

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
FEBRUARY 20, 2025**

The Board of Park Commissioners met on this date, Thursday, February 20, 2025, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Yvette M. Ittu, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 25-02-015: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of January 16, 2025, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2025 vs. 2024 Year-To-Date, and for the Month Ended January 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **103057** to **103064**.

ACTION ITEMS.

- (a) ***Chief Executive Officer's Retiring Guests***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Denise Costanzo, Administrative Specialist 2

Denise Costanzo has served Cleveland Metroparks for 28 years as a Secretary, Information Specialist, Information Specialist-Secretary, and an Administrative Specialist 2. Denise shared a passion for the well-being of the reservations and served at Garfield Park, North Chagrin, South Chagrin, and Look About Lodge assuring that guests had the best experience when they visited. She will forever be remembered by staff and management for her kindness, willingness to learn and teach, and always making her famous pie or cake for every staff member's birthday. Denise was continuously recognized during her tenure for extending herself to assist in any area of Cleveland Metroparks including stepping in at North Chagrin Nature Center to assist management with performing administrative duties during times of short staffing, as well as training new administrators when hired. Additionally, Denise's hard work was always recognized and appreciated to the extent of being nominated for the spot award for her exemplary work with overseeing the budget for South Chagrin and her keen ability to vet out great vendors and pricing to better manage the spending of her department location. Denise's years of experience, kindness, and dedication to Cleveland Metroparks and its Core Values was a tremendous asset to visitors and coworkers, and will always be appreciated and a set standard for the Park District.

David Krahe, Technician

David Krahe has served Cleveland Metroparks for more than 28 years as a Handyman, Senior Handyman, Technician, and as a seasonal as a Natural Resources Aid and Maintenance Specialist. David worked for Natural Resources and Garfield Park, Ohio Erie and Canal, and Brecksville Reservations bringing his expertise and professionalism to every assignment. He was involved in many projects to protect and preserve nature and wildlife and brought his certification in Nursery as a grower and his extensive college education to the forefront to assist in the enhancements and improvements of Cleveland Metroparks' reservations and parks. Additionally, he went beyond the call of duty at every turn and found opportunities to extend his assistance in major historic projects such as being a team member of the Ohio Erie and Canal Reservation project, helping with invasive species and debris cleanup of the canal and helping in any way getting the reservation prepared for its opening. David helped with several tree planting projects across the Park District and was frequently requested throughout the parks and Natural Resources because of his extensive experience and expertise in the field. His work will be a legacy of Cleveland Metroparks as he has worked on bridges behind Harriett Keeler Memorial and the Brecksville Nature Center, helped rehab the Meadows Picnic Shelter, rebuilt a flat rock retaining wall along the Deer Lick Loop, and developed, designed and maintained all planters and entrance signs throughout Brecksville Reservation. David's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

ACTION ITEMS (cont.)**Patricia L. Potter, Animal Keeper**

Patricia L. Potter has served Cleveland Metroparks for over 33 years as a Laborer, Service Maintenance Supervisor, Service Maintenance Worker, and Animal Keeper. Patricia showed continued commitment to the success and the superior care of the Zoo animals and the experience that guests would have during their visits. She was essential to the guest experience and for years co-created and ran daily pinniped training demonstrations/shows for Zoo visitors in the summertime. Additionally, she involved herself in many programs throughout the Zoo such as Wilderness Trek, Zoo Crew Enrichment Demonstrations program, and Artic Ambassador Program. Additionally, Patricia was committed to educating others about animals and co-taught a distance learning program on Polar Bears in partnership with the Education and Engagement Department, participated in presentations on transitioning grizzly bears in quarantine to their final home, bear blood draws for Animal Behavior Management Alliance, and presented on The Making of a Sea Lion Show for International Marine Animal Trainers' Association. Patricia's years of experience, kindness, and dedication to Cleveland Metroparks and its Core Values was a tremendous asset to visitors and coworkers, and will always be appreciated and a set standard for the Park District.

No. 25-02-016: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to recognize Denise Costanzo, David Krahe, and Patricia L. Potter for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **103065** to **103067**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

(b) 2025 Budget Adjustment No. 1

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #1 2/20/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ -	\$ -	\$ 73,399,278
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	-	-	25,477,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	-	140 A	22,464,558
54	Operations	33,738,465	4,189,319	37,927,784	-	67,860 B	37,995,644
	Operating Subtotal	152,961,992	6,306,966	159,268,958	-	68,000	159,336,958
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expense	94,780,279	16,182,752	110,963,031	-	183,045 C	111,146,076
574	Capital Equipment	3,949,389	1,618,677	5,568,066	-	56,000 D	5,624,066
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	-	239,045	120,523,200
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ -	\$ 307,045	\$ 279,860,157

An explanation of adjustments, by category, can be found on pages **103068** to **103069**. The net effect of all adjustments is an increase of \$307,045 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 25-02-017: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve 2025 Budget Adjustment No. 1 for a total increase of \$307,045 as delineated on pages **103068** to **103069**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

- (c) ***Resolution and Local Project Administration (LPA) Agreement for 2026-2027 Biennium Roadway Improvement Projects***
(Originating Sources: Joseph Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

In each biennium budget, the Ohio Department of Transportation (ODOT) has approved funding for roadway improvements for all of Ohio's park districts. Each park district receives an individual allocation determined by using the percentage of total vehicle registrations in each County. The Ohio Parks and Recreation Association (OPRA) provides overall administration of the funds for ODOT and Cleveland Metroparks is certified by ODOT to act as a Local Project Administrator (LPA) for the design and management of these projects. The 2026-2027 allocation will be used for roadway and public use parking lot construction projects based on priorities identified through pavement condition assessments. This biennium funding, based on previous allocation amounts, is anticipated to be approximately \$500,000 (±). Cleveland Metroparks will assume any bid amount beyond the ODOT authorization.

To receive the ODOT funds, Cleveland Metroparks must adopt a Resolution for OPRA indicating Cleveland Metroparks intention to accept the funds provided by ODOT. A copy of the Resolution is attached on pages **103070** to **103071**.

In addition to the agreement with OPRA, Cleveland Metroparks will enter into a standard LPA agreement with ODOT permitting Cleveland Metroparks to design, bid, and administer the construction of the roadway improvement projects under the supervision of engineers registered by the State of Ohio. Each project will be designed and managed by Cleveland Metroparks staff with the plans being approved by ODOT prior to bidding. ODOT will also conduct a final inspection of each project prior to releasing the reimbursement to Cleveland Metroparks.

- No. 25-02-018:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to adopt the Resolution on pages **103070** to **103071** agreeing to accept the Roadway Improvement Funds as outlined above and, further, that the Board authorize the Chief Executive Officer to enter into an LPA agreement with ODOT in form approved by the Chief Legal and Ethics Officer for the FY 2026-2027 Biennium Roadway Improvements program.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (d) ***Authorization of Land Acquisition: BRIX WORLDWIDE LOC, LLC Property, Washington Reservation (± 0.08 acres)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Legal Counsel & Director of Real Estate/Alexis E. Triozzi, Staff Attorney/Stephanie A. Kutsko, Senior Real Estate Manager/Nate M. Hoover, Land Conservation Manager)

Cleveland Metroparks has the opportunity to acquire a ± 0.08-acre property located at 3693 Independence Road in the City of Cleveland (the “Brix Worldwide Property”) (reference map, page **103072**). The Brix Worldwide Property is located adjacent to the northeastern boundary of Washington Reservation and near the proposed route of the Slavic Village Downtown Connector. Once completed, the Slavic Village Downtown Connector will total 3.2 miles and connect Washington Reservation to downtown Cleveland and the existing 2.1-mile Morgana Run Trail in Slavic Village. In February 2025, Cleveland Metroparks acquired the neighboring property to the south of the Brix Worldwide Property, the ± 0.04-acre Nio Phoenix LLC Property. Acquisition of the Brix Worldwide Property and Nio Phoenix LLC Property will provide better greenspace buffer and trail alignment opportunities for the Slavic Village Downtown Connector in an area where there is limited greenspace.

BRIX WORLDWIDE LOC, LLC has agreed to sell the Brix Worldwide Property via fee simple title for \$90,000. The acquisition will improve the trail alignment options and provide better greenspace buffer for the Slavic Village Downtown Connector.

- No. 25-02-019:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the acquisition of fee simple title of ± 0.08 acres as hereinabove described, from BRIX WORLDWIDE LOC, LLC for a purchase price of \$90,000 with Cleveland Metroparks covering closing costs and other associated fees, subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Professional Services Agreement – RFQu #6701 – CUY-West Creek Greenway Trail- PID108940 – Professional Construction Inspection Services for Cleveland Metroparks – West Creek Reservation***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Inspection Officer/Christopher J. Papp, P.E., Civil Engineer/Michele Crawford, Project Development Manager)

Background

On November 3, 2022, Cleveland Metroparks issued a Request for Qualifications (RFQu #6701) for interested parties to submit qualifications for Professional Consulting Services for Cleveland Metroparks Construction Inspections, Park-wide for a maximum period of six (6) years, through 2029. Construction projects subject to this program are distributed throughout all eighteen (18) reservations comprising the Cleveland Metroparks system. Fee proposals were to be requested on a project-by-project basis by the consultant deemed most qualified for the project scope as the projects are individually identified.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6701 and requested that the respondents demonstrate qualifications relative to anticipated project scopes, which includes providing comprehensive inspection and testing services on capital projects and federally funded transportation projects. The professional services RFQu yielded nine (9) responses from highly qualified consultant teams. Statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Keith Carney, Michele Crawford, Sean McDermott, and Chris Papp, pursuant to O.R.C. 153.69.

Cleveland Metroparks	
Professional Consulting Services for Cleveland Metroparks Construction Inspections, Park Wide RFQu #6701	
Professional Service Firms	Short List
Answer Advisory	
CTL Engineering	
DLZ	X
Environmental Design Group	
GPI	X
Hill International	
Thrasher	
Terracon	
Quality Control Inspections, Inc. (QCI)	X

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested interviews to become familiar with key personnel and understand the general project approaches and ability to meet stated objectives.

Following the interviews, Quality Control Inspections, Inc. (“QCI”), DLZ, and Greenman-Pedersen, Inc. (“GPI”), were the top-ranked firms. These selected teams have vast project experience and familiarity with upcoming capital project service scopes and can provide services for construction inspection and administration, project inspection, structural inspection, coatings inspection, traffic signal and lighting inspection, soils and aggregate inspection, construction engineering level 1/construction management, construction engineering Level 2 services as requested. QCI, GPI and DLZ have a strong corporate history and offices in Northeast Ohio. Furthermore, each selected firm has

ACTION ITEMS (cont.)

completed multiple project inspections of the scale and complexity of those that Cleveland Metroparks anticipates in the future and as a part of the RFQu. It was the consensus of the selection team that these firms all had qualifications and personnel that would benefit Cleveland Metroparks as it manages and inspects capital projects.

Proposal Analysis

Short-listed firms will be invited to submit pricing proposals to Cleveland Metroparks on a per project basis. A proposal was requested from QCI for the CUY-West Creek Greenway Trail-PID 108940 (“Project”), a state and federally funded Local Public Agency (“LPA”) administered project in the West Creek Reservation. Due to the Project parameters, QCI was deemed most qualified for the Project of the three (3) short-listed firms. QCI has personnel available with extensive experience with trails, retaining walls, and bridge construction, as well as Ohio Department of Transportation (“ODOT”) LPA process and documentation. QCI proposed a maximum not-to-exceed cost of \$144,190 billed on an hourly basis which will cover the following items:

- Schedule and administer all progress meetings
- Review and approve the contractor’s schedule
- Administer the submittal process, DBE documentation interviews, and project bill of materials
- Establish and update the LPA files and support information
- Organize all close out documentation and follow through on any ODOT audit deficiencies
- Provide active contract administration and full-time on-site observation and documentation of the contractor’s work
- Complete daily construction activity reports
- Track weather conditions, materials, labor and equipment
- Collect all material documentation
- Utilize the project bill of materials (PBOM) to monitor and control the materials
- Schedule verification/quality assurance testing as needed and required
- Review and provide recommendations for project invoices, requests for information and construction disputes
- Hourly rates vary from \$55/hour for a Documentation Clerk to \$140/hour for a Project Manager or Construction Project Engineer Level 2

No. 25-02-020:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement, as per RFQu #6701, for the construction administration and inspection services for the CUY-West Creek Greenway Trail-PID 108940 Project with **Quality Control Inspections, Inc.**, in the **not-to-exceed amount of \$144,190**, for professional services described above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated December 20, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (f) *Award of RFQu #6866 – Cleveland Metroparks Gordon Park Improvements – Professional Design Services – Lakefront Reservation*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Principal Planner/Josiah Denson, Planner/Michele Crawford, Project Development Manager)

Background

On September 3, 2024, Cleveland Metroparks issued a Request for Qualifications (RFQu #6866) for interested parties to submit qualifications for Professional Design Services for the Cleveland Metroparks Gordon Park Improvements at the Lakefront Reservation (“Project”). Gordon Park was dedicated as a public park by the City of Cleveland (“City”) in 1893. In October 2023, the City transferred the operation and management of South Gordon Park to Cleveland Metroparks, adding approximately 48 acres to Lakefront Reservation by amending the Lakefront lease. Gordon Park is bordered by Interstate 90 to the north, Martin Luther King, Jr. Drive to the east, railroad tracks managed by CSX to the south, and E. 72nd Street on the west.

Concurrent to the transfer, and supported by the Jack, Joseph, and Morton Mandel Foundation, L.A.N.D. studio, Inc. (“LAND”) embarked on a neighborhood-based planning effort to re-envision Gordon Park’s future as a neighborhood amenity. Over the past year, a consultant team lead by SmithGroup worked with the local community to reimagine Gordon Park and prioritize neighborhood-based goals, resulting in the Consensus Plan for Gordon Park. While many of the historic park facilities have been lost with time, several stone walls and legacy trees will be protected during the construction of new park features.

The Project’s desired outcome is to build upon the Consensus Plan to design and construct a thriving neighborhood park and regional destination that reflects the values of the community and Cleveland Metroparks (The Consensus Plan is referenced on page **103073**).

The development of phased park improvements at Gordon Park will increase lakefront connections between adjacent neighborhoods, existing features at Lakefront Reservation, and the proposed Cleveland Harbor Eastern Embayment Resiliency Strategy (“CHEERS”) Project. The design will reflect input from the initial planning effort in a manner acceptable to Cleveland Metroparks and potential partners.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6866 and requested that the respondents demonstrate qualifications relative to the proposed comprehensive Project scope. Tasks include advancing the Consensus Plan with technical studies and providing design services to develop features that align with program goals. Interested parties were encouraged to submit their qualifications in packages or teams that included multiple design disciplines. The professional services RFQu yielded ten (10) responses from qualified consultant teams. Statement of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Kelly Coffman, Josiah Denson,

ACTION ITEMS (cont.)

and Michele Crawford (“Review Panel”) pursuant to O.R.C. 153.69. A summary of the interested design teams and a listing of the determined rankings is provided in the adjacent table.

