

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
FEBRUARY 16, 2023**

The Board of Park Commissioners met on this date, Thursday, February 16, 2023, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 23-02-017:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of January 19, 2023, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**MOTION TO AMEND AGENDA.**

**No. 23-02-018:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to amend the agenda by moving the action items of Swearing in of Patrol Officers and Sergeants before the Financial Report presentation.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS.**

- (a) ***Swearing in of Patrol Officers***  
(Originating Source: Kelly J. Stillman, Chief of Police)

**Alyssa C. Genco**

Alyssa Genco joins Cleveland Metroparks from University Hospitals Police Department. Prior to working with the University Hospitals Police Department, Officer Genco started her career in law enforcement in 2021 with the Shaker Heights Police Department. In 2020 she received a Bachelor of Arts in Criminal Justice/Sociology.

**Ian Hodge**

Ian Hodge joins Cleveland Metroparks from Toledo Police Department. Officer Hodge served the Toledo community for the past five years. In 2011 he received an Associate of Applied Science in Criminal Justice from Monroe County Community College, and in 2015 he graduated from the University of Toledo with his Bachelor of Science in Criminal Justice.

**Domenico J. Petitti**

Domenico Petitti joins Cleveland Metroparks from the Cleveland Police Department. Officer Petitti has been with the Cleveland Police Department for the past three years. He attended Cleveland State University with his Bachelor of Arts in Criminology.

**No. 23-02-019:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to appoint Alyssa C. Genco, Ian Hodge, and Domenico J. Petitti as full-time police officers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (b) ***Swearing in of Sergeants***  
(Originating Source: Kelly J. Stillman, Chief of Police)

**Kevin Huff**

Kevin Huff joined Cleveland Metroparks in June 2018. Prior to joining the department, he was a member of the Cleveland Clinic Police Department from 2016-2018 where he served on the SWAT unit and the Honor Guard. He started his career in law enforcement at the Village of Grafton Police from 2015-2018. He received his training and certifications as a Field Training Officer in 2020, a Standardized Field Sobriety Instructor in 2021, and an Ohio Peace Officer Academy Instructor in 2022. Officer Huff received recognition and was awarded the Cleveland Metroparks Police Department OVI and Felony award for the years 2019 and 2020. He was awarded one of the Top OVI Cop awards from the Cuyahoga County OVI taskforce and the Northeast Ohio safe community's coalition for his OVI arrests in 2021. In 2013, he graduated from The Ohio

**ACTION ITEMS (cont.)**

State University with a Bachelor of Arts in Criminology and from the Polaris Police Academy in 2015.

**Michael A. Kort**

Michael Kort joined Cleveland Metroparks in 2003-2011 as a dispatcher and in 2011 was appointed as a patrolman for the department. Prior to joining the department, he started his law enforcement career at the Village of Wakeman (2005-2008) and Olmsted Township Department (2008-2011). Officer Kort has received awards and recognition including the Life Saving in 2017, MetroHealth Hospital Excellence Medical Service Award in 2018, Fraternal Order of Police Ohio's Finest Award, and the Cuyahoga County DUI Task Force Top OVI Copy Award in 2009 and 2010. In 2015 he graduated from Tiffin University with a Bachelor's in Criminal Justice.

**Bobby R. Meadows**

Bobby Meadows joined Cleveland Metroparks in 2014. Prior to joining the department, he was an armed security officer for NASA Glenn Research Center from 2013-2014. In 2019 he received training and certification as a Field Training Officer and was selected to join the Subject Control Team in 2020 and assumed the role of union steward in 2020. During his tenure with the department, he received various commendations including the Felony Award in 2016 and 2017 and the Life Saving Award in 2016. Officer Meadows attended Polaris Police Academy in March 2013. In May of 2013, he attended Cuyahoga Community College receiving an Associate Degree in Criminal Justice. Currently he is attending Tiffin University and will graduate this year with his Bachelor's degree in Criminal Justice Administration.

**No. 23-02-020:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to appoint Kevin Huff, Michael A. Kort, and Bobby R. Meadows as full-time police sergeants for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2023 vs. 2022 Year-To-Date, and for the Month Ended January 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages 97957 to 97964.

**ACTION ITEMS (cont.)**

- (c) ***Chief Executive Officer's Retiring Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Timothy Bartholomew, Senior Technician**

Timothy Bartholomew has served Cleveland Metroparks for more than 23 years as a Senior Technician. He used his knowledge and skills to assist with many projects within North Chagrin Reservation. He was a pivotal part of many exhibit repairs, lighting upgrades, and special projects for programs and special events, and maintained the sewage treatment facility at Manakiki for many years prior to the upgrades to a simple lift station. He showed his commitment and love for the parks by volunteering his time and helping out with programs such as the Volunteer Appreciation Gathering. Additionally, he was greatly appreciated and loved by his team for his great sense of humor and his kind nature. Timothy's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

**David Blaha, Technician**

David Blaha has served Cleveland Metroparks for more than 31 years as a Maintenance Specialist, Handyperson, Grounds Maintenance, and Technician. He assisted with many projects with Forestry and at North Chagrin and Mill Stream Run. He showed his commitment to the preservation of land and nature by being a part of the arborist team where he worked with management to plant trees and spray invasive plants in every reservation and golf course. Additionally, David was an instrumental component to the Save the Elm program and process that is still in effect today. He went beyond the call of duty and was an active member of the burn team and assisted Natural Resources with stocking fish and with their Deer program. He was committed to his work and showed it by carrying over 10 different spray endorsements with the Ohio Department of Agriculture and teaching at the Ohio Park Conferences. David's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

**Steven Krauth, Lead Mechanic**

Steven Krauth has served Cleveland Metroparks for more than 32 years as a Mechanic and Lead Mechanic for the Facility Trades Division. He attended several continuous education opportunities and used the acquired skills to make valuable contributions in his position. He received many accolades throughout the Zoo for his attention to detail, prompt response to repair needs, resourcefulness, and his willingness to lend a hand wherever there was a need, including playing a part in getting the Boomerang Train certified by the State of Ohio. Additionally, Steven always went beyond the call of duty and assisted with not only repairing Zoo vehicles, but also stepping in and driving the trams when needed during special events and in 2001, he organized a fleet of vehicles to transport Cleveland Metroparks employees home that were stranded in St. Louis. He exhibited a positive approach when he provided work direction to all staff and shared his expertise, established teamwork, and communicated safe equipment operation to his peers and seasonal staff. Steven has been known to go beyond the call of duty and is well known for his diligent work in 2003 during the major Blackout that affected many.

**ACTION ITEMS (cont.)**

Steven’s contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

**No. 23-02-021:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to recognize Timothy Bartholomew, David Blaha, and Steven Krauth for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **97965** to **97967**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(d) 2023 Budget Adjustment No. 2**  
*(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
 Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 2/16/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ (23,652)	\$ 120,778 <b>A</b>	\$ 64,400,529
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	41	7,850 <b>B</b>	20,488,584
53	Contractual Services	15,837,597	3,060,539	18,898,136	183,904	17,041 <b>C</b>	19,099,081
54	Operations	26,536,916	3,124,951	29,661,867	20,975	(19,575) <b>D</b>	29,663,267
	Operating Subtotal	126,669,732	6,674,367	133,344,099	181,268	126,094	133,651,461
<b>CAPITAL</b>							
571	Capital Labor	800,000	68,804	868,804	-	-	868,804
572	Capital Construction Exper	20,538,624	14,439,313	34,977,937	12,992,408	10,044 <b>E</b>	47,980,389
574	Capital Equipment	3,438,515	1,785,753	5,224,268	-	337,273 <b>F</b>	5,561,541
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	12,992,408	347,317	55,738,098
<b>TOTALS</b>							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$ 13,173,676	\$ 473,411	\$ 189,389,559

**ACTION ITEMS (cont.)**

An explanation of adjustments, by category, can be found on pages **97968** to **97970**. The net effect of all adjustments is an increase of \$473,411 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

**No. 23-02-022:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve 2023 Budget Adjustment No. 2 for a total increase of \$473,411 as delineated on pages **97968** to **97970**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(e) ***Andean Bear Conservation Alliance Contract Renewal***  
(*Originating Source: Christopher Kuhar, Zoo Executive Director*)

**Background**

Cleveland Metroparks Zoo has supported Andean Bear conservation since 2000. As such, the formation of the Andean Bear Conservation Alliance (ABCA) was the logical extension of this work. The Andean Bear Conservation Alliance (ABCA) is a partnership initiative of Cleveland Metroparks Zoo, with other partners including Cornell University, the IUCN (International Union for the Conservation of Nature) Bear Specialist Group, National Natural Parks of Colombia (PARQUES), the national Service of Natural Areas Peru (SERNANP), the Wildlife Conservation Society (WCS) and other partners. ABCA was established to provide a collaborative, coordinated, and targeted approach to Andean bear conservation and facilitate the development and implementation of range-wide conservation plans for the Andean bear.

ABCA promotes Andean bear conservation through large-scale training and research, and the development and application of innovative monitoring and conservation planning tools. We support Andean bear conservation by strengthening the monitoring, management, and decision-making capabilities of conservation stakeholders at all levels.

To help facilitate the work of ABCA we utilize the professional expertise and experience of past WCS Andean Bear Conservation Program Director Mr. Isaac Goldstein through a professional services contract as the ABCA Senior Advisor.

The ABCA Senior Advisor works in partnership with the ABCA Director (Kym Gopp) and ABCA Coordinator (Robert Marquez) in the development, planning, and coordination of ABCA activities and projects on the ground in Andean bear range countries (Colombia, Ecuador, Peru, Bolivia). As the lead organization in ABCA, Cleveland Metroparks Zoo contracts the ABCA Senior Advisor as a contractor.

**ACTION ITEMS (cont.)****Contract Renewal**

Cleveland Metroparks Zoo funds the ABCA Senior Advisor role through conservation funds generated with the support of the Cleveland Zoological Society as well as funds contributed from other Association of Zoos and Aquariums (AZA) organizations. The previous term of the ABCA Senior Advisor contract was January 1, 2021 through February 1, 2023. Cleveland Metroparks seeks renewal of this Agreement for a two-year period in an effort to continue and expand ABCA's work, particularly in the development and management of a new ABCA online eLearning platform to support critical training and capacity building efforts, and implementation of the large-scale Andean Bear Range Wide Priority Setting project in collaboration with the IUCN and AZA Andean Bear SAFE. The proposed term of the contract renewal is two (2) years effective on February 1, 2023 through January 31, 2025.

The proposed terms of the contract renewal would include a work commitment not to exceed a total of seven hundred and eighty (780) hours per year from February 1, 2023, through January 31, 2025. Compensation to Consultant shall not exceed Seventy-Eight Thousand Dollars (\$78,000) during the two-year term of this Agreement.

All Funding for support of the ABCA Senior Advisor is from restricted conservation funds and not from the operating budget of Cleveland Metroparks Zoo. Additional support of ABCA is not included in this Agreement but is funded from Cleveland Zoological Society Zoo conservation program funding.

