

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
FEBRUARY 15, 2024**

The Board of Park Commissioners met on this date, Thursday, February 15, 2024, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Yvette M. Ittu, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 24-02-015: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the minutes from the Regular Meeting of January 18, 2024, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS.

- (a) ***Swearing in of Patrol Officers***
(Originating Source: Kelly J. Stillman, Chief of Police)

Brooklyn Barnes

Officer Brooklyn Barnes completed her Peace Officer Training at Cuyahoga Community College West Campus. She has been a member of the Cleveland Police Department since June 2018.

Michael Daley

Officer Michael Daley completed his Peace Officer Training at the Cuyahoga Community College Basic Police Academy. He has been a member of the MetroHealth Police

ACTION ITEMS (cont.)

Department since March 2023. Prior to joining MetroHealth, he served as an officer for University Hospitals Main Campus.

Brian Halcomb

Officer Brian Halcomb completed his Peace Officer Training at Medina County Law Enforcement Training Academy. He has been a member of the Northeast Ohio Regional Sewer District since December 2014.

Nicholas Palmer

Officer Nicholas Palmer completed his Peace Officer Basic Training at Lorain County Community College Basic Police Training in December 2023.

No. 24-02-016: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to appoint Brooklyn Barnes, Michael Daley, Brian Halcomb and Nicholas Palmer as full-time police officers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2024 vs. 2023 Year-To-Date, and for the Month Ended January 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **100514** to **100521**.

ACTION ITEMS (cont.)

(b) *Chief Executive Officer's Retiring Guests*
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Vickie A. Neale, Interior Design Project Manager

Vickie A. Neale has served Cleveland Metroparks for more than 44 years as a Zoo Laborer, Cashier, Clerk, Accounts Payable Clerk, Purchasing Clerk, Purchasing Specialist, Administrative Secretary and Account Technician, Buyer, Visual Communications Specialist, Associate Manager of Visual Communications, and Interior Design Project Manager. Vickie played a significant role in numerous large-scale new construction projects such as the Rainforest, Canal Way Center, Rocky River Police and Operations Center, Mill Stream Run Management Center, Stillwater Event Center, West Creek Stewardship Center, and Brecksville Trailside Program Center. She also

ACTION ITEMS (cont.)

contributed to several large scale building renovation projects including Metroparks Administration Building, Emerald Necklace Marina, Merwin's Wharf, Ohio and Erie Canal Management Center, the Zoo Administration Donor Wing, and clubhouse renovations at Big Met, Sleepy Hollow, Shawnee Hills, and Manakiki Golf Courses. Her accomplishments in all of her roles at Cleveland Metroparks can be seen at almost any building, pavilion and shelter in all of the reservations and administrative buildings across the entire park district. Vickie's contributions and willingness to dedicate time, effort, and resources to her team has been an asset to Cleveland Metroparks, and the products of her labor are appreciated and will not be forgotten.

James J. Ramsay, Grounds Maintenance

James J. Ramsay has served Cleveland Metroparks for more than 10 years as a Park Maintenance Laborer, Janitor, and Grounds Maintenance for Lakefront, West Creek Stewardship Center, Rocky River, and West Creek Management Center. James used his knowledge and skills to assist with many projects including his most recent at West Creek where he designed and created a unique bench that is marveled by all at the Skyline Overlook so guests can have a place to sit and view the city after a climb. He showed his commitment to the preservation of land and nature by being an exceptional grounds keeper and maintaining with great passion the plants and flowerbeds around the reservations. Additionally, he was well known for his efficiency and ability to accomplish tasks and maximize his efforts. James' contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

No. 24-02-017: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to recognize Vickie A. Neale and James J. Ramsay for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **100522** to **100523**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

(c) 2024 Budget Adjustment No. 2

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 2/15/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ -	\$ 225,000 A	\$ 70,685,831
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	-	241,250 B	22,181,196
53	Contractual Services	17,161,050	2,919,032	20,080,082	(29,567)	220,080 C	20,270,595
54	Operations	31,109,745	3,763,826	34,873,572	29,567	(6,080) D	34,897,059
	Operating Subtotal	140,124,067	7,230,364	147,354,431	-	680,250	148,034,681
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	1,000,000
572	Capital Construction Expense	27,875,059	13,556,329	41,431,388	41,047,474	275,244 E	82,754,106
574	Capital Equipment	6,394,036	2,207,611	8,601,647	-	503,756 F	9,105,403
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	-	150,000 G	2,760,632
	Capital Subtotal	37,869,095	15,874,871	53,743,966	41,047,474	929,000	95,720,440
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 41,047,474	\$ 1,609,250	\$ 243,755,121

An explanation of adjustments, by category, can be found on pages **100524** to **100526**. The net effect of all adjustments is an increase of \$1,609,250 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 24-02-018:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve 2024 Budget Adjustment No. 2 for a total increase of \$1,609,250 as delineated on pages **100524** to **100526**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (d) ***Award of RFP #6768-b – Construction Manager at Risk for Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Cleveland Metroparks Zoo***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Development Manager)

Background

On August 31, 2023, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6768) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Cleveland Metroparks Zoo (“Project”). The Project’s desired outcome is to partner with a Construction Manager at Risk (“CMR”) to provide construction services and support for anticipated projects for a period of up to 5 years. The projects will range in complexity and have varying budgets which will be determined on a per project basis. Currently, four preliminarily identified projects are the Gray Kangaroo Barn (“Project No. 1”), Welcome Plaza Paver Replacement (“Project No. 2”), Giraffe Barn Repairs and Modifications (“Project No. 3”) and Zoo Electrical Infrastructure Repairs and Updates (“Project No. 4”). Multiple additional projects will be identified and delivered over the course of the contract period (2024-2029). The maximum combined value of the multiple projects that could be delivered is approximately \$15,000,000 (in 2024 dollar value). Although it is likely that additional projects will be added during the identified 2024-2029 term, there is no guarantee of work or project value and frequency.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6768 and requested that the respondents demonstrate qualifications relative to scope of the Project, which includes working in an operating and unique environment. The construction manager at risk RFQu yielded eleven (11) responding construction manager at risk firms. Each firm’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Christopher Widdowson, Keith Carney, Christopher Lowe, Jeff Chenoweth and Michele Crawford.

Cleveland Metroparks	
Construction Manager at Risk for Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029) Cleveland Metroparks Zoo	
RFQu #6768	
Construction Manager (at Risk) Firms	Short List
Cleveland Construction	
Constructability, Inc*	
Gilbane Building Co.	
Hummel Construction	
Independence Construction	
Panzica Construction	
Regency Construction Services	X
Schirmer Construction LLC	
The Albert M. Higley Co.	
The Whiting-Turner Contracting Co.	X
Turner Construction Co.	X
*Submission withdrawn	

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested a proposal (RFP #6768-b) from each. Following receipt of the proposal each short-listed firm was interviewed. Following the interviews, the proposals from

ACTION ITEMS (cont.)

each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 70% and price at 30%.

Below is a listing of the three short-listed firms, and their correlating “best value” score.

RFP #6768-b Results

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component (30 pts max)	(2) Qualifications Component (70 pts max)	(1)+(2) Best Value Score (100 pts max)
1	Turner Construction Co.	\$637,039	27.1	66.5	93.6
2	The Whiting-Turner Contracting Co.	\$581,193	30	63	93
3	Regency Construction Services	\$760,576	20.7	61.6	82.3

The price reflected in the above table includes a combined sum of the four (4) projects for the preconstruction services fee, the preconstruction stage compensation, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current combined construction cost for the four (4) identified projects is estimated at \$4,250,000 and will be contracted on a per project basis. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for each phase of construction, for each project at which time the construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of the contracts with the recommended construction manager, Turner Construction Company (“Turner”), the preconstruction stage compensation will be established at \$16,230 for Project No. 1, \$7,939 for Project No. 2, \$7,939 for Project No. 3, and \$11,734 for Project No. 4, totaling \$43,842. As additional projects are identified during the contract term (2024-2029) they will be individually reported to the Board per Ohio law and the Cleveland Metroparks Procurement Policy and Bylaws.

RFP Analysis

Staff recommends the construction manager at risk contracts be negotiated and awarded to **Turner**. Turner, a nationwide company based in New York, New York, has had presence in Cleveland since 1907 and an established office since 1962. Turner is currently working on the First Tee-Cleveland Renovation in Washington Reservation and the Cleveland Zoo Administration Office Remodel and Addition. The approach demonstrated by Turner and resources dedicated to preconstruction planning, insights on sourcing and procuring construction materials and products and the capability to self-perform select components of the work provides many positive attributes for the Project. Their key goal of operational excellence aligns with the mission of Cleveland Metroparks Zoo. Turner’s understanding of the projects and flexibility to assist in future planning and strategy will prove valuable in the execution of the planned projects over the next 5 years. Turner’s experience with similar and complementary projects, along with

ACTION ITEMS (cont.)

familiarity with the Zoo programs and protocol establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms. Notwithstanding, the Whiting-Turner Contracting Co. and Regency Construction Services teams submitted thorough and competitive proposals and interviewed extremely well.

No. 24-02-019: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into four (4) separate Construction Manager at Risk Contracts with **Turner Construction Company**, being ranked as the “best value” for RFP #6768-b, Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029) for a sum of \$43,842 for preconstruction stage compensation (Gray Kangaroo Barn, \$16,230; Welcome Plaza Paver Replacement, \$7,939; Giraffe Barn Repairs and Modifications, \$7,939; Zoo Electrical Infrastructure Repairs and Updates, \$11,734). In the event that a GMP contracts cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Award of RFP #6803-b – Construction Manager at Risk for Cleveland Metroparks Old Lorain Connector Trail, Rocky River Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Andrew Stahlke, Project Developer)

Background

On November 7, 2023, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6803) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Old Lorain Connector Trail, Rocky River Reservation (“Project”). The execution of the Project is summarized in a Project Development Agreement between West Park Kamm’s Neighborhood Development (“West Park Kamm’s”) and Cleveland Metroparks. On November 16, 2023, the Board authorized the execution of a Project Development Agreement (“PDA”) between West Park Kamm’s, Cleveland Metroparks, and Cleveland Clinic Foundation (“Clinic”) (Board Resolution No. 23-11-183) to collaboratively design and construct the Project. No final agreement has been reached by all parties to date but discussions are progressing.