Through an independent evaluation of the qualifications, the Review Panel identified the four (4) most qualified teams and conducted interviews. After additional deliberation and review, the MKSK, Inc. Team (“MKSK”), led by staff in MKSK’s Cleveland, Ohio office, was selected as the most qualified and top-ranked firm. The team includes subconsultants based in Cleveland, Ohio such as Osborn Engineering and Bialosky, along with the Cleveland office of Biohabitats. Other specialty consultants have been identified as needed. Services will include landscape architecture, architecture, civil, structural, mechanical, electrical, plumbing, technology, geotechnical and fire protection engineering. MKSK has also completed multiple projects with the construction manager at risk delivery model in the past.

Cleveland Metroparks	
Professional Design Services for Cleveland Metroparks Gordon Park Improvements RFQu #6866 Lakefront Reservation	
Professional Service Prime Firm	Ranking
Behnke	
Brandsetter Carroll Inc.	
Environmental Design Group	
HSB	
LayerCake	
MKSK	1
OLIN	3
SASAKI	4
SmithGroup	2
SWA	

RFP (Proposal) Analysis

A proposal was requested from MKSK to perform the initial professional design services for the Project scope as currently established. Additional task orders are anticipated upon completion of this initial phase of work. The Schematic Design Phase proposed not-to-exceed cost of \$350,000 will cover the following items:

Pre-Design, Feasibility, Concept, and Program of Requirements

Initial meetings with Cleveland Metroparks to discuss program of uses, budget, schedule and preliminary design thoughts. Secure base information necessary including, but not limited to, complete site survey in electronic form depicting boundaries, topography, on and off-site utilities, planimetric features and jurisdictional information such as easements, right-of ways, zoning code and private/public utility information. Site visit to familiarize design team with existing conditions and photo document certain areas of the site, in overview fashion. Prepare base plan from above information provided by Cleveland Metroparks to act as the basis of the site design and documentation moving forward.

- Review of Consensus Plan, community engagement results, and preliminary cost estimate
- Further definition, scope, and costs for all proposed park elements
 - o Assuming all further cost estimate evaluations and submissions will be done the Construction Manager at Risk with input from the design team
- Utility and infrastructure assessment

ACTION ITEMS (cont.)

- Additional site investigations, to include a minimum of eight (8) geotechnical borings
- Biweekly coordination meetings with Cleveland Metroparks
- Priority phase elements and project phasing

Schematic Design, 30% Milestone

Based on the approval of the Program of Requirements and the Preliminary Design Phase, the Design Team shall prepare Schematic Design Documents, including a site plans, site civil drawings, and conceptual/fit plan drawings for all architectural or specialty amenities (including, but not limited to, buildings, elevated walkways, water play and adventure play elements) with a narrative description of major systems and materials, including exterior lighting systems, exterior electrical systems, structural design systems, and level of finish for all interiors. Detailed cost estimating during the Schematic Design Phase and later design phases is outside the Scope of Basic Services and shall be provided by the Construction Manager at Risk or Estimator.

- Schematic Design refinement and development of Gordon Park Master Plan as described in the Consensus Plan, including architectural shelter, pavilion, feature, comfort and services buildings, and water and fountain features
- Site investigations with MKSK and Cleveland Metroparks to discuss opportunities and goals for Gordon Park together
- Technical plans and diagrams (not for construction) to direct early works to be performed by Cleveland Metroparks for Summer of 2025
- Biweekly coordination meetings with Cleveland Metroparks
- Develop Schematic Design level site design and civil drawings including a site/layout plan(s), utility relocation plans, conceptual grading and drainage, conceptual SWPPP plans and site and civil details
- Develop Conceptual Design/Order of Magnitude Cost Concepts for all buildings, structures, elevated walkways, water play and adventure play elements
- Complete Geotechnical investigations include up to eight (8) boring locations and associated report
- Deliver Schematic Design - 30% submission for Cleveland Metroparks review and comments
- Address Schematic Design comments and deliver 30% submission to Cleveland Metroparks

MKSK will work with staff to prioritize specific components of the plan to advance to implementation and as those components are identified the scope of work for design development, construction documents and construction administration phases will be established and the costs will be reflected in future contract amendments presented to the Board for approval.

No. 25-02-021:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement for the design of the, as per RFQu #6866, Lakefront Reservation Gordon Park with **MKSK**, in the **not-to-exceed amount of \$350,000** for the schematic design phase as outlined above in a

ACTION ITEMS (cont.)

form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated February 10, 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Award of Bid #6842: PID No. 118700 – CUY Valley Parkway Bridge Rehabilitation – Rocky River Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Christopher Papp, P.E., Civil Engineer/Michele Crawford, Project Development Manager)

Background

On August 18, 2022, the Board Park of Commissioners provided authorization to apply for Municipal Bridge Funding in accordance with O.R.C. Section 302.21 from Ohio Department of Transportation (“ODOT”). Cleveland Metroparks was granted \$2,090,002 in Municipal Bridge Funds (“MBF”) for Valley Parkway Bridge Rehabilitation (“Project”). The MBF funds up to 80% of eligible construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2.5 million), leaving a 5% local share for construction costs.

On March 15, 2023, the Board of Park Commissioners authorized the Chief Executive Officer to enter a contract with Arcadis for design and environmental review documents for the Project (Resolution No. 23-03-046). The existing bridge is a 158-foot long, two-span, non-composite prestressed box beam bridge. Constructed in 1969 and rehabilitated in 2000, the bridge has reached its useful life. The bridge has a General Appraisal of 4 (Poor Condition) which is primarily due to deterioration of the prestressed concrete box beams and steel railings. Once the design of the new structure was complete, bid documents were produced and submitted for acceptance by ODOT.

The plans and bid documents have been approved by ODOT and CUY Valley Parkway Bridge Rehabilitation was released for bid on December 10, 2024.

CUY Valley Parkway Bridge Rehabilitation Scope of Work

The Project generally includes the replacement of the superstructure of the bridge carrying Valley Parkway over Rocky River in Cleveland Metroparks Rocky River Reservation. The new superstructure will consist of composite prestressed concrete box beams. The abutment backwalls will be replaced and the abutments and piers will have minor patching repairs. Also included is approach roadway, all-purpose trail work, railing, guardrail and an add alternate for rock vanes. A vehicular and pedestrian detour has been established.

Bid Results

On January 17, 2025, the following sealed bids were received for Bid #6842 – CUY Valley Parkway Bridge Rehabilitation. Three (3) bids were received for the Project.

ACTION ITEMS (cont.)

Each of the bids included a base bid amount for the Project along with two (2) detour alternates and an add alternate for rock vanes. The sum of the base bid along with all alternates were deemed as the bid total reflected below. The engineers estimate for this work was \$1,975,729.52.

VENDOR	BASE BID	ALT DETOUR "A"	ALT DETOUR "B"	ADD ALT (ROCK VANES)	BID TOTAL
Perk Company Inc	\$2,051,277.80	\$61,880.00	\$61,350.00	\$35,000.00	\$2,209,507.80
The Ruhlin Co.	\$1,975,851.99	\$7,259.99	\$6,714.36	\$30,000.00	\$2,019,826.34
Schirmer Construction LLC	\$1,876,772.03	\$15,000.00	\$15,000.00	\$77,000.00	\$1,983,772.03

Bid Analysis

Staff performed a review of the bid results as well as met with the contractor Schirmer Construction LLC ("Schirmer") for a pre-award review. Schirmer has significant project experience with bridge rehabilitation and construction over waterways. In addition, Schirmer is an ODOT Pre-Qualified contractor which is a requirement for the Project. Schirmer has performed work for Cleveland Metroparks in the recent past and successfully completed those projects. Staff recommends acceptance and award of Schirmer's base bid for the Project, one (1) alternate detour, and the add alternate for rock vanes for a total amount of **\$1,968,772.00**.

Due to the nature of the Project being funded through the MBF, the Project is set up as an ODOT Local Public Agency ("LPA") which requires Cleveland Metroparks to follow the ODOT Construction Materials Specifications ("CMS") and additional federal requirements. As such, the Project is set up as a unit price project versus the typical lump sum projects as seen in the past by Cleveland Metroparks. If a bid item has a quantity overrun, there is the potential of contract increase via change order. The Project has a 9% disadvantaged business enterprise (DBE) requirement which is Schirmer's responsibility to achieve.

No. 25-02-022:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a contract with **Schirmer Construction LLC** as the lowest and best bidder for Bid #6842 CUY Valley Parkway Bridge Rehabilitation, Rocky River Reservation in a **not to exceed amount of \$1,968,772.00** as noted above. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. The form of contract shall be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (h) ***Contract Amendment No. 1/Guaranteed Maximum Price #1 – Contract #1670 – Construction Manager at Risk, RFP #6666-b, Cleveland Metroparks Patrick S. Parker Community Sailing Center – Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Ryan Denker, Architect/Christopher Widdowson, Architect/Michele Crawford, Project Coordinator)

Background

On May 24, 2022, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6666) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Lakefront Building, Lakefront Reservation (“Project”). On August 18, 2022, the Board awarded a Construction Manager at Risk Contract to Whiting-Turner Contracting Company (“Whiting-Turner”) for the Project (Board Resolution 22-08-117). At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$85,000. Per the contract, a Guaranteed Maximum Price (“GMP”) for construction is then developed and brought back to the Board for approval.

The Patrick S. Parker Community Sailing Center’s desired outcome is to be the first of its kind along Lake Erie in Ohio, providing unprecedented public access and free and low-cost sailing opportunities to the community in a state-of-the-art facility. The facility will feature multi-purpose learning spaces, indoor and outdoor community areas, concessions and dining, a roof deck, overlook tower, and a separate boathouse that will serve as the sailing hub. Employing universal design principles, the Sailing Center will be fully accessible, from adaptive equipment to wheelchair-accessible facilities, going beyond the American with Disabilities Act (“ADA”) compliance to create an environment where every individual can thrive.

Since 2022, the design team consisting of Cleveland Metroparks and Osborn Engineering have worked extensively to progress the design of the new facility. The design team has continued to develop plans and construction documents to a point where Whiting-Turner has enough information to prepare a preliminary Guaranteed Maximum Price #1 (“GMP #1”) for demolition, electrical work, and procurement of materials for bid packages that will be reconciled in a later Guaranteed Maximum Price.

GMP #1 Establishment

Whiting-Turner has established the below GMP #1 based upon drawings provided by the design team and bids and estimates provided by Whiting-Turner and their subcontractors.

GMP #1 ITEMS	COST
Demolition	\$39,775
Electrical	\$277,660
Mobilization/General Requirements	\$339,030
Allowance 1 – Site Package	\$986,433
Allowance 2 – Deep Foundations	\$732,000
Allowance 3 – Pre-Engineered Metal Building	\$350,000
Allowance 4 – Structural Steel	\$855,184

ACTION ITEMS (cont.)

Allowance 5 – Temporary Power	\$20,000
GMP #1 Cost of Work Subtotal	\$3,600,082
GMP #1 FEES	
Construction Contingency (3.0%)	\$108,002
General Conditions (7.2%)	\$259,206
CMR Fee (2.0%)	\$72,002
GMP #1 Fee Subtotal	\$439,210
Subcontractor Default Insurance (SDI) (1.2%)	\$43,201
GMP #1 TOTAL	\$4,082,493

Construction Schedule

Whiting-Turner’s construction schedule associated with the proposed GMP #1 anticipates a March 31, 2025 Project commencement and phased implementation of work for a May 2025 demolition completion. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board. Staff will return to the Board with subsequent GMPs when design development is completed with construction documents for the Project.

No. 25-02-023:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Whiting-Turner Contracting Co.** for the construction of RFP #6666-b, Patrick S. Parker Community Sailing Center, Lakefront Reservation, to reflect a **GMP #1** in the amount of \$4,082,493 which will be an amount in the addition of \$85,000.00 already awarded for Pre-Construction Stage Services Fees, for a total **contract valued at \$4,167,493** in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

- (i) ***Contract Amendment No. 9/Guaranteed Maximum Price #8 – Contract 1543 – Construction Manager at Risk, RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Keith Carney, Project Manager/Kevin Lacey, Project Manager)

Background

On February 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the

ACTION ITEMS (cont.)

construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Gorilla Project”) at the Cleveland Metroparks Zoo. On June 18, 2020, the Board approved the awarding of a contract to The Albert Higley Co. (“Higley”) (Board Resolution No. 20-06-094) for construction manager (at risk) services for the construction of the Gorilla Project. At the time of the Board’s award, only the concept development pricing compensation was fixed at \$21,500.00 for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved Contract Amendment No. 1 to the pre-construction fees in May 2022 (Board Resolution No. 22-05-074) for \$164,500.00 to continue services through the preparation of guaranteed maximum prices. On April 20, 2023, the Board approved Contract Amendment No. 2 for Guaranteed Maximum Price #1 (“GMP #1”) for \$380,044.76 (Board Resolution No. 23-04-073). On September 21, 2023, the Board approved Contract Amendment No. 3 for Guaranteed Maximum Price #2 (“GMP #2”) for \$673,156.06 (Board Resolution No. 23-09-147). A phased approach has allowed for staff to return to the Board as the Gorilla Project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages. On February 15, 2024, the Board approved Guaranteed Maximum Price 3 (“GMP #3”) for \$185,067.04 for select tree removal and temporary road construction and addition preconstruction fees for site enabling and ethylene tetrafluoroethylene design-assist services (Board Resolution No. 24-02-021). On July 18, 2024, the Board approved Guaranteed Maximum Price #4 (“GMP #4”) for \$9,107,198.00 for the construction of a permanent zoo access road adjacent to Big Creek (Board Resolution No. 24-07-091). On August 15, 2024, the Board approved Guaranteed Maximum Price #5 (“GMP #5”) for \$19,679,818.00 for the initial trade contractors to construct the Sequence 1 RainForest addition, which includes Central Amenities, Atrium and Orangutan areas (Board Resolution No. 24-08-106). On September 19, 2024, the Board approved Guaranteed Maximum Price #6 (“GMP #6”) for \$6,356,745.00 for the second iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-09-119). On November 21, 2024, the Board approved Guaranteed Maximum Price #7 for \$19,853,610.00 for the third iteration of trade contractors to construct the Sequence 1 RainForest addition (Board Resolution No. 24-11-157).

Since November 2024, the 85% Construction Documents for the renovations within the existing RainForest were completed and pricing is being finalized for this work. The costs for the renovation work are being thoroughly vetted and cost reduction strategies are being implemented. While this cost analysis process continues, there are materials and equipment associated with the renovations that have a long procurement time and must be purchased in advance of the remaining renovation scope to maintain the project schedule. Contract Amendment No. 9/Guaranteed Maximum Price #8 (“GMP #8”) includes the cost to procure the HVAC equipment and replacement skylight materials. All installation costs for the HVAC equipment and skylights will be included in a future GMP.

