

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
JULY 16, 2020**

The Board of Park Commissioners met on this date, Thursday, July 16, 2020, 8:00 a.m., in-person and via videoconference pursuant to HB 197.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 20-07-099: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of June 18, 2020, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2020 vs. 2019 Year-To-Date, for the Month Ended June 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages 91789 to 91796 and they were filed for audit.

ACTION ITEMS.

- (a) **2020 Budget Adjustment No. 6**
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS
Appropriation Summary - 2020

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 7/16/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ (3,934)	\$ 17,760 A	\$ 56,178,050
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	138,511	2,745 B	18,674,819
53	Contractual Services	14,615,911	1,163,297	15,779,208	466,767	(19,500) C	16,226,475
54	Office Operations	24,071,314	2,192,891	26,264,205	3,027,599	17,558 D	29,309,362
	Operating Subtotal	113,341,151	3,400,049	116,741,200	3,628,943	18,563	120,388,706
CAPITAL							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	5,075,158	3,657 E	42,238,834
574	Capital Equipment	2,766,476	681,816	3,448,292	458,908	25,500	3,932,700
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	1,369,207	- F	3,414,138
	Capital Subtotal	31,979,085	11,654,422	43,633,507	6,903,273	29,157	50,565,937
TOTALS							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ 10,532,216	\$ 47,720	\$ 170,954,643

An explanation of the adjustments, by category, can be found on pages **91797** to **91798**. The net effect of all adjustments is an increase of \$47,720, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

No. 20-07-100: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2020 Budget Adjustment No. 6 for a total increase of \$47,720 as delineated on pages **91797** to **91798**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

(b) Increase for MARCS Radio System for Police

(Originating Sources: Charlie Rosol, Procurement Manager/Katherine Dolan, Chief of Police/Kenneth Schabitzer, Lieutenant)

Since 2011, Cleveland Metroparks Police Department has been a subscriber to the Multi-Agency Radio Communication System (MARCS) through the State of Ohio Cooperative Contract. Cleveland Metroparks entered into a two (2) year agreement beginning July 1, 2018 through June 30, 2020 (contract renewal term automatically renews every two (2) years) and secured Purchase Orders 20181873 and 20191083 (both currently closed due to each year was entered separately into Munis), with the State of Ohio DAS.

Annual cost for radio subscriber services is \$10 per device per month. Cleveland Metroparks currently operates 187 (fluctuates throughout the year due to the number of officers) devices on the network with an annual cost of \$22,320. Cleveland Metroparks Police will continue to research and explore new police radio systems as they surface however, it's anticipated the Police will continue to operate on the MARCS system for at least the next 10 years (for the time period of July 1, 2020 through June 30, 2030) thus, the on-going cost of the contract automatically renewing will cross-over to the \$50,000 and above level.

In light of this, the Board is hereby asked to approve an increase of \$243,200 (for the current 187 devices in the sum of \$223,200 and an allowance of \$20,000 due to fluctuations of devices) to the award amount. Since the original purchase order was for an amount less than \$50,000, under the By-Laws the Board was not required to approve the request. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD (PO 20181873 4/4/18):	\$ 22,620
ORIGINAL AWARD (PO 20191083 4/23/19):	\$ 22,440
<u>Additional consumption estimate:</u>	<u>\$ 243,200</u>
REVISED TOTAL AWARD	\$ 288,260

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

No. 20-07-101:

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to ratify the increase of the MARCS Radio System for Police as presented above from State of Ohio DAS pursuant to the purchase order originally approved on April 4, 2018 and April 23, 2019, for a revised total of approximately \$288,260, which will be based upon necessary devices.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

- (c) ***Authorization for Cleveland Metroparks Police Department to Enter into an Intergovernmental Cooperative/Mutual Aid Agreement***
(Originating Sources: Katherine Dolan, Chief of Police/Kenneth Schabitzer, Lieutenant/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

The City of Bedford Heights and Cleveland Metroparks share a mutual concern to provide a safe and secure environment throughout the City and the Park District. Ohio Revised Code §1545.131 provides authority for a park district to enter into agreements with municipal corporations to assist with police protection. The interagency agreement will delineate requests for assistance, Cleveland Metroparks' responsibilities, the City of Bedford Heights' responsibilities and other relevant terms.

- No. 20-07-102:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an Intergovernmental Cooperative/Mutual Aid Agreement with the City of Bedford Heights and Cleveland Metroparks in a form to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (d) ***Additional Revisions for Adoption: Cleveland Metroparks Codified Rules and Regulations – 2020***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katherine Dolan, Chief of Police/Anne Eisenhower, Chief Prosecuting Attorney/Priscila Rocha, Assistant Legal Counsel/Joseph V. Roszak, Chief Operating Officer/Richard Svoboda, Captain/Robert Butler, Captain)

Background

There is a need to further amend the Cleveland Metroparks Codified Rules and Regulations in 2020. The proposed new language is underlined below.

743.08 FISHING HOURS; PROHIBITED FISHING EQUIPMENT.

- (a) No person shall take or catch any fish by angling in any waters within the boundaries of the Park District, or engage in fishing those waters without a valid Ohio fishing license, except participants of Cleveland Metroparks staff or contractor-lead programs at inland fishing areas in the Park District that are not under full or joint Ohio Department of Natural Resources Division of Wildlife management jurisdiction. These inland fishing areas would include, but are not limited to, Wallace Lake, Ledge Lake, Judge's Lake, Beyer's pond, Acacia ponds, Ranger Lake, Oxbow Lagoon (Rocky River Reservation), Sunset Pond (North Chagrin Nature Center), Strawberry Pond, Astorhurst pond, and Bunns Lake.

ACTION ITEMS (cont.)**541.071 AGGRAVATED TRESPASS.**

(a) No person shall enter or remain on park district land or premises with purpose to commit on that land or premises a misdemeanor, the elements of which involve causing physical harm to another person or causing another person to believe that the offender will cause physical harm to him.

(b) No person, without privilege to do so, shall knowingly enter or remain on any restricted portion of the Cleveland Metroparks Zoo including, but not limited to, any indoor or outdoor animal exhibits, holding areas or staff-only spaces.

(1) Cleveland Metroparks Zoo, Police or agents thereof, may use reasonable force to restrain and remove a person from a restricted portion of the Zoo if the person enters or remains on the restricted portion of the place of the Zoo and, as a result of that conduct, interrupts, interferes with or causes any potential or actual harm to any animal, employee or guest.

(2) Notice has been given that the general public is restricted from access to all portions of the Cleveland Metroparks Zoo including, but not limited to, any indoor or outdoor animal exhibits, holding areas, or staff-only areas, including but not limited to building roofs or structures, HVAC system areas, commissaries, or storage spaces, if a printed written notice of the restricted access has been conspicuously posted or exhibited at the entrance to the Zoo.

(3) If notice that the general public is restricted from access to portions of the Zoo is provided by the posting or exhibition of a printed written notice as described in division (b)(2) of this section, the Park District, in a criminal prosecution for a violation of division (b) of this section, is not required to prove that the defendant received actual notice that the general public is restricted from access to portions of the Zoo.

(c) Whoever violates this section is guilty of aggravated trespass, a misdemeanor of the first degree.

(ORC 2911.211, 2911.23)

Delete the entire “311.02 PARADES AND ASSEMBLAGES” since Chapter 747 addresses permits comprehensively.

~~(a) No person, group of persons or organization shall conduct or participate in any parade, assemblage or procession other than a funeral procession upon any roadway or public area, or block off any roadway or public area, without first obtaining a permit from the Park District.~~

~~Applications for such permits shall be made on such forms as may be prescribed and shall contain such information as is reasonably necessary to a fair determination of whether a permit should be issued. Applications shall be filed not less than five days before the time intended for such parade, procession or assemblage.~~

ACTION ITEMS (cont.)

