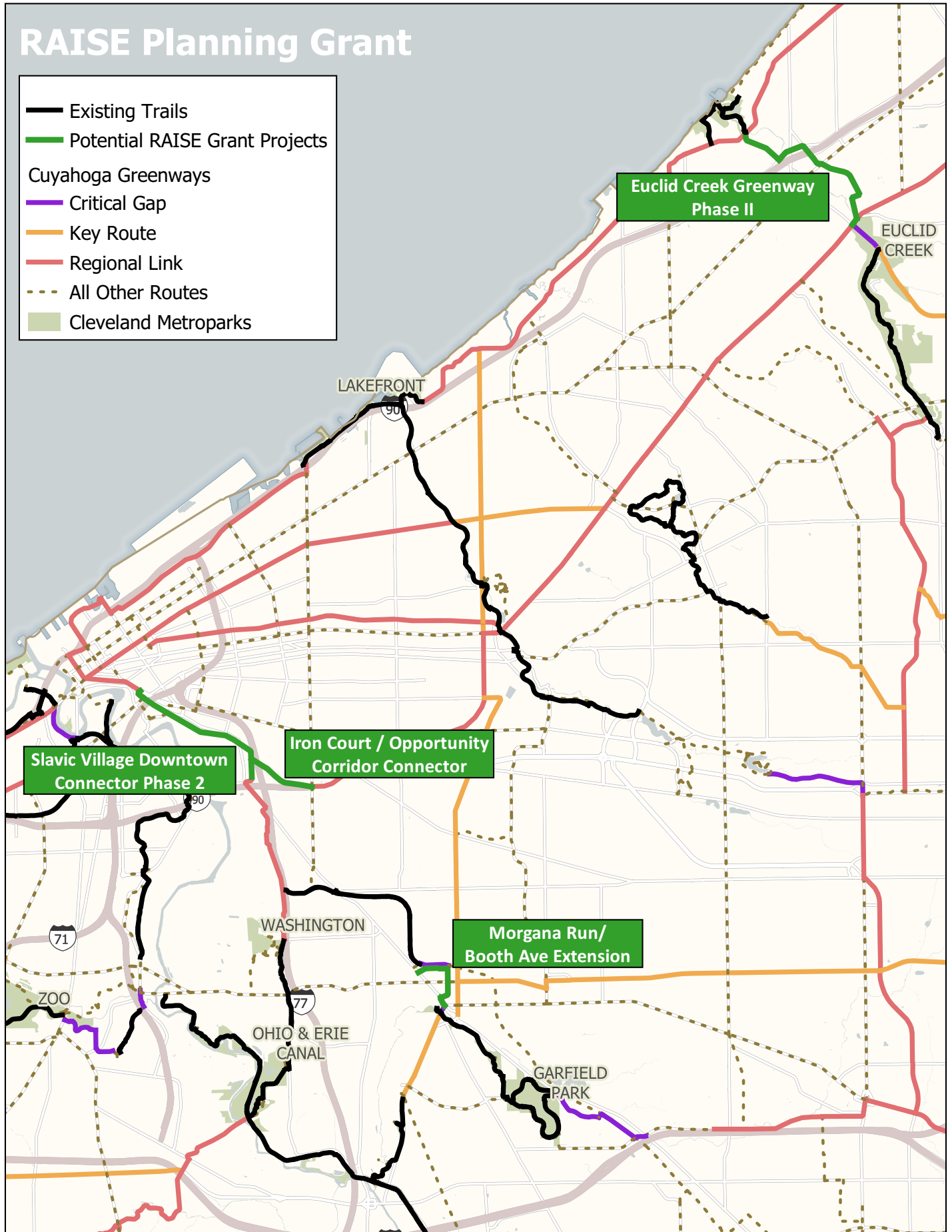
**Owner: Barbara A. & Kenneth G. Williams**  
**Area: ± 75 Acres**  
**PPNs: 486-25-006 & -008, 486-26-002, and 486-27-001**