GMP #8 Establishment

Higley has established GMP #8 based on 85% Construction Documents provided by the design team and bids and estimates provided by Higley and their trade partners:

ACTION ITEMS (cont.)

GMP #8 ITEMS	COST
HVAC Equipment	\$1,492,780
Skylight Materials	\$570,700
GMP #8 Item Subtotal	\$2,063,480
GMP #8 FEES	
Contingency (3.0%)	\$61,904
General Conditions (3.61%) includes builder’s risk insurance and subcontractor default insurance	\$74,492
CMR Fee (1.75%)	\$36,111
GMP #8 Fee Subtotal	\$172,507
GMP #8 TOTAL	\$2,235,987

Construction Schedule

Higley’s construction schedule associated with the proposed GMP #8 shows a June 2026 Sequence 1 completion, which includes the renovations of the existing RainForest building, barring any unforeseen conditions or delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMPs related to the Gorilla Project as the exact scope of work is developed, sequenced and approved.

No. 25-02-024: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price #7 contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP #8 in the amount of **\$2,235,987.00**, which will be an amount in the addition of \$358,539.00 already awarded for Pre-Construction Stage and Design Assist Services and \$56,063,099.86 already awarded for previous GMP #1, GMP #2, GMP #3, GMP #4, GMP #5, GMP #6 and GMP #7 for a total **contract valued at \$58,657,625.86**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

(j) *Authorization of Grant Resubmittal to Clean Ohio Trail Fund - Solon to Chagrin Falls Trail – Phase 2 - South Chagrin Reservation*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

Cleveland Metroparks proposes to resubmit a grant application to the Ohio Department of Natural Resources (“ODNR”) Clean Ohio Trail Fund (“COTF”) Program to design and construct Phase 2 of the Solon to Chagrin Falls Trail. An application was submitted

ACTION ITEMS (cont.)

during the 2024 round but was not funded. This ±0.3-mile all purpose trail (“APT”) connector including a new bridge over the Aurora Branch of the Chagrin River will link the end of Phase 1 at the City of Solon-Village of Bentleyville corporate line to the existing Cleveland Metroparks trail to Chagrin Falls at Chagrin River Road.

Background

Cleveland Metroparks’ *Second Century of Stewardship System Plan* identifies “Connections” as one of six core goals of the agency. To achieve this goal, staff collaborate on and are involved in community master planning and trail planning efforts to develop neighborhood connectors as well as regionally significant trails.

Phase 1

The City of Solon (“Solon”) and Cleveland Metroparks entered into a collaborative Project Development Agreement (“PDA”), effective March 24, 2022, which established the formal partnership and responsibilities of the parties towards the mutual development of the Solon to Chagrin Falls Phase 1 Project (Board Resolution No. 21-12-182). Phase 1 includes the design and construction of a 10’ wide paved APT that will connect Solon to Chagrin Falls from SOM Center Road to the northern corporation line along the former Wheeling and Lake Erie Railroad Company corridor. Phase 1 includes trail development, trailhead development, amenities, supporting infrastructure, bridges and related or complementary work. On December 6, 2023, the PDA was amended to reflect updated Project conditions. Subsequently, Solon established the maximum expenditure on the trail portions of the project at \$5,985,500. Construction began in June 2024 and completion in Fall 2025 is anticipated for Phase 1, barring any unseasonal weather or material procurement delays.

As a condition of the PDA, Cleveland Metroparks committed to completing Phase 2 of the project within 12 months of completion of Phase 1, or approximately Summer/Fall 2026. A map of Phase 2 of the Solon to Chagrin Falls Trail is referenced on page **103074**.

Current Request

Cleveland Metroparks seeks \$500,000 in construction funding for the Solon to Chagrin Falls Trail Phase 2 from the ODNR COTF. The total cost of design and construction for Phase 2 is approximately ±\$1,600,000. Match will be provided through Cleveland Metroparks and/or private funds.

No. 25-02-025:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize and agree to resubmit an application to the Ohio Department of Natural Resources for funding assistance from the Clean Ohio Trail Fund grant program in the amount of \$500,000 for the above listed Solon to Chagrin Falls Trail Phase 2 project; upon grant award notification, to authorize and agree to obligate matching funds, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into any agreement(s) and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by

ACTION ITEMS (cont.)

the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **103075**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (k) ***Authorization of Grant Submittal to Clean Ohio Trail Fund – Cleveland Foundation Centennial Lake Link Trail – Irishtown Bend - Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

Cleveland Metroparks proposes to submit a grant application to the Ohio Department of Natural Resources (“ODNR”) Clean Ohio Trail Fund (“COTF”) Program to construct the final phase of the Cleveland Foundation Centennial Lake Link Trail (“CFCT”) – Irishtown Bend (“Project”) in the City of Cleveland. This ±0.5-mile all purpose trail (“APT”) will fill the gap in the CFCT, connecting on the south at Columbus Road to a phase constructed in 2015 and on the north at Old Detroit Road to a portion constructed in 2017. In total, the CFCT will be ±1.3 miles and directly connects the Ohio & Erie Canal Towpath Trail at the base of the Scranton Peninsula to the lakefront at Whiskey Island via the Wendy Park Bridge. A map of the Project is referenced on page **103076**.

Background

Cleveland Metroparks’ *Second Century of Stewardship System Plan* identifies “Connections” as one of six core goals of the agency. To achieve this goal, staff collaborate on and are involved in community master planning and trail planning efforts to develop neighborhood connectors as well as regionally significant trails. The CFCT is a regionally significant trail.

Project History

Cleveland Metroparks assumed sponsorship of the Project from the Cuyahoga County Department of Public Works, which was originally awarded federal Congestion Mitigation and Air Quality (“CMAQ”) funding through the Northeast Ohio Areawide Coordinating Agency (“NOACA”) in January 2015 in the amount of \$3,335,239.

Staff provided an informational update to the Board in December 2024 about the various projects occurring on the Irishtown Bend hillside, which encompasses the Port of Cleveland’s stabilization project, the Project, Franklin Avenue Enhancements, and overall park development. Design of the Project is currently at 30% and will be completed by the end of the year. Cleveland Metroparks anticipates construction of the Project to start in the first or second quarter of 2026 following the completion of the hillside stabilization project.

Request

Cleveland Metroparks seeks \$500,000 in funding from the ODNR’s COTF program for the Project. The current estimated cost for construction and construction inspection is

ACTION ITEMS (cont.)

±\$5,900,000. Staff plan to request additional CMAQ funding in the program’s next funding round, expected to open in March. Required local match will be provided through Cleveland Metroparks and/or private funds.

No. 25-02-026: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize and agree to submit an application to the Ohio Department of Natural Resources for funding assistance from the Clean Ohio Trail Fund grant program in the amount of \$500,000 for the above listed Cleveland Foundation Centennial Lake Link Trail – Irishtown Bend project; upon grant award notification, to authorize and agree to obligate matching funds, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into any agreement(s) and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **103077**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

(l) *Professional Services Agreement RFQu #6855, Design and Environmental Review Documents for the Royalview Lane Bridge Replacement – Mill Stream Run Reservation*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Christopher J. Papp, P.E., Civil Engineer, and Sara Byrnes Maier, Principal Planner)

Background

On August 17, 2023, the Board of Park Commissioners provided authorization to apply for Municipal Bridge Funding (Board Resolution No. 23-08-134) in accordance with O.R.C. Section 302.21 from the Ohio Department of Transportation (“ODOT”). ODOT has granted Cleveland Metroparks \$500,000 of a \$1,990,000 request in Municipal Bridge Funds (“MBF”) towards the Royalview Lane Bridge Project (“Project”). The program funds up to 80% of eligible construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2.5 million), leaving a 5% local share for construction costs. Cleveland Metroparks will return to the MBF program to request an increase in the partial funding so far awarded for the Project.

Royalview Lane Bridge at Royalview Picnic and Single-Track Mounting Biking area (Structure # 1890573) spans over the East Branch of the Rocky River in Mill Stream Run Reservation. The bridge carries bicycle and pedestrian lanes, in addition to Royalview Lane itself. Cleveland Metroparks contracted with Arcadis U.S., Inc. (“Arcadis”) via RFQu #6855, in 2025 to provide annual bridge inspection and support design services for

ACTION ITEMS (cont.)

the Park District's bridges over a five (5) year period (via Board Resolution No. 24-10-140). The design process of this bridge will comply with current ODOT project requirements which involve engineering, environmental, staged review of the plans, specifications and cost estimates.

The existing bridge is an 83-foot long, single-span, non-composite prestressed box beam bridge. It was constructed in 1975. It is supported on reinforced concrete wall-type abutments on spread footings. The bridge currently has a General Appraisal of 4 (Poor Condition) which is primarily due to deterioration of the prestressed concrete box beams and steel railings. There is active leakage along the joints between the beams and there are several areas where the bottom of the beams has delamination, spalls and exposed prestressing strands. The bridge has been load limited since September of 2023.

Proposal Analysis

A proposal was requested from Arcadis to prepare the necessary engineering plans and complete the necessary environmental work to bid and construct the Project. The proposed consulting fee of \$245,490 covers the scope below:

- Preliminary Engineering & Survey (\$50,480)
- Combined Stage 1/2/Design & Plan Preparation (\$121,660)
- Stage 3 Design & Final Plan Preparation (\$29,810)
- Final Plan Package Preparation (\$6,440)

If-Authorized Services:

- Construction Administration Services (\$18,270)
- Record Drawings (\$11,310)
- Environmental PCN & Mussel Survey (\$7,520)

Once Arcadis is authorized to commence work, approximately fifteen (15) months is needed to prepare the construction documents and complete the environmental studies for ODOT approval.

No. 25-02-027:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a professional services contract with **Arcadis US, Inc.** per RFQu #6855: Bridge Inspection and Engineering Support Program, 2025 to 2030, in the not to exceed amount of **\$245,490** for the design of the Royalview Lane Bridge Replacement. Form of the contract to be approved by the Chief Legal and Ethics Officer, pursuant to a proposal dated February 22, 2025.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (m) ***Change Order No. 1 – Contract 1772 – Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Zoo Plaza Paving – Cleveland Metroparks Zoo***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Christopher Widdowson, Architect/Michele Crawford, Project Development Manager)

Background

On August 31, 2023, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6768) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Cleveland Metroparks Zoo (“Project”). The Project’s desired outcome was to partner with a Construction Manager at Risk (“CMR”) to provide construction services and support for anticipated projects for a period of up to five (5) years. The component projects range in complexity and have a varying budget which will be determined on a per project basis. Four (4) preliminary projects were identified in the RFQu to use as a basis for evaluation for awarding the contract.

On February 15, 2024, the Board awarded a Construction Manager at Risk Contract (Board Resolution No. 24-02-019) to Turner Construction Company (“Turner”) for the Project. At the time of the Board’s award, only the pre-construction stage compensation for Zoo Plaza Paving (“Project No. 2”) was fixed at \$7,939.00.

The Planning and Design staff has worked with the Zoo team to develop a plan that not only addresses maintenance issues but will also enhance the guests’ experience upon entering the main gates to the Zoo. Special attention was given to enhancing green space where appropriate in lieu of pavement. Project No. 2 presents complexities when managing guest access to the Zoo throughout construction, and a phasing plan was developed to accommodate those needs and minimize the impact to guest experience.

On September 19, 2024 the Board awarded Guaranteed Maximum Price #1 (“GMP #1”) (Board Resolution No. 24-09-121) for Project No. 2. GMP #1 was approved in the amount of \$815,530.00 to remove all existing pavers in the welcome plaza entrance to the Zoo and replace with new concrete pavement. The new pavement will resolve the uneven walking surfaces that have developed since the pavers’ original installation in the early 1990’s. As part of Project No. 2, new landscape curbs will be constructed around existing planters, as well as creating new landscaped areas to reduce the paved surface footprint. Additionally, existing asphalt pavement near the recently renovated food court and large shelter will be resurfaced.

Change Order No. 1

Since September, Cleveland Metroparks staff have identified areas within the original work limits, as part of Project No. 2, where additional grading and asphalt work is required to improve existing grading to accommodate the Americans with Disabilities Act (“ADA”) guidelines for accessibility as previously identified in the ADA Transition Plan. This additional work involves upgrading previously planned asphalt work to now include removing existing pavement in its entirety, adding additional stone to level out

ACTION ITEMS (cont.)

the subgrade, adjusting existing utility structure heights, and installing new full depth asphalt pavement.

Change Order No. 1 Items	COST
Asphalt	\$26,671
Concrete/Subgrade	\$85,019
Ground Penetrating Radar Services/Utility Locating (Allowance)	\$8,000
Rope and Post (Allowance)	\$16,000
Catch Basin Adjustment (Allowance)	\$6,000
Change Order #1 Cost of Work Subtotal	\$141,690
Change Order No. 1 Fees	
General Conditions (11.41%)	\$16,167
CMR Contingency (3%)	\$4,251
CM Fee (2.5%)	\$3,543
Change Order #1 Fee Subtotal	\$23,961
Subcontractor Default Insurance (1.25%)	\$1,947
TOTAL Change Order No. 1	\$167,598

Construction Schedule

Turner’s construction schedule associated with this Changer Order will coincide with the paver removal and concrete placement throughout the Spring of 2025 with an anticipated June 1, 2025 completion, barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board.

No. 25-02-028:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve Change Order No. 1 with **Turner Construction Company**, for the construction of RFP-b #6768-b, Zoo Plaza Paving, Cleveland Metroparks Zoo, in the amount of \$167,598.00 as described above resulting in a revised total Guaranteed Maximum Price of \$983,128.00, in addition to the \$7,939.00 for preconstruction services fee and preconstruction stage expenses, for a **total contract value of \$991,067.00**, and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.**No. 25-02-029:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**
 - **Co-Ops #6815:** **Information Technology Equipment and Services** (see page **103034**);
- (b) **Bid Renewal #6725:** **Mixed Grass Hay, Alfalfa Hay, and Straw** (see page **103036**);
- (c) **RFP Renewal #6730:** **Network and Communications Cabling** (see page **103037**);
- (d) **Bid #6890:** **Grass Seeds, Fertilizers, Fungicides, Herbicides, Insecticides, and Other Misc. Turf Supplies** (see page **103039**);
- (e) **Single Source #6917:** **Seneca Golf Course XGD Classic Greens Drainage System and Installation** (see page **103041**);
- (f) **Single Source #6918:** **Gorilla Primate Rainforest Addition, Cleveland Metroparks Zoo: Cleveland Public Power – High Voltage Line Relocation** (see page **103042**);
- (g) **Sourcewell Co-Op #6920:** **Five (5) New 2025 Scag Turf Tiger II 52” and 72” Zero Turn Turf Mowers** (see page **103043**);
- (h) **Ohio Co-Op #6921:** **One (1) New 2025 Ford F550 Crew Cab 4x4 Pickup Truck** (see page **103044**);
- (i) **Sourcewell Co-Op #6922:** **One (1) New 2025 John Deere 324P Compact Wheel Loader** (see page **103045**); and,
- (j) **Ohio Co-Op #6930:** **Seven (7) New 2025 Ford F250 Regular Cab 4x4 Pickup Trucks** (see page **103046**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

CO-OPS #6815: **INFORMATION TECHNOLOGY EQUIPMENT AND SERVICES** for a two (2) year period beginning January 1, 2024 through December 31, 2025

ORIGINAL ESTIMATE \$4,000,000 (90% = \$3,600,000)

The estimated encumbrance was based upon a two (2) year spend from January 1, 2024 through December 31, 2025 to the Information Technology Services Department (ITS) for the purchase of information technology equipment and services on an “as needed” basis for Cleveland Metroparks. The purchases may include but are not limited to desktop computers, laptops, servers, storage area network (SAN) storage devices, switches, firewall, phone system equipment, wireless equipment, audio/visual equipment, and other related technologies and services. The original estimated encumbrance included but was not limited to network switch replacements, serve and storage infrastructure additions, replacements and additional surveillance camera systems and servers, audio-visual exhibits, and replacements and new locations online access including Wallace Lake, the Barge, Zoo Rainforest, Garfield Center, and other locations.