ACTION ITEMS (cont.)

The Project’s desired outcome is to create a roughly 1/3-mile-long paved multi-use path in the vicinity of Old Lorain Road connecting Riveredge Road in the City of Cleveland’s Kamm’s Corners neighborhood and Little Met Golf Drive in the Rocky River Reservation. Starting at the eastern termini, the trail will run along the south and west sides of the existing Cleveland Clinic Fairview Hospital parking structure south of Old Lorain Road, traversing vegetated and sloping terrain, before following Old Lorain Road downhill west to meet the existing sidewalk at the intersection of Old Lorain Road and Little Met Golf Drive. West Park Kamm’s was awarded \$750,000 in American Rescue Plan Act (ARPA) Community Grant Funding from Cuyahoga County District 2 for use on the Project and has also obtained a \$750,000 commitment from Cleveland City Council for use on the Project. Discussions with the Cleveland Clinic continue regarding the finalization of funding for the Project. Furthermore, the City of Cleveland contributed \$50,000 for preliminary design of the Project.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6803 and requested that the respondents demonstrate qualifications relative to scope of the Project. The construction manager at risk RFQu yielded three (3) responding construction manager at risk firms. Each firm’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Seth Keller, and Andrew Stahlke.

Cleveland Metroparks	
Construction Manager at Risk for Cleveland Metroparks Old Lorain Connector Trail Rocky River Reservation	
RFQu #6803	
Construction Manager (at Risk) Firms	Short List
F. Buddie Contracting, Ltd.	X
Nerone & Sons, Inc.	X
Schirmer Construction, LLC	X

Through an independent evaluation of the qualifications, the review panel determined a short list of all three firms and requested a proposal (RFP #6803-b) from each. Following receipt of the proposal each short-listed firm was interviewed. Following the interviews, the proposals from each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications were weighted at 50% and price at 50%. Below is a listing of the three short-listed firms, and their correlating “best value” score.

RFP #6803-b Results

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component (50 pts max)	(2) Qualifications Component (50 pts max)	(1)+(2) Best Value Score (100 pts max)
1	Nerone & Sons, Inc.	\$93,425	50	44.5	94.5
2	Schirmer Construction, LLC	\$167,120	10.6	47	57.6
3	F. Buddie Contracting, Ltd.	\$228,225	-22.1	46.5	24.4

ACTION ITEMS (cont.)

The price reflected in the above table includes the preconstruction services fee, the preconstruction stage compensation, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current construction cost is estimated at \$1,765,000. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for each phase of construction, at which time the construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction manager, Nerone & Sons, Inc., the preconstruction stage compensation will be established at \$14,000.

RFP Analysis

Staff recommends the construction manager (at risk) contract be negotiated and awarded to **Nerone & Sons, Inc.** (“Nerone”). Nerone, a Northeast Ohio company based in Warrensville Heights has been in operation since 1955 and is currently working on the Solon-to-Chagrin Falls Trail Project. The Project approach presented by Nerone demonstrated a strong understanding of how best to work on the existing site conditions and considered the sloping terrain and constrained attributes. Nerone’s overall methodology will provide many positive qualities for the Project and be valuable in the execution of the Project relative to the final deliverable desired. Their Project team and goals align with the mission of Cleveland Metroparks and the Project partners.

Nerone’s experience with similar and complementary projects, along with the competitive price associated with their services, establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms.

No. 24-02-020: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a Construction Manager (at Risk) contract with **Nerone & Sons, Inc.**, being ranked as the “best value” for RFP #6803-b, Old Lorain Connector Trail, Rocky River Reservation, inclusive of \$14,000 for preconstruction stage compensation. In the event that a contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (f) ***Amendment No. 4 – Contract 1543 – Cleveland Metroparks Zoo – Construction Manager at Risk for Gorilla Primate RainForest Addition – RFP #6484-b – Guaranteed Maximum Price 3***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Development Manager/Keith Carney, Project Manager)

Background

On February 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Gorilla Project”) at the Cleveland Metroparks Zoo. On June 18, 2020, the Board awarded a Guaranteed Maximum Price Contract to The Albert Higley Co. (“Higley”) (Board Resolution No. 20-06-094) for the construction manager at (at risk) services for the construction of the Gorilla Project. At the time of the Board’s award, only the concept development pricing compensation was fixed (at \$21,500.00) for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved Contract Amendment No. 1 to the pre-construction fees in May 2022 (Board Resolution No. 22-05-074) for \$164,500.00 to continue services through the preparation of a guaranteed maximum price. On April 20, 2023, the Board approved Contract Amendment No. 2 for Guaranteed Maximum Price 1 (“GMP 1”) for \$380,044.76 (Board Resolution No. 23-04-073). On September 21, 2023, the Board approved Contract Amendment No. 3 for Guaranteed Maximum Price 2 (“GMP 2”) for \$673,156.06 (Board Resolution No. 23-09-147). A phased approach has allowed for staff to return to the Board as the Gorilla Project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages.

Since October of 2023, demolition and remediation on former Wyrwas Property has been completed (GMP 1 and GMP 2) and the site will be further prepared in the spring and summer of 2024 to become a staging area for job site trailers and material lay down area in support of the next phases of construction for the Gorilla Project.

The design team has continued to develop plans for the next phase of the Gorilla Project which includes the construction of a permanent zoo access road adjacent to Big Creek. By removing and replacing the existing flood wall to the north of the existing RainForest building, room will be established to construct 2-way vehicle access. Construction on the subject work is anticipated to commence in June of 2024. In advance of the access roadway work select tree removal needs to be performed by Higley.

Furthermore, the Gorilla Project includes complex and specialized mechanical, structural and site systems and can benefit from a design-assist partners to make optimal design decisions. Design assist partners have already been established for HVAC in GMP 2 (Board Resolution No. 23-09-147). Presently, a design-assist firm has been selected for site enabling and a design-assist firm has also been selected for building envelope consisting of Ethylene Tetrafluoroethylene (“ETFE”) and both will work with the design team and Higley to assist with the planning and execution of complex early site work and also with the layout of structural steel and ETFE building components.

ACTION ITEMS (cont.)

GMP Establishment

Higley has established the Guaranteed Maximum Price 3 (“GMP 3”) based on drawings provided by the design team and estimates provided by Higley and their subcontractors. Higley has also established the additional design-assist fees based upon an approved engineering narrative:

GMP 3 Construction Items	Cost
Select Tree Removal	\$ 58,726.00
General Requirements (Allowance)	\$ 12,410.00
Temporary Drive Construction (to allow for select tree removal)	\$ 16,901.00
Subcontract Default Insurance	\$ 908.00
Cost of Work Subtotal	\$ 88,945.00
GMP 3 Fees	
Contingency (3%)	\$ 2,668.35
General Conditions (6.81%)	\$ 6,057.15
CMR Fee (1.75%)	\$ 1,556.54
Fee Subtotal	\$ 10,282.04
Owner Directed Allowance	\$ 20,000.00
Total GMP 3 Cost	\$ 119,227.04
Additional Preconstruction Items - Design-Assist Fees	
Site Enabling	\$ 29,300.00
ETFE	\$ 36,540.00
Total Additional Preconstruction Fee	\$ 65,840.00
Total Contract Amendment 4 (GMP 3 + Additional Preconstruction)	\$185,067.04

Construction Schedule

Higley’s construction schedule associated with the proposed GMP 3 anticipates a March 2024 Project commencement and an April 2024 Project completion barring any unforeseen condition delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMP’s related to the project as the exact scope of work is developed, sequenced, and approved.

No. 24-02-021: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP 3 in the amount of **\$119,227.04**, and additional preconstruction fees for **\$65,840.00**, which

ACTION ITEMS (cont.)

will be an amount in the addition of \$292,699.00 already awarded for preconstruction stage services, and \$380,044.76 already awarded for GMP 1, and GMP 2 awarded in the amount of \$673,156.06, for a total **contract amount of \$1,530,966.86**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Contract Amendment No. 3 #1669 – Design-Builder for Cleveland Metroparks Solon to Chagrin Falls Trail – South Chagrin Reservation – Guaranteed Maximum Price No. 1 (Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Development Manager)***

Background

On May 31, 2022, Cleveland Metroparks issued a Request for Qualifications (RFQu) for interested parties to submit qualifications to provide Design-Builder services for the Solon to Chagrin Falls Trail in the South Chagrin Reservation (“Project”). The Project includes the design and construction of a 10’ wide paved all-purpose trail that will connect Solon to Chagrin Falls from SOM Center Road to the northern corporation line along the former Wheeling and Lake Erie Railroad Company corridor. The Project includes trail development, trailhead development, amenities, supporting infrastructure, bridges and related or complementary work. On August 18, 2022, the Board awarded a Construction Manager at Risk Contract to Nerone & Sons Inc. (“Nerone”) (Board Resolution No. 22-08-118) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$460,414.00. On February 16, 2023, the Board approved Contract Amendment No. 1 (Board Resolution No. 23-02-026) for \$68,942.00 to cover additional geotechnical and environmental scope of the preconstruction stage compensation. Amendment No. 2 for \$40,847.00 was completed on December 6, 2023 for additional structural design and plan preparation. The total amount for preconstruction stage compensation is currently \$570,203.00.

Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

The City of Solon (“Solon”) and the Cleveland Metroparks entered into a collaborative Project Development Agreement (“PDA”), effective March 24, 2022, which established the formal partnership and responsibilities of the parties towards the mutual development of the Project (Board Resolution No. 21-12-182). On December 6, 2023 the PDA was amended to reflect updated Project conditions. Subsequently, Solon established the maximum expenditure on the trail portions of the project at \$5,985,500.00.

The design documents for the Project have now reached a 60% completion status. In constant partnership with Solon the design has reached a point where a guaranteed

ACTION ITEMS (cont.)

maximum price for construction can be established. In addition to a guaranteed maximum price and preconstruction costs for the trail that does not exceed \$5,985,500.00, costs for additional work have also been requested for: (1) replacement of a failing culvert pipe; (2) work to take place outside of the Solon municipal boundary; and (3) the Behm Memorial Marker. Upon approval of the GMP, staff will work with the City of Solon to amend the PDA to reflect the need to add recognition of the replacement of the failing culvert pipe and the Behm Memorial Marker, both of which the City of Solon will provide funds to cover, in addition to the not-to-exceed amount of \$5,985,500.00 for the Project.

GMP Establishment

Nerone has established the below GMP based upon 60% complete Construction Documents (CDs):

Solon to Chagrin Falls Trail Construction Items	Cost
General Requirements	\$158,539.95
Clearing and Grubbing	\$50,000
Staging Area (Franklin Park Blvd)	\$109,112.68
Staging Area (Pump Station)	\$47,658.45
SWPPP	\$204,229.59
Misc. Demo and Haul Away	\$10,000.00
Earthwork/Haul Road/Subbase	\$1,274,925.14
Temporary Creek Crossings	\$202,415.18
Bridge #1	\$345,400.19
Bridge #2	\$273,233.28
Bridge #3*	\$273,233.28
Sewers Beginning to STA 105+00	\$243,196.45
Sewers STA 118+00 to STA 124+00	\$15,090.43
Sewers 151+00 to STA 153+00	\$41,705.15
Sewers 200+00 to STA 204+00	\$45,131.64
Sewers 232+70	\$600.00
Sewers 258+50	\$20,660.86
Sewers 259+00 to STA 264+00	\$110,663.69
Asphalt Pavement	\$668,410.04
Fences & Gates	\$328,047.27
Landscaping	\$110,000.00
Trail Item Subtotal	\$4,532,253.27
Solon to Chagrin Falls Trail Allowance Items	
General Allowances (5%)	\$226,612.66
Trailhead	\$50,000.00
Utility Relocation	\$15,000.00
Signage & Pavement Marking	\$75,000.00
Landscaping	\$50,000.00
Design Contingency (60% CD's to 100% CD's)	\$200,000.00
Property Costs for Construction Access & Staging	\$50,000.00
Topsoil Processing	\$50,000.00

ACTION ITEMS (cont.)

Trail Allowance Item Subtotal	\$716,612.66
Trail Construction Cost of Work	\$5,248,865.93
Solon to Chagrin Trail Construction Fees	
General Conditions (4.5%)	\$236,198.97
Design-Build (1.0%)	\$52,488.66
Trail Construction Fee Subtotal	\$288,687.63
Total Trail Construction Cost	\$5,537,553.56
Culvert Replacement Construction	
Culvert Replacement	\$433,780.12
Culvert Replacement Construction Cost of Work	\$433,780.12
Culvert Replacement Fees	
General Conditions Fee (4.5%)	\$19,520.11
Design Build (1.0%)	\$4,337.80
Culvert Replacement Fee Subtotal	\$23,857.91
Total Culvert Replacement Construction Cost	\$457,638.03
Construction Stage Design Services Fee	\$26,840.00
Cleveland Metroparks Trail Enhancement - Memorial	\$25,000.00
Total GMP No. 1 Trail & Culvert Replacement Construction Cost & Fees	\$6,047,031.59
PRE-CONSTRUCTION STAGE COMPENSATION	
Original Contract	\$460,414.00
Additional Pre-Construction Stage - Amendment No. 1	\$68,942.00
Additional Pre-Construction Stage - Amendment No. 2	\$40,847.00
Current Contract Total	\$570,203.00
New Contract Total (Pre-Construction + GMP No. 1)	\$6,617,234.59

*Cleveland Metroparks funded portion

Financial Responsibility of Project Costs Reflected Above (Total \$6,617,234.59)

City of Solon - Trail Related Costs**	\$5,818,965.71
Behm Memorial Contribution – Donated to City of Solon	\$25,000.00
City of Solon - Culvert Replacement (2024 City of Solon Budget)	\$457,638.02
Cleveland Metroparks (Bridge #3 Construction)	\$288,261.12
Cleveland Metroparks (Bridge #3 Engineering)	\$27,369.74
Total Cost**	\$6,617,234.59

** Environmental/Wetland Mitigation Costs remain outstanding

ACTION ITEMS (cont.)**Construction Schedule**

Nerone's construction schedule associated with the proposed GMP anticipates a February 27, 2024 Project commencement for select tree removal, a May 2024 target construction start, and a Summer 2025 Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board.

- No. 24-02-022:** It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Nerone & Sons Inc.**, for the construction of RFP #6650-b, Solon to Chagrin Falls Trail to reflect a **GMP** in the amount of \$6,047,031.59, which will be in addition to \$570,203.00 already awarded for preconstruction stage services, for a total **contract valued at \$6,617,234.59**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (h) *Authorization to Submit an Application to the Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity ("RAISE") Grant Program***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner/Josiah Denson, Planner)

Background

On June 17, 2021, the Board authorized submission of the RAISE Cleveland Bicycle and Pedestrian Planning application to the U.S. Department of Transportation's ("US DOT") RAISE discretionary grant program. RAISE was previously known as the BUILD (Better Utilizing Investments to Leverage Development) and TIGER (Transportation Investment Generating Economic Recovery) programs. Through the efforts of the Cuyahoga Greenway Partners, Cleveland Metroparks, the City of Cleveland, Cuyahoga County, and additional members worked to identify a bundle of four of the most competitive trail planning projects for the RAISE program ("Project") from the Cuyahoga Greenway Plan, which identified 69 regionally significant trails and bikeway projects.

The RAISE application, submitted on July 12, 2021, in coordination with the City of Cleveland and Cuyahoga County, was awarded \$950,000 on November 18, 2021, with local matching funds provided by Cleveland Metroparks (\$235,000) and the City of Cleveland (\$315,000) for a total current available budget of \$1,500,000. The Project entails full design of two trails: the Slavic Village Downtown Connector Phase 2 North ("SVDC") and the Morgana Run-Booth Avenue Extension ("MRBA"), as well as

ACTION ITEMS (cont.)

feasibility/preliminary engineering of two others: the Iron Court/Opportunity Corridor Connector (“ICOC”) and Euclid Creek Greenway Phase 2 North (“ECG”).

A federal grant agreement between the Federal Highway Administration (“FHWA”), on behalf of the UUS DOT, the Ohio Department of Transportation (“ODOT”), and Cleveland Metroparks was executed on January 18, 2023, and a Local Public Agency (“LPA”) agreement was executed between ODOT and Cleveland Metroparks on February 8, 2023. On May 18, 2023, the Board authorized entering into contract with Chagrin Valley Engineering, LTD in response to RFQu #6683 in an amount not-to-exceed \$1,500,000.

Planning and design of the Project, now known as the 2023 RAISE East Side Trails (www.2023RAISE.CuyahogaGreenways.org), began in summer 2023 and significant public and stakeholder engagement began at that time and will continue throughout the remainder of the design process. A project team including the consultant team, Cleveland Metroparks, City of Cleveland, Greater Cleveland Regional Transit Authority, Slavic Village Development Corporation, and Union Miles Development Corporation meets bi-weekly to guide progress on the Project. SVDC and MRBA have progressed through feasibility study in the preliminary engineering process and have established alignments and cost estimates, and full design will be complete in June 2025.

The 2024 RAISE application cycle makes available \$1.5 billion for surface transportation projects that have significant local or regional impact. Successful applicants must fully obligate funds by September 30, 2028, and all funds must be expended by September 30, 2033. Both planning and construction projects are eligible under RAISE. Maximum project awards are \$25 million, and projects in areas of persistent poverty and historically disadvantaged communities, as designated by the US DOT and the White House Office of Management and Budget, respectively, are eligible for up to 100% federal funding.

Project Description

This RAISE application entails construction of SVDC and MRBA, currently under design through the 2021 RAISE Planning grant, and shown on the map on page **100527**.

The total federal RAISE funding request is up to \$19,500,000. Since these projects are located in areas of persistent poverty and historically disadvantaged communities, no local matching funds are required and 100% federal funding will be requested. Additional funds may also be sought through other non-federal grant programs and/or private sources.

No. 24-02-023:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the submittal of a grant application to the Department of Transportation for funding assistance from the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program up to \$19,500,000 for the above listed projects; no local match is contemplated with this application; and further that the Board authorize the funds to be made available as needed until reimbursement is received

ACTION ITEMS (cont.)

from the RAISE program; and further that the Board authorize the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of agreements to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.