**No. 23-02-023:**

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a contract renewal with Mr. Isaac Goldstein for a two-year period from February 1, 2023 through January 31, 2025. This contract will be entered into in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(f) *Contract Amendment 1637 – Cleveland Metroparks First Tee Expansion, Washington Reservation – Guaranteed Maximum Price #1***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Michele Crawford, Project Development Manager)*

**Background**

On October 19, 2021, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6612) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks First Tee Cleveland Expansion ("Project"). On January 20, 2022, the Board awarded a Construction Manager at Risk Contract to Turner Construction Company (Turner) for the Project. At the time of

**ACTION ITEMS (cont.)**

the Board’s award, only the preconstruction stage compensation was fixed at \$6,000. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

Guaranteed Maximum Price #1 (GMP #1), proposed below, represents the first phase of construction including selective demolition of the existing building interiors to prepare for a full renovation. GMP #1 includes an additional \$13,851 allowance of pre-construction stage due diligence fees to cover the selective demolition of building envelope components to test existing conditions to aid in the final design of the project.

Since June, the design of the Project and pricing has been developed to include: Conversion of the existing Science building located at Washington Reservation.

**GMP Establishment**

Turner has established the below GMP #1 based upon Demolition Package and Specifications:

<b>ITEM</b>	<b>COST</b>
Selective Interior Demolition	\$104,010.00
Plumbing / Mechanical Demolition	\$20,885.00
Electrical Demolition	\$18,419.00
HVAC Equipment	\$146,474.00
General Requirements	\$18,600.00
<b>Cost of Work Subtotal</b>	<b>\$308,388.00</b>
General Conditions (8.00%)	\$24,671.00
CMR Fee (2.00 %)	\$6,168.00
Contingency (3.25%)	\$10,023.00
<b>Guaranteed Maximum Price #1 (GMP #1) Total</b>	<b>\$349,250.00</b>
<b>Additional Pre-Construction Expense Total</b>	<b>\$13,851.00</b>

**Construction Schedule**

Turner’s construction schedule associated with the proposed GMP #1 anticipates a March 2023 Project commencement and phased implementation of work for a Winter 2023 Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges in partnership with First Tee Cleveland and provide updates to the Board.

**No. 23-02-024:**

It was moved by Vice President Moore, seconded by President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price #1 (GMP #1) contract with **Turner Construction Company**, for the construction of RFP #6612-b, Cleveland Metroparks First Tee Cleveland Expansion, Washington Reservation, to reflect a **GMP #1** in the amount of \$349,250, and additional Pre-Construction Stage Services Fees in the amount of \$13,851 which will be an amount in the addition of \$6,000 already awarded for Pre-Construction Stage



**ACTION ITEMS (cont.)**

Services, for a total **contract valued at \$369,101**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.

Abstained: Ms. Berry.

Nays: None.

(g) ***Award of Single Source #6736 – Design Updates and Environmental Review Documents for the Hawthorn Parkway Bridge Replacement – South Chagrin Reservation***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner)*

**Background**

On August 18, 2022, the Board of Park Commissioners provided authorization to apply for Municipal Bridge Funding in accordance with O.R.C. Section 302.21 from the Ohio Department of Transportation.

The Ohio Department of Transportation (“ODOT”) has granted Cleveland Metroparks \$2,000,000 in Municipal Bridge Funds (MBF) for this project. The program funds 80% of eligible construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2 million), leaving 5% local share.

Hawthorn Parkway Bridge (Structure #1890891) over OmniTRAX Railroad is in South Chagrin Reservation. The bridge carries the Emerald Necklace Trail all-purpose trail, providing regional bicycle and pedestrian connectivity, in addition to Hawthorn Parkway itself. Cleveland Metroparks contracted with Euthenics, Inc. in 2009-2010 to develop a detailed design for the replacement of the bridge. At the time of design the project was to be constructed without any state funds. With state funding now secured, the design will be updated to comply with current ODOT project requirements which impact engineering, environmental clearance procedures, and staged review of the plans, specifications and cost estimate.

The existing bridge is a 138-foot long, three-span non-composite prestressed concrete box beam bridge constructed in 1960. It is supported on the original reinforced concrete piers and abutments. The bridge currently has a General Appraisal of two (2) – Critical Condition and is presently closed to vehicular traffic due largely to the deteriorating deck and beams. There are active leaks between the beams, and several beams have significant spalls and delamination.

Due to the need for consistency of design and the need for consistency of the engineering firm of record, staff recommends re-engaging Euthenics, Inc. for the revisions and additions to the plans for the project.

**ACTION ITEMS (cont.)****Proposal Analysis**

A proposal was requested from Euthenics, Inc. to update necessary engineering plans and complete the necessary environmental work to bid and construct the Project. The proposed cost of \$113,664 covers the below scope:

Preliminary Engineering - Stage 1 Design & Plan Preparation (\$31,097)

- Survey update
- Roadway Engineering Update
- Structural Updates
- Rail Design Updates
- Maintenance of Traffic & Traffic Control Updates
- Utility, ODOT, and OmniTRAX Coordination
- Environmental Coordination and Documentation
- Field Visit
- Constructability Review
- Cost Estimate
- General Oversight/Project Management/Meetings

Final Engineering - Stage 2/3 Design & Plan Preparation (\$30,325)

- Roadway
- Structural
- Rail Design
- Drainage
- Maintenance of Traffic & Traffic Control
- Utility, OmniTRAX, and ODOT Coordination
- Cost Estimate
- Plans, Specifications, and Estimates Deliverables
- General Oversight/Project Management/Meetings

Additional Tasks (\$14,962)

- Environmental Services

If-Authorized Services

- Full Geotechnical Certification Services (\$29,230)
- Construction Services (\$8,050)

Once Euthenics, Inc. is authorized to commence work, approximately nine months is needed to prepare the construction documents and complete the environmental studies for ODOT approval.

**No. 23-02-025:**

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a contract with **Euthenics, Inc.**, for **Single Source #6736** for Design Updates and Environmental Review Documents for the Hawthorn Parkway Bridge Replacement for the **not-to-exceed amount of \$113,664**

**ACTION ITEMS (cont.)**

as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated January 31, 2023.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(h) *Amendment of Contract #1667 – Design-Builder for Solon to Chagrin Falls Trail – South Chagrin Reservation***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Coordinator/Bob Burichin, Project Manager)*

**Background**

On May 31, 2022, Cleveland Metroparks issued a Request for Qualifications (RFQu) for interested parties to submit qualifications to provide design-build services of the Solon to Chagrin Falls Trail in the South Chagrin Reservation (“Project”). The Project includes the design and construction of a 10’ wide paved all-purpose trail that will connect Solon to Chagrin Falls from SOM Center Road to the northern City of Solon corporation line along the former Wheeling and Lake Erie Railroad Company corridor. The Project will include trail development, trail head development, amenities, supporting infrastructure, bridges and related or complementary work.

The City of Solon (“Solon”) and Cleveland Metroparks entered into a collaborative Project Development Agreement (“PDA”), effective March 24, 2022, which establishes the formal partnership and responsibilities of the parties towards the mutual development of the Project. Cleveland Metroparks and Solon have established a maximum budget for the Project inclusive of all Project costs within Solon at \$4,250,000. All efforts shall be made to design and construct the Project for a sum less than the \$4,250,000 maximum. The Project is partially grant funded by the Clean Ohio Trails Fund and State of Ohio Capital funds received by Solon.

On August 18, 2022, the Board authorized the Chief Executive Officer to enter into a Design-Build Agreement with Nerone & Sons, Inc. (“Nerone”). At that time, \$460,414 was approved for preconstruction services fee, due diligence and preconstruction stage design service fee, and preconstruction stage expenses. Nerone is partnered with Michael Baker International as lead designer, for trail, structural and environmental design, S&ME for geotechnical, KS Associates for surveying, and Boulevard Studios for landscape architecture.

As engineering and due diligence has been advancing, the scope and needs of the Project have begun to solidify. Prior to commencing the engineering, each responding firm to RFP #6650 was instructed to include a placeholder allowance in their proposal in order to provide fairness amongst the proposers (\$15,000 for environmental). Now that the Project has commenced a more finite scope has been developed for the environmental needs of the Project and geotechnical evaluation needs. Specifically, additional

**ACTION ITEMS (cont.)**

geotechnical evaluation is needed due to failing slopes along the former railroad embankment and additional environmental review and preparation is required due to the multiple stream crossings and wetland permitting.

**Geotechnical and Environmental Analysis****Geotechnical Additional Scope (\$20,000 – Lump Sum)**

- Field reconnaissance, boring layout, drill rig mobilization, field sampling, hand explorations
- Laboratory testing and evaluation
- Engineering Report – Stability Analysis

**Environmental Analysis Additional Scope (\$48,942 – Not to Exceed)**

- U.S. Army Corp of Engineers Section 404 Pre-Construction Notification
- Regulatory Agency Coordination
- Ohio EPA Director’s Authorization for Coverage under the 401 WQC for Nationwide Permits
- Wetland Stream Mitigation Plan
- U.S. Fish and Wildlife Endangered Species Coordination
- Ohio Department of Natural Resources Endangered Species Coordination

**No. 23-02-026:**

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Design-Build Agreement contract (contract #1667) with **Nerone & Sons, Inc.**, for the design and construction of RFP #6650-b, the Solon to Chagrin Falls Trail, to reflect additional design fees in an amount not to exceed **\$68,942**, which will be an amount in addition to the \$460,414 formerly awarded for preconstruction services fee, due diligence and preconstruction stage design service fee, and preconstruction stage expenses for a **total contract value of \$529,356**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(i) *Resolution of Approval of the Ohio Department of Transportation’s 2023 US Bike Route Signage Project***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)*

**Background**

The American Association of State Highway and Transportation Officials (AASHTO) established the US Bicycle Route System (USBR) in 1978, and over the years states have sought designation of additional routes from this body. During their Access 2040 long-

**ACTION ITEMS (cont.)**

range transportation planning process, the Ohio Department of Transportation (ODOT) began working with local stakeholders to develop a series of US and State Bike Routes across the state. In 2015, ODOT staff performed a Geographic Information System (GIS) assisted analysis of optimal routes and ground-truthed and adjusted the alignments based on feedback through ODOT District offices, local officials, and partners, including Cleveland Metroparks. ODOT finalized its designations and gathered resolutions of support from affected municipalities, townships, and park districts stating acceptance of these routes. The Board of Park Commissioners approved a resolution of support and approval of these route designations on February 14, 2019. In August 2021, nearly 1,200 additional miles of USBRs were added to Ohio, bringing the total to more than 1,500 miles. Including State Bike Routes, there are now over 3,000 miles in Ohio.

Following a pilot signage program on USBR 50, ODOT will be producing and installing signage and/or providing signage to local partners to install along USBR 25, 30, and 230 as part of its 2023 USBR Signage Project. Future maintenance and replacement of all USBR signage will be the responsibility of the various local partners who own the properties through which the routes run. More information can be found on ODOT's website at

<https://www.transportation.ohio.gov/programs/active+transportation/resources/state-us-bike-route-system?adlt=strict>.