The requested commodity adjustment is driven by several key factors that have impacted budgetary needs including:

- **Diverse Purchasing Contracts:** The landscape of hardware and software has evolved, with more companies and organizations offering their products through a wide variety of purchasing contracts. This diversity necessitates additional funds to ensure we can secure the best possible deals and maintain flexibility in our procurement processes.
- **Large-Scale Projects:** The number of large-scale projects has increased, specifically the addition of the Sailing Center. Large-scale projects require substantial investment in technology infrastructure. Although the equipment for these projects may not arrive in 2025, it is crucial to issue purchase orders within this year to secure the necessary resources and avoid delays.
- **Increased Cloud Applications:** The adoption of cloud applications has surged, necessitating additional funds to support the integration and maintenance of these services. Cloud applications are essential for enhancing our operational efficiency and ensuring seamless access to critical resources.

ORIGINAL AWARD (12/14/2023)	\$4,000,000
<u>Additional Consumption Estimate</u>	<u>1,200,000</u>
REVISED TOTAL AWARD:	\$5,200,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 23-12-204 to accommodate usage in excess of the original estimate as follows:

No. 23-12-204: It was moved by Vice President Ittu, seconded by Vice President Moore and carried, to approve the purchase of Information

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Technology Equipment & Services per Co-Ops #6815 from **various vendors** from various purchasing cooperative programs for a two (2) year period beginning January 1, 2024 through December 31, 2025, for a **total cost not to exceed \$4,000,000** **\$5,200,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID RENEWAL #6725 SUMMARY: **MIXED GRASS HAY, ALFALFA HAY, AND STRAW** for Cleveland Metroparks Zoo, Police Stables, The Chalet, Site Construction, and various locations throughout Cleveland Metroparks to be supplied “as needed” for a two (2) year renewal period, beginning June 1, 2025 through May 31, 2027

Background

Cleveland Metroparks requested bidders to provide mixed grass hay (Timothy Hay), alfalfa hay and straw for Cleveland Metroparks Zoo, Police Stables, The Chalet, and Site Construction on an “as needed” basis for a two (2) year period beginning June 1, 2023 through May 31, 2025, with an option to renew for an additional two (2) years. In addition to the straw products’ use in animal feed, bedding and hayrides, the straw is also used in the seeding of grass.

Cleveland Metroparks would like to exercise the option to renew for a period of two (2) years beginning June 1, 2025 through May 31, 2027.

The current suppliers, Bill Maxwell Farms and Cleveland Bale and Farm, LLC (formally Gill Farms), can hold pricing for the purchase of mixed grass hay, alfalfa hay, and straw.

Description	<u>2025/2027</u> Bill Maxwell	<u>2025/2027</u> Cleveland Bale and Farm, LLC*
Timothy Hay AFGC 4 (Zoo)		\$480/ton
Timothy Hay AFGC 3 (Zoo)		\$480/ton
Alfalfa Hay AFGC Prime (Zoo)		\$700/ton
Alfalfa Hay AFGC Good (Zoo)		\$520/ton
Straw (Zoo)	\$240/ton	
Timothy Hay AFGC 3 (Police Stables)	\$400/ton	
Straw (The Chalet and Site Construction)	\$240/ton	

*Cleveland Bale and Farm, LLC will supply materials only to the Zoo and will offload mechanically.

RECOMMENDED ACTION:

That the Board authorize a split award of Bid Renewal #6725, reflecting the renewal of the lowest and best bidders, **Bill Maxwell Farms** and **Cleveland Bale and Farm, LLC (formally Gill Farms)**, for the purchase of mixed grass hay (Timothy Hay), alfalfa hay and straw, at the unit prices indicated in the bid summary and maintained in the bid file, on an as-needed basis for a two (2) year period for Cleveland Metroparks Zoo, Police Stables, The Chalet, Site Construction and various locations throughout Cleveland Metroparks beginning June 1, 2025 through May 31, 2027, **for a total cost not to exceed \$300,000**. In the event the log of consumption approaches 90 percent and is likely to surpass 100 percent of the estimate during the approved time period, an action item will be presented to the Board requesting an estimated increase.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

RFP RENEWAL #6730 SUMMARY: NETWORK AND COMMUNICATIONS CABLING

Background

Cleveland Metroparks Information Technology Services (ITS) utilizes outside network cabling contractors for various work that includes but is not limited to: running and terminating network cable (CAT6), running and terminating fiber optic cable, repairs to various cables, and running cables and devices that may include cameras, access points, or other networking equipment. Although some of this work is done in-house, additional supplementation is needed in order to get projects completed in a faster timeframe or in the event of repair. In addition, fiber optic repair and terminations require certification which current staff does not have. Fiber work has always been done by external parties.

On January 27, 2023, Cleveland Metroparks released Request for Proposal (RFP) #6730 for Network and Communications Cabling for an initial two (2) year contract period, with an option to renew for up to one (1) additional one (1) year period with an estimated cost of \$100,000 annually. Four (4) proposals were received that met the required criteria, per Table 1 below. The top three (3) vendors were recommended to allow Cleveland Metroparks to utilize their services for additional network and communication cabling on an as-needed basis. The Board approved the top three (3) vendors as potential service providers for the prior two (2) year contract period (Resolution No. 23-03-049).

Table 1 – Vendor Scores

Company	Statement of Capability/ Biographies (40)	Pricing (20)	Prior Work History (30)	Core Values (10)	Total
US Communications & Electric	30	20	30	6	86
Clarktel	25	18	30	10	83
JW Diadado Elecetric	25	16	30	10	81
Hyperion, Inc	20	14	25	0	59

*Please note other vendors may be chosen throughout the term of this RFP through the State of Ohio Cooperative Contract or another cooperative agreement available to government municipalities. In addition, construction projects may already include telecommunications and cabling companies and may not fall under this RFP or the selected vendors.

Cleveland Metroparks reserves the right to not award any contracts to any of the vendors listed above.

The Purchasing Division recommends renewal of the contracted services from the top three (3) vendors listed above on an “as needed” basis for one (1) additional one (1) year period, for a total three (3) year cost in the amount of \$300,000.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into or amend existing agreement(s), in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various vendors** listed and summarized above, and maintained in the proposal file for RFP Renewal #6730 Network and Communications Cabling, **for an additional one (1) year period in the amount of \$100,000, for a total three (3) year cost in the amount of \$300,000.**

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID #6890 SUMMARY: **GRASS SEEDS, FERTILIZERS, FUNGICIDES, HERBICIDES, INSECTICIDES, AND OTHER MISC. TURF SUPPLIES** to be supplied on an “as needed” basis to various Cleveland Metroparks golf courses and other locations throughout Cleveland Metroparks during the 2025 Season

HIGHLIGHTS AT A GLANCE
2024 YTD Expenditure = \$596,899.22
2025 Estimate = \$865,000.00

Background

This bid provides 184 various turf products. The entire spreadsheet, recording of all bids and alternatives submitted, is on file in the Office of Procurement. A split award is recommended and cost estimates are listed in the table below.

Vendors	Advanced Turf Solutions	Aquatic Control	Conserv FS	First Turf and Ornamental	Harrell’s LLC	Helena Agri-Enterprises
Estimated Encumbrance per Vendor	\$150,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$75,000.00	\$75,000.00

Vendors	Heritage Landscape Supply Group, Inc	Nutrien Ag Solutions	Oliger Seed Company	SiteOne Landscape Supply	Synatek	Walker Supply	Village Outdoors
Estimated Encumbrance per Vendor	\$50,000.00	\$200,000.00	\$5,000.00	\$50,000.00	\$20,000.00	\$75,000.00	\$15,000.00

The 2025 estimate is based on a “worst case/highest usage” scenario (i.e., anticipating unfavorable summer conditions). The actual expenditures are typically less per year.

All materials and quantities were specified under the direction of the Golf Operations Staff who reviewed the bids and present the above recommendation.

RECOMMENDED ACTION:

That the Board authorize the purchase of various Grass Seeds, Fertilizers, Fungicides, Herbicides, Insecticides, and Miscellaneous Turf Supplies on a split award basis to the following lowest and best bidders for Bid #6890, **Advanced Turf Solutions, Aquatic Control, Conserv FS, First Turf and Ornamental, Harrell’s LLC, Helena Agri-Enterprises, Heritage Landscape Supply Group, Inc., Nutrien Ag Solutions, Oliger Seed Company, SiteOne Landscape Supply, Synatek, Walker Supply, and Village Outdoors** to be purchased on an "as-needed" basis, during the 2025 season, as shown and at the unit prices reflected and on file in the Procurement Office, **in the amount of \$865,000**. In the event the log of consumption approaches 90 percent and is likely to

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

surpass 100 percent of the estimate during the time period, an action item will be presented to the Board requesting an estimated increase. In the event one of the awarded vendors cannot satisfy the bid, the award will be given to the next lowest and best bidder who can satisfy the bid as reflected on the spreadsheet recording bids and alternatives on file in the Office of Procurement, which the Board, in its discretion, adopts in these minutes. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6917 SUMMARY: SENECA GOLF COURSE XGD CLASSIC GREENS DRAINAGE SYSTEM AND INSTALLATION

Background

The greens at Seneca Golf Course are clay based and do not allow for adequate drainage, which ultimately results in a lack of rain drainage from the greens. In March of 2024, the Board approved XGD Systems, LLC for the supply of material and drainage installation services to the following greens: Furnace Run Course #1, #2, #5, #8, #9, Chippewa Course #4, #6, #8, #9, and Baldwin Course #1, #2, #3, #4, #5.

There are several more greens (Furnace Run Course #3, #4, #6, #7, Chippewa Course #1, #2, #3, #5, #7, and Baldwin Course #6, #7, #8, #9) that continue to challenge staff with drainage issues. For continuity and to allow Golf maintenance staff to use the same approach and materials, Cleveland Metroparks staff would like to enter into a new contract with XGD Systems, LLC to address the remaining drainage issues.

Designation	Seneca Golf Course
Installation Services <i>(included but are not limited to...)</i>	Layout of a drainage system on 6-foot spacings and stripping of existing sod. Slit trenching 14-16 inches deep with laser grade control and removal of exaction. Installation of 2" c.p.t. (corrugated plastic tubing); includes all connections. Backfill and compaction of trench profile with 60:20:20 sand organic USGA mix (Cleveland Metroparks will supply approximately 207 tons of fill). Replace the sod. Sodded trenches are left slightly mounded in prep for club to roll and prepare for opening.
Total and Installation	\$117,272.74 (\$2.27 S/F)

Cleveland Metroparks staff recommends installation of a drainage system by XGD Systems, LLC.

RECOMMENDED ACTION:

That the Board approve the precision XGD Classic Greens Draining System and Installation as specified in the Single Source #6917 summary, from **XGD Systems, LLC, for a cost of \$117,272.74** for materials and installation. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**SINGLE SOURCE #6918 SUMMARY: GORILLA PRIMATE RAINFOREST
ADDITION, CLEVELAND METROPARKS
ZOO: CLEVELAND PUBLIC POWER – HIGH
VOLTAGE LINE RELOCATION**

(Originating Sources: Sean McDermott, Chief Planning & Design Officer/Keith Carney, Project Manager)

Background

Work continues to progress on the Gorilla Primate RainForest Addition (“Project”) at the Cleveland Metroparks Zoo. Throughout the development of the Project, it was identified that Cleveland Public Power (“CPP”) has overhead high voltage lines that directly conflicted with installation of the new flood wall as part of the north access road construction for the Project. The Project team coordinated with CPP to relocate a section of the overhead wires to underground conduit. CPP approved the design and provided a cost estimate to provide material, equipment and labor to perform the requested work in the amount of \$77,628.60. The final design plan will be incorporated into a contractor agreement with CPP and the payment of the estimate is required prior to the commencement of construction.