No. 24-02-024: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **Amendment to RFP #6748:** **Walk-Off Floor Mat and Shop Towel Services** (see page **100499**);
- (b) **Bid #6795:** **Grass Seeds, Fertilizers, Fungicides, Herbicides, Insecticides, and Other Misc. Turf Supplies** (see page **100500**);
- (c) **Bid #6824:** **Euclid Beach Parking Lot Improvements** (see page **100501**);
- (d) **Single Source #6827:** **“Live” Fish Stocking of Rainbow Trout** (see page **100503**);
- (e) **Ohio Co-Op #6829:** **Three (3) New 2024 Honda Odyssey EX Minivans** (see page **100504**); and,
- (f) **Single Source #6831:** **One (1) Used 2020 International HX620 Semi Truck and One (1) Used 2020 Landoll 326A26 Lowboy Equipment Trailer** (see page **100505**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

AMENDMENT TO RFP #6748 SUMMARY: **WALK-OFF FLOOR MAT AND SHOP TOWEL SERVICES** at Cleveland Metroparks Various Locations

Background

Since 2019, Cleveland Metroparks has obtained walk-off floor mat and shop towel rental services, for Concessions, Restaurants, Marinas, and other park locations from Aramark Uniform Services (AUS).

On August 25, 2023, Purchasing released RFP #6748 Walk-Off Floor Mat and Shop Towel Services at Cleveland Metroparks Various Locations, seeking a three (3) year term and an option to renew for an additional three (3) year term at Cleveland Metroparks' sole discretion. Aramark Uniform Services (AUS) was awarded a contract due to best overall value, as the vendor of choice for Cleveland Metroparks' walk-off floor mat and shop towel services for a three (3) year period beginning January 1, 2024 through December 31, 2026 with an option to renew for an additional three (3) year period for a total six (6) year cost not to exceed \$250,000.

The award was authorized by the Board in Resolution No. 23-11-187 adopted on November 16, 2023.

Subsequent contract negotiations between Cleveland Metroparks and Aramark Uniform Services (AUS) did not result in an agreement of contract terms.

As a result of failed contract negotiations, Cleveland Metroparks Purchasing Division staff recommends awarding walk-off mat and shop towel services to the next bidder offering best overall value, Cintas Corporation, for a three (3) year period beginning January 1, 2024 through December 31, 2026 with an option to renew for an additional three (3) year period at Cleveland Metroparks' sole discretion, for a total six (6) year cost not to exceed \$250,000.

RECOMMENDED ACTION:

That the Board amend Resolution No. 23-11-187 and approve an award on RFP #6748 walk-off floor mat and shop towel services at Cleveland Metroparks Various Locations and authorize the Chief Executive Officer, in a form approved by the Chief Legal and Ethics Officer, to enter into a three (3) year agreement beginning January 1, 2024 through December 31, 2026, with an option to renew for an additional three (3) year period, between Cleveland Metroparks and **Cintas Corporation, rather than Aramark Uniform Services (AUS) for a combined total six-year cost not to exceed \$250,000** for Cintas' next best proposal, as summarized above and maintained in the proposal file for RFP #6748.

(See Approval of this Item by Resolution No. 24-02-024 on Page 100498)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID #6795 SUMMARY: **GRASS SEEDS, FERTILIZERS, FUNGICIDES, HERBICIDES, INSECTICIDES, AND OTHER MISC. TURF SUPPLIES** to be supplied on an “as needed” basis to various Cleveland Metroparks golf courses and other locations throughout Cleveland Metroparks during the 2024 Season

HIGHLIGHTS AT A GLANCE
2023 YTD Expenditure = \$684,809.96
2024 Estimate = \$865,000

Background

This bid provides 182 various turf products. The entire spreadsheet, recording of all bids and alternatives submitted, is on file in the Office of Procurement. A split award is recommended, and cost estimates are listed in the table below.

Vendors	Advanced Turf Solutions	Aquatic Control	Aspen Outdoors	Harrell’s	Nutrien Ag Solutions	Site One Landscape Supply	Walker Supply
Estimated encumbrance per vendor	\$150,000	\$100,000	\$75,000	\$75,000	\$275,000	\$115,000	\$75,000

The 2024 estimate is based on a “worst case/highest usage” scenario (i.e., anticipating unfavorable summer conditions). The actual expenditures are typically less per year.

All materials and quantities were specified under the direction of the Golf Operations Staff who reviewed the bids and presents the following recommendation.

RECOMMENDED ACTION:

That the Board authorize the purchase of various Grass Seed, Fertilizers, Fungicides, Herbicides, Insecticides, and Miscellaneous Turf Supplies on a split award basis to the following lowest and best bidders for Bid #6795, **Advanced Turf Solutions, Aquatic Control, Aspen Outdoors, Harrell’s, Nutrien Ag Solutions, Site One Landscape Supply, and Walker Supply**, to be purchased on an "as-needed" basis, during the 2024 season, as shown and at the unit prices reflected and on file in the Procurement Office, **in the amount of \$865,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase. In the event one of the awarded vendors cannot satisfy the bid, the award will be given to the next lowest and best bidder who can satisfy the bid as reflected on the spreadsheet recording bids and alternatives on file in the Office of Procurement, which the Board, in its discretion, adopts in these minutes. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 24-02-024 on Page 100498)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID #6824 SUMMARY: EUCLID BEACH PARKING LOT IMPROVEMENTS

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

In October of 2020, Cleveland Metroparks was awarded a \$200,000 grant from the Great Lakes Commission for water quality treatment and stormwater runoff reduction from the approximately three acre Euclid Beach parking lot in Euclid Creek Reservation. The extended detention of the stormwater in the vegetated islands will allow the suspended sediment and pollutants that the stormwater picks up as it runs across the pavement to settle out and be filtered through the bioswales. In addition, the green infrastructure components will provide storage of the stormwater with controlled discharge for rain events. After the stormwater components of the project are complete, asphalt paving, striping, and casting adjustments will be completed. At the conclusion of the infrastructure improvements, bioswale plantings and mulching will be completed under a separate contract.

Bids were received on February 6, 2024 and are tabulated below:

Bidder Name	Lump Sum Bid
Phillips Paving LLC	\$472,810.00
Eclipse Company	\$484,619.75
Perk Company	\$486,000.00
Ohio Paving	\$493,000.00
C&J Contractors	\$535,000.00
Fabrizi Trucking	\$545,000.00
Karvo Companies	\$588,000.00
Engineer's Estimate	\$585,000.00

Staff recommends awarding the bid to **Phillips Paving LLC**. Phillips Paving has not performed work for Cleveland Metroparks, however the senior leadership of Phillips Paving has successfully performed work for Cleveland Metroparks in the past, including the Rivergate Parking Lot Improvements in 2014, 2015 Asphalt Parking Lot Improvements in North Chagrin Reservation, 2018 Asphalt Parking Lot and Asphalt Pavement Improvements in Brecksville Reservation, and 2020 Asphalt Parking Lot Improvements in Big Creek, Hinckley, Lakefront, and Rocky River Reservations. In addition, they have completed/are under contract for similar projects for other public and commercial agencies throughout this region and throughout the state of Ohio.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Phillips Paving LLC** as the lowest and best bidder for Bid #6824, Euclid Beach Parking Lot Improvements for the bid amount of **\$472,810**. In the event that the bidder cannot satisfy

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 24-02-024 on Page 100498)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6827 SUMMARY: “LIVE” FISH STOCKING OF RAINBOW TROUT to be dispensed at various Cleveland Metroparks locations beginning February 22, 2024 through February 21, 2026

HIGHLIGHTS AT A GLANCE
2022/2024 YTD Total Expenditure = \$93,600.00
2024/2026 Estimate = \$117,800.00

Background

Cleveland Metroparks will purchase premium quality, live trout from single source vendor Hooked on Trout LLC for the purpose of stocking various locations for a two (2) year period. Over the past 18 years, Hooked on Trout (formerly Little Pickerel) has proven to be the only supplier capable of meeting Cleveland Metroparks quality and annual delivery requirements between Fall and Spring. Hooked on Trout maintains the appropriate certifications required by the State of Ohio and as represented herein meet that criterion; “Trout must be certified as tested negative for VHS, IPN Virus and Whirling Disease.”

Quote details follow:

	2024-2026 Estimated Quantity	Hooked On Trout LLC
Rainbow Trout (12")	24,800 lbs.	\$4.75 per lb.

RECOMMENDED ACTION:

That the Board authorize Single Source #6827 to purchase “Live” Stocking Rainbow Trout Fish from **Hooked on Trout LLC, for a total cost not to exceed \$117,800** (Rainbow Trout \$4.75/lb.) to be supplied as scheduled for a two (2) year period beginning February 22, 2024 through February 21, 2026. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 24-02-024 on Page 100498)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP #6829 SUMMARY: **THREE (3) NEW 2024 HONDA ODYSSEY EX MINIVANS**

Item	2024 Honda Odyssey EX Minivans
Description	The Odysseys will be equipped with 3.5L V6 gasoline engine, front wheel drive, seven (7) passenger, white exterior color, power doors and locks; with standard and extended warranty, as per quote and in full cooperation with Ohio Cooperative Contract #RSI018519.
New unit base cost-plus accessories, includes delivery and tags.	\$40,005 each
Total (x3)	\$120,015
Units Replaced	2005 Ford Escape (117,000 miles) (EO0505) 2009 Dodge Caravan (141,000 miles) (EO2609) 2005 Ford Escape (123,000 miles) (EO0105)

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of three (3) new 2024 Honda Odyssey EX Minivans as per Ohio Co-Op #6829, equipped as specified in the above summary, from **Lindsay Honda** for a **total cost of \$120,015**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RSI018519.

(See Approval of this Item by Resolution No. 24-02-024 on Page 100498)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6831 SUMMARY: ONE (1) USED 2020 INTERNATIONAL HX620 SEMI TRUCK AND ONE (1) USED 2020 LANDOLL 326A26 LOWBOY EQUIPMENT TRAILER

Item	2020 International HX620 Semi Truck and 2020 Landoll 326A26 Lowboy Equipment Trailer
Description	The truck will be equipped with Cummins diesel engine, automatic transmission, automatic lubrication system, safety lighting, “wet lined” hydraulic system to operate trailer, and with standard equipment. The trailer will have rear loading ramps and automatic lubrication system. The truck and trailer come with standard factory warranty for five (5) years or 150,000 miles.
Unit base cost	\$170,000
Units replaced	1993 International 940 Semi Truck (316,000 miles) (EO3593) 2000 Witzco Challenger Lowboy Equipment Trailer (EO3100)

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of one (1) used 2020 International HX620 Semi Truck and one (1) used 2020 Landoll 326A26 Lowboy Equipment Trailer as per Single Source #6831, equipped as specified in the above summary, from **Cuyahoga County** for a **total cost of \$170,000**.