The permit may be refused or cancelled if:

- ~~(1) The time, place, size or conduct of the parade including the assembly areas and route of march would reasonably interfere with the public convenience and safe use of the Park District.~~
- ~~(2) The parade would require the diversion of so great a number of police officers to properly police the line of movement, assembly area and areas contiguous thereto so as to deny normal police protection.~~
- ~~(3) The parade route of march or assembly areas would unreasonably interfere with the movement of law enforcement vehicles, fire fighting equipment or ambulance service to other areas of the Park District or surrounding communities.~~
- ~~(4) The parade or assemblage would unreasonably interfere with another parade or assemblage for which a permit has been issued.~~
- ~~(5) The information contained in the application is found to be false, misleading or incomplete in any material detail.~~
- ~~(6) An emergency such as a fire or storm would prevent the proper conduct of the parade or assemblage.~~

~~The permit or any order accompanying it may limit or prescribe reasonable conditions, including the hours, the place of assembly and of dispersal, the route of march, travel or location and the roadways or portions thereof which may be used or occupied. Any cost or expense will be the responsibility of the permit holder.~~

~~(b) Whoever violates this section shall be fined not more than one hundred fifty dollars (\$150.00) for the first offense and not more than one thousand dollars (\$1,000) for each subsequent offense.~~

~~(ORC 1545.99)~~

No. 20-07-103:

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to adopt revised Cleveland Metroparks Rules and Regulations in their entirety effective August 15, 2020 at 12:01 A.M.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(e) *Authorization of Land Acquisition and Acceptance of Land Donation: Board of Education of the Euclid City School District Property, Euclid Creek Reservation (± 17.4 acres)***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Sara Byrnes Maier, Senior Strategic Park Planner/Stephanie Kutsko, Real Estate Manager)

On October 13, 2016 and November 17, 2016, Cleveland Metroparks staff provided informational items to the Board regarding the Euclid Creek Greenway and Euclid Central Middle School property (“Euclid Property”) (reference map, page 91799). During the planning process for the Euclid Creek Greenway, staff discovered that a 5.4-acre parcel that is part of the 17.4-acre site of the Euclid Central Middle School had originally been part of the Euclid Creek Reservation and was sold to the Euclid City School District by Cleveland Metroparks in 1965 for \$112,500. The language in the deed stated, “said land shall be used for public school purposes only, and if such use of said land is abandoned for such purposes, or if said land ceases to be used for such purposes, or is used for any other purpose, then title, possession and ownership of said land shall revert back to... Cleveland Metroparks.” The Euclid City Schools placed a bond issue on the November 2016 ballot seeking to pursue a second phase of school consolidation, which would include building a new middle school on a combined campus with the high school. Euclid City Schools was successful in passing its bond issue and part of the bond issue included abatement and demolition of the Euclid Central Middle School. Cleveland Metroparks staff worked closely with Euclid City Schools to plan for the future use of the Euclid Property.

Euclid City Schools has agreed to demolish Euclid Central Middle School and donate the 17.4-acre Euclid Property to Cleveland Metroparks. The acquisition of the Euclid Property will provide protection of Euclid Creek and will help to facilitate the proposed connector trail between the lower Euclid Creek Reservation and Euclid Beach, Villa Angela and Wildwood on the lakefront. Cleveland Metroparks has prepared a conceptual rendering shown on page 91800 to illustrate how the Euclid Property may look following redevelopment for passive recreation. Cleveland Metroparks is applying for a Great Lakes Restoration Initiative (GLRI) grant to provide funding to assist with the restoration and reforestation of the Euclid Property.

Judge Anthony J. Russo approved the acceptance of a donation of the Euclid Property pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board’s consideration.

No. 20-07-104: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the acceptance of a donation of fee simple title of ± 17.4 acres as hereinabove described, from the Board of Education of the Euclid City School District, the acquisition being subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements or

ACTION ITEMS (cont.)

documents, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(f) *West Creek Reservation: Fourth Lease Amendment with West Creek Conservancy (± 52 acres)*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Real Estate Manager)

Background

In March 2006, West Creek Reservation was created through long-term 99-year renewable leases and various assignments of conservation easements with the City of Parma (“Parma”) and West Creek Preservation Committee, now West Creek Conservancy (“WCC”), for a total of ± 279 acres of land. In February 2009, Cleveland Metroparks, Parma, and WCC amended the original leases to include an additional ± 45 acres of adjoining land. In December 2016, Cleveland Metroparks entered into second lease amendments with WCC and Parma to preserve an additional ± 12 acres of land in the southern portion of West Creek Reservation, creating a connection southward to Coventry Drive. Most recently, in December 2017 Cleveland Metroparks entered into third lease amendments with WCC and Parma, which increased the reservation by ± 37 acres and expanded the park boundary southward to West Pleasant Valley Road and eastward to Broadview Road. Over the past fourteen years West Creek Reservation has expanded and currently consists of ± 375 acres.

In its on-going efforts to preserve the riparian corridor of West Creek and provide greenspace to the surrounding communities, WCC has continued to acquire properties along the West Creek Greenway. The West Creek Greenway will create a regional trail network and provide connections to the densely populated communities surrounding West Creek Reservation. WCC has acquired numerous strategic parcels in an effort to extend the West Creek Greenway northward to Grantwood Drive and eastward across Broadview Road into the cities of Seven Hills and Independence and connecting the Seven Hills Recreation Center north to Hillside Drive. This will be the first land interest which Cleveland Metroparks will hold in the City of Seven Hills expanding the communities Cleveland Metroparks will serve to 49 diverse communities.

Proposed Additional Land (± 52 acres)

WCC has agreed to donate, by lease of the fee interest or assignment of easements, a total of ± 52 acres of land, collectively to become part of the West Creek Reservation (reference maps, pages **91801** to **91802**) by way of a lease amendment to the original

ACTION ITEMS (cont.)

lease and/or assignment and assumptions of easements. Cleveland Metroparks will pay all the associated closing costs necessary to record the amendment and/or assignment and assumptions of easements, as well as \$100,000 to reimburse WCC for costs associated with acquiring the above-described land interests, to be paid upon the execution and recordation of the documents. These additional land interests, once finalized, will take West Creek Reservation to over 400 acres.

As required by Ohio Revised Code 1545.11, Judge Anthony J. Russo approved the donation of these land interests prior to the Board's approval.

No. 20-07-105:

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to accept the donation of land interests and/or assignment of easements as described above from West Creek Conservancy by way of an amendment to the original lease and/or assignment and assumptions of easements, with costs of due diligence, closing, and other transaction costs to be paid by Cleveland Metroparks in addition to \$100,000 to be paid to West Creek Conservancy for reimbursement for costs of acquiring the above-described land interests, subject to the approval of the environmental assessment reports, and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute other agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:

There is no Award of Bids/RFPs/Co-Ops/Single Source for this Board meeting.