RECOMMENDED ACTION:

That the Board authorize Cleveland Metroparks to issue payment to **Cleveland Public Power** per Single Source #6918 for the high voltage wire relocation fee as described above, to authorize and agree to obligate these funds **in the sum of \$77,628.60**; and further, that the Board authorize the Chief Executive Officer to enter into any agreement(s) and execute any other documents as may be required to effectuate the above; form of document(s) to be approved by Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6920 SUMMARY: **FIVE (5) NEW 2025 SCAG TURF TIGER II 52” AND 72” ZERO TURN TURF MOWERS** for Big Creek, Brecksville, Mill Stream Run, and West Creek Reservations

Item	2025 Scag Turf Tiger II 52” zero turn mower, with 31 HP v-twin air-cooled Vanguard engine, light kit, air filter indicator, hitch, and mulch kit mower – West Creek
New unit base cost-plus accessories, includes delivery	\$13,765
Item	2025 Scag Turf Tiger II 72” zero turn mower, with 31 HP v-twin liquid-cooled Kawaski EFI engine, operator-controlled discharge chute light kit, air filter indicator, hitch, and mulch kit mower – Big Creek, Brecksville and Mill Stream Run (two (2) mowers)
New unit base cost-plus accessories, includes delivery	\$18,339 (x4) = \$73,356
All mowers will come with standard equipment and warranty. In full cooperation with Sourcewell Cooperative Contract #031121-SCG.	
Total Order	\$87,121

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of five (5) new 2025 Scag Turf Tiger II 52” and 72” zero turn turf mowers, equipped as specified in the above summary, as per Sourcewell Co-Op #6920, from **North Royalton Power Equipment**, for a total cost of **\$87,121**, in full utilization of the Sourcewell Purchasing Program, contract number 031121-SCG.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP #6921 SUMMARY: ONE (1) NEW 2025 FORD F550 CREW CAB 4X4 PICKUP TRUCK for Golf Construction

ITEM	One (1) New 2025 Ford F550 Crew Cab 4x4 Pickup Truck
Description	This truck will be equipped with 7.3L DEV V8 diesel engine, ten (10) speed auto transmission, dual batteries, plow prep, all terrain tires, HD alternator, 6-bay utility body, exterior color is oxford white, power doors and locks.
New unit base cost-plus accessories, includes delivery and tags.	\$83,560
Units replaced	EO0108 – 2008 Ford F250 with 131,000 miles EO0508 – 2008 Ford F450 with 191,000 miles
The truck will come with standard equipment and warranty. In full cooperation with Ohio Cooperative Contract #RSI025486	
Total Order	\$83,560

The replaced unit will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of one (1) new 2025 Ford F550 crew cab 4x4 pickup truck as per Ohio Co-Op #6921, equipped as specified in the above summary, from **Montrose Ford, for a total cost of \$83,560**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RSI025486.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6922 SUMMARY: ONE (1) NEW 2025 JOHN DEERE 324P COMPACT WHEEL LOADER for the Zoo

Item	2025 John Deere 324P Compact Wheel Loader
Department	Zoo
New unit base cost-plus accessories, includes delivery	\$136,812.89
Description	Equipped with: 60” ITA class 3B tines, PF60 severe duty pallet fork, 1.4 cu. yd. general purpose bucket, high lift z-bar linkage, and level 2 package, as per quote number 32229464.
Unit Replaced	2005 Case 221D Wheel Loader (5,200 engine hours) (EO0231)
The compact wheel loader will come with standard equipment and warranty. In full cooperation with Sourcewell Cooperative Contract #011723-JDC	
Total Order	\$136,812.89

The replaced unit will go to online auction or replace a unit of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of one (1) new 2025 John Deere 324P compact wheel loader, equipped as specified in the above summary, as per Sourcewell Co-Op #6922, from **Polen Implement, for a total cost of \$136,812.89**, in full utilization of the Sourcewell Purchasing Program, contract number 011723-JDC.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP #6930 SUMMARY: SEVEN (7) NEW 2025 FORD F250 REGULAR CAB 4X4 PICKUP TRUCKS

Item	2025 Ford F250 Regular Cab 4x4 Pickup Trucks
New unit base cost-plus accessories, includes delivery and tags.	\$46,825.74 each
Description	Equip with: All terrain tires, wheel well liners, snowplow prep, retractable corner bed step, payload upgrade, upfitter switches, dual batteries, 410-amp alternator, and additional keys,
Total (x6)	\$280,954.44
Item	2025 Ford F250 Regular Cab 4x4 Pickup Truck
New unit base cost-plus accessories, includes delivery and tags.	\$54,831.18 each
Description	Equip with: All terrain tires, wheel well liners, snowplow prep, retractable corner bed step, payload upgrade, upfitter switches, dual batteries, 410-amp alternator, six (6) bay utility body, and additional key.
Total (x1)	\$54,831.18
Units Replaced	2007 GMC Canyon Truck (55,000 miles) (EO1407) 2013 GMC Sierra Truck (138,000 miles) (EO0213) 2008 Ford F250 Truck (169,000 miles) (EO0808) 2007 GMC Sierra Truck (147,000 miles) (EO0207) 2008 Ford F250 Truck (65,000 miles) (EO1108) 2006 Ford F350 Truck (114,000 miles) (EO1706) 1999 Ford F550 Truck (71,000 miles) (EO3599)
The trucks will come with standard equipment and warranty. In full cooperation with Ohio Cooperative Contract #RSI023710.	
Total Order	\$335,785.62

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of seven (7) new 2025 Ford F250 regular cab pickup trucks as per Ohio Co-Op #6930, equipped as specified in the above summary, from **Cronin Ford North** for a **total cost of \$335,785.62**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RSI023710.

(See Approval of this Item by Resolution No. 25-02-029 on Page 103033)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 2/20/25)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Various disposable and small wares for various locations for 2025.	Sysco Food Services	\$75,000.00	(7)
Professional services for the demolition of the former Wallace Lake Concessions at Mill Stream Run Reservation.	880 Construction Co. Inc.	\$44,755.00	(7)
Digital budget and transparency software for the budget book for Finance for a three (3) year budget term for 2023-2025; additional features.	Clear Gov Inc.	\$50,000.00 <u>25,000.00</u> \$75,000.00	(7)
Legal advertisements with Cleveland Plain Dealer and Cleveland.com for a one (1) year period beginning February 1, 2025 through January 31, 2026.	Advance Ohio Media, LLC	\$75,000.00	(3)
One (1) used 2024 Daihatsu Hijet S510P heavy duty mini dump truck.	Mini Trucks Ohio LLC	\$28,200.00	(7)
Third Party Administration (TPA) services for Workers’ Compensation for four (4) years beginning January 1, 2025 through December, 31, 2028 for HR.	Minutemen HR Management Services LLC	\$75,000.00	(7)
Fourteen (14) ADA outdoor drinking fountains for Brecksville Reservation.	Snider Recreation Inc.	\$49,700.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
One (1) new 2025 Ventrac 4520N Kubota tractor.	Mast Lepley Silo Inc.	\$49,999.99	(2)
Guardian body armor and Point-Blank Carrier for Police.	Galls	\$50,000.00	(2)
One (1) new 2025 Hustler Super 104” Kawasaki FX1000 zero turn mower.	Baker Vehicle Systems Inc.	\$28,521.00	(2)
“Live” catfish for stocking various locations for 2024 and 2025; additional fish.	Melissa Bauman	\$35,640.00 <u>4,360.00</u> \$40,000.00	(7)
2025 Police uniforms on an “as needed” basis.	Galls	\$75,000.00	(7)
2025 prisoner housing for Police.	Cuyahoga County Treasurer	\$75,000.00	(7)
Various weapons, ammunition, and accessories for Police.	Vance’s Law Enforcement	\$46,334.20	(2)
Bus transportation services for scholarship groups for the Zoo for 2024 and 2025; additional services.	Precious Cargo Trailways	\$19,600.00 <u>29,680.00</u> \$49,280.00	(6)
Fulcrum Elite license for 2025 for GIS.	Spatial Networks	\$41,808.00	(3)
One (1) used 2017 John Deere 310L backhoe.	Polen Implement	\$70,653.00	(3)
Exterior furniture package for Merwin’s Wharf at Lakefront Reservation.	Tropitone Furniture Company	\$55,950.86	(2)
Harvest Owl food services contract for a two (2) year period beginning January 1, 2025 through December 31, 2026.	Lunch Owl Cleveland LLC	\$75,000.00	(3)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Material and installation services for animal barrier fences for Australia, Flamingo and Swan exhibits at the Zoo.	Great Northern Fence	\$33,186.00	(7)
One (1) new 2025 Ventrac 4520N Kubota tractor for Sleepy Hollow Golf Course in Brecksville Reservation.	Cutter Power Sales, LLC	\$42,186.60	(2)
2025 annual membership and emergency response team dues for Police.	Southwest Council of Governments	\$27,500.00	(3)
Four (4) new 2025 Buffalo Turbine mega blowers for Ironwood, Little Met, Seneca, and Sleepy Hollow Golf Courses.	Revels Turf & Tractor	\$51,560.00	(7)
Two (2) new 2025 Ford Maverick compact pickup trucks.	KG Cleveland LLC	\$63,830.00	(2)
Two (2) new 2025 Daihatsu Thor heavy duty mini dump trucks.	Mini Trucks Ohio LLC	\$56,400.00	(7)
One (1) new Kubota D1105 UTV with snowplow.	Akron Tractor & Equipment	\$29,828.09	(2)
Two (2) new John Deere 2020A ProGators for Manakiki and Seneca Golf Courses.	John Deere Company	\$69,772.56	(2)
Cybersecurity enterprise service plan for a one (1) year period beginning March 29, 2025 through March 28, 2026 for ITS.	Cadre Computer Resources Co.	\$25,597.90	(2)
Two (2) new 2025 Ford Escape AWD SUVs.	Cronin Ford North LLC	\$54,744.00	(2)
Radio system to enhance radio coverage for Zoo staff at the PC&A Building.	B&C Communications	\$46,022.07	(3)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Capital taxes for 2024 land acquisitions.	Cuyahoga County Treasurer	\$46,201.26	(3)
Construction management software for Site Construction includes implementation fee for a one (1) year period with an option to renew for two (2) additional one (1) year periods.	Procore Technologies	\$75,000.00	(7)
2025 mulch blowing services for various locations.	Yagour Group, LLC	\$46,475.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**" – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (2/20/25)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Manakiki Clubhouse Roof Replacement</u></p> <p><u>Contract Amount:</u> Original Amount: \$206,300.00 Change Order No. 1 Amount: \$8,650.00 Revised Contract Amount: \$214,950.00</p>	Additional services for snow guards.	RJ Kirkland Construction Co.	#1
<p><u>Bid Creek Floodplain Analysis</u></p> <p><u>Contract Amount:</u> Original Amount: \$60,000.00 Amendment No. 1 Amount: \$66,000.00 Amendment No. 2 Amount: \$39,500.00 Amendment No. 3 Amount: \$13,291.00 Revised Contract Amount: \$178,791.00</p>	Additional services to convert FEMA effective HEC-2 model to a duplicated effective HEC-RAS model.	Jacobs Engineering Group Inc.	#3
<p><u>Hinckley Lake Dam Modifications – Professional Design Services</u></p> <p><u>Contract Amount:</u> Original Amount: \$226,313.00 Amendment No. 1 Amount: \$368,394.00 Amendment No. 2 Amount: \$49,952.00 Amendment No. 3 Amount: \$333,643.00 Amendment No. 4 Amount: \$61,430.00 Revised Contract Amount: \$1,039,732.00</p>	Additional services for construction project management, administration and materials testing.	Michael Baker International Inc.	#4

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS (cont.)

<p><u>CMR for Cleveland Metroparks First Tee Cleveland Expansion, Washington Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$6,000.00 Amendment No. 1 Amount: \$363,101.00 Change Order No. 1 Amount: Void Change Order No. 2 Amount: \$0.00 Amendment No. 2 Amount: \$2,178,269.04 Change Order No. 3 Amount: \$38,636.51 Change Order No. 4 Amount: \$53,665.44 Change Order No. 5 Amount: \$5,391.25 Change Order No. 6 Amount: \$0.00 Change Order No. 7 Amount: \$0.00 Change Order No. 8 Amount: \$0.00 Change Order No. 9 Amount: \$10,415.59 Change Order No. 10 Amount: \$6,270.08 Revised Contract Amount: \$2,661,748.91</p>	<p>Additional services for roof coping and state inspection adjustments.</p>	<p>Turner Construction Group</p>	<p>#10</p>
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AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **103033** through **103046**; \$25,000 to \$75,000 purchased items/services report, pages **103047** through **103050**; and construction change orders, pages **103051** through **103052**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 25-02-014: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **103078** to **103246**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting***
(Originating Source: Wade Steen, Chief Financial Officer)

Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to Cleveland Metroparks for its annual comprehensive financial report for the 12th consecutive year for fiscal year ended December 31, 2023. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

- (b) ***Coastal and Shoreline Professional Design Services 2025-2029 – RFQu #6877***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Andrew Stahlke, Project Developer)

Following acquisition of the Lakefront Parks in 2013, Cleveland Metroparks began management of more than six new miles of Lake Erie shoreline, which was in addition to the many miles of existing waterways throughout Cleveland Metroparks. As a result, in 2014 Cleveland Metroparks deemed KS Associates, Inc. ("KS") the most qualified in response to a five-year professional design services Request for Qualifications (RFQu) to support a series of coastal, shoreline and other waterway improvement projects. In 2019, KS was again deemed the most qualified in response to a new five-year professional design services RFQu. In this briefing staff will provide an overview of the projects completed during this most recent term.

As the former five-year request for qualifications expired on December 31, 2024, and as additional projects are anticipated, on December 16, 2024 Cleveland Metroparks issued a new five-year (2025-2029) RFQu #6877 for the design of twenty-seven types of potential coastal, shoreline and riverfront improvement projects.

RFQu #6877 Analysis

The RFQu #6877 yielded four responses and the statements of qualifications were reviewed by Cleveland Metroparks staff. Two firms were deemed qualified and shortlisted for interviews and the two firms were ranked, pursuant to O.R.C. § 153.69, in order of most qualified as detailed below:

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

RFQu# 6877		
Rank	Interview	Prime Consultant
1	Y	KS Associates, Inc.
2	Y	SmithGroup
	N	Davey Resource Group
	N	Engineered Technical Solutions

Following a review of KS’s statement of qualifications and interview, it was deemed by the Cleveland Metroparks review panel (Sean McDermott, Andrew Stahlke, and Jennifer Grieser) that KS is the most qualified to provide the required professional design services for the upcoming shoreline projects. KS is based in Elyria, Ohio and has served Cleveland Metroparks very well over the last ten years on not only the former coastal RFQu’s but several other projects including the Wendy Park Bridge, Cleveland Harbor Eastern Embayment Resiliency Strategy (“CHEERS”), and Wendy Park Nature-Based Shoreline Development. KS’s Coastal Engineering Division has extensive knowledge of Lake Erie and the many waterways of the Cleveland Metroparks’ system, and will continue to be a valuable asset in the design and permitting of future improvements. Additionally, to enhance the technical capabilities of the team, KS has partnered with the following:

- GEI Consultants, based in Michigan with staff in Wisconsin and Akron, Ohio, for specialized coastal restoration and nature-based shoreline solutions;
- DLZ of Ohio, with offices in Cleveland and Akron, Ohio, for geotechnical services;
- The Osborn Engineering Co., based in Cleveland, Ohio, for MEP, civil, and architectural services;
- ASC Group, Inc., with headquarters in Columbus, Ohio and an office in Middleburg Heights, Ohio, for environmental and cultural services; and
- Littoral Services, based in Cleveland, Ohio, for maritime infrastructure advising.

With concurrence of the Board to rank KS as the most qualified firm, individual contracts will be negotiated on a per project basis and brought to the Board per the Cleveland Metroparks procurement procedures. In the event that a contract with KS cannot be agreed upon, negotiations would then take place with the next ranked firm.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, March 20, 2025, 8:00 a.m. at the Board’s office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 25-02-030: At 8:48 a.m., upon motion by Vice President Moore, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Ittu.
Aye: Mr. Moore.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 25-02-031: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Ittu adjourned the meeting at 9:14 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

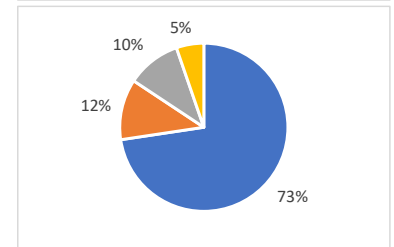
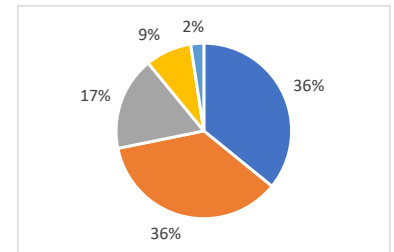
Attest:

President.