(See Approval of this Item by Resolution No. 24-02-024 on Page 100498)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 2/15/24)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional services to assist Cleveland Metroparks with a towing suitability survey and feasibility report for Barge 225; additional services.	Northeast Technical Services Company	\$9,850.00 9,900.00 24,400.00 <u>5,800.00</u> \$49,950.00	(6)
Demolition services for Rivergate Flats Industrial Railroad Greening, phase one (1) at Ohio & Erie Canal Reservation; additional services.	Baumann Enterprises	\$39,300.00 <u>6,000.00</u> \$45,300.00	(7)
Four (4) month rental agreement for the time period of September 5, 2023 through December 31, 2023 for a trackless train for the Zoo; additional purchase amount.	Artistic Holiday Design, LLC	\$22,000.00 <u>29,000.00</u> \$51,000.00	(3)
Professional services to replace gate and operator for Gate A at the Zoo.	Brakefire, Inc.	\$30,680.64	(7)
Sidewalk replacement at Acacia Reservation; additional concrete repair at Acacia Reservation and North Chagrin Nature Center.	Platform Cement, Inc.	\$28,600.00 <u>7,450.00</u> \$36,050.00	(7)
Six (6) new Swan paddleboats for Retail Division.	Great Lakes Composite LLC	\$37,800.00	(3)
“Live” catfish for stocking various locations for 2024 and 2025.	Melissa Bauman	\$35,640.00	(7)
One (1) new 2024 Ford F250, 4x4, crew cab truck.	Valley Ford Truck Inc.	\$57,655.00	(2)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
New rifles and equipment for Police.	Vance’s Law Enforcement	\$31,034.57	(3)
Real estate taxes for Ironwood Golf Course in Hinckley Reservation.	John A. Burke	\$42,744.96	(3)
License agreement for survey software for Marketing for a three (3) year period beginning February 24, 2024 through February 23, 2027.	Qualtrics	\$63,000.00	(3)
Professional services for Sleepy Hollow Clubhouse restroom renovations at Brecksville Reservation; additional services.	Patton Painting Inc.	\$44,705.00 <u>12,518.00</u> \$57,223.00	(7)
Two (2) used 2023 Mini Trucks, 4x4, with dump beds.	Mini Trucks Ohio	\$59,800.00	(7)
2024 native plants for resale for various Nature Centers.	Archewild	\$36,947.69	(7)
Blood Alcohol Content (BAC) DataMaster Intoxilyzer 9000 for Police.	Intoximeters Inc.	\$27,143.00	(3)

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (over \$5,000 up to \$25,000)” – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$25,000 to \$75,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (2/15/24)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Bridge Inspection and Engineering Support Program, 2019 to 2024</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$147,980.00 Amendment No. 1 Amount: \$7,500.00 Amendment No. 2 Amount: \$69,105.00 Amendment No. 3 Amount: \$206,100.00 Amendment No. 4 Amount: \$23,400.00 Amendment No. 5 Amount: \$25,900.00 Amendment No. 6 Amount: \$151,780.00 Amendment No. 7 Amount: \$25,270.00 Revised Contract Amount: \$657,035.00</p>	<p>Additional services for structure type review, study, and funding applications for Royalview Lane and Big Creek Parkway.</p>	<p>Arcadis US, Inc.</p>	<p>#7</p>
<p><u>CMR for Cleveland Metroparks First Tee Cleveland Expansion, Washington Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$6,000.00 Amendment No. 1 Amount: \$363,101.00 Change Order No. 1 Amount: Void Change Order No. 2 Amount: \$0.00 Amendment No. 2 Amount: \$2,178,269.04 Charge Order No. 3 Amount: \$38,636.51 Change Order No. 4 Amount: \$64,715.43 Revised Contract Amount: \$2,650,721.98</p>	<p>Additional services for plumbing modifications and electrical conduit.</p>	<p>Turner Construction Company</p>	<p>#3</p>

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS (cont.)

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Garfield Park Pond and Stream Restoration Project, Garfield Park Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$384,000.00 Amendment No. 1 Amount: \$182,020.00 Amendment No. 2 Amount: \$5,800.00 Amendment No. 3 Amount: \$45,000.00 Amendment No. 4 Amount: \$49,000.00 Revised Contract Amount: \$665,820.00</p>	<p>Additional services for utility service design, program center engineering, and construction administration support.</p>	<p>GDP Group</p>	<p>#4</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **100498** through **100505**; \$25,000 to \$75,000 purchased items/services report, pages **100506** through **100507**; and construction change orders, pages **100508** to **100509**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 24-02-014: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **100528** to **100654**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Laura McShane of Cleveland and Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the “About” section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting***

(Originating Source: Wade Steen, Chief Financial Officer)

Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to Cleveland Metroparks for its annual comprehensive financial report for the 11th consecutive year for fiscal year ended December 31, 2022. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

(b) *Natural Resources Annual Fisheries Program Highlights*

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources/Mike Durkalec, Aquatic Biologist)

Fishing is a traditional outdoor recreation pursuit that has been popular in Cleveland Metroparks since the agency's inception. It embodies our mission, "protecting nature, connecting communities and inspiring conservation of our world." 2023 offered a good example of highlights from our fisheries program, which included stocking of 11,900+ lbs of rainbow trout and 3,600 lbs of farm raised catfish, both from Ohio businesses. At Hinckley Lake spillway, over 6,000 sportfish valued at \$36,000 were salvaged and released at Camp Cheerful among other locations and 700 lbs of gizzard shad were donated to Lake Erie Nature and Science Center to feed rehabilitating animals.

Organized fishing events directly served over 3,000 attendees with several collaborations with Outdoor Experiences aimed at underserved communities. One highlight showcased fish and aquatic plants of Lake Erie for a national audience as a fieldtrip associated with the Great Lakes Conference. Natural Resources collaborated with external entities by taking important roles in brook trout and lake sturgeon (both state endangered species) management planning, as well as assisting projects aimed at restoration of fish population in the Cuyahoga River. Additionally, the Fishing Fund garnered nearly \$47,000 in the past year from leveraging local organizations and donors as well as philanthropists from Boston and Alaska. Finally, the online Fishing Report Blog will be celebrating 19 years of serving the public in May.

(c) *2023 Park District Visitation Results & LoRaWAN Overview*

(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Beth Coduti, Manager of Research & Analytics/Anthony Joy, Chief Information Officer/Renee Senft, Cleveland Foundation Fellow)

Beth Coduti, Cleveland Metroparks Manager of Research & Analytics, and Renee Senft, Cleveland Foundation Fellow, will present the 2023 Park District Visitation Results & LoRaWAN Overview.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

In 2023, Cleveland Metroparks continued to grow in popularity and community impact by attracting more than 19.3 million Recreational Visits*, the second highest annual visitation on record and the fourth consecutive year in which visitation surpassed 19 million Recreational Visits. Based on the 2023 Park District Visitation Study, this was an increase of roughly 273,486 visits (1.4%) compared to the previous year and illustrates that visitation across the Park District continues to remain at record highs. Visitor Occasions (representing the total number of people *entering* Cleveland Metroparks reservations) increased by over 10,000 year-over-year. The most notable increases in visitation were seen at several reservations where new amenities were added including: Brecksville (+4%), which saw the opening of new natural surface trails, Huntington (+13%), which has seen capital investments in recent years including Karen's Way Place Space in 2023, and West Creek (+7%), where new amenities were added at the Watershed Stewardship Center.

In addition, Cleveland Metroparks will demonstrate its uses of emerging technologies including LoRaWAN (Long Range Wide Area Network) that the Park District expects will further advance the insights and goals of the annual Visitation Study.

(*Recreational Visits are people using reservations in which they park their vehicles or arrive by foot/bike.)

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, March 21, 2024, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 24-02-025: At 9:22 a.m., upon motion by Vice President Rinker, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property and a Personnel Matter (Compensation/Evaluation), as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Moore.
Aye: Ms. Ittu.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 24-02-026: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Ittu, and carried, President Moore adjourned the meeting at 10:10 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

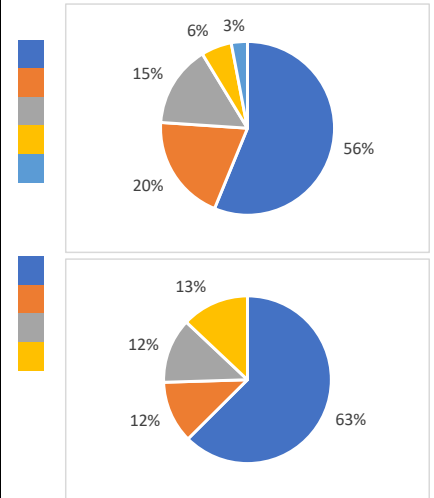
President.

Attest:

Secretary.