**Legend**

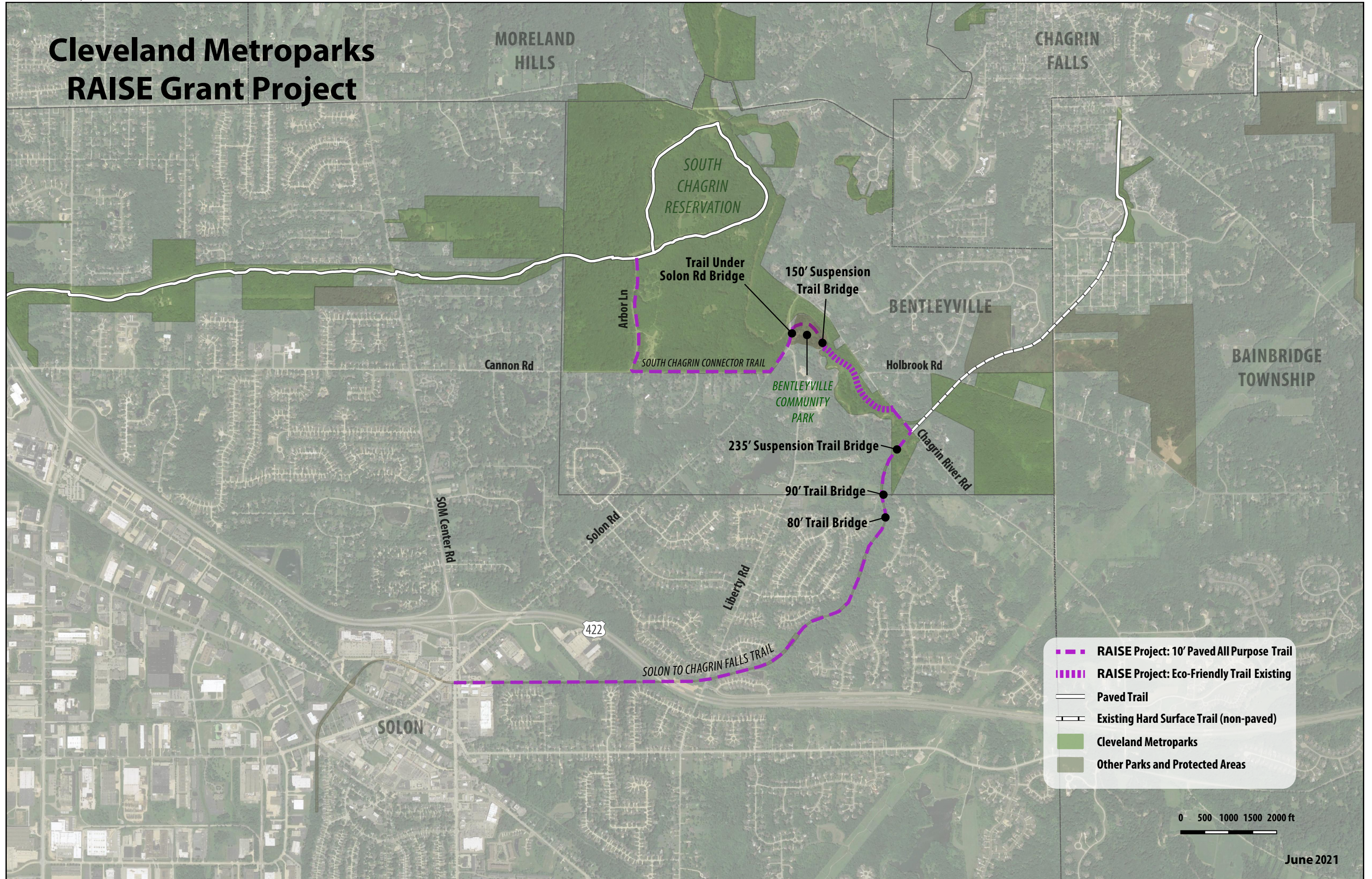
- Williams Property
- Cleveland Metroparks
- Community Boundaries
- Roads
- Hydrology
- Parcels
- All Purpose Trail
- Bridle & Hiking Trail