Secretary.

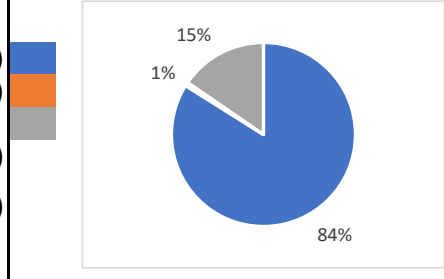
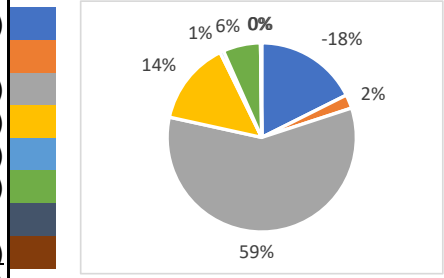
Cleveland Metroparks
 Financial Performance
 1/31/2025
 CM Park District

	Actual January '24	Actual January '25	Fav (Unfav)	Actual YTD January '24	Actual YTD January '25	Fav (Unfav)
Revenue:						
Property Tax	7,615,671	4,156,471	(3,459,200)	7,615,671	4,156,471	(3,459,200)
Local Gov/Grants/Gifts	2,696,032	4,167,171	1,471,139	2,696,032	4,167,171	1,471,139
Charges for Services	2,065,666	1,998,961	(66,705)	2,065,666	1,998,961	(66,705)
Self-Funded	767,936	988,987	221,051	767,936	988,987	221,051
Interest, Fines, Other	<u>406,986</u>	<u>278,461</u>	<u>(128,525)</u>	<u>406,986</u>	<u>278,461</u>	<u>(128,525)</u>
Total Revenue	13,552,291	11,590,051	(1,962,240)	13,552,291	11,590,051	(1,962,240)
OpEx:						
Salaries and Benefits	6,098,693	9,754,159	(3,655,466)	6,098,693	9,754,159	(3,655,466)
Contractual Services	1,169,133	1,568,623	(399,490)	1,169,133	1,568,623	(399,490)
Operations	1,216,491	1,397,005	(180,514)	1,216,491	1,397,005	(180,514)
Self-Funded Exp	<u>1,269,308</u>	<u>710,001</u>	<u>559,307</u>	<u>1,269,308</u>	<u>710,001</u>	<u>559,307</u>
Total OpEx	9,753,625	13,429,788	(3,676,163)	9,753,625	13,429,788	(3,676,163)
Op Surplus/(Subsidy)	3,798,666	(1,839,737)	(5,638,403)	3,798,666	(1,839,737)	(5,638,403)
CapEx:						
Capital Labor	68,789	112,909	(44,120)	68,789	112,909	(44,120)
Construction Expenses	2,065,085	1,581,382	483,703	2,065,085	1,581,382	483,703
Capital Equipment	351,472	369,316	(17,844)	351,472	369,316	(17,844)
Land Acquisition	724,721	90,017	634,704	724,721	90,017	634,704
Capital Animal Costs	<u>(1,094)</u>	<u>157</u>	<u>(1,251)</u>	<u>(1,094)</u>	<u>157</u>	<u>(1,251)</u>
Total CapEx	3,208,973	2,153,781	1,055,192	3,208,973	2,153,781	1,055,192
Net Surplus/(Subsidy)	589,693	(3,993,518)	(4,583,211)	589,693	(3,993,518)	(4,583,211)



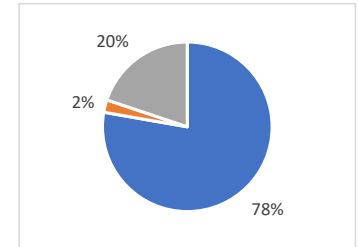
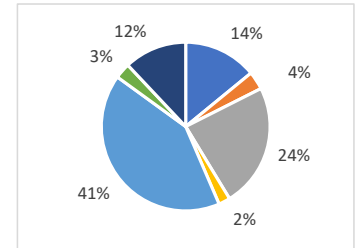
**Cleveland Metroparks
Financial Performance
1/31/2025
Zoo**

	Actual January '24	Actual January '25	Fav (Unfav)	Actual YTD January '24	Actual YTD January '25	Fav (Unfav)
Revenue:						
General/SE Admissions	(2,881)	(211,667)	(208,786)	(2,881)	(211,667)	(208,786)
Guest Experience	11,312	28,257	16,945	11,312	28,257	16,945
Zoo Society	848,790	702,417	(146,373)	848,790	702,417	(146,373)
Souvenirs/Refreshments	229,728	171,813	(57,915)	229,728	171,813	(57,915)
Education	24,871	7,604	(17,267)	24,871	7,604	(17,267)
Rentals & Events	83,228	77,100	(6,128)	83,228	77,100	(6,128)
Consignment	0	0	0	0	0	0
Other	<u>5,200</u>	<u>(2,470)</u>	<u>(7,670)</u>	<u>5,200</u>	<u>(2,470)</u>	<u>(7,670)</u>
Total Revenue	1,200,248	773,054	(427,194)	1,200,248	773,054	(427,194)
OpEx:						
Salaries and Benefits	1,347,962	1,988,195	(640,233)	1,347,962	1,988,195	(640,233)
Contractual Services	200	15,094	(14,894)	200	15,094	(14,894)
Operations	<u>422,787</u>	<u>365,519</u>	<u>57,268</u>	<u>422,787</u>	<u>365,519</u>	<u>57,268</u>
Total OpEx	1,770,949	2,368,808	(597,859)	1,770,949	2,368,808	(597,859)
Op Surplus/(Subsidy)	(570,701)	(1,595,754)	(1,025,053)	(570,701)	(1,595,754)	(1,025,053)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	299,965	95,037	204,928	299,965	95,037	204,928
Capital Equipment	0	53,396	(53,396)	0	53,396	(53,396)
Capital Animal Costs	<u>(1,094)</u>	<u>157</u>	<u>(1,251)</u>	<u>(1,094)</u>	<u>157</u>	<u>(1,251)</u>
Total CapEx	298,871	148,590	150,281	298,871	148,590	150,281
Net Surplus/(Subsidy)	(869,572)	(1,744,344)	(874,772)	(869,572)	(1,744,344)	(874,772)
Restricted Revenue-Other	202,662	2,947,869	2,745,207	202,662	2,947,869	2,745,207
Restricted Revenue-Zipline	1,554	0	(1,554)	1,554	0	(1,554)
Restricted Expenses	<u>87,578</u>	<u>111,131</u>	<u>(23,553)</u>	<u>87,578</u>	<u>111,131</u>	<u>(23,553)</u>
Restricted Surplus/(Subsidy)	116,638	2,836,738	2,720,100	116,638	2,836,738	2,720,100



Cleveland Metroparks
 Financial Performance
 1/31/2025
 Golf Summary

	Actual January '24	Actual January '25	Fav (Unfav)	Actual YTD January '24	Actual YTD January '25	Fav (Unfav)
Revenue:						
Greens Fees	10,062	13,120	3,058	10,062	13,120	3,058
Equipment Rentals	5,174	3,247	(1,927)	5,174	3,247	(1,927)
Food Service	3,513	22,133	18,620	3,513	22,133	18,620
Merchandise Sales	1,669	2,072	403	1,669	2,072	403
Pro Services	63,357	38,655	(24,702)	63,357	38,655	(24,702)
Driving Range	2,547	2,784	237	2,547	2,784	237
Other	<u>13,614</u>	<u>11,206</u>	<u>(2,408)</u>	<u>13,614</u>	<u>11,206</u>	<u>(2,408)</u>
Total Revenue	99,936	93,217	(6,719)	99,936	93,217	(6,719)
OpEx:						
Salaries and Benefits	352,172	567,169	(214,997)	352,172	567,169	(214,997)
Contractual Services	1,660	17,352	(15,692)	1,660	17,352	(15,692)
Operations	<u>82,226</u>	<u>144,948</u>	<u>(62,722)</u>	<u>82,226</u>	<u>144,948</u>	<u>(62,722)</u>
Total OpEx	436,058	729,469	(293,411)	436,058	729,469	(293,411)
Op Surplus/(Subsidy)	(336,122)	(636,252)	(300,130)	(336,122)	(636,252)	(300,130)
CapEx:						
Capital Labor	20,834	57,943	(37,109)	20,834	57,943	(37,109)
Construction Expenses	101,640	427,725	(326,085)	101,640	427,725	(326,085)
Capital Equipment	<u>0</u>	<u>99,000</u>	<u>(99,000)</u>	<u>0</u>	<u>99,000</u>	<u>(99,000)</u>
Total CapEx	122,474	584,668	(462,194)	122,474	584,668	(462,194)
Net Surplus/(Subsidy)	(458,596)	(1,220,920)	(762,324)	(458,596)	(1,220,920)	(762,324)

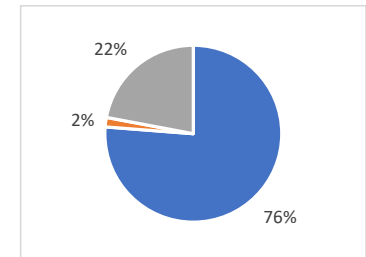
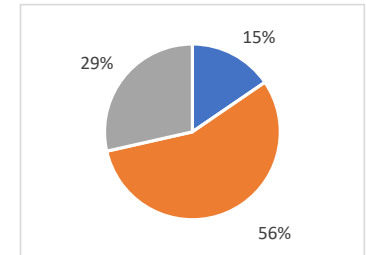


Cleveland Metroparks
Financial Performance
1/31/2025
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25
Operating Revenue	15,411	9,879	2,830	5,081	4,856	1,668	6,975	15,635	8,726	16,096	99,936	93,217
Operating Expenses	61,762	91,858	9,328	14,472	13,059	24,944	52,935	112,640	65,744	93,749	436,058	729,469
Operating Surplus/(Subsidy)	(46,351)	(81,979)	(6,498)	(9,391)	(8,203)	(23,276)	(45,960)	(97,005)	(57,018)	(77,653)	(336,122)	(636,252)
Capital Labor	0	0	0	0	0	0	20,834	54,374	0	3,569	20,834	57,943
Construction Expenses	0	0	0	0	0	0	98,885	5,213	0	75	101,640	427,725
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	99,000
Total Capital Expenditures	0	0	0	0	0	0	119,719	59,587	0	3,644	122,474	584,668
Net Surplus/(Subsidy)	(46,351)	(81,979)	(6,498)	(9,391)	(8,203)	(23,276)	(165,679)	(156,592)	(57,018)	(81,297)	(458,596)	(1,220,920)
	Shawnee Hills (27)		Washington Park (9)		Seneca (36)		Ironwood		Golf Admin			
	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25
Operating Revenue	11,291	26,669	14,210	11,496	34,742	4,435	895	2,258	0	0	99,936	93,217
Operating Expenses	45,298	82,350	24,231	48,262	70,639	82,588	29,336	63,008	63,726	115,598	436,058	729,469
Operating Surplus/(Subsidy)	(34,007)	(55,681)	(10,021)	(36,766)	(35,897)	(78,153)	(28,441)	(60,750)	(63,726)	(115,598)	(336,122)	(636,252)
Capital Labor	0	0	0	0	0	0	0	0	0	0	20,834	57,943
Construction Expenses	0	0	0	77,839	2,755	344,598	0	0	0	0	101,640	427,725
Capital Equipment	0	99,000	0	0	0	0	0	0	0	0	0	99,000
Total Capital Expenditures	0	99,000	0	77,839	2,755	344,598	0	0	0	0	122,474	584,668
Net Surplus/(Subsidy)	(34,007)	(154,681)	(10,021)	(114,605)	(38,652)	(422,751)	(28,441)	(60,750)	(63,726)	(115,598)	(458,596)	(1,220,920)

Cleveland Metroparks
 Financial Performance
 1/31/2025
 Enterprise Summary

	Actual January '24	Actual January '25	Fav (Unfav)	Actual YTD January '24	Actual YTD January '25	Fav (Unfav)
Revenue:						
Concessions	113,878	117,526	3,648	113,878	117,526	3,648
Dock Rentals	173,209	425,950	252,741	173,209	425,950	252,741
Other*	<u>163,145</u>	<u>217,007</u>	<u>53,862</u>	<u>163,145</u>	<u>217,007</u>	<u>53,862</u>
Total Revenue	450,232	760,483	310,251	450,232	760,483	310,251
OpEx:						
Salaries and Benefits	262,061	411,831	(149,770)	262,061	411,831	(149,770)
Contractual Services	3,223	9,342	(6,119)	3,223	9,342	(6,119)
Operations	<u>117,628</u>	<u>119,094</u>	<u>(1,466)</u>	<u>117,628</u>	<u>119,094</u>	<u>(1,466)</u>
Total OpEx	382,912	540,267	(157,355)	382,912	540,267	(157,355)
Op Surplus/(Subsidy)	67,320	220,216	152,896	67,320	220,216	152,896
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	11,920	0	11,920	11,920	0	11,920
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	11,920	0	11,920	11,920	0	11,920
Net Surplus/(Subsidy)	55,400	220,216	164,816	55,400	220,216	164,816



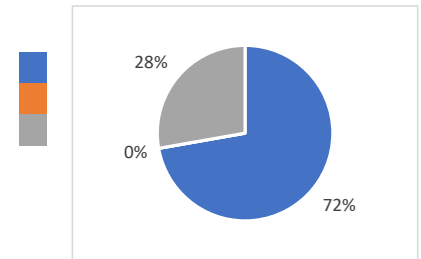
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
 Financial Performance
 1/31/2025
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25	YTD January '24	YTD January '25		
Operating Revenue	118,099	108,944	0	0	158,780	365,470	0	0	31	17	82	23	28,543	105,942	11,591	12,173	84	30	0	0	0	0	0	0	0	0	115,955	152,951	840	1,295	16,228	13,639	0	0	450,233	760,484
Operating Expenses	174,754	179,811	215	413	5,447	12,723	3,604	289	731	617	0	120	1,574	3,980	16,568	19,432	22	25	30	30	(27)	0	669	634	0	80,566	116,356	490	1,301	2,021	1,635	96,063	202,717	382,913	540,268	
Operating Surplus/(Subsidy)	(56,655)	(70,867)	(215)	(413)	153,333	352,747	(3,604)	(289)	(700)	(600)	82	(97)	26,969	101,962	(4,977)	(7,259)	62	5	(30)	(30)	27	0	(669)	(634)	(186)	35,389	36,595	350	(6)	14,207	12,004	(96,063)	(202,717)	67,320	220,216	
Capital Labor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Construction Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Capital Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Net Surplus/(Subsidy)	(56,655)	(70,867)	(215)	(413)	153,333	352,747	(3,604)	(289)	(700)	(600)	82	(97)	26,969	101,962	(4,977)	(7,259)	62	5	(30)	(30)	27	0	(669)	(634)	(186)	35,389	36,595	350	(6)	14,207	12,004	(107,983)	(202,717)	55,400	220,216	

Cleveland Metroparks
 Financial Performance
 1/31/2025
 Nature Shops and Kiosks

	Actual January '24	Actual January '25	Fav (Unfav)	Actual YTD January '24	Actual YTD January '25	Fav (Unfav)
Retail Revenue	44,079	17,144	(26,935)	44,079	17,144	(26,935)
OpEx:						
Salaries and Benefits	25,733	40,638	(14,905)	25,733	40,638	(14,905)
Contractual Services	1,489	0	1,489	1,489	0	1,489
Operations	<u>9,262</u>	<u>15,625</u>	<u>(6,363)</u>	<u>9,262</u>	<u>15,625</u>	<u>(6,363)</u>
Total OpEx	36,484	56,263	(19,779)	36,484	56,263	(19,779)
Op Surplus/(Subsidy)	7,595	(39,119)	(46,714)	7,595	(39,119)	(46,714)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	7,595	(39,119)	(46,714)	7,595	(39,119)	(46,714)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JANUARY 2025**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$318,096	\$12,984	\$14,621	\$10,874	\$459,278	\$815,854

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
01/01/25	Fifth Third Securities	Money Market (A)	30	1.41%	01/31/25	2.17	\$0
01/01/25	Key Bank Capital Markets	Portfolio (B)	30	6.960% (D)	01/31/25	138,048.72	\$14,259,330
01/01/25	STAR Ohio	State pool (C)	30	3.37%	01/31/25	134,311.32	\$57,290,124

(A) Federated Government Money Market Account

Investment balance ranged from \$3,692 TO \$0 in January 2025.

