

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
FEBRUARY 18, 2021**

The Board of Park Commissioners met on this date, Thursday, February 18, 2021, 8:00 a.m., in-person at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio, and via videoconference pursuant to HB 404.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, Chief Legal and Ethics Officer, Rosalina M. Fini, and Chief Operating Officer, Joseph V. Roszak, were also in attendance.

APPROVAL OF MINUTES.

No. 21-02-015: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of January 14, 2021, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2021 vs. 2020 Year-To-Date, for the Month Ended January 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **93077** to **93084** and they were filed for audit.

ACTION ITEMS.

- (a) **2021 Budget Adjustment No. 2**
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS
Appropriation Summary - 2021

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 2/18/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ -	\$ (5,520) A	\$ 52,778,860
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	-	12,611 B	18,629,186
53	Contractual Services	14,829,987	3,414,251	18,244,238	-	51,114 C	18,295,352
54	Office Operations	23,481,866	3,850,870	27,332,736	-	57,381 D	27,390,117
	Operating Subtotal	109,457,960	7,519,969	116,977,929	-	115,586	117,093,515
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	744,889	1,565,500 E	32,689,468
574	Capital Equipment	2,749,394	671,636	3,421,030	-	10,410 F	3,431,440
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	-	(305,500) G	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	744,889	1,270,410	38,590,836
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 744,889	\$ 1,385,996	\$ 155,684,351

An explanation of the adjustments, by category, can be found on pages **93085** to **93088**. The net effect of all adjustments is an increase of \$1,385,996, all of which is funded by increased revenue, donations, grants, or received but previously unappropriated restricted funds.

No. 21-02-016: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the 2021 Budget Adjustment No. 2 for a total increase of \$1,385,996 as delineated on pages **93085** to **93088**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (b) ***Euclid Creek Soil Decompaction and Green Infrastructure (Single Source #6562)***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources/Kristen Trolino, Grants Manager)

Cleveland Metroparks received a Great Lakes Restoration Initiative award through the U.S. Forest Service for a project titled “Euclid Creek Soil Decompaction and Green Infrastructure”. The project includes restoration of the former Euclid Middle School site in Euclid Creek Reservation; funds will support site preparation through a technique called soil decompaction followed by soil amendments and tree planting, and work will commence after the property transfers ownership to Cleveland Metroparks.

The project site is located in the floodplain of Euclid Creek and the current compacted site contributes to increased erosion, sedimentation, and urban pollutant loads. Without intervention, the site will be colonized by invasive plant species, which further disrupts the ecological processes of riparian areas. Cleveland Metroparks trained staff and volunteers will plant native hardwood tree species with a goal of not less than 5.5 acres treated in the floodplain area to reduce runoff, increase infiltration, and increase the tree canopy.

In addition to funds for trees and contract tree installation, the grant award of \$193,500 includes funds for contractual services for University of Maryland Baltimore County (UMBC). Cleveland Metroparks will contract with UMBC for technical expertise, analysis, and education/outreach activities for the soil decompaction activities at the project site. UMBC activities will include construction specifications for implementation, preparation of a QA/QC plan for all data collection, data collection and analysis of pre-treatment and post-treatment conditions, analysis of all data collected during the project, and a Final Technical Report. UMBC will also collaborate with Cleveland Metroparks to share knowledge about the implementation and utility of this method as a cost-effective stormwater BMP and an innovative tool for sustainable landscapes through at least one jointly organized workshop/seminar in Northeast Ohio. The contractual cost of these services is \$69,872.

UMBC is the only partner that brings the necessary staff with the appropriate experience and expertise to the project.

- No. 21-02-017:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize Cleveland Metroparks to enter into a contract with UMBC for the services as described above, as per Single Source #6562; to authorize and agree to obligate these funds in the sum of \$69,872, until reimbursement is received under the terms and conditions of the grant program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to execute the contract; form of document(s) to be approved by Chief Legal and Ethics Officer.

ACTION ITEMS (cont.)

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

- (c) ***Contract Amendment – 1567: Zoo Zip Line - Cleveland Metroparks Zoo – Construction Manager at Risk – Guaranteed Maximum Price 1***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Andy Simons, Project Manager)

Background

On November 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6539) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo Zip Line (Project). As presented to the Board on November 19, 2020, the Project includes the construction and installation of a unique zip line experience, in the heart of the Cleveland Metroparks Zoo.

On January 14, 2021, the Board awarded a Construction Manager at Risk Contract to Regency Construction Service, Inc. (“Regency”) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$20,800. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

Since January 14, 2021, the design of the Project has advanced allowing for a phased GMP approach. The Project’s design and pricing has solidified as reflected below. The first phase of the GMP pricing for the Zoo Zip Line includes the site clearing, foundations, covered walkway materials, and temporary facilities.