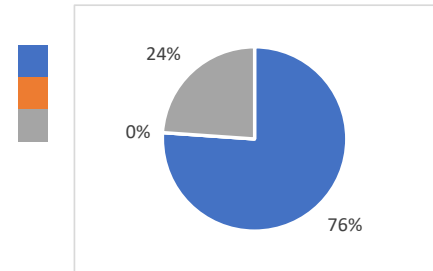
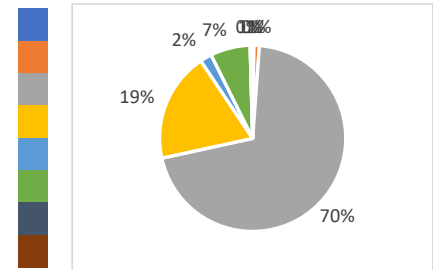
**Cleveland Metroparks
Financial Performance
1/31/2024
CM Park District**

	Actual January '23	Actual January '24	Fav (Unfav)	Actual YTD January '23	Actual YTD January '24	Fav (Unfav)
Revenue:						
Property Tax	7,818,000	7,615,671	(202,329)	7,818,000	7,615,671	(202,329)
Local Gov/Grants/Gifts	1,746,527	2,696,032	949,505	1,746,527	2,696,032	949,505
Charges for Services	1,171,165	2,065,666	894,501	1,171,165	2,065,666	894,501
Self-Funded	734,074	767,936	33,862	734,074	767,936	33,862
Interest, Fines, Other	<u>87,160</u>	<u>406,986</u>	<u>319,826</u>	<u>87,160</u>	<u>406,986</u>	<u>319,826</u>
Total Revenue	11,556,926	13,552,291	1,995,365	11,556,926	13,552,291	1,995,365
OpEx:						
Salaries and Benefits	5,837,241	6,098,693	(261,452)	5,837,241	6,098,693	(261,452)
Contractual Services	1,040,348	1,169,133	(128,785)	1,040,348	1,169,133	(128,785)
Operations	1,523,257	1,216,491	306,766	1,523,257	1,216,491	306,766
Self-Funded Exp	<u>911,850</u>	<u>1,269,308</u>	<u>(357,458)</u>	<u>911,850</u>	<u>1,269,308</u>	<u>(357,458)</u>
Total OpEx	9,312,696	9,753,625	(440,929)	9,312,696	9,753,625	(440,929)
Op Surplus/(Subsidy)	2,244,230	3,798,666	1,554,436	2,244,230	3,798,666	1,554,436
CapEx:						
Capital Labor	85,279	68,789	16,490	85,279	68,789	16,490
Construction Expenses	1,756,567	2,065,085	(308,518)	1,756,567	2,065,085	(308,518)
Capital Equipment	457,749	351,472	106,277	457,749	351,472	106,277
Land Acquisition	51,400	724,721	(673,321)	51,400	724,721	(673,321)
Capital Animal Costs	<u>34</u>	<u>(1,094)</u>	<u>1,128</u>	<u>34</u>	<u>(1,094)</u>	<u>1,128</u>
Total CapEx	2,351,029	3,208,973	(857,944)	2,351,029	3,208,973	(857,944)
Net Surplus/(Subsidy)	(106,799)	589,693	696,492	(106,799)	589,693	696,492



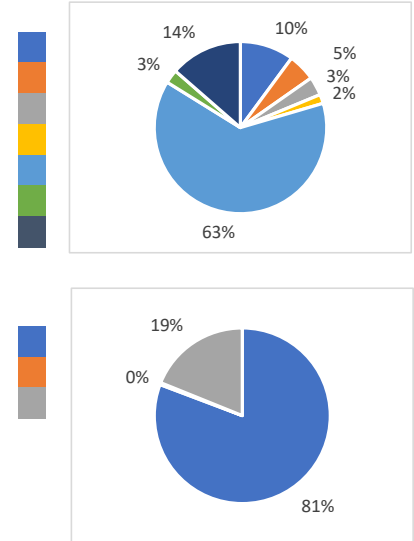
**Cleveland Metroparks
Financial Performance
1/31/2024
Zoo**

	Actual January '23	Actual January '24	Fav (Unfav)	Actual YTD January '23	Actual YTD January '24	Fav (Unfav)
Revenue:						
General/SE Admissions	110,747	(2,881)	(113,628)	110,747	(2,881)	(113,628)
Guest Experience	7,288	11,312	4,024	7,288	11,312	4,024
Zoo Society	0	848,790	848,790	0	848,790	848,790
Souvenirs/Refreshments	167,134	229,728	62,594	167,134	229,728	62,594
Education	5,203	24,871	19,668	5,203	24,871	19,668
Rentals & Events	99,646	83,228	(16,418)	99,646	83,228	(16,418)
Consignment	0	0	0	0	0	0
Other	<u>7,347</u>	<u>5,200</u>	<u>(2,147)</u>	<u>7,347</u>	<u>5,200</u>	<u>(2,147)</u>
Total Revenue	397,365	1,200,248	802,883	397,365	1,200,248	802,883
OpEx:						
Salaries and Benefits	1,240,440	1,347,962	(107,522)	1,240,440	1,347,962	(107,522)
Contractual Services	10,537	200	10,337	10,537	200	10,337
Operations	<u>576,254</u>	<u>422,787</u>	<u>153,467</u>	<u>576,254</u>	<u>422,787</u>	<u>153,467</u>
Total OpEx	1,827,231	1,770,949	56,282	1,827,231	1,770,949	56,282
Op Surplus/(Subsidy)	(1,429,866)	(570,701)	859,165	(1,429,866)	(570,701)	859,165
CapEx:						
Capital Labor	2,258	0	2,258	2,258	0	2,258
Construction Expenses	59,176	299,965	(240,789)	59,176	299,965	(240,789)
Capital Equipment	33,911	0	33,911	33,911	0	33,911
Capital Animal Costs	<u>34</u>	<u>(1,094)</u>	<u>1,128</u>	<u>34</u>	<u>(1,094)</u>	<u>1,128</u>
Total CapEx	95,379	298,871	(203,492)	95,379	298,871	(203,492)
Net Surplus/(Subsidy)	(1,525,245)	(869,572)	655,673	(1,525,245)	(869,572)	655,673
Restricted Revenue-Other	986,548	202,662	(783,886)	986,548	202,662	(783,886)
Restricted Revenue-Zipline	0	1,554	1,554	0	1,554	1,554
Restricted Expenses	<u>1,146,715</u>	<u>87,578</u>	<u>1,059,137</u>	<u>1,146,715</u>	<u>87,578</u>	<u>1,059,137</u>
Restricted Surplus/(Subsidy)	(160,167)	116,638	276,805	(160,167)	116,638	276,805



Cleveland Metroparks
 Financial Performance
 1/31/2024
 Golf Summary

	Actual January '23	Actual January '24	Fav (Unfav)	Actual YTD January '23	Actual YTD January '24	Fav (Unfav)
Revenue:						
Greens Fees	23,928	10,062	(13,866)	23,928	10,062	(13,866)
Equipment Rentals	8,326	5,174	(3,152)	8,326	5,174	(3,152)
Food Service	4,724	3,513	(1,211)	4,724	3,513	(1,211)
Merchandise Sales	2,022	1,669	(353)	2,022	1,669	(353)
Pro Services	66,899	63,357	(3,542)	66,899	63,357	(3,542)
Driving Range	3,263	2,547	(716)	3,263	2,547	(716)
Other	<u>15,765</u>	<u>13,614</u>	<u>(2,151)</u>	<u>15,765</u>	<u>13,614</u>	<u>(2,151)</u>
Total Revenue	124,927	99,936	(24,991)	124,927	99,936	(24,991)
OpEx:						
Salaries and Benefits	297,036	352,172	(55,136)	297,036	352,172	(55,136)
Contractual Services	3,504	1,660	1,844	3,504	1,660	1,844
Operations	<u>119,026</u>	<u>82,226</u>	<u>36,800</u>	<u>119,026</u>	<u>82,226</u>	<u>36,800</u>
Total OpEx	419,566	436,058	(16,492)	419,566	436,058	(16,492)
Op Surplus/(Subsidy)	(294,639)	(336,122)	(41,483)	(294,639)	(336,122)	(41,483)
CapEx:						
Capital Labor	40,415	20,834	19,581	40,415	20,834	19,581
Construction Expenses	35,924	101,640	(65,716)	35,924	101,640	(65,716)
Capital Equipment	<u>9,780</u>	<u>0</u>	<u>9,780</u>	<u>9,780</u>	<u>0</u>	<u>9,780</u>
Total CapEx	86,119	122,474	(36,355)	86,119	122,474	(36,355)
Net Surplus/(Subsidy)	(380,758)	(458,596)	(77,838)	(380,758)	(458,596)	(77,838)