Two of the 2023 Signage Project routes involve Cleveland Metroparks reservations. USBR 30 begins in Detroit and then passes through Toledo and Cleveland going towards Erie, Pennsylvania. Much of this route in North Central Ohio is along the North Coast Inland Trail and roughly follows the lakefront. It runs next to the northern reach of Rocky River Reservation at Detroit Avenue in Lakewood and continues through the Lakefront Reservation and lakefront portion of Euclid Creek Reservation. Cleveland Metroparks has opted to install the USBR signage in order to coordinate with planned trail wayfinding signage at Lakefront Reservation. USBR 230 (formerly listed as 130 in the 2019 Resolution) is an alternate route to USBR 30 that more closely follows the lakefront, branching off at Fremont in the west before rejoining in Rocky River. It runs along Lake Road in Bay Village through Huntington Reservation; however, no signs are proposed on Cleveland Metroparks property.

**No. 23-02-027:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize a resolution of approval and enter into a sign installation and maintenance agreement with the Ohio Department of Transportation for its 2023 US Bike Route Signage Project as referenced on page **97971**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (j) ***Euclid Creek Reservation: Authorization to Submit Municipal Bridge Fund Application to the Ohio Department of Transportation (ODOT) for Replacement of the Old Highland Road Bridge Over Euclid Creek***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner/Kristen M. Trolio, Director of Grants)*

**Background**

The Ohio Department of Transportation (ODOT) is accepting grant applications for an “extra” Municipal Bridge Funds (MBF), and Park Districts were recently added as an eligible applicant to the program. Staff has selected two bridge projects based on their general appraisal and their potential for success based on the scoring criteria. The program funds 80% of eligible construction costs and for this funding cycle also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2 million), leaving a 5% local share.

Staff will work with Arcadis, the Park District’s bridge inspection and engineer firm, to develop the application for the replacement of the Old Highland Road Bridge (Structure #1890956) over Euclid Creek in Euclid Creek Reservation. The bridge will ultimately provide a trail link to adjacent neighborhoods, providing necessary bicycle and pedestrian connectivity, in addition to vehicular service to the Upper Highland Picnic Area. Award announcements are expected by April 2023.

**Grant Submittal & Funding Match**

The existing bridge is a 38-foot long, single-span concrete tee beam arch bridge constructed in 1938. It is supported on the original reinforced concrete abutments. The bridge currently has a general appraisal of two (2) – critical condition and is presently closed to vehicular traffic due largely to the deteriorating deck, beams and scour concerns. There are active leaks between the beams, and several beams have significant spalls and delamination.

Under the grant program, environmental, right of way costs and construction engineering costs are the responsibility of the applicant and the maximum estimated costs are shown in the cost breakdown below. Proposed funding for the Old Highland Road Bridge (Structure #1890956) replacement follows:

Municipal Bridge Program (Requested)	±\$2,000,000
Cleveland Metroparks Funds (Construction Match)	±\$ 300,000
<b>Total</b>	<b>±\$2,300,000</b>

- No. 23-02-028:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize and agree to submit an application to the Ohio Department of Transportation for funding assistance from the Municipal Bridge Program in the amount of ±\$2,000,000 for the above listed Old Highland Road Bridge Replacement project; upon grant award notification, to authorize and agree to obligate matching funds of ±\$300,000, in the approved program year, to satisfactorily complete said

**ACTION ITEMS (cont.)**

project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page 97972.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (k) ***Garfield Reservation: Authorization to Submit Municipal Bridge Fund Application to the Ohio Department of Transportation (ODOT) for Replacement of the Garfield Parkway Culvert Enclosing Mill Creek***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner/Kristen M. Trolio, Director of Grants)*

**Background**

The Ohio Department of Transportation (ODOT) is accepting grant applications for an additional 2023 round of Municipal Bridge Funds (MBF) and park districts were recently added as an eligible applicant to the program. Staff has selected two bridge projects based on their general appraisal and their potential for success based on the scoring criteria. The program funds 80% of eligible construction costs and for this funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of \$2 million), leaving a 5% local share.

Staff will work with Arcadis, the Park District's bridge inspection and engineering firm, to develop the application for the replacement of the Garfield Parkway Culvert (Structure #1890808) in the Garfield Reservation. The culvert is partially being replaced as part of ODOT project of the separate Whitehouse Crossing bridge project. Approval of the Municipal Bridge Funds would mean that the full replacement of the culvert could be accomplished as the portion of the culvert on Cleveland Metroparks property is excluded from ODOT's Whitehouse Crossing bridge project. Award announcements are expected by April 2023.

**Grant Submittal & Funding Match**

The existing Garfield Parkway Culvert is a 500-foot long 24-wide reinforced concrete box constructed in circa 1960. It is supported on the original foundations and outlet headwall and wingwalls. The bridge currently has a general appraisal of four (4) - poor condition which is largely due to the delamination of the structure walls and top and scour issues at the outlet. The proposed work includes replacement and the potential shortening of the structure to day light more of Mill Creek. The new culvert will match up with ODOT's work for Whitehouse Crossing bridge and potentially be included in

**ACTION ITEMS (cont.)**

ODOT’s construction contract. Construction will require temporary closure of Garfield Parkway.

Under the grant program, environmental, right of way costs and construction engineering costs are the responsibility of the applicant and the maximum estimated costs are shown in the cost breakdown below. Proposed funding for the Garfield Parkway Culvert (Structure #1890808) project follows:

Municipal Bridge Program (Requested)	±\$1,500,000
<u>Cleveland Metroparks Funds (Construction &amp; Inspection Match)</u>	<u>±\$ 200,000</u>
Total	±\$1,700,000

**No. 23-02-029:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize and agree to submit an application to the Ohio Department of Transportation for funding assistance from the Municipal Bridge Program in the amount of ±\$1,500,000 for the above listed Garfield Parkway Culvert replacement project; upon grant award notification, to authorize and agree to obligate matching construction funds of a maximum of ±\$200,000, inclusive of design costs, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page 97973.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**(I) *Ratification of Collective Bargaining Agreement with the Teamsters Local 507***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer)*

Teamsters Local 507 exercised their option to re-negotiate the wage increase for 2023. The parties agreed to maintain the 2.5% wage increase defined in the current Agreement (2021-2023).

Additionally, Cleveland Metroparks and Teamsters Local 507 successfully negotiated a new three-year collective bargaining agreement that will commence on January 1, 2024 through December 31, 2026.



**ACTION ITEMS (cont.)**

The following is a summary of the financial impact of the new agreement:

- 2024 – 4.0% wage increase
- 2025 – 3.0% wage increase
- 2026 – 3.0% wage increase

The skilled trades compensation structure was updated to maintain market competitiveness. A \$1,000 (one-time) early contract renewal incentive shall be provided to all current full-time Teamsters Local 507 employees.

Unless otherwise modified, all other terms and conditions shall remain the same as the current Agreement.

- No. 23-02-030:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute collective bargaining agreements, in a form approved by the Chief Legal & Ethics Officer and the Chief Human Resources Officer, with Teamsters Local 507 for 2023 and for the three-year period from January 1, 2024 through December 31, 2026 including the terms referenced in the above summary.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (m) *Ratification of Collective Bargaining Agreement with the Cleveland Metroparks Employees Association***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer)*

Cleveland Metroparks and the Cleveland Metroparks Employees Association (CMEA) successfully negotiated a new three-year collective bargaining agreement that will commence on January 1, 2024 through December 31, 2026.

The following is a summary of the financial impact of the new agreement:

- 2024 – 4.0% wage increase
- 2025 – 3.0% wage increase
- 2026 – 3.0% wage increase

The skilled trades compensation structure was updated to maintain market competitiveness. A \$1,000 (one-time) early contract renewal incentive shall be provided to all current full-time CMEA employees.

Unless otherwise modified, all other terms and conditions shall remain the same as the current Agreement.

**ACTION ITEMS (cont.)**

**No. 23-02-031:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute collective bargaining agreements, in a form approved by the Chief Legal & Ethics Officer and the Chief Human Resources Officer, with CMEA for 2023 and for the three-year period from January 1, 2024 through December 31, 2026 including the terms referenced in the above summary.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.**

**No. 23-02-032:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**  
• **Ohio/GSA/NASPO Co-Op #6572:** **Wireless Voice and Data Services** (see page **97943**);
- (b) **Bid #6699:** **Grass Seeds, Fertilizers, Fungicides, Herbicides, Insecticides, and Other Misc. Turf Supplies** (see page **97945**);
- (c) **Single Source #6724:** **2023 Marine Fuel** (see page **97946**); and,
- (d) **Single Source #6734:** **Used Golf Equipment** (see page **97947**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**

**COMMODITIES USAGE REPORT** - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

**OHIO/GSA/NASPO CO-OP #6572:** **WIRELESS VOICE AND DATA SERVICES** for a two (2) year period beginning July 1, 2021 through June 30, 2023

ORIGINAL ESTIMATE \$350,000 (90% = \$315,000)

**Background (Current Cell Phone Data Service)**

Since 2001, Verizon Select Services has been the primary provider of cellular services to Cleveland Metroparks. The Park District cellular device total is ±360 devices, of which there are ±250 smart devices including phones, tablets, and laptops, non-smart devices, and various Internet of Things (IoT) devices. The Park District utilizes three different contracts: 1. GSA Pricing; 2. State of Ohio DAS Office of Information Technology (OIT) pricing (OIT negotiates pricing with Verizon); and 3. NASPO pricing. The selection of particular plans is determined by use of each device for lowest cost.

Plans cover data transmission for smart devices, cell equipment, air cards, iPads, etc. Plans range in price from \$4.99 to \$64.80 on the State of Ohio DAS (OIT) pricing and \$5.00 to \$60.00 for services on the GSA contract number GS-35F-0119P, and other specialty devices at varying prices depending on particular type and usage (i.e., parking meters, cameras, and other misc. devices). Many of the plans offer unlimited voice and data service. Verizon allows both staff and other Verizon customers to communicate with each other at no “per minute” cost.

Most Cleveland Metroparks data phone plans are unlimited minute and data use. The standard cellular service user receives an average of 350 minutes per month and additionally mobile-to-mobile (MTM) and night and weekend minutes at no cost. These devices allow users to use their cellular phones for e-mail and when necessary, internet access. Some of these devices, including the specialty devices include cellular service for parking/ticketing kiosks, water sensors, trail counters, and other potential Internet of Things (IoT) devices. In total, the Park District's current monthly bills run approximately ±\$14,000 per month for all cell phone, voice, and data services. Verizon offers new/replacement cellular phones at varying costs depending on specific model and overall date. These replacement costs can range from \$0 cost to \$99 and as high as \$999 for devices with more storage or memory. In lieu of a comprehensive upgrade, free individual upgrades are and will be issued upon request with supervisor approval.