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 7/16/2020)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Diversity and inclusion program.	Enlightened Solutions	\$28,080.00	(7)
Employee and volunteer background investigations for a two (2) year period beginning March 29, 2020 through March 28, 2022.	Background Investigation Bureau, LLC	\$50,000.00	(7)
Fiberglass Reinforced Plastic (FRP) wall panels/coverings and adhesive for Huntington Beach Restroom Facility, additional materials.	Interior Supply Inc.	\$16,471.92 950.00 220.00 <u>1,745.00</u> \$19,386.92	(7)
Application of MicroShield to Police, Park Reservations, and Zoo.	MicroShield 360	\$3,250.00 6,116.24 <u>2,493.00</u> \$11,859.24	(3)
Fulcrum mobile data collection software renewal.	Spatial Networks	\$10,800.00	(3)
Entry Landscape Improvement Project at Acacia Reservation.	Enviroscience, Inc.	\$13,000.00	(7)
Geotechnical Engineering and Wood Deck Inspection for Soaring Eagle Zip Line at Zoo.	CTL Engineering, Inc.	\$11,673.75	(7)
Credit card processing fees for various Enterprise locations.	Square, Inc.	\$9,920.00 <u>120.00</u> \$10,040.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Two (2) year lease agreement of 1772 and 1776 Columbus Rd. (OEC Maintenance Building) beginning July 16, 2020 through July 16, 2022.	Columbus Road Foundry, LLC	\$49,998.96	(3)
2020 Hull and Indemnity Insurance Premium (Boat Insurance).	Jackson Dieken & Associates Insurance	\$11,671.00	(7)
2020 Zoo Lab Fees.	Northwest Zoopath PC, Petlabs Diagnostic Laboratories Inc., Marshfield Lab, Ohio Dept. of Agric., and Idexx Distribution Inc.	\$15,000.00 10,000.00 7,500.00 2,700.00 2,000.00 2,500.00 \$39,700.00	(3)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (7/16/2020)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Rhinoceros Habitat and Bull Barn</u></p> <p><u>Revised Contract Amount:</u> Change Order No. 8 adds \$46,810.55 and revised total to \$1,738,794.64.</p>	<p>Additional services to include operable gate, add thermometer on trough mixing valve, relocate existing timber walls, install additional bollard and storm damage rock wall, adding finger drain in new yard, removal of old yard gates, alterations to old yard grading, monkey building caulking, add gooseneck fixture at garage door, wireless access point cabling, operable gate hydraulic line protection, labor and material for low voltage lines associated with hydraulic gates, additional electrical work and revisions to grounding per state inspector, reconciliation of CO4 masonry cutting, adding thermostat to plumbing, and final reconciliation of \$35,000 of general allowance.</p>	<p>Lawler Construction</p>	<p>Change Order #8</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on page **91780**; \$10,000 to \$50,000 purchased items/services report, pages **91781** through **91782**; and construction change orders, page **91783**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 20-07-098: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **91803** to **91916**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the “About” section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

(a) *2019/2020 Cleveland Metroparks Volunteer Services Report*
(Originating Sources: Harold G. Harrison, Chief Human Resources Officer/Lynne Lisner, Director of Volunteer Services)

Cleveland Metroparks and Cleveland Metroparks Zoo rely on the generosity of volunteers to help further our mission. The role of the Volunteer Services Department is to promote community involvement through rewarding volunteer opportunities.

In 2019, Volunteer Services emphasized to volunteers the importance of maintaining our Core Values: Guest Focus, Dignity and Respect, Integrity, Sustainability, Teamwork, and Professionalism. Like staff, volunteers must uphold these important standards of behavior. The Volunteer Services team increased engagement by creating more touch points with volunteers through connecting with them on hikes, shadowing them during

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

shifts, visiting with them face to face and collaborating on program updates. In 2019, 5,722 volunteers donated 137,220 hours to Cleveland Metroparks initiatives within Development, Executive Office, Golf, Human Resources, Legal, Marketing, Natural Resources, Outdoor Experiences, Park Operations, Planning & Design, Police, Volunteer Services and Cleveland Metroparks Zoo. The estimated value of Cleveland Metroparks 2019 volunteer hours is \$3,300,141 (based on the 2019 estimated state values of volunteer time indexed by *Independent Sector*).

The 2020 Volunteer Engagement survey results show an increase in engagement over last year, particularly in three areas: recommending the program to a friend, making a contribution to the mission, and feeling appreciated. The three top reasons why volunteers choose to donate their time to Cleveland Metroparks: contribute to the mission, stay healthy and active, and to gain or share knowledge. Our volunteers are a vital part of Cleveland Metroparks and we are a vital part of their lives as well!

(b) *Irishtown Bend Structure Demolition*

(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Cooperative efforts of multiple agencies continue to bring forward both the stabilization of the Irishtown Bend hillside and the park improvements to follow. As specific property acquisitions have occurred, funding has been secured by L.A.N.D. studio, Inc. (LAND) through Ohio Public Works Commission (OPWC) Clean Ohio Conservation Fund program for demolition of those structures.

Cleveland Metroparks, through the funding secured by LAND, which could include additional funds provided by the City of Cleveland, will administer demolition of the former Cuyahoga Metropolitan Housing Authority (CMHA) administrative building and the former CMHA “Big 8” multi-family structure. The razing of the structures will represent the first major visible step towards stabilizing the hillside. Staff will provide details of the cooperative effort.

(c) *Garfield Pond Restoration – Garfield Park Reservation*

(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Garfield Park, designed by Ernest W. Bowditch of Boston, Massachusetts, opened to the public in 1894 by the City of Cleveland. The park combined three farms, totaled 145 acres and extended the entire distance from Broadway on the east to Turney Avenue on the west. The Second Annual Report of the Board of Park Commissioners of the City of Cleveland, published in 1895, described the land as “most attractive in general diversity and beauty, and is really a natural park in itself, the grandeur of its groves and forests being unsurpassed by that of any of the older parks of the city.”

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

In 1986, Cleveland Metroparks entered into a lease with the City of Cleveland to manage Garfield Park. Today, an array of wildlife diversity is evident among hints of the park's historic splendor, including stone bridges, stairs and walls visible among its now 219 acres of streams, woods, open meadows and popular recreational areas and trails. Staff will provide an update of recent improvements along with planning efforts underway for the restoration of Garfield Pond.

(d) *Huntington Reservation Improvements Update*

(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Building from the 2018 update to the Reservation Master Plan, planning for specific improvements to Huntington Reservation has been underway for the past several years. Construction of the new restrooms commenced in fall of 2019 and is nearing completion by Cleveland Metroparks Building Trades Division. As the restroom nears completion, planning is wrapping up for the next phase of improvements inclusive of re-envisioned concessions and picnic areas. Staff will provide an update on project scope and fundraising efforts.

(e) *Cleveland Metroparks 2019 Real Estate Report*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

In 2019, Cleveland Metroparks acquired 217 acres in 26 transactions. It has been over 20 years since Cleveland Metroparks has completed this high volume of transactions in a years' time. Of the 26 transactions, 12 of the transactions were completed within the City of Cleveland, highlighting Cleveland Metroparks commitment to providing quality greenspace within the urban core. The 2019 acquisitions provided protection opportunities in 10 reservations and 12 communities, conserving forests, floodplains, wetlands, rivers and streams. The two largest and most significant acquisitions of 2019 added 73 acres to South Chagrin Reservation and 63 acres to Euclid Creek Reservation, growing Euclid Creek Reservation in size by over 10 percent. A big focus in 2019 centered on creating connections and improving access to our parks through the federal Transportation Investment Generating Economic Recovery (TIGER) funded trail projects, which included acquisitions totaling 14 acres for the Whiskey Island Connector, Wendy Park Bridge, and Red Line Greenway. Cleveland Metroparks also fostered partnerships with the county and municipal land banks which resulted in a number of acquisitions in Bedford, Garfield Park, and Washington Reservations. Additionally, Cleveland Metroparks acquired 6 acres of land and a 44,922 square foot building to serve as the new Ohio & Erie Canal Consolidated Operations Center.