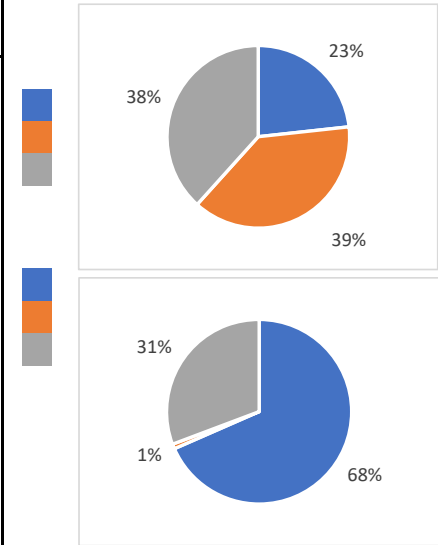
Cleveland Metroparks
 Financial Performance
 1/31/2024
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24
Operating Revenue	13,771	15,411	2,582	2,830	4,049	4,856	12,860	6,975	22,310	8,726	124,925	99,936
Operating Expenses	56,832	61,762	17,625	9,328	13,150	13,059	70,536	52,925	76,976	65,744	419,564	436,058
Operating Surplus/(Subsidy)	(43,061)	(46,351)	(15,043)	(6,498)	(9,101)	(8,203)	(57,676)	(45,960)	(54,666)	(57,018)	(294,639)	(336,122)
Capital Labor	0	0	0	0	0	0	2,912	20,834	0	0	40,415	20,834
Construction Expenses	0	0	0	0	0	0	27,845	98,885	0	0	35,924	101,640
Capital Equipment	0	0	0	0	0	0	0	0	0	0	9,780	0
Total Capital Expenditures	0	0	0	0	0	0	30,757	119,719	0	0	86,119	122,474
Net Surplus/(Subsidy)	(43,061)	(46,351)	(15,043)	(6,498)	(9,101)	(8,203)	(88,433)	(165,679)	(54,666)	(57,018)	(380,758)	(458,596)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Ironwood		Golf Admin		Total	
	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24
Operating Revenue	8,952	11,291	11,575	14,210	48,826	34,742	0	895	0	0	124,925	99,936
Operating Expenses	47,537	45,298	36,633	24,231	49,757	70,639	0	29,336	50,518	63,726	419,564	436,058
Operating Surplus/(Subsidy)	(38,585)	(34,007)	(25,058)	(10,021)	(931)	(35,897)	0	(28,441)	(50,518)	(63,726)	(294,639)	(336,122)
Capital Labor	10,106	0	1,100	0	26,297	0	0	0	0	0	40,415	20,834
Construction Expenses	1,863	0	1,680	0	4,536	2,755	0	0	0	0	35,924	101,640
Capital Equipment	720	0	0	0	0	0	0	0	9,060	0	9,780	0
Total Capital Expenditures	12,689	0	2,780	0	30,833	2,755	0	0	9,060	0	86,119	122,474
Net Surplus/(Subsidy)	(51,274)	(34,007)	(27,838)	(10,021)	(31,764)	(38,652)	0	(28,441)	(59,578)	(63,726)	(380,758)	(458,596)

Cleveland Metroparks
 Financial Performance
 1/31/2024
 Enterprise Summary

	Actual January '23	Actual January '24	Fav (Unfav)	Actual YTD January '23	Actual YTD January '24	Fav (Unfav)
Revenue:						
Concessions	115,877	104,570	(11,307)	115,877	104,570	(11,307)
Dock Rentals	132,515	173,209	40,694	132,515	173,209	40,694
Other*	<u>171,262</u>	<u>172,453</u>	<u>1,191</u>	<u>171,262</u>	<u>172,453</u>	<u>1,191</u>
Total Revenue	419,654	450,232	30,578	419,654	450,232	30,578
OpEx:						
Salaries and Benefits	235,108	262,061	(26,953)	235,108	262,061	(26,953)
Contractual Services	6,309	3,223	3,086	6,309	3,223	3,086
Operations	<u>100,976</u>	<u>117,628</u>	<u>(16,652)</u>	<u>100,976</u>	<u>117,628</u>	<u>(16,652)</u>
Total OpEx	342,393	382,912	(40,519)	342,393	382,912	(40,519)
Op Surplus/(Subsidy)	77,261	67,320	(9,941)	77,261	67,320	(9,941)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	1,791	11,920	(10,129)	1,791	11,920	(10,129)
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	1,791	11,920	(10,129)	1,791	11,920	(10,129)
Net Surplus/(Subsidy)	75,470	55,400	(20,070)	75,470	55,400	(20,070)



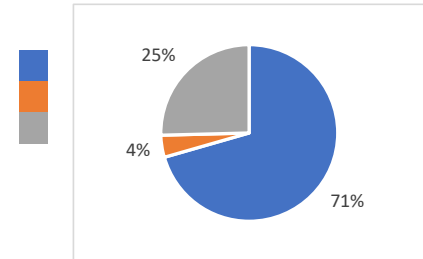
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
1/31/2024
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total		
	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24	YTD January '23	YTD January '24			
Operating Revenue	128,271	118,099	0	0	121,716	158,780	0	0	1,400	31	0	82	18,492	28,543	11,105	11,591	0	84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Expenses	158,579	174,754	561	215	4,362	5,447	25	3,604	426	731	125	0	1,038	1,574	8,282	16,568	50	22	50	30	35	(27)	321	669	0	186	77,710	80,566	184	490	231	2,021	90,414	96,063	342,393	382,913	
Operating Surplus/(Subsidy)	(30,308)	(56,655)	(561)	(215)	117,354	153,333	(25)	(3,604)	974	(700)	(125)	82	17,454	26,969	2,823	(4,977)	(50)	62	(50)	(30)	(35)	27	(321)	(669)	0	(186)	31,680	35,389	494	350	28,371	14,207	(90,414)	(96,063)	77,261	67,320	
Capital Labor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Construction Expenses	20	0	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,920	1,791	11,920	0	0	0	0	0	0	0	0	0	0	0
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital Expenditures	20	0	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(30,328)	(56,655)	(561)	(215)	115,583	153,333	(25)	(3,604)	974	(700)	(125)	82	17,454	26,969	2,823	(4,977)	(50)	62	(50)	(30)	(35)	27	(321)	(669)	0	(186)	31,680	35,389	494	350	28,371	14,207	(90,414)	(107,983)	75,470	55,400	

Cleveland Metroparks
 Financial Performance
 1/31/2024
 Nature Shops and Kiosks

	Actual January '23	Actual January '24	Fav (Unfav)	Actual YTD January '23	Actual YTD January '24	Fav (Unfav)
Retail Revenue	28,855	44,079	15,224	28,855	44,079	15,224
OpEx:						
Salaries and Benefits	22,195	25,733	(3,538)	22,195	25,733	(3,538)
Contractual Services	359	1,489	(1,130)	359	1,489	(1,130)
Operations	<u>19,179</u>	<u>9,262</u>	<u>9,917</u>	<u>19,179</u>	<u>9,262</u>	<u>9,917</u>
Total OpEx	41,733	36,484	5,249	41,733	36,484	5,249
Op Surplus/(Subsidy)	(12,878)	7,595	20,473	(12,878)	7,595	20,473
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(12,878)	7,595	20,473	(12,878)	7,595	20,473



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JANUARY 2024**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$179,165	\$23,229	\$28,822	\$3,816	\$3,274	\$238,306

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
01/01/24	Fifth Third Securities	Money Market (A)	30	5.13%	01/31/24	15.49	3,511.61
01/01/24	Key Bank Capital Markets	Portfolio (B)	30	6.493%	01/31/24	251,431.14	\$46,590,472
01/01/24	STAR Ohio	State pool (C)	30	5.62%	01/31/24	120,520.87	\$25,749,667
01/01/24	HNB	Money Market (D)	30	3.40%	01/31/24	18,366.12	\$6,901,458

(A) Federated Government Money Market Account

Investment balance ranged from \$3,496 to \$3,512 in January 2024.

(B) KBCM - Net Change in Portfolio \$98,545. Ending Account Value \$47,283,997.83 in January 2024.

Investment balance ranged from \$46,339,041 to \$46,590,472 in December 2023.

(C) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$25,629,146 TO \$25,749,667 in January 2024.

(D) Huntington National Bank Premier MMA Public Funds

Investment balance ranged from \$6,033,097 to \$6,901,458 in January 2024.

Source: Wade Steen, Chief Finance Officer

02/08/24

RECOGNIZING THE RETIREMENT OF VICKIE A. NEALE

WHEREAS, *Vickie A. Neale has served Cleveland Metroparks for more than 44 years; and,*

WHEREAS, *Vickie A. Neale has worked with Cleveland Metroparks as a Zoo Laborer, Cashier, Clerk, Accounts Payable Clerk, Purchasing Clerk, Purchasing Specialist, Administrative Secretary and Account Technician, Buyer, Visual Communications Specialist, Associate Manager of Visual Communications, and Interior Design Project Manager; and,*

WHEREAS, *Vickie A. Neale played a significant role in numerous large-scale new construction projects such the Rainforest, Canal Way Center, Rocky River Police and Operations Center, Mill Stream Run Management Center, Stillwater Event Center, West Creek Stewardship Center, and Brecksville Trailside Program Center; and,*

WHEREAS, *Vickie A. Neale contributed also to several large scale building renovation projects including Metroparks Administration Building, Emerald Necklace Marina, Merwin's Wharf, Ohio and Erie Canal Management Center, the Zoo Administration Donor Wing, and clubhouse renovations at Big Met, Sleepy Hollow, Shawnee Hills, and Manakiki Golf Courses; and,*

WHEREAS, *Vickie A. Neale received many recognition awards such as The Friend of the Rangers Award and nominations for the Employee Spot Awards that attributed to her continued support, professionalism and high performance at Cleveland Metroparks; and,*

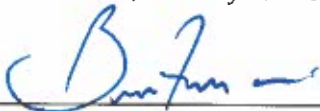
WHEREAS, *Vickie A. Neale accomplishments in all of her roles at Cleveland Metroparks can be seen at almost any building, pavilion and shelter in all of the reservations and administrative buildings across the entire park district; and,*

WHEREAS, *Vickie's contributions and willingness to dedicate time, effort, and resources to her team has been an asset to Cleveland Metroparks. The products of her labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Vickie A. Neale and her years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
JAMES J. RAMSAY**

WHEREAS, *James J. Ramsay has served Cleveland Metroparks for more than 10 years; and,*

WHEREAS, *James J. Ramsay has worked with Cleveland Metroparks as a Park Maintenance Laborer, Janitor, and Grounds Maintenance for Lakefront, West Creek Stewardship Center, Rocky River, and West Creek Management Center; and,*

WHEREAS, *James J. Ramsay has used his knowledge and skills to assist with many projects including his most recent at West Creek where he designed and created a unique bench that is marveled by all that visits sitting at the Skyline Overlook so guest can have a place to sit and view the city after a climb; and,*

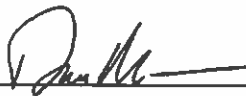
WHEREAS, *James J. Ramsay showed his commitment to the preservation of land and nature by being an exceptional grounds keeper and maintaining with great passion the plants and flowerbeds around the reservations; and,*