ORIGINAL AWARD (6/17/21):	\$350,000
<u>Additional Consumption Estimate:</u>	<u>100,000</u>
<b>REVISED TOTAL AWARD:</b>	<b>\$450,000</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 21-06-081 to accommodate usage in excess of the original estimate as follows:

**No. 21-06-081:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the award for wireless

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

voice and data service to **Verizon Select Services, Inc.**, at the terms and rates as per Ohio/GSA/NASPO Co-Op #6572, beginning July 1, 2021 through June 30, 2023, **estimated at \$350,000** **\$450,000** over a two (2) year period, in full utilization of the State of Ohio DAS Office of Information Technology (OIT) Contract Number MSA0033 and GSA Contract Number GS-35F-0119P. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(See Approval of this Item by Resolution No. 23-02-032 on Page 97942)**

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**

**BID #6699 SUMMARY:** **GRASS SEEDS, FERTILIZERS, FUNGICIDES, HERBICIDES, INSECTICIDES, AND OTHER MISC. TURF SUPPLIES** to be supplied on an “as needed” basis to various Cleveland Metroparks golf courses and other locations throughout Cleveland Metroparks during the 2023 Season

<b>HIGHLIGHTS AT A GLANCE</b>
2022 YTD Expenditure = \$505,423.74
2023 Estimate = \$690,000.00

This bid provides 184 various turf products. The entire spreadsheet, recording of all bids and alternatives submitted, is on file in the Office of Procurement. A split award is recommended, and cost estimates are listed in the table below.

Vendors	Advanced Turf Solutions	Aquatic Control	Harrell’s	Helena	Nutrien Ag Solutions	Oliger Seed	Site One Landscape Supply	Walker Supply
Estimated Encumbrance per Vendor	\$90,000.00	\$50,000.00	\$80,000.00	\$70,000.00	\$210,000.00	\$20,000.00	\$100,000.00	\$70,000.00
<b>TOTAL AWARD</b>	<b>\$690,000.00</b>							

The 2023 estimate is based on a “worst case/highest usage” scenario (i.e., anticipating unfavorable summer conditions). The actual expenditures are typically less per year.

All materials and quantities were specified under the direction of the Golf Operations Staff who reviewed the bids and presents the following recommendations.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various Grass Seed, Fertilizers, Fungicides, Herbicides, Insecticides, and Miscellaneous Turf Supplies on a split award basis to the following lowest and best bidders for Bid #6699, **Advanced Turf Solutions, Aquatic Control, Harrell’s, Helena, Nutrien Ag Solutions, Oliger Seed, Site One Landscape Supply, and Walker Supply**, to be purchased on an "as-needed" basis during the 2023 season, as shown and at the unit prices reflected and on file in the Procurement Office, **for a total not to exceed amount of \$690,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase. In the event one of the awarded vendors cannot satisfy the bid, the award will be given to the next lowest and best bidder who can satisfy the bid as reflected on the spreadsheet recording bids and alternatives on file in the Office of Procurement, which the Board, in its discretion, adopts in these minutes. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 23-02-032 on Page 97942)**

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**

**SINGLE SOURCE #6724 SUMMARY:** 2023 MARINE FUEL for resale at East 55<sup>th</sup>, Emerald Necklace, and Wildwood Marinas

<b>HIGHLIGHTS AT A GLANCE</b>
2022 Expenditure - \$408,771.83
2023 Estimate - \$500,000.00

**Background**

Since 2014, Cleveland Metroparks has purchased marine fuel for resale (87 Conventional without lead or ethanol) for East 55<sup>th</sup> Marina from Great Lakes Petroleum and added that service at Emerald Necklace Marina in 2016 and Wildwood Marina in 2020.

Great Lakes Petroleum provides a high-quality additive called ValvTect, which is an industry leader in fuel additives for marine engines. Boaters recognize that utilization of ValvTect products prevents ethanol/gasoline related problems by keeping moisture in suspension and preventing bacteria and other microbiological growth. This, in turn, improves engine performance, reduces fuel consumption, and minimizes harmful exhaust emissions.

Research by Cleveland Metroparks staff found an overwhelming majority of Great Lakes boaters prefer to purchase and utilize fuel with the ValvTect additives to keep their engines sound and free from failure. ValvTect’s strict regulations for its product causes it to limit its suppliers to be sure that those it authorizes can maintain its standards.

ValvTect can only be sold by Certified ValvTect Marine Fuel Distributors that meet strict quality control specifications when adding this product to 87 Conventional Fuel without lead or ethanol. There are several fuel distributors in Ohio; however, Great Lakes Petroleum is the only distributor in the City of Cleveland that holds the ValvTect certification. Cleveland Metroparks will follow the OPIS (Oil Price Information Service) which is the oil industry index used to verify base prices submitted by suppliers and will hold the additive cost per gallon at ±\$0.04.

For 2023, Cleveland Metroparks will continue to self-operate E. 55<sup>th</sup> Marina located in the Lakefront Reservation, Emerald Necklace Marina located in the Rocky River Reservation, and Wildwood Marina in the Euclid Creek Reservation.

Cleveland Metroparks staff recommends continuing the partnership and supply of marine fuel with the ValvTect additive from Great Lakes Petroleum.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of 87 conventional fuel without lead and ethanol that has been treated with ValvTect marine-additive products for Single Source #6724, as noted in the summary above, to be supplied on an as needed basis for the 2023 boating season, from certified distributor **Great Lakes Petroleum**, for a **total cost not to exceed \$500,000**, for dispensation/resale at the East 55<sup>th</sup>, Emerald Necklace, and Wildwood Marinas. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 23-02-032 on Page 97942)**

**AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**

**SINGLE SOURCE #6734 SUMMARY: USED GOLF EQUIPMENT**

**Background**

Cleveland Metroparks Golf Division has a unique opportunity to purchase used golf maintenance equipment with low hours and in good condition to replace some of its aging fleet from Country Club Landscaping & Equipment Repair in Ohio and Rolling S Golf Course in South Carolina at a reasonable cost.

During Golf’s annual maintenance equipment purchasing process it continues to encounter supply chain issues that impact availability as well as steadily increasing costs for new equipment. For the above reasons, the Golf Division has decided to focus on the used market for maintenance equipment.

Replacing this equipment with new equipment would cost anywhere from \$350,000-\$400,000, while the used costs are substantially less. Substantially similar used equipment is not available from other suppliers. Purchasing the used equipment at a lower cost will provide a useful life of five (5) to seven (7) years.

<b>Vendor</b>	Country Club Landscaping & Equipment Repair
<b>Item(s)</b>	One (1) used 2022 Buffalo Blower - \$12,999 Two (2) used 2018 Toro GTX Workman - \$6,500 each One (1) used 2016 Toro GTX Workman - \$6,500 One (1) used 2009 Toro Sand Pro 3040 - \$12,500 One (1) used 2016 Toro Dingo - \$30,000 One (1) used 2016 Toro 5800, 300-gallon sprayer - \$35,900
<b>Total</b>	<b>\$110,899</b>
<b>Vendor</b>	Rolling S Golf Course
<b>Item (s)</b>	One (1) used 2018 Toro GreensMaster 3120 - \$25,000 One (1) used 2019 Toro SandPro 3040 - \$15,000 One (1) used 2019 Toro GroundsMaster 1200 & One (1) used 2020 Mahindra Tractor - \$40,000 One (1) used 2017 Jacobsen LF570 Mower - \$15,000
<b>Total</b>	<b>\$95,000</b>
<b>Grand Total</b>	<b>\$205,899</b>

**RECOMMENDED ACTION:**

That the Board approve the purchase of **used golf equipment**, as per Single Source #6734, equipped as specified in the above summary, from **Country Club Landscaping & Equipment Repair in the sum of \$110,899** and **Rolling S Golf Course in the sum of \$95,000**, for a total cost of **\$205,899**.

**(See Approval of this Item by Resolution No. 23-02-032 on Page 97942)**



**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 2/16/23)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
2023 program service/support fees for health/safety certifications.	American Red Cross Services	\$11,500.00	(3)
Fifteen (15) Madera Pro round banquet tables for Zoo Administration.	Mity-Lite	\$11,221.80	(2)
Customized webstore software (SAAS) for Zoo ticketing system (Centaman) for 2023.	Launchpad, LLC	\$19,800.00	(3)
2022 capital real estate taxes.	Cuyahoga County Treasurer	\$44,279.22	(3)
KI Strive high density stacking chairs for Zoo Auditorium.	Ohio Desk	\$21,352.80	(2)
One (1) new 2023 Ram Promaster high roof cargo van.	Junction Auto Sales, Inc.	\$48,495.00	(7)
Thayer Coggin handcrafted furniture for Zoo Donor Wing.	Ohio Hardwood Furniture	\$23,526.00	(3)
Various parts for Manakiki Golf Course Pump House electrical infrastructure upgrade.	Mars Electric Inc.	\$11,546.09	(7)
Farrier services for Police Mounted Unit.	Emery Stuzman	\$45,000.00	(3)
One (1) new 2023 Kubota RTV-X1120 utility vehicle.	Akron Tractor & Equipment	\$20,378.00	(2)

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Fabricated Gingko tree for MetroHealth.	Tianyu Arts & Culture	\$22,000.00	(3)
Two (2) used 2017 EZ Go TXT golf carts.	Willandale Golf Cart Sales	\$11,200.00	(7)
Various iPhones, iPads, and other related equipment for 2023.	Verizon Wireless	\$25,000.00	(2)
Ohio BWC premium true up for policy year 2022.	Bureau of Workers Comp	\$30,341.00	(3)
Various apparel items for Cleveland Metroparks Volunteer Service awards.	Universal North Inc.	\$15,000.00	(7)
Lake County real property operating taxes for 2022.	Lake County Treasurer	\$12,143.09	(3)
Building materials including siding, liner panels, and roofing for Seneca Golf Course Cold Storage Building; additional materials for Seneca Golf Maintenance Building.	Keim Lumber	\$19,046.91	(7)
		<u>16,866.52</u>	
		\$35,913.43	
Geotechnical exploration services for Tinker’s Creek wall extension for Gorge Parkway at Bedford Reservation; additional quality assurance services.	SME	\$14,500.00	(7)
		<u>13,210.00</u>	
		\$27,710.00	
One (1) new 2023 Ram Promaster low roof cargo van.	Junction Auto Sales, Inc.	\$48,900.00	(7)
One (1) new 2023 Kubota RTV-RTV850 utility vehicle.	Akron Tractor & Equipment	\$23,076.44	(2)
Professional services to remove existing wall coverings and repainting specified areas for Police Headquarters at Rocky River Reservation; additional services.	The Dependable Painting Company	\$35,036.00	(7)
		3,970.00	
		5,650.00	
		<u>3,425.00</u>	
		\$48,081.00	