The Park District has grown to include 23,822 acres. In 2019, Cleveland Metroparks acquired 217 acres valued at over \$19.5 million dollars, which was accomplished through

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

donations (50%), grants (30%) and Cleveland Metroparks funds (20%). The past decade has been one of immense growth for Cleveland Metroparks. From 2010-2019, Cleveland Metroparks acquired 2,504 acres of land valued at over \$133 million dollars. Acacia Reservation and the Lakefront Reservation were acquired, and Cleveland Metroparks expanded its land holdings in 16 of the 18 reservations. Cleveland Metroparks also added park land in two new communities, Lyndhurst and Maple Heights, and increased park land in 27 of the 48 communities which Cleveland Metroparks serves. Acquisitions which have been long been identified as high priorities for protection were acquired such as Seneca Golf Course (478 acres). In addition acquisitions of key properties such as Timberlane Farms (81 acres), Wendy Park (65 acres), Palmieri/Western Reserve Land Conservancy Property (102 acres), Astorhurst Park (127 acres), Jackson Property (73 acres) and K. Hovnanian Property (63 acres) were preserved and protected for future generations to enjoy. The past decade also included important acquisitions which have or will facilitate trail connections and greenways including the East Branch of the Rocky River, Mill Creek Trail Connector, Cleveland Foundation Centennial Trail, West Creek Greenway, and the TIGER trails. Both 2019 and the past decade represent Cleveland Metroparks commitment to preserving land to further Cleveland Metroparks mission of conservation, education and recreation.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, August 20, 2020, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 20-07-106: At 9:44 a.m., upon motion by Vice President Moore, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property and a Collective Bargaining matter, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry
Aye: Mr. Moore
Aye: Mr. Rinker
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 20-07-107: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Berry and carried, President Rinker adjourned the meeting at 10:35 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

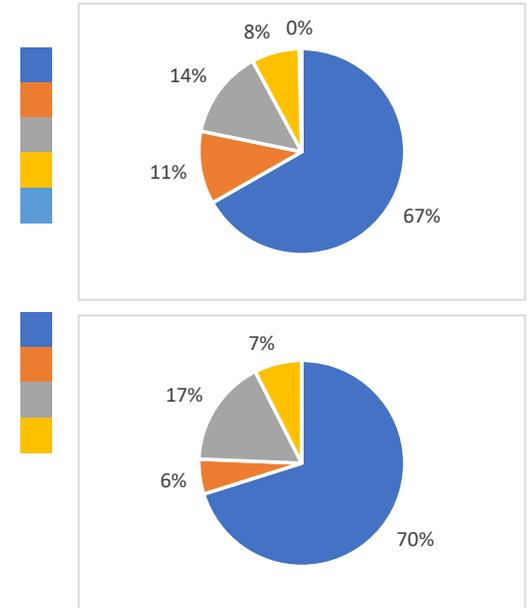
President.

Attest:

Secretary.

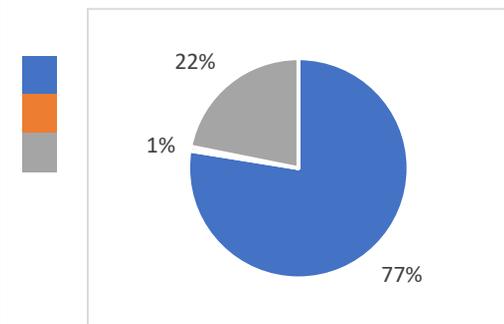
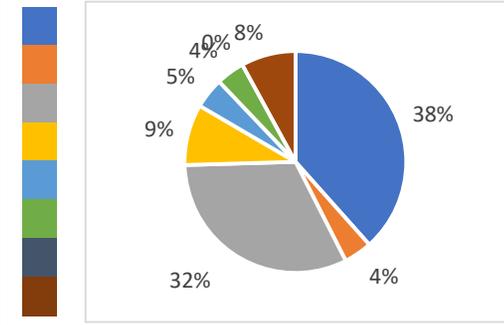
**Cleveland Metroparks
Financial Performance
6/30/2020
CM Park District**

	Actual Jun '19	Actual Jun '20	Fav (Unfav)	Actual YTD Jun '19	Actual YTD Jun '20	Fav (Unfav)
Revenue:						
Property Tax	777	0	(777)	42,460,242	41,427,086	(1,033,156)
Local Gov/Grants/Gifts	1,100,229	3,153,305	2,053,076	3,850,207	7,122,464	3,272,257
Charges for Services	4,437,878	2,730,167	(1,707,711)	12,901,058	8,628,312	(4,272,746)
Self-Funded	777,792	772,074	(5,718)	4,647,322	4,663,214	15,892
Interest, Fines, Other	<u>76,712</u>	<u>20,136</u>	<u>(56,576)</u>	<u>413,634</u>	<u>246,506</u>	<u>(167,128)</u>
Total Revenue	6,393,388	6,675,682	282,294	64,272,463	62,087,582	(2,184,881)
OpEx:						
Salaries and Benefits	5,997,189	4,622,825	1,374,364	33,447,525	30,690,990	2,756,535
Contractual Services	327,852	116,779	211,073	2,595,520	2,412,122	183,398
Operations	1,897,522	917,893	979,629	10,020,514	7,376,659	2,643,855
Self-Funded Exp	<u>484,093</u>	<u>503,030</u>	<u>(18,937)</u>	<u>3,151,220</u>	<u>3,262,197</u>	<u>(110,977)</u>
Total OpEx	8,706,656	6,160,527	2,546,129	49,214,779	43,741,968	5,472,811
Op Surplus/(Subsidy)	(2,313,268)	515,155	2,828,423	15,057,684	18,345,614	3,287,930
CapEx:						
Capital Labor	43,519	105,688	(62,169)	412,364	452,893	(40,529)
Construction Expenses	917,725	1,868,275	(950,550)	4,248,776	7,195,116	(2,946,340)
Capital Equipment	25,572	111,491	(85,919)	2,051,177	798,029	1,253,148
Land Acquisition	(4,310)	1,561,665	(1,565,975)	661,972	2,750,115	(2,088,143)
Capital Animal Costs	<u>11,984</u>	<u>0</u>	<u>11,984</u>	<u>15,308</u>	<u>3,107</u>	<u>12,201</u>
Total CapEx	994,490	3,647,119	(2,652,629)	7,389,597	11,199,260	(3,809,663)
Net Surplus/(Subsidy)	(3,307,758)	(3,131,964)	175,794	7,668,087	7,146,354	(521,733)



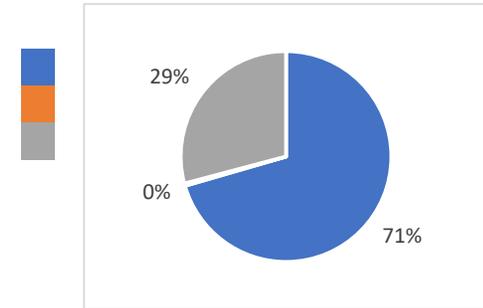
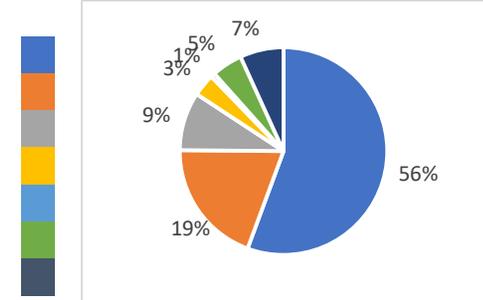
**Cleveland Metroparks
Financial Performance
6/30/2020
Zoo**