# RAISE Planning Grant

- Existing Trails
- Potential RAISE Grant Projects
- Cuyahoga Greenways
- Critical Gap
- Key Route
- Regional Link
- All Other Routes
- Cleveland Metroparks




# Cleveland Metroparks RAISE Grant Project



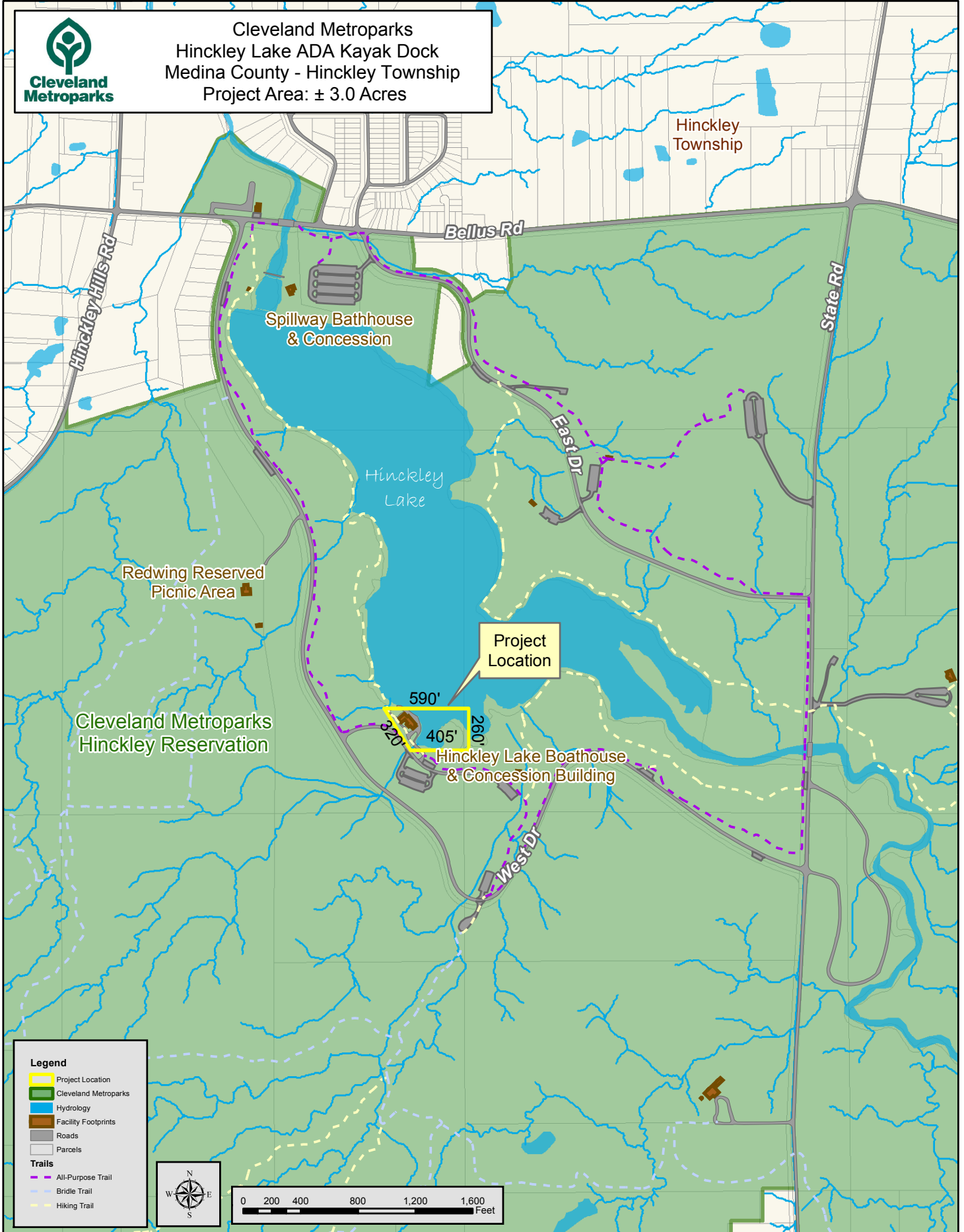
North Chagrin Reservation

Whispering Woods Trail Rehabilitation - NatureWorks Grant Application



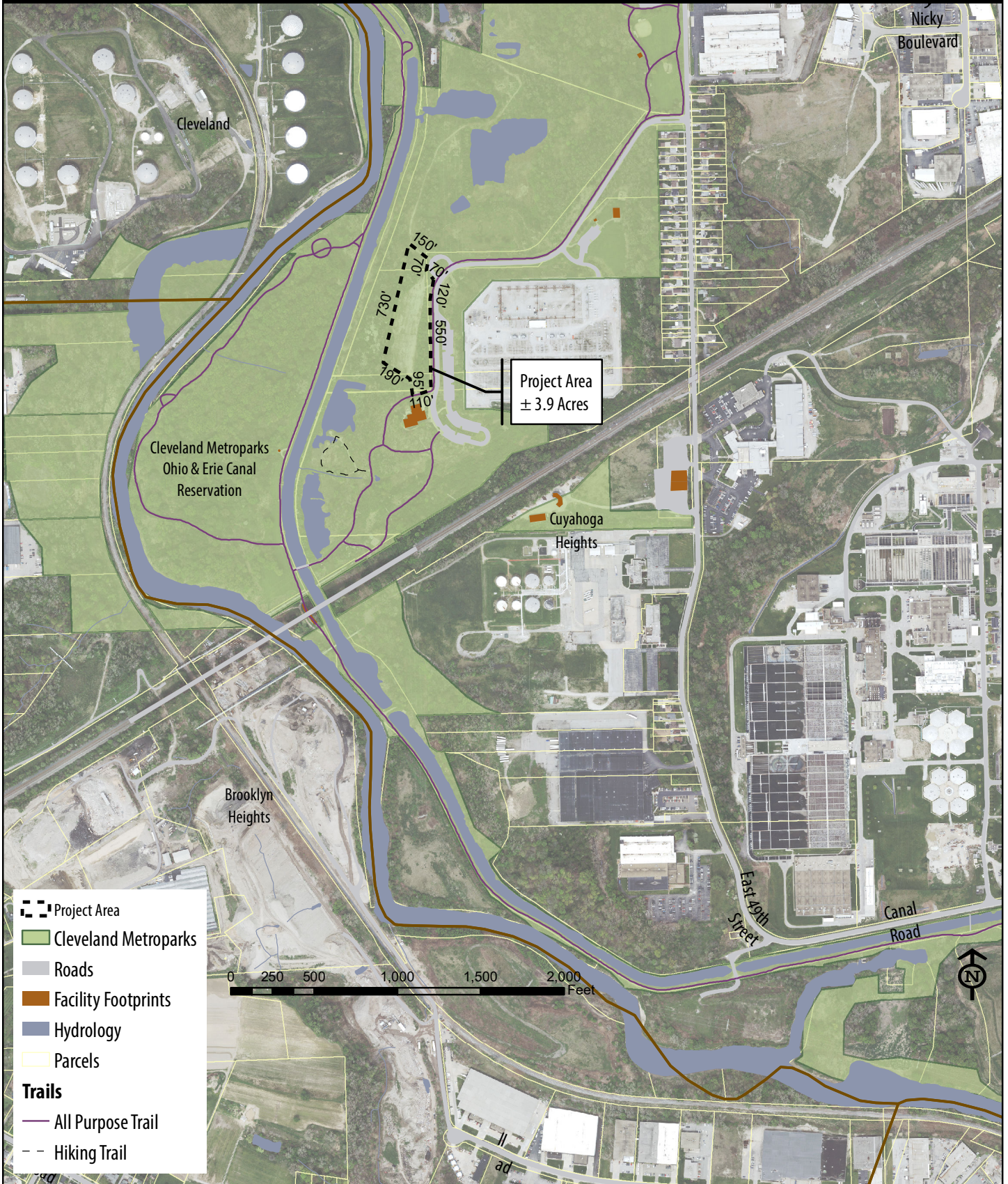


Cleveland Metroparks  
 Hinckley Lake ADA Kayak Dock  
 Medina County - Hinckley Township  
 Project Area: ± 3.0 Acres





# NatureWorks Grant Application - Pump Track Boundary Map



- Project Area
- Cleveland Metroparks
- Roads
- Facility Footprints
- Hydrology
- Parcels
- Trails**
  - All Purpose Trail
  - Hiking Trail

**Resolution of Authorization  
Whispering Woods All-Purpose Trail Rehabilitation**

**June 17, 2021**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Lake County, Ohio as part of North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks plans to repair portions of the all-purpose trail and a pedestrian bridge near the Whispering Woods parking area in North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Dan T. Moore, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 17<sup>th</sup> day of June 2021, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
Hinckley Lake ADA Kayak Dock**