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Supply and installation of workstation furniture and walls for Planning and Design Department located at Administration Building; additional charges due to additional furniture.	Ohio Desk	\$34,288.63 <u>1,121.76</u> \$35,410.39	(2)
New Point of Sales (POS) system for Golf.	Lightspeed Commerce Inc.	\$41,372.00	(7)
Various Police uniform apparel for 2023.	Galls	\$50,000.00	(7)
Point Blank vest and body armor carriers for Police.	Galls	\$19,674.00	(2)
Various ammunition for Police.	Vance’s Law Enforcement	\$11,377.60	(2)
Professional assessment of roof deck at PCA Building at the Zoo; additional services.	Wiss, Janney, Elstner Associates	\$14,280.00 <u>34,720.00</u> \$49,000.00	(5)
Music license fees for 2023.	Broadcast Music Inc.	\$10,385.00	(3)
Heat exchanger bundle for RainForest HVAC at the Zoo.	Eierdam & Associates Inc.	\$18,543.00	(7)
Various crickets and worms for Zoo Animals.	Millbrook Cricket Farm	\$25,000.00	(7)
Various frozen chicks, mice, rabbits, and rats to be supplied on an “as needed” basis to various locations for a one (1) year period beginning March 1, 2023 through February 29, 2024.	RodentPro.com LLC	\$50,000.00	(7)
One (1) used 2012 E350 Step van.	Makena LLC	\$34,699.00	(7)

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Range balls for various golf courses.	TaylorMade Golf Co.	\$24,850.00	(4)

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (2/16/23)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<b><u>CUY SR 21 – Valley Parkway Crossing Rebid, Brecksville Reservation</u></b>  <u>Contract Amount:</u> Original Contract Amount: \$131,090.00 <b>Change Order No. 1 Amount: \$912.89</b> Revised Contract Amount: \$132,002.89	Additional work items and adjustment for non-performed work.	R.J Platten Contracting Co.	(1)
<b><u>Johnson’s Creek Restoration Project – Hinckley Reservation – Design Builder</u></b>  <u>Contract Amount:</u> Original Contract Amount: \$478,375.07 <b>Change Order No. 1 Amount: \$21,361.40</b> Revised Contract Amount: \$499,736.47	Additional paving to improve the vertical alignment of West Drive.	Davey Resource Group, Inc.	(1)
<b><u>Garfield Park Pond and Stream Restoration Project, Garfield Park Reservation</u></b>  <u>Contract Amount:</u> Original Contract Amount: \$384,000.00 Amendment No. 1 Amount: \$182,020.00 Amendment No. 2 Amount: \$5,800.00 <b>Amendment No. 3 Amount: \$45,000.00</b> Revised Contract Amount: \$616,820.00	Additional services for continuation of construction administration support for the remaining construction of Wolf Creek and the proposed pond.	GPD Group	(3)

**AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.**

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **97942** through **97947**; \$10,000 to \$50,000 purchased items/services report, pages **97948** through **97951**; and construction change orders, page **97952**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 23-02-016:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **97974** to **98104**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Public comments were offered by Brian Licht of Euclid Beach Mobile Home Community, Michelle Davis of Euclid Beach Mobile Home Community, Norm Plonski of Hoopples Restaurant, and Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.****(a) 2022 Park District Visitation Results**

*(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Beth Coduti, Manager of Research & Analytics)*

Beth Coduti, Cleveland Metroparks Manager of Research & Analytics, will present the 2022 Park District Visitation Results.

In 2022, Cleveland Metroparks attracted more than 19 million Recreational Visits (people using reservations in which they park their vehicles or arrive by foot/bike) for the third consecutive year. While this was a slight decline from 2021, overall visitation in 2022 was the third highest annual visitation on record. Based on the 2022 Park District Visitation Study, this was a decrease of roughly 46,000 (0.2%) compared to the previous year. Visitor Occasions (representing the total number of people *entering* Cleveland Metroparks reservations) increased by over 500,000 year-over-year. The most notable increases in visitation were seen at several reservations where new amenities were added including: Euclid Creek (+3%), which saw the opening of the Eastern Ledge Trail, Huntington (+7%), following its first full season with the addition of The Noshery and Sunset Picnic Plaza, Garfield Park (+5%) where the major pond restoration continues to progress, and Ohio & Erie Canal (+2%) which opened the Cleveland-Cliffs Bike Park in late 2022.

**(b) Hilliard Road Bridge Replacement Update**

*(Originating Source: Sean E. McDermott, P.E., Chief Planning & Design Officer)*

Since staff last provided an update to the Board of Park Commissioners in March of 2021, Cuyahoga County Department of Public Works has continued to refine the design and approach to the forthcoming replacement of the Hilliard Road Bridge over the Rocky River Reservation and Rocky River Valley. Cleveland Metroparks staff continues to be engaged by the Cuyahoga County Department of Public Works in conjunction with the cities of Rocky River and Lakewood.

The bridge, constructed in 1924-1925, has served the area for decades and the origination of the bridge has unique ties to Rocky River Reservation. Staff will share the challenges that replacement of the bridge has encountered along with updated design concepts for a replacement arch bridge.

**(c) Red Line Greenway – Abbey Avenue Trailhead – Rotary Club of Cleveland, Ohio and Erie Canal Reservation**

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Chris Cheraso, Landscape Architect/Amanda Meier, Landscape Architect/Sara Maier, Principal Planner)*

In partnership with the Rotary Club of Cleveland (“Rotary Club”), Cleveland Metroparks has developed a trailhead plan at West 25<sup>th</sup> Street and Abbey Avenue to commemorate

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

the Cleveland Rotary Club's rich history with the Greater Cleveland Regional Transit Authority (RTA) and importance of its efforts along RTA's Red Line and the City of Cleveland.

For 35 years prior to the trail's construction, the Rotary Club had been maintaining a strip of land along the RTA tracks and even created a mural and landscape improvements near Abbey Avenue. The vision was to improve the landscape and visitor experience for RTA riders from Cleveland Hopkins Airport to downtown Cleveland. Later in 2009, Rotary Club members came up with an idea to form a linear park along the right-of-way they had been maintaining since 1977. This idea led to planning studies and to the development of the Red Line Greenway, which opened in May 2021.

Today, the Red Line Greenway links the Cleveland Foundation Centennial Lake Link Trail to two RTA Red Line Rapid Transit stations providing a primary commuting corridor from W. 65<sup>th</sup> Street to downtown Cleveland.

The Rotary Club's Abbey Avenue Trailhead will serve as a place of gathering and allow for small performances. Interpretive signage will be thoughtfully placed in the vicinity to share the Rotary Club's diverse history within the region and their role in development of the Red Line Greenway.

Collectively, the Rotary Club and Cleveland Metroparks's Planning and Design team are working on the final plans for this project. The project will feature an accessible 20'x25' plaza located adjacent to the all purpose trail, with natural sandstone walls, and stairs leading to the access trail to Columbus Road. The project will also include two bike racks, reclaimed sandstone for hillside seating, an approximately 12' high catenary gateway feature, and restored lawn and native planting areas. F. Buddie construction has been commissioned by the Rotary Club to construct this project.

The Rotary Club and F. Buddie Construction would like to begin construction in the spring of 2023 with a completion date of early Summer 2023.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Wednesday, March 15, 2023, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.



**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 23-02-033:** At 9:08 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing Purchase/Acquisition of Real Property and a Personnel Matter (Employment of a Public Employee), as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.  
Aye: Mr. Moore.  
Aye: Mr. Rinker.  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 23-02-034:** There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 11:18 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

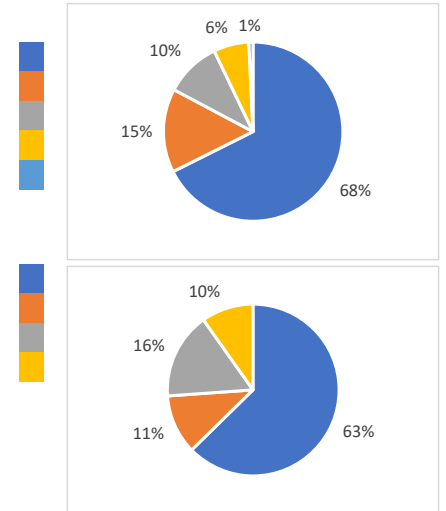
Attest:

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Secretary.

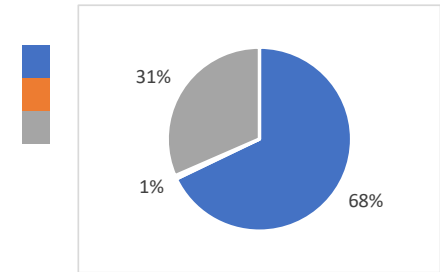
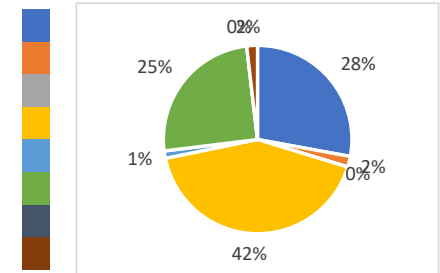
Cleveland Metroparks  
 Financial Performance  
 1/31/2023  
 CM Park District

	Actual January '22	Actual January '23	Fav (Unfav)	Actual YTD January '22	Actual YTD January '23	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	6,531,000	7,818,000	1,287,000	6,531,000	7,818,000	1,287,000
Local Gov/Grants/Gifts	1,010,354	1,746,527	736,173	1,010,354	1,746,527	736,173
Charges for Services	1,676,322	1,171,042	(505,280)	1,676,322	1,171,042	(505,280)
Self-Funded	736,197	734,074	(2,123)	736,197	734,074	(2,123)
Interest, Fines, Other	<u>25,475</u>	<u>87,160</u>	<u>61,685</u>	<u>25,475</u>	<u>87,160</u>	<u>61,685</u>
<b>Total Revenue</b>	<b>9,979,348</b>	<b>11,556,803</b>	<b>1,577,455</b>	<b>9,979,348</b>	<b>11,556,803</b>	<b>1,577,455</b>
<b>OpEx:</b>						
Salaries and Benefits	5,082,771	5,837,241	(754,470)	5,082,771	5,837,241	(754,470)
Contractual Services	1,221,981	1,040,348	181,633	1,221,981	1,040,348	181,633
Operations	1,212,315	1,523,257	(310,942)	1,212,315	1,523,257	(310,942)
Self-Funded Exp	<u>440,023</u>	<u>911,850</u>	<u>(471,827)</u>	<u>440,023</u>	<u>911,850</u>	<u>(471,827)</u>
<b>Total OpEx</b>	<b>7,957,090</b>	<b>9,312,696</b>	<b>(1,355,606)</b>	<b>7,957,090</b>	<b>9,312,696</b>	<b>(1,355,606)</b>
<b>Op Surplus/(Subsidy)</b>	<b>2,022,258</b>	<b>2,244,107</b>	<b>221,849</b>	<b>2,022,258</b>	<b>2,244,107</b>	<b>221,849</b>
<b>CapEx:</b>						
Capital Labor	58,134	85,279	(27,145)	58,134	85,279	(27,145)
Construction Expenses	2,048,730	1,756,567	292,163	2,048,730	1,756,567	292,163
Capital Equipment	226,442	457,749	(231,307)	226,442	457,749	(231,307)
Land Acquisition	172,570	51,400	121,170	172,570	51,400	121,170
Capital Animal Costs	<u>529</u>	<u>34</u>	<u>495</u>	<u>529</u>	<u>34</u>	<u>495</u>
<b>Total CapEx</b>	<b>2,506,405</b>	<b>2,351,029</b>	<b>155,376</b>	<b>2,506,405</b>	<b>2,351,029</b>	<b>155,376</b>
<b>Net Surplus/(Subsidy)</b>	<b>(484,147)</b>	<b>(106,922)</b>	<b>377,225</b>	<b>(484,147)</b>	<b>(106,922)</b>	<b>377,225</b>