	Actual Jun '19	Actual Jun '20	Fav (Unfav)	Actual YTD Jun '19	Actual YTD Jun '20	Fav (Unfav)
Revenue:						
General/SE Admissions	1,200,757	620,870	(579,887)	2,360,221	961,847	(1,398,374)
Guest Experience	225,469	68,803	(156,666)	475,738	103,562	(372,176)
Zoo Society	0	132,557	132,557	1,187,636	802,981	(384,655)
Souvenirs/Refreshments	167,797	12,125	(155,672)	394,338	221,860	(172,478)
Education	35,110	(25,056)	(60,166)	307,372	112,269	(195,103)
Rentals & Events	22,096	(223)	(22,319)	214,517	103,880	(110,637)
Consignment	3,808	0	(3,808)	8,758	0	(8,758)
Other	<u>(1,622)</u>	<u>198,958</u>	<u>200,580</u>	<u>(1,010)</u>	<u>199,113</u>	<u>200,123</u>
Total Revenue	1,653,415	1,008,034	(645,381)	4,947,570	2,505,512	(2,442,058)
OpEx:						
Salaries and Benefits	1,308,395	926,609	381,786	7,553,953	6,909,010	644,943
Contractual Services	17,314	3,665	13,649	109,195	56,346	52,849
Operations	<u>411,277</u>	<u>145,108</u>	<u>266,169</u>	<u>2,488,143</u>	<u>1,944,066</u>	<u>544,077</u>
Total OpEx	1,736,986	1,075,382	661,604	10,151,291	8,909,422	1,241,869
Op Surplus/(Subsidy)	(83,571)	(67,348)	16,223	(5,203,721)	(6,403,910)	(1,200,189)
CapEx:						
Capital Labor	3,401	0	3,401	26,457	0	26,457
Construction Expenses	223,624	190,455	33,169	1,332,262	804,107	528,155
Capital Equipment	1,232	0	1,232	121,607	111,355	10,252
Capital Animal Costs	<u>11,984</u>	<u>0</u>	<u>11,984</u>	<u>15,308</u>	<u>3,107</u>	<u>12,201</u>
Total CapEx	240,241	190,455	49,786	1,495,634	918,569	577,065
Net Surplus/(Subsidy)	(323,812)	(257,803)	66,009	(6,699,355)	(7,322,479)	(623,124)
Restricted Revenue	67,571	1,082,403	1,014,832	461,108	1,935,892	1,474,784
Restricted Expenses	<u>59,113</u>	<u>855,438</u>	<u>(796,325)</u>	<u>493,141</u>	<u>2,146,772</u>	<u>(1,653,631)</u>
Restricted Surplus/(Subsidy)	8,458	226,965	218,507	(32,033)	(210,880)	(178,847)



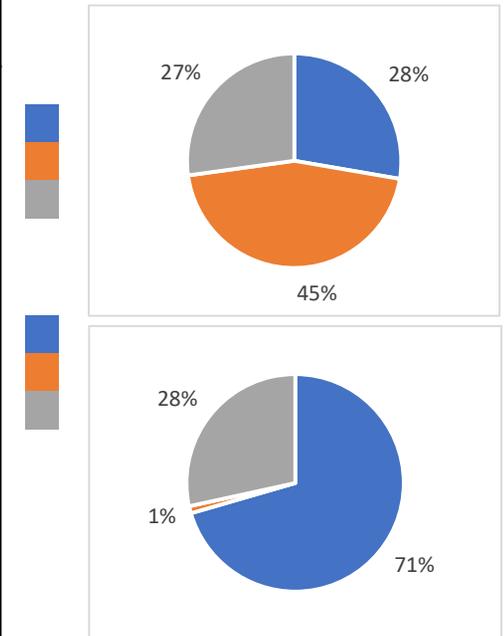
**Cleveland Metroparks
Financial Performance
6/30/2020
Golf Summary**

	Actual Jun '19	Actual Jun '20	Fav (Unfav)	Actual YTD Jun '19	Actual YTD Jun '20	Fav (Unfav)
Revenue:						
Greens Fees	614,386	826,045	211,659	1,264,375	1,660,102	395,727
Equipment Rentals	226,312	317,261	90,949	499,223	583,798	84,575
Food Service	142,162	125,283	(16,879)	323,228	272,440	(50,788)
Merchandise Sales	69,468	62,051	(7,417)	157,445	103,346	(54,099)
Pro Services	24,246	(11,745)	(35,991)	146,983	19,978	(127,005)
Driving Range	63,574	77,316	13,742	170,580	142,935	(27,645)
Other	<u>55,592</u>	<u>69,082</u>	<u>13,490</u>	<u>265,747</u>	<u>202,824</u>	<u>(62,923)</u>
Total Revenue	1,195,740	1,465,293	269,553	2,827,581	2,985,423	157,842
OpEx:						
Salaries and Benefits	425,342	399,686	25,656	1,958,191	1,772,220	185,971
Contractual Services	1,386	2,097	(711)	9,436	8,291	1,145
Operations	<u>250,549</u>	<u>203,138</u>	<u>47,411</u>	<u>895,890</u>	<u>733,101</u>	<u>162,789</u>
Total OpEx	677,277	604,921	72,356	2,863,517	2,513,612	349,905
Op Surplus/(Subsidy)	518,463	860,372	341,909	(35,936)	471,811	507,747
CapEx:						
Capital Labor	348	6,222	(5,874)	97,780	68,274	29,506
Construction Expenses	11,137	0	11,137	265,104	79,386	185,718
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>818,140</u>	<u>40,752</u>	<u>777,388</u>
Total CapEx	11,485	6,222	5,263	1,181,024	188,412	992,612
Net Surplus/(Subsidy)	506,978	854,150	347,172	(1,216,960)	283,399	1,500,359



**Cleveland Metroparks
Financial Performance
6/30/2020
Enterprise Summary**

	Actual Jun '19	Actual Jun '20	Fav (Unfav)	Actual YTD Jun '19	Actual YTD Jun '20	Fav (Unfav)
Revenue:						
Concessions	955,733	222,184	(733,549)	1,652,499	398,253	(1,254,246)
Dock Rentals	5,038	5,827	789	728,272	648,461	(79,811)
Other	<u>219,404</u>	<u>103,197</u>	<u>(116,207)</u>	<u>621,461</u>	<u>390,944</u>	<u>(230,517)</u>
Total Revenue	1,180,175	331,208	(848,967)	3,002,232	1,437,658	(1,564,574)
OpEx:						
Salaries and Benefits	438,350	224,684	213,666	1,507,737	1,115,307	392,430
Contractual Services	4,629	1,232	3,397	20,325	16,153	4,172
Operations	<u>384,275</u>	<u>159,135</u>	<u>225,140</u>	<u>957,232</u>	<u>450,342</u>	<u>506,890</u>
Total OpEx	827,254	385,051	442,203	2,485,294	1,581,802	903,492
Op Surplus/(Subsidy)	352,921	(53,843)	(406,764)	516,938	(144,144)	(661,082)
CapEx:						
Capital Labor	0	1,811	(1,811)	0	6,648	(6,648)
Construction Expenses	7,841	13,411	(5,570)	122,825	93,972	28,853
Capital Equipment	<u>4,230</u>	<u>(27)</u>	<u>4,257</u>	<u>7,194</u>	<u>10,042</u>	<u>(2,848)</u>
Total CapEx	12,071	15,195	(3,124)	130,019	110,662	19,357
Net Surplus/(Subsidy)	340,850	(69,038)	(409,888)	386,919	(254,806)	(641,725)



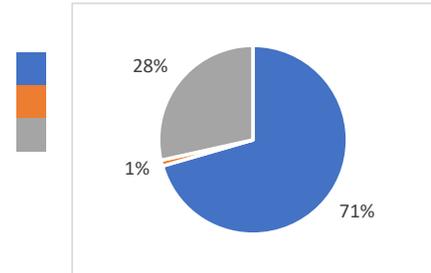
*Other includes Chalet, Hayrides, Aquatics and Misc.