(B) KBCM - Net Change in Portfolio \$-17,151.72. Ending Account Value \$14,259,330.

Investment balance ranged from \$33,278,503 to \$14,259,330 in January 2025.

(C) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$38,150,273 to \$57,290,124 in January 2025.

(D) The calculated rate includes any realized appreciation on bonds that matured during the period.

Source: Wade Steen, Chief Finance Officer
02/10/25

RESOLUTION RECOGNIZING THE RETIREMENT OF DENISE COSTANZO

WHEREAS, *Denise Costanzo has served Cleveland Metroparks for 28 years; and,*

WHEREAS, *Denise Costanzo has devoted her years of service as a Secretary, Information Specialist, Information Specialist-Secretary, and an Administrative Specialist 2; and,*

WHEREAS, *Denise Costanzo shared a passion for the well-being of the reservations and served at Garfield Park, North Chagrin, South Chagrin and Look About Lodge assuring that guests had the best experience when they visited; and,*

WHEREAS, *Denise Costanzo took pride in her work and participated in many trainings pertaining to safety that could assist her in performing her duties to the best level of professionalism; and,*

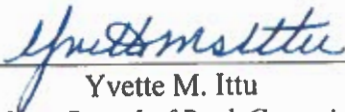
WHEREAS, *Denise will forever be remembered by staff and management for her kindness, willingness to learn and teach, and always making her famous pie or cake for every staff member's birthday ; and,*

WHEREAS, *Denise Costanzo was continuously recognized during her tenure for extending herself to assist in any area of Cleveland Metroparks including stepping in at North Chagrin Nature Center to assist management with performing administrative duties during times of short staffing, as well as training new administrators when hired; and,*

WHEREAS, *Denise Costanzo's hard work was always recognized and appreciated to the extent of being nominated for the Spot Award for her exemplary work with overseeing the budget for South Chagrin and her keen ability to vet out great vendors and pricing to better manage the spending of her department location; and,*

WHEREAS, *Denise Costanzo's years of experience, kindness, and dedication to Cleveland Metroparks and its Core Values was a tremendous asset to visitors and coworkers, and will always be appreciated and a set standard for the Park District.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Denise Costanzo for her years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
DAVID KRAHE**

WHEREAS, *David Krahe has served Cleveland Metroparks for more than 28 years; and,*

WHEREAS, *David Krahe has worked with Cleveland Metroparks as a Handyperson, Senior Handyperson, Technician, and as a seasonal as a Natural Resources Aid and Maintenance Specialist; and,*

WHEREAS, *David Krahe has worked for Natural Resources, Garfield Park, Ohio and Erie Canal, and Brecksville Reservation bringing his expertise and professionalism to every assignment; and,*

WHEREAS, *David Krahe was involved in many projects to protect and preserve nature and wildlife and brought his certification in Nursery as a grower and his extensive college education to the forefront to assist in the enhancements and improvements of Cleveland Metroparks' reservations and parks; and,*

WHEREAS, *David Krahe went beyond the call of duty at every turn and found opportunities to extend his assistance in major historic projects such as being a team member of the Ohio and Erie Canal Reservation project, helping with invasive species and debris cleanup of the canal and helping in anyway getting the reservation prepared for its opening; and,*

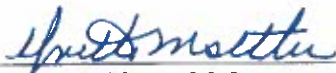
WHEREAS, *David Krahe helped with several tree planting projects across the park district and was frequently requested throughout the parks and Natural Resources because of his extensive experience and expertise in the field; and,*

WHEREAS, *David Krahe has received many acknowledgements and recognitions for his continued contributions, implementation and support of many tasks created across Cleveland Metroparks such as the Canada Goose Survey, the Strongsville Wildlife Area project, and his membership with the Prescribed Burn Team; and,*

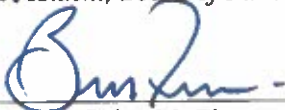
WHEREAS, *David Krahe's work will be a legacy of Cleveland Metroparks as he has worked on bridges behind Harriett Keeler Memorial and the Brecksville Nature Center, helped rehab the Meadows Picnic Shelter, rebuilt a flat rock retaining wall along the Deer Lick Loop, developed, designed and maintained all planters and entrance signs throughout Brecksville Reservation; and,*

WHEREAS, *David's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to David Krahe and his years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
PATRICIA L. POTTER**

WHEREAS, *Patricia L. Potter has served Cleveland Metroparks for over 33 years; and,*

WHEREAS, *Patricia L. Potter has devoted her years of service as a Laborer, Service Maintenance Supervisor, Service Maintenance Worker, and Animal Keeper; and,*

WHEREAS, *Patricia L. Potter showed continued commitment to the success and the superior care of the zoo animals and the experience that guests would have during their visits; and,*

WHEREAS, *Patricia L. Potter was essential to the guest experience and for years co-created and ran daily pinniped training demonstrations/shows for Zoo visitors in the summertime; and,*

WHEREAS, *Patricia L. Potter involved herself in many programs throughout the zoo such as Wilderness Trek, Zoo Crew Enrichment Demonstrations Program, Artic Ambassador Program; and,*

WHEREAS, *Patricia L. Potter was committed to educating others about animals and co-taught a distance learning program on Polar Bears in partnership with the Education and Engagement Department, participated in presentations on transitioning grizzly bears in quarantine to their final home, bear blood draws for Animal Behavior Management Alliance, and presented on The Making of a Sea Lion Show for International Marine Animal Trainers' Association; and,*

WHEREAS, *Patricia L. Potter was a valued team member over the last 5 years in the Hospitality/Commissary area where she continued to bring positivity and balance to the zoo work environment; and,*

WHEREAS, *Patricia L. Potter's years of experience, kindness, and dedication to Cleveland Metroparks and its Core Values were a tremendous asset to visitors and coworkers, and will always be appreciated and a set standard for the Park District.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Patricia L. Potter for her years of service and dedication in serving the citizens of Greater Cleveland.*



Yvette M. Ittu

President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**CLEVELAND METROPARKS
Appropriation Summary - 2025**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #1 2/20/2025	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 73,399,278	\$ -	\$ 73,399,278	\$ -	\$ -	\$ 73,399,278
52	Employee Fringe Benefits	25,356,338	121,139	25,477,477	-	-	25,477,477
53	Contractual Services	20,467,911	1,996,507	22,464,418	-	140 A	22,464,558
54	Operations	33,738,465	4,189,319	37,927,784	-	67,860 B	37,995,644
	Operating Subtotal	152,961,992	6,306,966	159,268,958	-	68,000	159,336,958
CAPITAL							
571	Capital Labor	\$ 1,053,294	\$ 39,691	\$ 1,092,985	\$ -	\$ -	1,092,985
572	Capital Construction Expenses	94,780,279	16,182,752	110,963,031	-	183,045 C	111,146,076
574	Capital Equipment	3,949,389	1,618,677	5,568,066	-	56,000 D	5,624,066
575	Zoo Animals	100,000	500	100,500	-	-	100,500
576	Land	2,500,000	59,573	2,559,573	-	-	2,559,573
	Capital Subtotal	102,382,962	17,901,192	120,284,154	-	239,045	120,523,200
TOTALS							
Grand totals		\$ 255,344,954	\$ 24,208,158	\$ 279,553,112	\$ -	\$ 307,045	\$ 279,860,157

OPERATING

53 CONTRACTUAL SERVICES

\$ 1,440 Transfer of appropriations from Operations to Other Contractual Services for Finance
 Net budget effect is zero

\$ (1,300) Transfer of appropriations from Other Contractual Services to Operations for Planning and Design
 Net budget effect is zero

A \$ 140 Total increase (decrease) to Contractual Services

54 OPERATIONS

\$ (1,440) Transfer of appropriations from Office Equipment Maintenance Services to Contractual Services for Finance
 Net budget effect is zero

\$ 1,300 Transfer of appropriations from Contractual Services to Interior Furnishings for Planning and Design
 Net budget effect is zero

\$ 48,000 Increase of appropriations in Training/Conference Expense for ITS
 Appropriation increase will be covered by Ohio Department of Development TechCred grant

\$ 20,000 Transfer of appropriations from Capital Equipment to Exhibit Material and Expenses for Park Operations
 Net budget effect is zero

B \$ 67,860 Total increase (decrease) to Operations

\$ 68,000 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$ 34,541 Increase of appropriations for Capital Contracts for Park Operations for the Lakefront Gordon Park comfort station
 Appropriation increase will be covered by existing funds in Holden trust grant restricted fund

\$ 100,000 Increase of appropriations for Capital Contracts for Zoo giraffe barn improvements
 Appropriation increase will be covered by new funds from CZS

\$ 48,505 Increase of appropriations for Capital Contracts for Park Operations Wallace Lake improvements at Mill Stream Reservation
 Appropriation increase will be covered by existing Capital funds

C \$ 183,045 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

\$ (20,000) Transfer of appropriations from Technology Equipment to Operations for Park Operations
 Net budget effect is zero

\$ 76,000 Increase of appropriations for Vehicles-Cars/LT/SUVs for Police
 Appropriation increase will be covered by existing Capital funds

D \$ 56,000 Total increase (decrease) to Capital Equipment

\$ 239,045 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 307,045 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Cleveland Metropolitan Park District
Board of Park Commissioners
Resolution 2025 #
February 20th, 2025

RE: Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts Roadwork Fund FY 2026-2027 through the Ohio Parks & Recreation Association (OPRA).

WHEREAS, the Board of Park Commissioners (the Board) for the Cleveland Metropolitan Park District has need for improvement of public park roadways owned and maintained by the Park District in Cuyahoga County; and

WHEREAS, the Park District was created according to Ohio Revised Code 1545, owns or holds at a minimum a 15-year lease of eligible parkland for roadwork funding, and has adequate, available resources for the construction and maintenance of requested park road improvements; and

WHEREAS, the Ohio Park Districts Roadwork Fund is provided by the Ohio Department of Transportation (ODOT) for such purposes as authorized by Ohio Revised Code 5511.06, is subject to the Park District Guidance To ODOT's Metropark Program as prescribed by ODOT, and is coordinated by the Ohio Parks & Recreation Association (OPRA); and

WHEREAS, the Board is cognizant of the requirements for receiving such funds, and agrees to comply with the OPRA Policy, as clarified at the Meeting on December 7, 2010, that the park districts are prohibited from accumulating more than 3 Bienniums (six years) of UNUSED funds.

WHEREAS, Section II, paragraph 1A, of the Annual Agreement between ODOT and OPRA requires a two-year list of priority projects for the Metroparks Program to be submitted to ODOT for Department-wide posting and distribution. In order to comply with this provision, each Metropark is required to submit their two-year list of priority projects to OPRA; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Park Commissioners of the Cleveland Metropolitan Park District requests the designated allocation from the Ohio Parks Districts Roadwork Fund along with any remaining balance of funds in accordance with the following stipulations:

1. Funds can be used for materials and labor necessary for construction or reconstruction of park drives, park roads, new or replacement bridges, park access roads and parking lots. The funds also may be used for the purchase and hauling of materials for the improvement, repair and maintenance of park drives, park roads, park access roads, and parking lots, and rental of labor and equipment. Force account labor costs (charges by park district employees or associates) are ineligible. Ineligible costs include bikeways and items such as shelter houses, wells, pumps, restrooms facilities, park buildings, etc. All projects must be associated with public vehicular access to be eligible for funding. Funds may be used for eligible construction costs, including construction engineering (i.e., testing and inspection) of "LET" projects.

2. The Park District will pay all costs incurred over the appropriated allocation and, also, for all costs associated with design, environmental studies and documents, and right-of-way activities. Any deviation from the guidelines regarding environmental studies or roadway design requires the written approval of ODOT.

3. Cleveland Metropolitan Park District has designated Brian M. Zimmerman, Chief Executive Officer, as the contact person for the local arrangements and to sign all documentation on behalf of the Board of Park Commissioners.