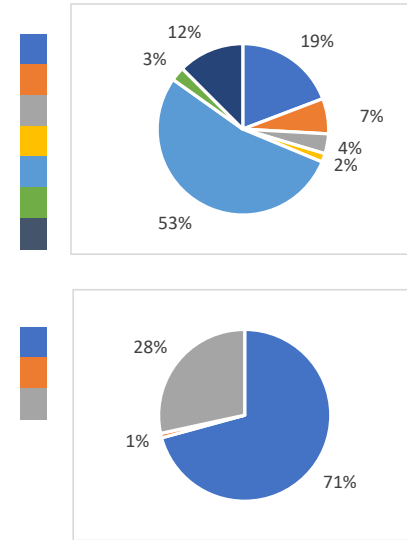
**Cleveland Metroparks  
Financial Performance  
1/31/2023  
Zoo**

	Actual January '22	Actual January '23	Fav (Unfav)	Actual YTD January '22	Actual YTD January '23	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	(22,904)	110,747	133,651	(22,904)	110,747	133,651
Guest Experience	7,771	7,288	(483)	7,771	7,288	(483)
Zoo Society	671,229	0	(671,229)	671,229	0	(671,229)
Souvenirs/Refreshments	181,684	167,134	(14,550)	181,684	167,134	(14,550)
Education	6,220	5,203	(1,017)	6,220	5,203	(1,017)
Rentals & Events	43,765	99,646	55,881	43,765	99,646	55,881
Consignment	0	0	0	0	0	0
Other	<u>156</u>	<u>7,347</u>	<u>7,191</u>	<u>156</u>	<u>7,347</u>	<u>7,191</u>
<b>Total Revenue</b>	<b>887,921</b>	<b>397,365</b>	<b>(490,556)</b>	<b>887,921</b>	<b>397,365</b>	<b>(490,556)</b>
<b>OpEx:</b>						
Salaries and Benefits	1,185,449	1,240,440	(54,991)	1,185,449	1,240,440	(54,991)
Contractual Services	5,938	10,537	(4,599)	5,938	10,537	(4,599)
Operations	<u>456,439</u>	<u>576,254</u>	<u>(119,815)</u>	<u>456,439</u>	<u>576,254</u>	<u>(119,815)</u>
<b>Total OpEx</b>	<b>1,647,826</b>	<b>1,827,231</b>	<b>(179,405)</b>	<b>1,647,826</b>	<b>1,827,231</b>	<b>(179,405)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(759,905)</b>	<b>(1,429,866)</b>	<b>(669,961)</b>	<b>(759,905)</b>	<b>(1,429,866)</b>	<b>(669,961)</b>
<b>CapEx:</b>						
Capital Labor	0	2,258	(2,258)	0	2,258	(2,258)
Construction Expenses	282,534	59,176	223,358	282,534	59,176	223,358
Capital Equipment	22,951	33,911	(10,960)	22,951	33,911	(10,960)
Capital Animal Costs	<u>529</u>	<u>34</u>	<u>495</u>	<u>529</u>	<u>34</u>	<u>495</u>
<b>Total CapEx</b>	<b>306,014</b>	<b>95,379</b>	<b>210,635</b>	<b>306,014</b>	<b>95,379</b>	<b>210,635</b>
<b>Net Surplus/(Subsidy)</b>	<b>(1,065,919)</b>	<b>(1,525,245)</b>	<b>(459,326)</b>	<b>(1,065,919)</b>	<b>(1,525,245)</b>	<b>(459,326)</b>
Restricted Revenue-Other	125,810	986,548	860,738	125,810	986,548	860,738
Restricted Revenue-Zipline	1,305	0	(1,305)	1,305	0	(1,305)
Restricted Expenses	<u>41,616</u>	<u>1,146,715</u>	<u>(1,105,099)</u>	<u>41,616</u>	<u>1,146,715</u>	<u>(1,105,099)</u>
<b>Restricted Surplus/(Subsidy)</b>	<b>85,499</b>	<b>(160,167)</b>	<b>(245,666)</b>	<b>85,499</b>	<b>(160,167)</b>	<b>(245,666)</b>



Cleveland Metroparks  
 Financial Performance  
 1/31/2023  
 Golf Summary

	Actual January '22	Actual January '23	Fav (Unfav)	Actual YTD January '22	Actual YTD January '23	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	12,324	23,928	11,604	12,324	23,928	11,604
Equipment Rentals	996	8,326	7,330	996	8,326	7,330
Food Service	31,557	4,724	(26,833)	31,557	4,724	(26,833)
Merchandise Sales	1,348	2,022	674	1,348	2,022	674
Pro Services	38,315	66,899	28,584	38,315	66,899	28,584
Driving Range	558	3,263	2,705	558	3,263	2,705
Other	<u>11,687</u>	<u>15,643</u>	<u>3,956</u>	<u>11,687</u>	<u>15,643</u>	<u>3,956</u>
<b>Total Revenue</b>	<b>96,785</b>	<b>124,805</b>	<b>28,020</b>	<b>96,785</b>	<b>124,805</b>	<b>28,020</b>
<b>OpEx:</b>						
Salaries and Benefits	276,644	297,036	(20,392)	276,644	297,036	(20,392)
Contractual Services	1,103	3,504	(2,401)	1,103	3,504	(2,401)
Operations	<u>49,091</u>	<u>119,026</u>	<u>(69,935)</u>	<u>49,091</u>	<u>119,026</u>	<u>(69,935)</u>
<b>Total OpEx</b>	<b>326,838</b>	<b>419,566</b>	<b>(92,728)</b>	<b>326,838</b>	<b>419,566</b>	<b>(92,728)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(230,053)</b>	<b>(294,761)</b>	<b>(64,708)</b>	<b>(230,053)</b>	<b>(294,761)</b>	<b>(64,708)</b>
<b>CapEx:</b>						
Capital Labor	9,004	40,415	(31,411)	9,004	40,415	(31,411)
Construction Expenses	64,191	35,924	28,267	64,191	35,924	28,267
Capital Equipment	<u>17,668</u>	<u>9,780</u>	<u>7,888</u>	<u>17,668</u>	<u>9,780</u>	<u>7,888</u>
<b>Total CapEx</b>	<b>90,863</b>	<b>86,119</b>	<b>4,744</b>	<b>90,863</b>	<b>86,119</b>	<b>4,744</b>
<b>Net Surplus/(Subsidy)</b>	<b>(320,916)</b>	<b>(380,880)</b>	<b>(59,964)</b>	<b>(320,916)</b>	<b>(380,880)</b>	<b>(59,964)</b>



Cleveland Metroparks  
 Financial Performance  
 1/31/2023  
 Golf Detail

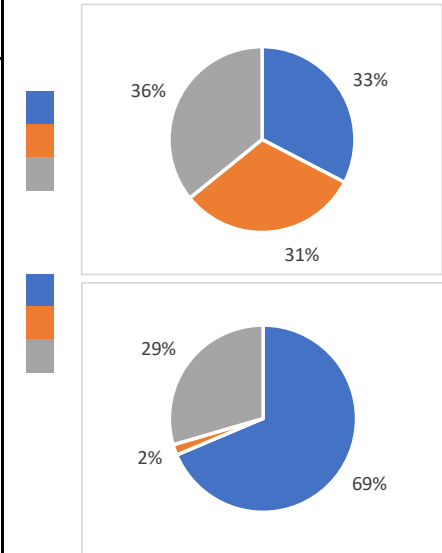
	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23
Operating Revenue	13,951	13,755	3,223	2,582	1,427	4,049	32,574	12,822	7,522	22,275
Operating Expenses	<u>58,989</u>	<u>56,832</u>	<u>8,237</u>	<u>17,625</u>	<u>1,532</u>	<u>13,150</u>	<u>54,130</u>	<u>70,536</u>	<u>65,344</u>	<u>76,975</u>
Operating Surplus/(Subsidy)	(45,038)	(43,077)	(5,014)	(15,043)	(105)	(9,101)	(21,556)	(57,714)	(57,822)	(54,700)
Capital Labor	0	0	0	0	0	0	0	2,912	0	0
Construction Expenses	0	0	0	0	0	0	33,071	27,845	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	33,071	30,757	0	0
Net Surplus/(Subsidy)	(45,038)	(43,077)	(5,014)	(15,043)	(105)	(9,101)	(54,627)	(88,471)	(57,822)	(54,700)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23
Operating Revenue	3,558	8,927	8,556	11,569	25,623	48,826	352	0	96,786	124,802
Operating Expenses	<u>45,751</u>	<u>47,537</u>	<u>23,062</u>	<u>36,633</u>	<u>54,105</u>	<u>49,757</u>	<u>15,690</u>	<u>50,518</u>	<u>326,841</u>	<u>419,563</u>
Operating Surplus/(Subsidy)	(42,193)	(38,610)	(14,506)	(25,064)	(28,482)	(931)	(15,338)	(50,518)	(230,055)	(294,761)
Capital Labor	0	10,106	7,669	1,100	1,334	26,297	0	0	9,003	40,415
Construction Expenses	0	1,863	0	1,680	31,119	4,536	0	0	64,190	35,924
Capital Equipment	<u>0</u>	<u>720</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,668</u>	<u>9,063</u>	<u>17,668</u>	<u>9,780</u>
Total Capital Expenditures	0	12,689	7,670	2,780	32,453	30,833	17,668	9,063	90,861	86,119
Net Surplus/(Subsidy)	(42,193)	(51,299)	(22,176)	(27,844)	(60,935)	(31,764)	(33,006)	(59,581)	(320,916)	(380,880)