**Cleveland Metroparks
Financial Performance
6/30/2020
Enterprise Detail**

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20		
Operating Revenue	901,310	109,990	281,858	77,937	637,970	579,539	221,245	101,697		
Operating Expenses	<u>855,690</u>	<u>390,057</u>	<u>163,927</u>	<u>74,959</u>	<u>114,994</u>	<u>83,954</u>	<u>171,200</u>	<u>111,935</u>		
Operating Surplus/(Subsidy)	45,620	(280,067)	117,931	2,978	522,976	495,585	50,045	(10,238)		
Capital Labor	0	6,648	0	0	0	0	0	0		
Construction Expenses	2,002	26,303	0	0	54,330	39,833	0	0		
Capital Equipment	<u>0</u>	<u>10,042</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	2,002	42,993	0	0	54,330	39,833	0	0		
Net Surplus/(Subsidy)	43,618	(323,060)	117,931	2,978	468,646	455,752	50,045	(10,238)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20		
Operating Revenue	35,453	17,463	12,184	0	217,314	239,626	170,321	21,710		
Operating Expenses	<u>60,911</u>	<u>17,048</u>	<u>10,407</u>	<u>1,332</u>	<u>76,915</u>	<u>65,366</u>	<u>166,768</u>	<u>76,908</u>		
Operating Surplus/(Subsidy)	(25,458)	415	1,777	(1,332)	140,399	174,260	3,553	(55,198)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	43,439	2,787	0	0	4,087	0	7,232	49		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>	<u>0</u>		
Total Capital Expenditures	43,439	2,787	0	0	4,087	0	8,607	49		
Net Surplus/(Subsidy)	(68,897)	(2,372)	1,777	(1,332)	136,312	174,260	(5,054)	(55,247)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20		
Operating Revenue	41,068	16,005	23,836	10,623	12,934	0	57,986	32,332		
Operating Expenses	<u>32,730</u>	<u>11,869</u>	<u>18,156</u>	<u>6,995</u>	<u>11,380</u>	<u>1,006</u>	<u>47,065</u>	<u>17,013</u>		
Operating Surplus/(Subsidy)	8,338	4,136	5,680	3,628	1,554	(1,006)	10,921	15,319		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	8,338	4,136	5,680	3,628	1,554	(1,006)	10,921	15,319		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20	YTD Jun '19	YTD Jun '20
Operating Revenue	206,097	206,367	104,909	410	77,747	23,959	0	0	3,002,232	1,437,658
Operating Expenses	<u>190,610</u>	<u>172,586</u>	<u>48,876</u>	<u>5,179</u>	<u>12,751</u>	<u>9,804</u>	<u>502,914</u>	<u>535,791</u>	<u>2,485,294</u>	<u>1,581,802</u>
Operating Surplus/(Subsidy)	15,487	33,781	56,033	(4,769)	64,996	14,155	(502,914)	(535,791)	516,938	(144,144)
Capital Labor	0	0	0	0	0	0	0	0	0	6,648
Construction Expenses	7,373	0	4,362	0	0	0	0	25,000	122,825	93,972
Capital Equipment	<u>4,230</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,589</u>	<u>0</u>	<u>7,194</u>	<u>10,042</u>
Total Capital Expenditures	11,603	0	4,362	0	0	0	1,589	25,000	130,019	110,662
Net Surplus/(Subsidy)	3,884	33,781	51,671	(4,769)	64,996	14,155	(504,503)	(560,791)	386,919	(254,806)

**Cleveland Metroparks
Financial Performance
6/30/2020
Nature Shops and Kiosks**

	Actual Jun '19	Actual Jun '20	Fav (Unfav)	Actual YTD Jun '19	Actual YTD Jun '20	Fav (Unfav)
Retail Revenue	100,507	82,874	(17,633)	213,931	139,755	(74,176)
OpEx:						
Salaries and Benefits	35,293	12,161	23,132	134,106	93,880	40,226
Contractual Services	2,400	0	2,400	3,892	1,492	2,400
Operations	<u>23,002</u>	<u>16,071</u>	<u>6,931</u>	<u>111,900</u>	<u>69,014</u>	<u>42,886</u>
Total OpEx	60,695	28,232	32,463	249,898	164,386	85,512
Op Surplus/(Subsidy)	39,812	54,642	14,830	(35,967)	(24,631)	11,336
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	39,812	54,642	14,830	(35,967)	(24,631)	11,336



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JUNE 30, 2020**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$703,029	\$43,713	\$495,286	\$76,772	\$1,318,800

RANGER/COURT FINES RECEIVABLE

Total
\$52,085

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
06/01/20	PNC Bank	Money Market (A)	29	0.06%	06/30/20	\$3	\$58,527
06/01/20	Fifth Third Securities	Money Market (B)	29	0.00%	06/30/20	\$0	\$3,293
06/01/20	STAR Ohio	State pool (C)	29	0.67%	06/30/20	\$16,306	\$30,305,652
06/01/20	STAR Plus	State pool (D)	29	0.35%	06/30/20	\$198	\$694,171

(A) Government Performance Money Market Account.

Investment balance ranged from \$58,525 to \$58,527 in June.

(B) Federated Government Money Market Account.

Investment balance ranged from \$3,293 to \$3,293 in June.

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$33,289,346 to \$30,305,652 in June.

(D) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$693,973 to \$694,171 in June.

CLEVELAND METROPARKS
Appropriation Summary - 2020

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 7/16/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ (3,934)	\$ 17,760 A	\$ 56,178,050
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	138,511	2,745 B	18,674,819
53	Contractual Services	14,615,911	1,163,297	15,779,208	466,767	(19,500) C	16,226,475
54	Office Operations	24,071,314	2,192,891	26,264,205	3,027,599	17,558 D	29,309,362
	Operating Subtotal	113,341,151	3,400,049	116,741,200	3,628,943	18,563	120,388,706
CAPITAL							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	5,075,158	3,657 E	42,238,834
574	Capital Equipment	2,766,476	681,816	3,448,292	458,908	25,500	3,932,700
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	1,369,207	- F	3,414,138
	Capital Subtotal	31,979,085	11,654,422	43,633,507	6,903,273	29,157	50,565,937
TOTALS							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ 10,532,216	\$ 47,720	\$ 170,954,643

CLEVELAND METROPARKS
Appropriations 2020 - Legend - Amendment #6

OPERATING

51 SALARIES

\$ 17,760 Increase in restricted fund appropriations for Seasonal Salaries
 Appropriation increase will be covered by a new grant from The Cleveland Foundation

A \$ 17,760 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

\$ 2,745 Increase in restricted fund appropriations for PERS & Medicare
 Appropriation increase will be covered by a new grant from The Cleveland Foundation

B \$ 2,745 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ (11,000) Transfer of appropriations from Misc. Contractual Services to Office Operations, Minor Computer Equip & Cell Phones
 Net budget effect is zero

\$ (8,500) Transfer of appropriations from Misc. Contractual Services to Misc. Capital Equipment for Lakefront compactor
 Net budget effect is zero

C \$ (19,500) Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

\$ 11,000 Transfer of appropriations from Misc. Contractual Services to Office Operations, Minor Computer Equip & Cell Phones
 Net budget effect is zero