Board of Park Commissioners

Yvette M. Ittu, President

Brian M. Zimmerman, Chief Executive Officer

Dan T. Moore, Vice President

Notary Public

Bruce G. Rinker, Vice President

Date: _____ Seal:

Washington Reservation

BRIX WORLDWIDE LOC, LLC Property - Cleveland



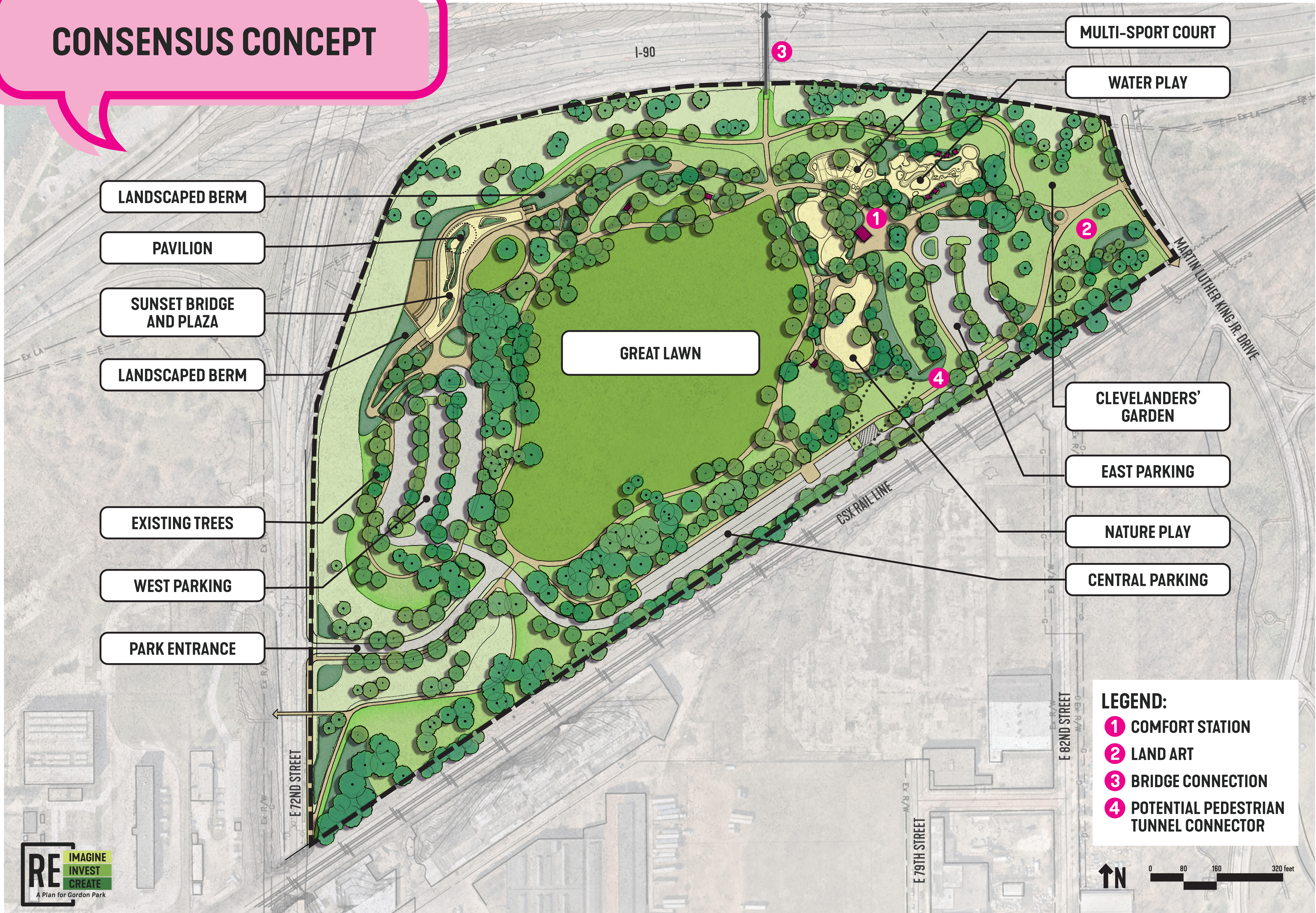
Owner: BRIX WORLDWIDE LOC, LLC
Address: 3693 Independence Road
PPN: 131-32-007
Area: ± 0.079 Acres

■ Cleveland Metroparks
■ BRIX WORLDWIDE LOC, LLC Property

0 50 100 200 300 400 Feet



CONSENSUS CONCEPT



LANDSCAPED BERM

PAVILION

SUNSET BRIDGE AND PLAZA

LANDSCAPED BERM

EXISTING TREES

WEST PARKING

PARK ENTRANCE

GREAT LAWN

MULTI-SPORT COURT

WATER PLAY

CLEVELANDERS' GARDEN

EAST PARKING

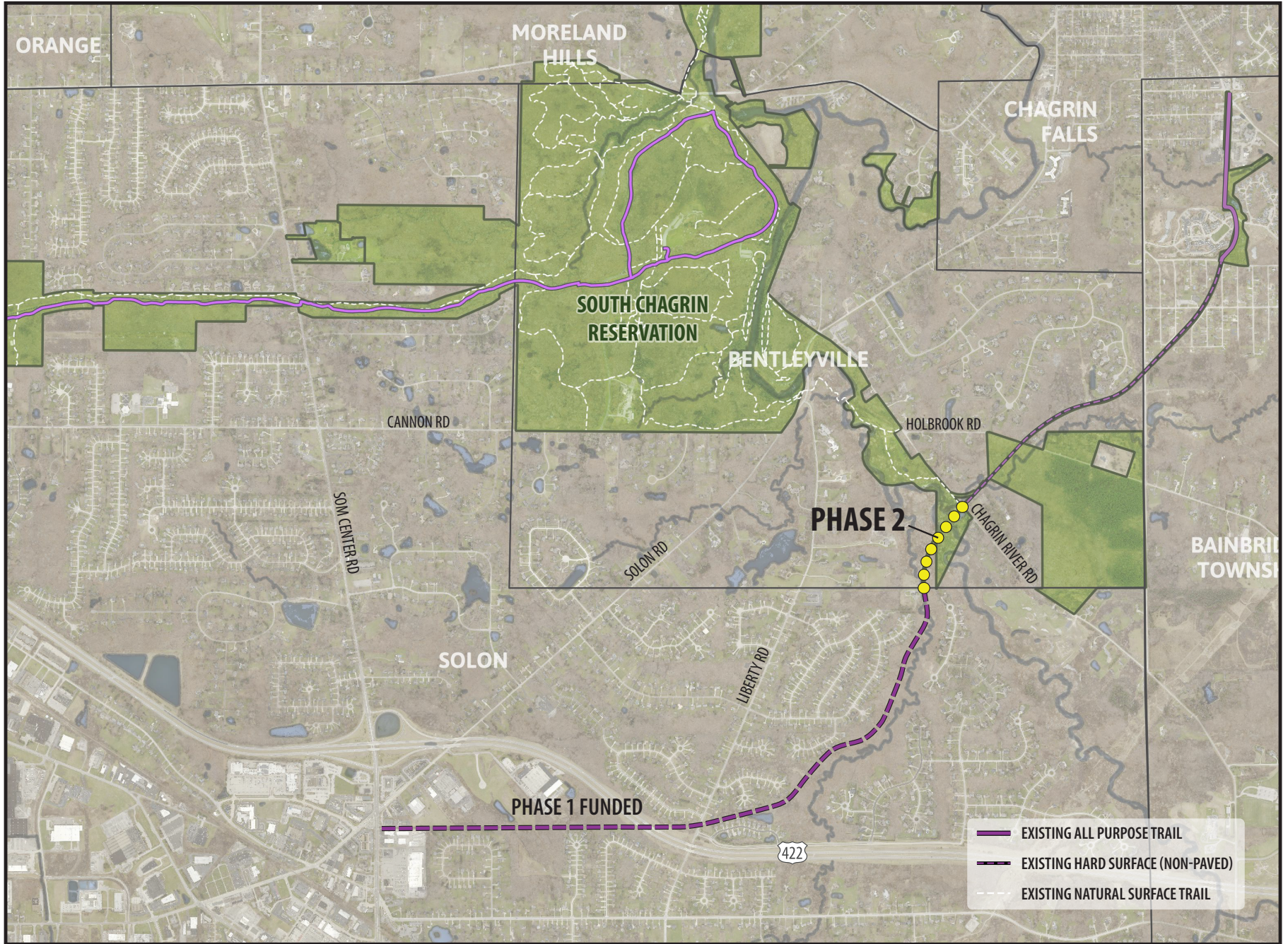
NATURE PLAY

CENTRAL PARKING

LEGEND:

- 1 COMFORT STATION
- 2 LAND ART
- 3 BRIDGE CONNECTION
- 4 POTENTIAL PEDESTRIAN TUNNEL CONNECTOR

↑ N
0 80 160 320 feet



SOLON TO CHAGRIN FALLS TRAIL - PHASE 2 CLEAN OHIO TRAIL FUND APPLICATION

MARCH 2024



**Resolution Authorizing Application to the Clean Ohio Trail Fund for the
Solon to Chagrin Falls Trail Phase 2
February 20, 2025**

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Clean Ohio Trail Fund;

WHEREAS, Cleveland Metroparks desires financial assistance under the Clean Ohio Trail Fund; and

WHEREAS, Cleveland Metroparks desires to construct a ± 0.3 -mile all purpose trail and associated improvements, known as the Solon to Chagrin Falls Trail Phase 2 project, located in the village of Bentleyville.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for the Clean Ohio Trail Fund financial assistance program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project as described in the Board action and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trail Fund program.

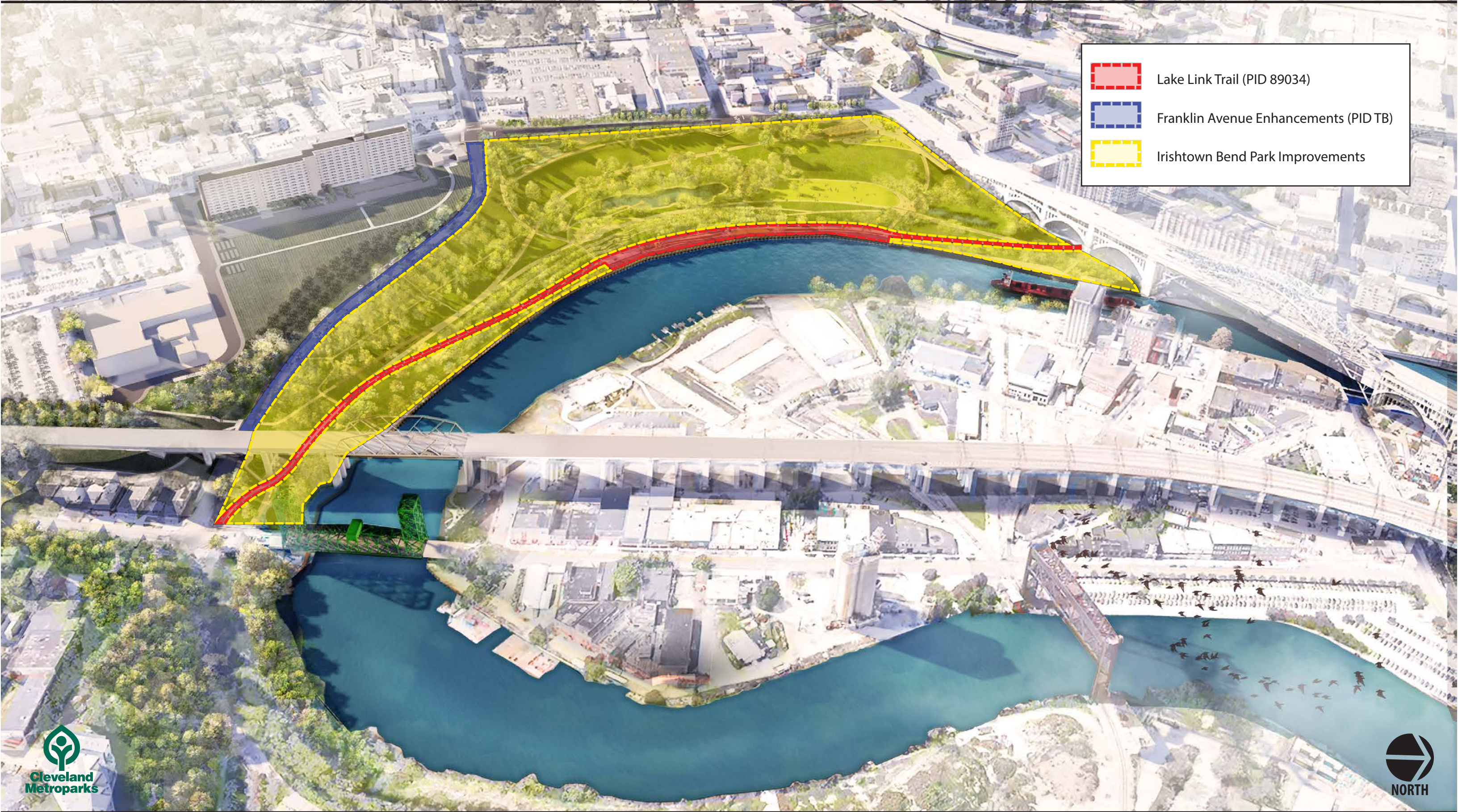
Yvette M. Ittu
President
Board of Park Commissioners
Cleveland Metropolitan Park District




CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District held on 20th day of February 2025, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

CLEVELAND FOUNDATION CENTENNIAL LAKE LINK TRAIL - IRISHTOWN BEND



	Lake Link Trail (PID 89034)
	Franklin Avenue Enhancements (PID TB)
	Irishtown Bend Park Improvements



**Resolution Authorizing Application to the Clean Ohio Trail Fund for the
Cleveland Foundation Centennial Lake Link Trail – Irishtown Bend**
February 20, 2025

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Clean Ohio Trail Fund;

WHEREAS, Cleveland Metroparks desires financial assistance under the Clean Ohio Trail Fund; and

WHEREAS, Cleveland Metroparks desires to construct a ±0.5-mile all purpose trail and associated improvements, known as the Cleveland Foundation Centennial Lake Link Trail – Irishtown Bend project, located in the city of Cleveland.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for the Clean Ohio Trail Fund financial assistance program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project as described in the Board action and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trail Fund program.

Yvette M. Ittu
President
Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District held on 20th day of February 2025, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 25-02-014

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

- Wire Transfer** dated January 10, 2025 in the amount of \$7,627.00
- Printed Checks** dated January 10, 2025 in the amount of \$827,079.96
- Wire Transfers** dated January 17, 2025 in the amount of \$104,383.20
- Printed Checks** dated January 17, 2025 in the amount of \$594,731.38
- Wire Transfer** dated January 24, 2025 in the amount of \$240,000.00
- Printed Checks** dated January 24, 2025 in the amount of \$422,966.20
- Direct Disbursement** dated January 31, 2025 in the amount of \$2,112.00
- Wire Transfers** dated January 31, 2025 in the amount of \$116,973.16
- Printed Checks** dated January 31, 2025 in the amount of \$1,387,791.11
- Direct Disbursement** dated February 7, 2025 in the amount of \$36,001.21
- Wire Transfer** dated February 7, 2025 in the amount of \$9,144.80
- Printed Checks** dated February 7, 2025 in the amount of \$2,096,663.35
- Net Payroll** dated December 15, 2024 to December 28, 2024 in the amount of \$1,704,129.42
- Withholding Taxes** in the amount of \$412,273.66
- Net Payroll** dated December 29, 2024 to January 11, 2025 in the amount of \$1,726,065.79
- Withholding Taxes** in the amount of \$414,050.29
- Net Payroll** dated January 12, 2025 to January 25, 2025 in the amount of \$1,675,189.76
- Withholding Taxes** in the amount of \$388,883.35
- Bank Fees/ADP Fees** in the amount of \$48,367.62
- Cigna Payments** in the amount of \$647,110.64
- ACH Debits (First Energy; Sales Tax)** in the amount of \$143,707.74
- JP Morgan Mastercard** dated January 1, 2025 to January 31, 2025 in the amount of \$604,805.40
- Total amount:** \$13,610,057.04

PASSED: February 20, 2025

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 25-02-014** listed above.