**Cleveland Metroparks  
Financial Performance  
1/31/2023  
Enterprise Summary**

	Actual January '22	Actual January '23	Fav (Unfav)	Actual YTD January '22	Actual YTD January '23	Fav (Unfav)
<b>Revenue:</b>						
Concessions	94,857	136,802	41,945	94,857	136,802	41,945
Dock Rentals	127,800	132,515	4,715	127,800	132,515	4,715
Other*	<u>132,503</u>	<u>150,337</u>	<u>17,834</u>	<u>132,503</u>	<u>150,337</u>	<u>17,834</u>
<b>Total Revenue</b>	<b>355,160</b>	<b>419,654</b>	<b>64,494</b>	<b>355,160</b>	<b>419,654</b>	<b>64,494</b>
<b>OpEx:</b>						
Salaries and Benefits	251,008	235,108	15,900	251,008	235,108	15,900
Contractual Services	17,342	6,309	11,033	17,342	6,309	11,033
Operations	<u>121,126</u>	<u>100,977</u>	<u>20,149</u>	<u>121,126</u>	<u>100,977</u>	<u>20,149</u>
<b>Total OpEx</b>	<b>389,476</b>	<b>342,394</b>	<b>47,082</b>	<b>389,476</b>	<b>342,394</b>	<b>47,082</b>
<b>Op Surplus/(Subsidy)</b>	<b>(34,316)</b>	<b>77,260</b>	<b>111,576</b>	<b>(34,316)</b>	<b>77,260</b>	<b>111,576</b>
<b>CapEx:</b>						
Capital Labor	142	0	142	142	0	142
Construction Expenses	1,935	1,791	144	1,935	1,791	144
Capital Equipment	<u>1,576</u>	<u>0</u>	<u>1,576</u>	<u>1,576</u>	<u>0</u>	<u>1,576</u>
<b>Total CapEx</b>	<b>3,653</b>	<b>1,791</b>	<b>1,862</b>	<b>3,653</b>	<b>1,791</b>	<b>1,862</b>
<b>Net Surplus/(Subsidy)</b>	<b>(37,969)</b>	<b>75,469</b>	<b>113,438</b>	<b>(37,969)</b>	<b>75,469</b>	<b>113,438</b>



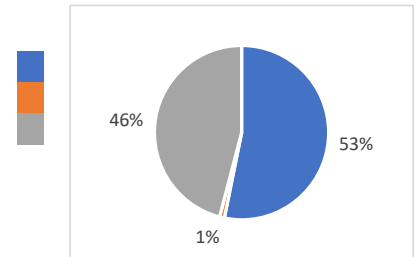
\*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks  
 Financial Performance  
 1/31/2023  
 Enterprise Detail

	<b>Merwin's Wharf</b>		<b>EW Beach House</b>		<b>E55th Marina</b>		<b>E55th Restaurant</b>			
	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23		
Operating Revenue	101,472	128,271	0	0	113,170	121,715	0	0		
Operating Expenses	226,049	158,579	918	561	8,073	4,362	80	25		
<b>Operating Surplus/(Subsidy)</b>	<b>(124,577)</b>	<b>(30,308)</b>	<b>(918)</b>	<b>(561)</b>	<b>105,097</b>	<b>117,353</b>	<b>(80)</b>	<b>(25)</b>		
Capital Labor	142	0	0	0	0	0	0	0		
Construction Expenses	0	20	0	0	1,935	1,771	0	0		
Capital Equipment	0	0	0	0	0	0	0	0		
<b>Total Capital Expenditures</b>	<b>142</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>1,935</b>	<b>1,771</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(124,719)</b>	<b>(30,328)</b>	<b>(918)</b>	<b>(561)</b>	<b>103,162</b>	<b>115,582</b>	<b>(80)</b>	<b>(25)</b>		
	<b>Wildwood</b>		<b>Euclid Beach</b>		<b>EmerNeck Marina</b>		<b>EmerNeck Restaurant</b>			
	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23		
Operating Revenue	3,420	1,400	0	0	23,959	18,492	2,711	11,105		
Operating Expenses	1,946	426	95	125	4,520	1,038	1,972	8,282		
<b>Operating Surplus/(Subsidy)</b>	<b>1,474</b>	<b>974</b>	<b>(95)</b>	<b>(125)</b>	<b>19,439</b>	<b>17,454</b>	<b>739</b>	<b>2,823</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>1,474</b>	<b>974</b>	<b>(95)</b>	<b>(125)</b>	<b>19,439</b>	<b>17,454</b>	<b>739</b>	<b>2,823</b>		
	<b>Edgewater Pier</b>		<b>Wallace Lake</b>		<b>Hinckley Lake</b>		<b>Huntington</b>			
	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23		
Operating Revenue	0	0	0	0	0	0	0	0		
Operating Expenses	50	50	50	50	5	35	369	321		
<b>Operating Surplus/(Subsidy)</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>	<b>(5)</b>	<b>(35)</b>	<b>(369)</b>	<b>(321)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>	<b>(5)</b>	<b>(35)</b>	<b>(369)</b>	<b>(321)</b>		
	<b>Chalet</b>		<b>Ledge Lake</b>		<b>Parking</b>		<b>Enterprise Admin</b>		<b>Total</b>	
	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23	YTD January '22	YTD January '23
Operating Revenue	89,300	109,390	525	678	20,603	28,602	0	0	355,160	419,653
Operating Expenses	55,044	77,710	466	184	831	231	89,008	90,414	389,476	342,393
<b>Operating Surplus/(Subsidy)</b>	<b>34,256</b>	<b>31,680</b>	<b>59</b>	<b>494</b>	<b>19,772</b>	<b>28,371</b>	<b>(89,008)</b>	<b>(90,414)</b>	<b>(34,316)</b>	<b>77,260</b>
Capital Labor	0	0	0	0	0	0	0	0	142	0
Construction Expenses	0	0	0	0	0	0	0	0	1,935	1,791
Capital Equipment	0	0	0	0	0	0	1,576	0	1,576	0
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,576</b>	<b>0</b>	<b>3,653</b>	<b>1,791</b>
<b>Net Surplus/(Subsidy)</b>	<b>34,256</b>	<b>31,680</b>	<b>59</b>	<b>494</b>	<b>19,772</b>	<b>28,371</b>	<b>(90,584)</b>	<b>(90,414)</b>	<b>(37,969)</b>	<b>75,469</b>

Cleveland Metroparks  
 Financial Performance  
 1/31/2023  
 Nature Shops and Kiosks

	Actual January '22	Actual January '23	Fav (Unfav)	Actual YTD January '22	Actual YTD January '23	Fav (Unfav)
<b>Retail Revenue</b>	<b>13,324</b>	<b>28,855</b>	<b>15,531</b>	<b>13,324</b>	<b>28,855</b>	<b>15,531</b>
<b>OpEx:</b>						
Salaries and Benefits	20,744	22,195	(1,451)	20,744	22,195	(1,451)
Contractual Services	0	359	(359)	0	359	(359)
Operations	<u>18,323</u>	<u>19,179</u>	<u>(856)</u>	<u>18,323</u>	<u>19,179</u>	<u>(856)</u>
<b>Total OpEx</b>	<b>39,067</b>	<b>41,733</b>	<b>(2,666)</b>	<b>39,067</b>	<b>41,733</b>	<b>(2,666)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(25,743)</b>	<b>(12,878)</b>	<b>12,865</b>	<b>(25,743)</b>	<b>(12,878)</b>	<b>12,865</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(25,743)</b>	<b>(12,878)</b>	<b>12,865</b>	<b>(25,743)</b>	<b>(12,878)</b>	<b>12,865</b>





**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED JANUARY 2023**

ACCOUNTS RECEIVABLE

Current	Past Due				
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	Total
\$55,336	\$1,419,255	\$683	\$186,639	\$109,841	\$1,771,754

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
01/01/23	Fifth Third Securities	Money Market (A)	30	3.90%	01/31/23	\$11	\$3,345
01/01/23	Key Bank Capital Markets	(B)	30	0.24%	01/31/23	\$4,540	\$45,004,540
01/01/23	STAR Ohio	State pool (C)	30	2.51%	01/31/23	\$70,323	\$11,093,177

(A) Federated Government Money Market Account.

Investment balance ranged from \$3,334 to \$3,345 in January 2023

(B) KBCM - Net Change in Portfolio \$90,712 Ending Account Value \$45,095,253 in January 2023

Investment balance ranged from \$45,000,000 to \$45,004,540 in January 2023

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$56,022,854 to \$11,093,177 in January 2023

Source: Wade Steen, Chief Finance Officer  
02/09/23

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
TIMOTHY BARTHOLOMEW**

**WHEREAS,** *Timothy Bartholomew has served Cleveland Metroparks for more than 23 years; and,*

**WHEREAS,** *Timothy Bartholomew has worked with Cleveland Metroparks as a Senior Technician; and,*

**WHEREAS,** *Timothy Bartholomew has used his knowledge and skills to assist with many projects with North Chagrin Reservation; and,*

**WHEREAS,** *Timothy Bartholomew was a pivotal part of many exhibit repairs, lighting upgrades, and special projects for programs and special events; and,*

**WHEREAS,** *Timothy Bartholomew extended his help and skills by maintaining the sewage treatment facility at Manakiki for many year prior to the upgrades to a simple lift station; and,*

**WHEREAS,** *Timothy Bartholomew has shown his commitment and love for the parks by volunteering his time over his tenure and helping out with programs such as the Volunteer Appreciation Gathering; and,*

**WHEREAS,** *Timothy Bartholomew was greatly appreciated and loved by his team for his great sense of humor and his kind nature; and,*

**WHEREAS,** *Timothy's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Timothy Bartholomew and his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker  
*President, Board of Park Commissioners*



Brian M. Zimmerman  
*Chief Executive Officer*



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
DAVID BLAHA**

**WHEREAS,** *David Blaha has served Cleveland Metroparks for more than 31 years; and,*

**WHEREAS,** *David Blaha has worked with Cleveland Metroparks as a Maintenance Specialist, Handyperson, Grounds Maintenance, and Technician; and,*

**WHEREAS,** *David Blaha has used his knowledge and skills to assist with many projects with Forestry and at North Chagrin and Mill Stream Run; and,*

**WHEREAS,** *David Blaha showed his commitment to the preservation of land and nature by being a part of the arborist team where he worked with management to plant trees and spray invasive plants in every reservation and golf course; and,*

**WHEREAS,** *David Blaha was an instrumental component to the Save the Elm program and process that is still in effect today; and,*

**WHEREAS,** *David Blaha went beyond the call of duty and was an active member of the burn team and assisted Natural Resources with stocking fish and their Deer program; and,*

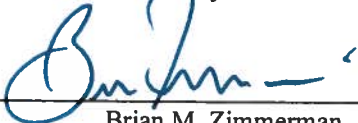
**WHEREAS,** *David Blaha was committed to his work and showed it by carrying over 10 different spray endorsements with the Ohio Department of Agriculture and teaching at the Ohio Park Conferences; and,*

**WHEREAS,** *David's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to David Blaha and his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



## RESOLUTION RECOGNIZING THE RETIREMENT OF STEVEN KRAUTH

**WHEREAS,** *Steven Krauth has served Cleveland Metroparks for more than 32 years; and,*

**WHEREAS,** *Steven Krauth has worked with Cleveland Metroparks as a Mechanic, and Lead Mechanic for the Facility Trades Division; and,*

**WHEREAS,** *Steven Krauth has attended several continuous education opportunities and used the acquired skills to make valuable contributions in his position; and,*

**WHEREAS,** *Steven Krauth received many accolades throughout the zoo for his attention to detail, prompt response to repair needs, resourcefulness, and his willingness to lend a hand where ever there was a need, including playing an important part in getting the Boomerang Train certified by the State of Ohio; and,*

**WHEREAS,** *Steven Krauth always went beyond the call of duty and assisted with not only repairing zoo vehicles, but also stepping in and driving the trams when needed during special events and in 2001 organized a fleet of vehicles to transport Cleveland Metroparks employees home that were stranded in St. Louis; and,*