**June 17, 2021**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Medina County, Ohio as part of Hinckley Reservation, and

WHEREAS, Cleveland Metroparks plans to install a public ADA kayak dock and launch at Hinckley Lake, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Dan T. Moore, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 17<sup>th</sup> day of June 2021, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
Mountain Bike Pump Track – Phase II**

**June 17, 2021**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks manages and maintains public parkland in Cuyahoga County, Ohio as part of Ohio and Erie Canal Reservation, and

WHEREAS, Cleveland Metroparks proposes to construct Phase II of a public mountain bike pump track designed for youth and beginners, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Dan T. Moore, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 17<sup>th</sup> day of June 2021, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**RESOLUTION NO. 21-06-067**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Direct Disbursement** dated May 14, 2021 in the amount of \$2,730.00

**Wire Transfer** dated May 14, 2021 in the amount of \$78,672.65

**Printed Checks** dated May 14, 2021 in the amount of \$944,984.90

**Printed Checks** dated May 19, 2021 in the amount of \$17.00

**Printed Checks** dated May 21, 2021 in the amount of \$482,443.98

**Wire Transfer** dated May 28, 2021 in the amount of \$82,715.39

**Printed Checks** dated May 28, 2021 in the amount of \$1,874,669.42

**Wire Transfer** dated June 4, 2021 in the amount of \$8,128.33

**Printed Checks** dated June 4, 2021 in the amount of \$469,659.12

**Net Payroll** dated March 14, 2021 to March 27, 2021 in the amount of \$11,661.12

**Withholding Taxes** in the amount of \$4,459.83

**Net Payroll** dated April 25, 2021 to May 8, 2021 in the amount of \$1,175,824.46

**Withholding Taxes** in the amount of \$269,768.29

**Net Payroll** dated May 9, 2021 to May 22, 2021 in the amount of \$1,246,855.63

**Withholding Taxes** in the amount of \$281,225.87

**Payroll Premium Refund** dated May 31, 2021 in the amount of -\$1,268.40

**Bank Fees/ADP Fees** in the amount of \$40,466.21

**Cigna Payments** in the amount of \$522,843.36

**ACH Debits (First Energy; Sales Tax)** in the amount of \$110,334.90

**JP Morgan Mastercard/Mastercard Travel Card** dated May 9, 2021 to June 5, 2021 in the amount of \$324,794.17

**Total amount:** \$7,930,986.23

PASSED: June 17, 2021

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 21-06-067** listed above.