\$ 4,495 Increase in restricted fund appropriations for Training/Conferences & Program Supplies
 Appropriation increase will be covered by a new grant from The Cleveland Foundation

\$ 2,063 Increase in restricted fund appropriations for Printing Expenses for Lake Erie Water Trail brochures
 Appropriation increase will be covered by a new federal grant

D \$ 17,558 Total increase (decrease) to Office Operations

\$ 18,563 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$ 3,657 Increase in restricted fund appropriations for Capital Materials (signs) for the Lake Erie Water Trail
 Appropriation increase will be covered by a new federal grant

E \$ 3,657 Total increase (decrease) to Capital Materials

574 CAPITAL EQUIPMENT

\$ 17,000 Increase in restricted fund appropriations for Technology Equipment for cameras and fiber cabling
 Appropriation increase will be covered by existing restricted funds

\$ 8,500 Transfer of appropriations from Misc. Contractual Services to Misc. Capital Equipment for Lakefront compactor
 Net budget effect is zero

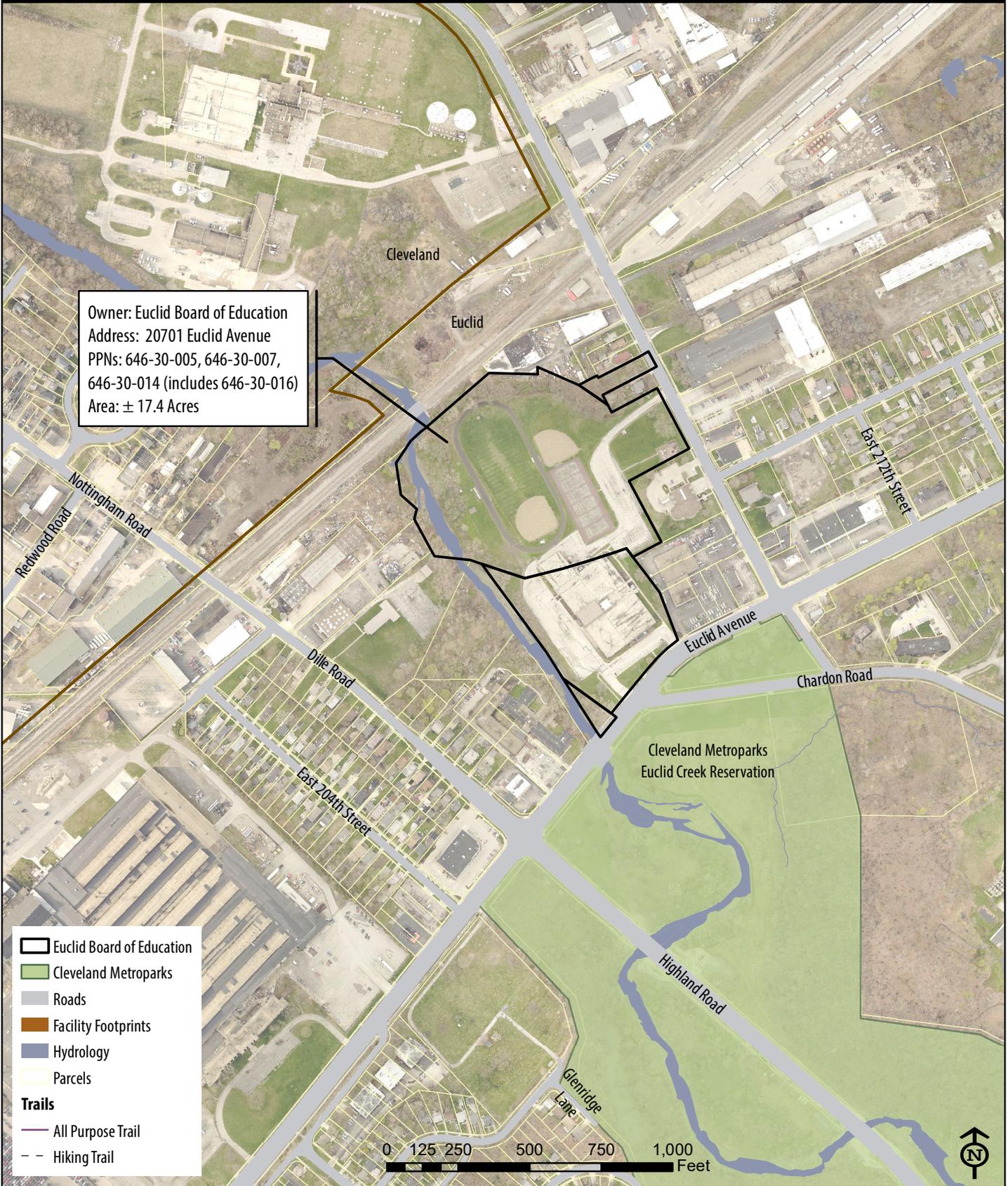
E \$ 25,500 Total increase (decrease) to Capital Equipment

\$ 29,157 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 47,720 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Euclid Creek Reservation