**WHEREAS,** *Steven Krauth has exhibited a positive approach when he provided work direction to all staff and shared his expertise, established teamwork, and communicated safe equipment operation to his peers and seasonal staff; and,*

**WHEREAS,** *Steven Krauth has been known to go beyond the call of duty and is well known for his diligent work in 2003 during the major Blackout that affected many; and,*

**WHEREAS,** *Steven's contributions and willingness to dedicate time, effort, and resources to his team has been an asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Steven Krauth and his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



**CLEVELAND METROPARKS  
Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 2/16/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ (23,652)	\$ 120,778 <b>A</b>	\$ 64,400,529
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	41	7,850 <b>B</b>	20,488,584
53	Contractual Services	15,837,597	3,060,539	18,898,136	183,904	17,041 <b>C</b>	19,099,081
54	Operations	26,536,916	3,124,951	29,661,867	20,975	(19,575) <b>D</b>	29,663,267
	Operating Subtotal	126,669,732	6,674,367	133,344,099	181,268	126,094	133,651,461
<b>CAPITAL</b>							
571	Capital Labor	800,000	68,804	868,804	-	-	868,804
572	Capital Construction Expense	20,538,624	14,439,313	34,977,937	12,992,408	10,044 <b>E</b>	47,980,389
574	Capital Equipment	3,438,515	1,785,753	5,224,268	-	337,273 <b>F</b>	5,561,541
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	12,992,408	347,317	55,738,098
<b>TOTALS</b>							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$ 13,173,676	\$ 473,411	\$ 189,389,559

**OPERATING**

**51 SALARIES**

\$	70,000	Transfer of appropriations from Office Operations to Full-Time Salaries for the Youth Outdoors Fellowship Coordinator position. Net budget effect is zero
\$	20,400	Increase in Seasonal Salaries for the Centennial Forest Fund variable position Appropriation increase will be covered by existing restricted funds
\$	30,378	Increase in Seasonal Salaries for the WSC Regional Sewer District program Appropriation increase will be covered by new grant funds

**A** \$ 120,778 Total increase (decrease) to Salaries

**52 FRINGE BENEFITS**

\$	2,856	Increase in PERS Benefits for the Centennial Forest Fund variable position Appropriation increase will be covered by existing restricted funds
\$	300	Increase in Medicare Benefits for the Centennial Forest Fund variable position Appropriation increase will be covered by existing restricted funds
\$	4,253	Increase in PERS Benefits for the WSC Regional Sewer District program Appropriation increase will be covered by new grant funds
\$	441	Increase in Medicare Benefits for the WSC Regional Sewer District program Appropriation increase will be covered by new grant funds

**B** \$ 7,850 Total increase (decrease) to Fringe Benefits

**53 CONTRACTUAL SERVICES**

\$	5,366	Increase in Other Contractual Services for the Veterinary Hospital CT scanner annual maintenance Appropriation increase will be covered by existing Cleveland Zoological Society funds
\$	1,500	Increase in Lab Fees for the Centennial Forest Fund program Appropriation increase will be covered by existing restricted funds
\$	5,000	Increase in Other Contractual Services for the Centennial Forest Fund program Appropriation increase will be covered by existing restricted funds
\$	5,175	Increase in Other Contractual Services for the WSC Regional Sewer District program Appropriation increase will be covered by new grant funds

**C** \$ 17,041 Total increase (decrease) to Contractual Services

**54 OPERATIONS**

\$	(10,000)	Transfer of appropriations from Property Maintenance Supplies to Capital Construction Expenses to purchase equipment for the Zoo Net budget effect is zero
\$	(70,000)	Transfer of appropriations from Program Supplies to Full-Time Salaries for Park Operations Net budget effect is zero
\$	4,200	Increase in Merchandise for Resale for Human Resources Appropriation increase will be covered by existing restricted funds
\$	60	Increase in Other Contractual Services for the Veterinary Hospital CT scanner annual maintenance Appropriation increase will be covered by existing Cleveland Zoological Society funds
\$	500	Increase in Postage and Mailing Expense for the Centennial Forest Fund program Appropriation increase will be covered by existing restricted funds
\$	9,751	Increase in Program Supplies for the Centennial Forest Fund program Appropriation increase will be covered by existing restricted funds
\$	21,000	Increase in Scholarships for Outdoor Experiences Youth Scholarship program Appropriation increase will be covered by existing restricted funds
\$	53	Increase in Program Supplies for the WSC Regional Sewer District program Appropriation increase will be covered by new grant funds

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\$ (365) Transfer of appropriations from Program Supplies to Capital Equipment for Park Operations  
 Net budget effect is zero

\$ 25,226 Increase in Inventory for the Zoo  
 Appropriation increase will be covered by existing restricted funds

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**D** \$ (19,575) Total increase (decrease) to Office Operations

**\$ 126,094 TOTAL INCREASE (DECREASE) TO OPERATIONS**

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**CAPITAL**

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**572 CAPITAL CONSTRUCTION EXPENSES**

\$ 10,000 Transfer of appropriations from Operations to Capital Construction Expenses to purchase equipment for the Zoo  
 Net budget effect is zero

\$ 44 Increase in restricted fund appropriations for Capital Construction Expenses for Park Operations  
 Appropriation increase will be covered by existing restricted fund cash balances

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**E** \$ 10,044 Total increase (decrease) to Capital Construction Expenses

**574 CAPITAL EQUIPMENT**

\$ 334,408 Increase in restricted fund appropriations for Capital Equipment for Park Operations  
 Appropriation increase will be covered by existing restricted fund cash balances

\$ 2,500 Increase in Capital Equipment for the Centennial Forest Fund program  
 Appropriation increase will be covered by existing restricted funds

\$ 365 Transfer of appropriations from Operations to Capital Equipment to purchase a copier for Park Operations  
 Net budget effect is zero

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**F** \$ 337,273 Total increase (decrease) to Capital Equipment

**\$ 347,317 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 473,411 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

RESOLUTION AUTHORIZING AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR US BICYCLE ROUTE SIGN INSTALLATION AND MAINTENANCE

RESOLUTION # \_\_\_\_\_

WHEREAS, the Ohio Department of Transportation (ODOT) is initiating the 2023 US Bike Route (USBR) signage project to furnish with the option to also install signage in local communities to increase awareness for bicyclists and to provide wayfinding information;

WHEREAS, Cleveland Metroparks desires to receive USBR signage from ODOT for USBR 30 and will install with its own crews; and

WHEREAS, Cleveland Metroparks desires to cooperate with ODOT on the location of signage installation and agrees to maintain said signage.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to execute an agreement with ODOT for the 2023 USBR Signage Project.

Passed: \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer  
Cleveland Metroparks

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bruce G. Rinker  
President  
Board of Park Commissioners  
Cleveland Metropolitan Park District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brittany B. Taylor  
Sr. Legal Assistant  
Cleveland Metroparks

\_\_\_\_\_  
Date



**Resolution Authorizing Application to the Ohio Department of Transportation’s Municipal Bridge Program for the Old Highland Road Bridge Replacement Project**  
February 16, 2023

**Resolution # \_\_\_\_\_**

WHEREAS, Cleveland Metroparks is submitting an application to the Ohio Department of Transportation’s (ODOT) Municipal Bridge Program for ±\$2,000,000 in funding through the Municipal Bridge Program (MBP); and

WHEREAS, the MBP awards federal funds on a competitive basis for eligible bridge projects; and

WHEREAS, the MBP program is paid on a reimbursement basis, requiring the applicant to first expend funds and then request reimbursement from the ODOT; and

WHEREAS, Cleveland Metroparks agrees to abide by all federal requirements as a sub-recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and

WHEREAS, Cleveland Metroparks agrees to be responsible for managing any and all sub-contracting agencies, organizations, or consultants; and

WHEREAS, Cleveland Metroparks is authorized to execute a contract with ODOT if selected for the MBP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to submit this application to ODOT for the MBP and to execute a contract with ODOT if selected for funding.

Passed: \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer  
Cleveland Metroparks

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bruce G. Rinker  
President  
Board of Park Commissioners  
Cleveland Metropolitan Park District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brittany B. Taylor  
Sr. Legal Assistant  
Cleveland Metroparks

\_\_\_\_\_  
Date

**Resolution Authorizing Application to the Ohio Department of Transportation’s Municipal Bridge Program for the Garfield Parkway Culvert Project**

February 16, 2023

**Resolution # \_\_\_\_\_**

WHEREAS, Cleveland Metroparks is submitting an application to the Ohio Department of Transportation’s (ODOT) Municipal Bridge Program for ±\$1,500,000 in funding through the Municipal Bridge Program (MBP); and

WHEREAS, the MBP awards federal funds on a competitive basis for eligible bridge projects; and

WHEREAS, the MBP program is paid on a reimbursement basis, requiring the applicant to first expend funds and then request reimbursement from the ODOT; and

WHEREAS, Cleveland Metroparks agrees to abide by all federal requirements as a sub-recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and

WHEREAS, Cleveland Metroparks agrees to be responsible for managing any and all sub-contracting agencies, organizations, or consultants; and

WHEREAS, Cleveland Metroparks is authorized to execute a contract with ODOT if selected for the MBP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to submit this application to ODOT for the MBP and to execute a contract with ODOT if selected for funding.

Passed: \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer  
Cleveland Metroparks

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bruce G. Rinker  
President  
Board of Park Commissioners  
Cleveland Metropolitan Park District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brittany B. Taylor  
Sr. Legal Assistant  
Cleveland Metroparks

\_\_\_\_\_  
Date

**RESOLUTION NO. 23-02-016**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Printed Checks** dated January 13, 2023 in the amount of \$610,727.48

**Wire Transfer** dated January 20, 2023 in the amount of \$585,330.96

**Printed Checks** dated January 20, 2023 in the amount of \$1,036,169.93

**Printed Checks** dated January 27, 2023 in the amount of \$1,025,610.19

**Direct Disbursement** dated February 3, 2023 in the amount of \$141,708.87

**Wire Transfer** dated February 3, 2023 in the amount of \$581,563.50

**Printed Checks** dated February 3, 2023 in the amount of \$1,376,969.49

**Net Payroll** dated December 18, 2022 to December 31, 2022 in the amount of \$1,440,146.48

**Withholding Taxes** in the amount of \$344,704.50

**Net Payroll** dated January 1, 2023 to January 14, 2023 in the amount of \$1,369,758.99

**Withholding Taxes** in the amount of \$316,888.24

**Bank Fees/ADP Fees** in the amount of \$47,876.66

**Cigna Payments** in the amount of \$833,793.56

**ACH Debits (First Energy; Sales Tax)** in the amount of \$137,630.41

**JP Morgan Mastercard/Mastercard Travel Card** dated January 1, 2023 to January 31, 2023 in the amount of \$559,870.24

**Total amount:** \$10,408,749.50

PASSED: February 16, 2023

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:** That the Board of Park Commissioners approves **Resolution No. 23-02-016** listed above.