WHEREAS, *James J. Ramsay was well known for his efficiency and ability to accomplish tasks and maximize his efforts; and,*

WHEREAS, *James J. Ramsay showed his commitment to his career path by receiving and maintaining his pesticide license, first aide certification, blood borne pathogens training, and commercial license; and,*

WHEREAS, *James' contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to James J. Ramsay and his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**CLEVELAND METROPARKS
Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 2/15/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ -	\$ 225,000 A	\$ 70,685,831
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	-	241,250 B	22,181,196
53	Contractual Services	17,161,050	2,919,032	20,080,082	(29,567)	220,080 C	20,270,595
54	Operations	31,109,745	3,763,826	34,873,572	29,567	(6,080) D	34,897,059
	Operating Subtotal	140,124,067	7,230,364	147,354,431	-	680,250	148,034,681
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	1,000,000
572	Capital Construction Expenses	27,875,059	13,556,329	41,431,388	41,047,474	275,244 E	82,754,106
574	Capital Equipment	6,394,036	2,207,611	8,601,647	-	503,756 F	9,105,403
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	-	150,000 G	2,760,632
	Capital Subtotal	37,869,095	15,874,871	53,743,966	41,047,474	929,000	95,720,440
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 41,047,474	\$ 1,609,250	\$ 243,755,121

OPERATING

51 SALARIES

- \$ 150,000 Increase of appropriation in Miscellaneous Earnings for executive staff and others for deferred compensation
Appropriation increase will be covered by General Fund cash balance
- \$ 75,000 Increase of appropriation in Salaries Full-Time for Park Operations TCT Carbon Project Proceeds program
Appropriation increase will be covered by Restricted Fund carbon offset revenues and timber sales

\$ 225,000 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

- \$ 26,250 Increase of appropriation in Workers Compensation for Park Operations TCT Carbon Project Proceeds program
Appropriation increase will be covered by Restricted Fund carbon offset revenues and timber sales
- \$ 215,000 Increase of appropriation in Life Insurance for executive staff and others
Appropriation increase will be covered by General Fund cash balance

\$ 241,250 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

- \$ (24,420) Transfer of appropriations from Other Contractual Services to Operations for Marketing
Net budget effect is zero
- \$ 1,500 Transfer of appropriations to Other Contractual Services from Operations for Finance
Net budget effect is zero
- \$ 243,000 Increase of appropriation in Other Contractual Services for Park Operations TCT Carbon Project Proceeds program
Appropriation increase will be covered by Restricted Fund carbon offset revenues and timber sales

A \$ 220,080 Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ (1,500) Transfer of appropriations from Office Equipment Maintenance Service to Contractual Services for Finance
Net budget effect is zero
- \$ 24,420 Transfer of appropriations to Computer Software from Contractual Services for Marketing
Net budget effect is zero
- \$ (29,000) Transfer of appropriations from Program Supplies to Capital Equipment for Marketing
Net budget effect is zero

B \$ (6,080) Total increase (decrease) to Office Operations

\$ 680,250 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 25,244 Transfer of appropriations to Capital Project Equipment from Radios/Communication Equipment for Police
Net budget effect is zero
- \$ 150,000 Increase of appropriation in Capital Contracts for Student Conservation Corps (SCA) trail improvements
Appropriation increase will be covered by existing Restricted Fund donations
- \$ 100,000 Increase of appropriation in Capital Materials for E. 72 comfort station upgrades at Lakefront Reservation
Appropriation increase will be covered by existing Holden Parks Trust donation

D \$ 275,244 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

- \$ 29,000 Transfer of appropriations to Miscellaneous Capital Equipment from Operations for Marketing
Net budget effect is zero

\$ (25,244) Transfer of appropriations from Radios/Communication Equipment to Capital Project Equipment for Police
Net budget effect is zero

\$ 500,000 Increase of appropriation in Vehicles-Cars/LT/SUVs for Park Operations
Appropriation increase will be covered by existing Capital Fund cash balance

E \$ 503,756 Total increase (decrease) to Capital Equipment

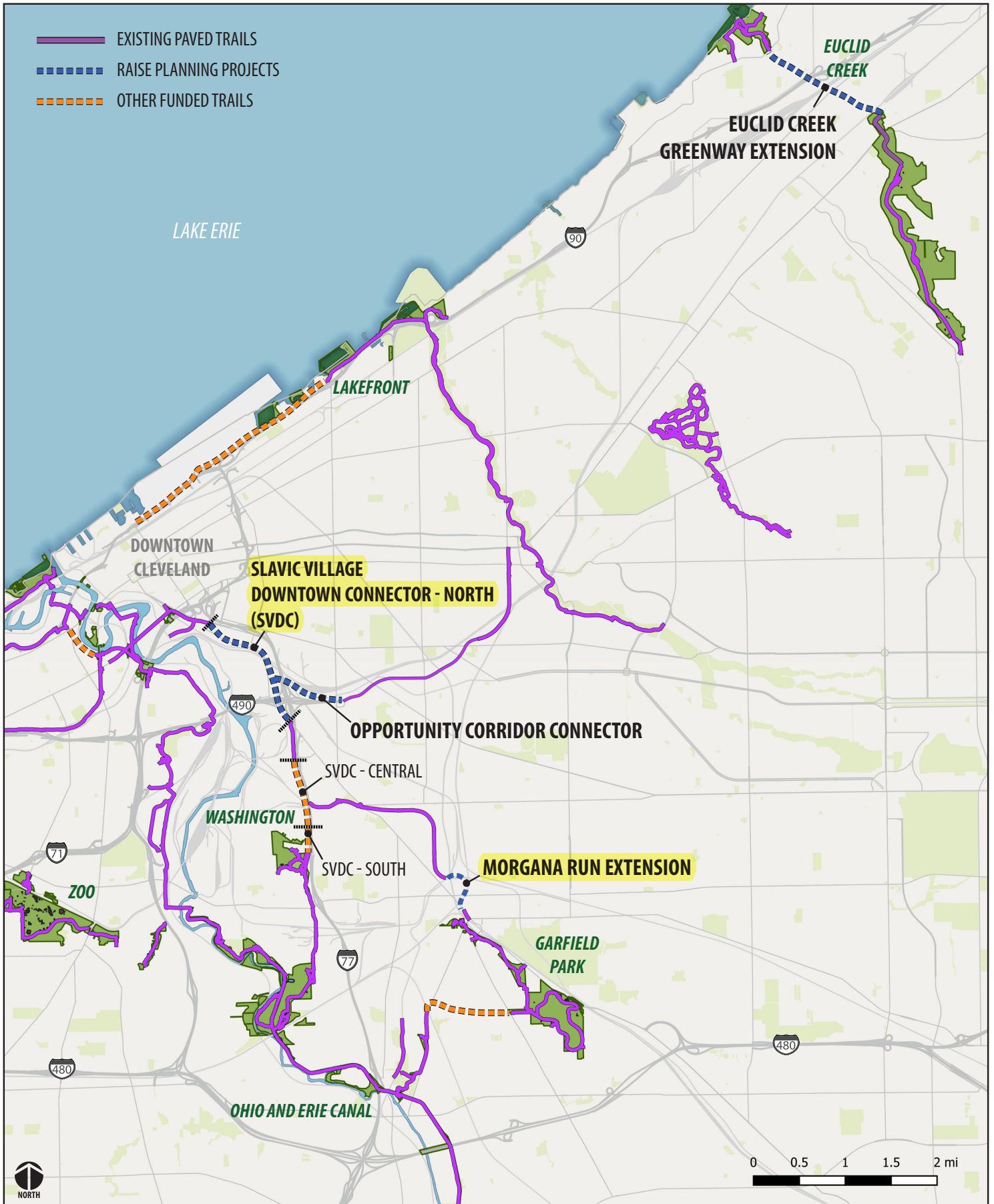
576 LAND

\$ 150,000 Increase of appropriation in Land Purchase for Park Operations TCT Carbon Project Proceeds program
Appropriation increase will be covered by Restricted Fund carbon offset revenues and timber sales

F \$ 150,000 Total increase (decrease) to Land

\$ 929,000 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 1,609,250 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT



RAISE EAST SIDE TRAILS - 2024 RAISE CONSTRUCTION APPLICATION (SVDC NORTH & MORGANA RUN EXTENSION)



RESOLUTION NO. 24-02-014

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Direct Disbursement dated January 12, 2024 in the amount of \$25,000.00

Printed Checks dated January 12, 2024 in the amount of \$986,504.17

Direct Disbursement dated January 19, 2024 in the amount of \$66,718.37

Wire Transfer dated January 19, 2024 in the amount of \$666,643.35

Printed Checks dated January 19, 2024 in the amount of \$1,176,609.87

Direct Disbursement dated January 26, 2024 in the amount of \$29,000.00

Printed Checks dated January 26, 2024 in the amount of \$1,067,022.64

Direct Disbursement February 2, 2024 in the amount of \$146,250.00

Wire Transfer dated February 2, 2024 in the amount of \$662,886.14

Printed Checks dated February 2, 2024 in the amount of \$969,734.77

Net Payroll dated December 17, 2023 to December 30, 2023 in the amount of \$1,636,061.17

Withholding Taxes in the amount of \$402,188.79

Net Payroll dated December 31, 2023 to January 13, 2024 in the amount of \$1,547,527.58

Withholding Taxes in the amount of \$356,723.72

Bank Fees/ADP Fees in the amount of \$55,526.86

Cigna Payments in the amount of \$1,221,507.87

ACH Debits (First Energy; Sales Tax) in the amount of \$133,356.21

JP Morgan Mastercard/Mastercard Travel Card dated January 1, 2024 to January 31, 2024 in the amount of \$632,358.95

Total amount: \$11,781,620.46

PASSED: February 15, 2024

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 24-02-014** listed above.