Euclid Board of Education





Property Line

Natural Surface Trail

Norfolk Southern Railway

Deer Exclosure Fence

Parking Lot

Entry Drive

All Purpose Trail

Conceptual Master Plan

Scale
0 20 40 80
July 2020

Euclid Creek Middle School Property

Euclid Creek Reservation

17.40 Acres

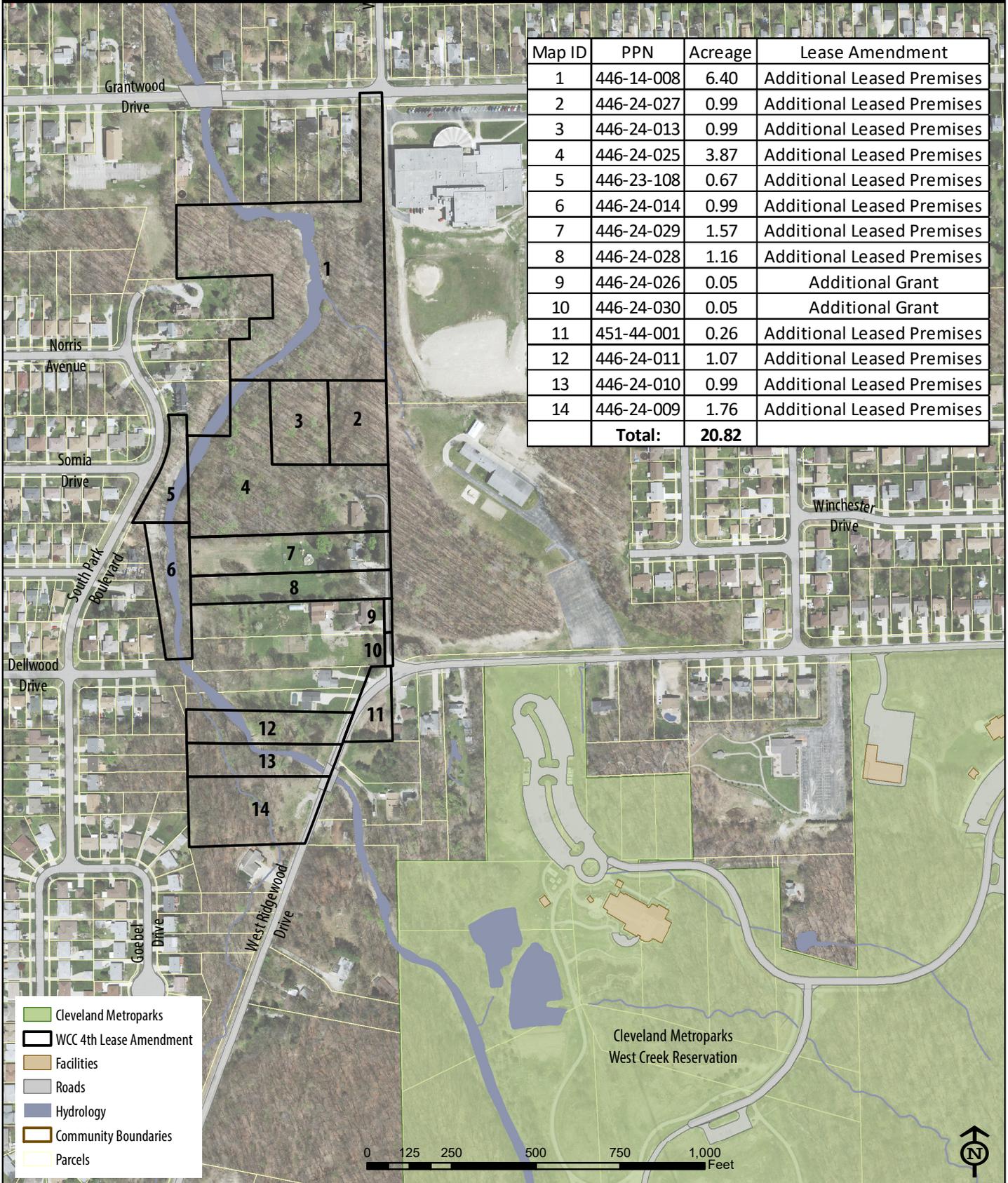


West Creek Reservation

West Creek Conservancy - West Ridgewood to Grantwood

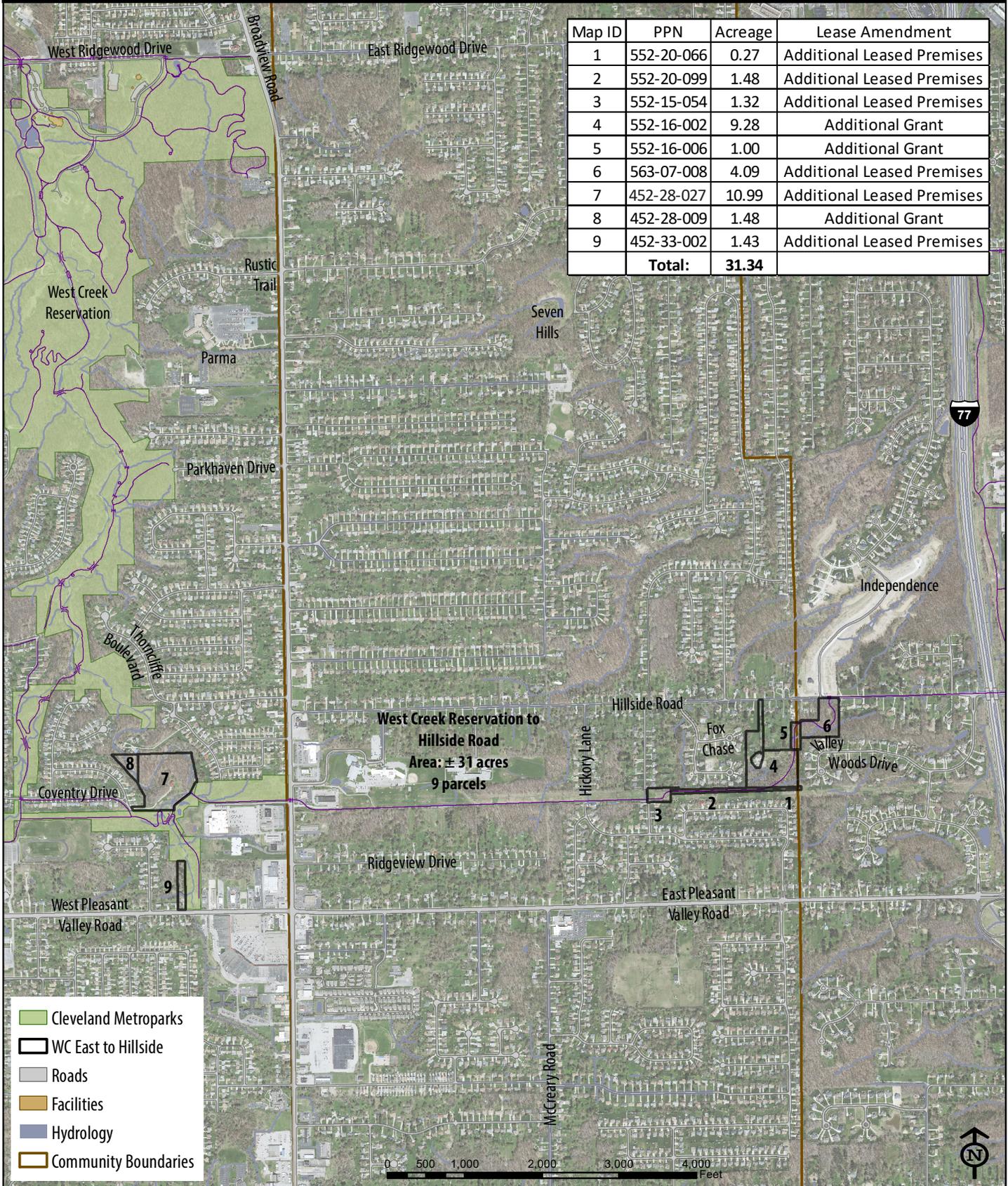


Map ID	PPN	Acreage	Lease Amendment
1	446-14-008	6.40	Additional Leased Premises
2	446-24-027	0.99	Additional Leased Premises
3	446-24-013	0.99	Additional Leased Premises
4	446-24-025	3.87	Additional Leased Premises
5	446-23-108	0.67	Additional Leased Premises
6	446-24-014	0.99	Additional Leased Premises
7	446-24-029	1.57	Additional Leased Premises
8	446-24-028	1.16	Additional Leased Premises
9	446-24-026	0.05	Additional Grant
10	446-24-030	0.05	Additional Grant
11	451-44-001	0.26	Additional Leased Premises
12	446-24-011	1.07	Additional Leased Premises
13	446-24-010	0.99	Additional Leased Premises
14	446-24-009	1.76	Additional Leased Premises
Total:		20.82	



West Creek Reservation

West Creek Conservancy - Reservation East to Hillside



RESOLUTION NO. 20-07-098

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Direct Disbursements dated June 12, 2020 in the amount of \$7,492.76

Printed Checks dated June 12, 2020 in the amount of \$2,176,671.94

Wire Transfer dated June 12, 2020 in the amount of \$97,849.15

Printed Checks dated June 17, 2020 in the amount of \$1,621,081.59

Printed Checks dated June 26, 2020 in the amount of \$1,483,942.45

Wire Transfer dated June 26, 2020 in the amount of \$71,104.15

Net Payroll dated May 24, 2020 to June 6, 2020 in the amount of \$1,153,926.46

Withholding Taxes in the amount of \$292,248.27

Net Payroll dated June 7, 2020 to June 20, 2020 in the amount of \$1,141,491.02

Withholding Taxes in the amount of \$247,555.27

Bank Fees/ADP Fees in the amount of \$33,083.64

Cigna Payments in the amount of \$466,764.15

ACH Debits (First Energy; Sales Tax) in the amount of \$1,342,814.69

Visa/Travel Purchasing Card dated June 7, 2020 to July 4, 2020 in the amount of \$185,645.33

Total amount: \$10,321,670.87

PASSED: July 16, 2020

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 20-07-098** listed above.