GMP Establishment

Regency has established the below GMP 1:

<u>Item</u>	<u>Cost</u>
Site Clearing	\$ 31,200.00
Foundation Systems	\$475,000.00
Covered Walkway Material	\$ 53,030.00
<u>Temporary Facilities</u>	<u>\$ 7,500.00</u>
<i>Cost of work Subtotal</i>	<i>\$566,730.00</i>
General Conditions (11%)	\$ 62,340.30
CMR Fee (2.75%)	\$ 15,585.08
Contingency (3.5%)	\$ 19,835.55
Total GMP1	\$664,490.93

ACTION ITEMS (cont.)

Staff will return to the Board with GMP 2 which will include the balance of costs related to the Project. GMP 2 will include, but is not limited to, walkway installation, plumbing, electrical, painting, and zip line installation.

Construction Schedule

Regency's construction schedule associated with the proposed GMP 1 anticipates a late spring project delivery barring any unseasonal weather. Cleveland Metroparks staff will monitor construction progress and provide updates to the board.

No. 21-02-018: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with Regency Construction Service, Inc. for the construction of the Zoo Zip Line, Cleveland Metroparks Zoo, to reflect a GMP 1 in the amount of \$664,490.93, which will be an amount in addition to the \$20,800 already awarded for preconstruction services, for a total contract valued of \$685,290.93, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(d) ***Amendment of Contract – RFP #6458-b: Beecher's Brook Restoration, North Chagrin Reservation and Chagrin River Restoration at Jackson Field, South Chagrin Reservation – Construction Guaranteed Maximum Price (Beecher's Brook Restoration, North Chagrin Reservation)***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Chris Cheraso, Landscape Architect)

Background

On February 20, 2020, Cleveland Metroparks awarded a contract to RiverReach Construction (RiverReach) for design-build services, as per RFP #6458-b, for the design and construction of two components: Beecher's Brook Restoration, North Chagrin Reservation ("Beecher's Brook Project") and Chagrin River at Jackson Field, South Chagrin Reservation ("Jackson Field Project"). The project team includes RiverReach and EnviroScience, Inc.

A GMP was approved by the Board on December 18, 2020 for construction of the Jackson Field Project. Construction is well underway and is expected to be complete this spring. Staff established that it would return to the Board to amend the contract to include the Beecher's Brook Project. At the time of the Board's initial award on February 20, 2020, only the preconstruction stage compensation was approved for each project. The Beecher's Brook Project's preconstruction stage compensation was established at \$68,738.

ACTION ITEMS (cont.)

The Beecher’s Brook Project is funded by the Ohio Environmental Protection Agency 319(h) Grant, Cleveland Museum of Natural History Trout Club, and Cleveland Metroparks. As a Project Partner, Chagrin River Watershed Partners, Inc. is contributing to the grant education and outreach deliverables.

Recently the Northeast Ohio Sewer District awarded additional Regional Stormwater Management Program Funding to Cleveland Metroparks in the amount of \$250,000. The funding will aid in stream restoration activities and will allow for the construction of a bridge to replace the culvert at Beecher’s Brook, resulting in a more natural stream restoration that better compliments North Chagrin Reservation.

The construction of the bridge requires additional engineering to be completed by RiverReach Construction’s subconsultants CT Consultants and geotechnical borings by PSI/Intertek. The additional engineering will increase the Preconstruction Stage Expenses in the amount of \$17,972.50 and is reflected below.

Since February of 2020, design documents have progressed, and necessary permit applications have been filed. The Beecher’s Brook Project will establish a foundation for ecological recovery by improving water quality, addressing bank erosion, and enabling fish passage. Together the Jackson Field Project and the Beecher’s Brook Restoration will improve water quality and habitat quality within the Chagrin River Watershed.

As a first step towards completing this work, select trees along the river will be removed for streambank grading and re-alignment of Beecher’s Brook. Removed trees will be integrated into the restoration to provide streambank stabilization and will be used for habitat. To comply with federal regulations regarding tree removal, an early GMP (GMP 1) is necessary.

GMP 1 Establishment (Beecher’s Brook Project)

RiverReach has submitted the first GMP amendment; additional GMP’s will be presented to the Board in a phased approach. Guaranteed Maximum Price 1 (GMP 1) is as follows, and includes tree dropping and harvesting for the restoration.

<u>ITEM</u>	<u>COST</u>
<i>Preconstruction Stage Expenses</i>	
Additional Engineering Fees for New Bridge	\$17,972.50
<i>Construction Stage</i>	
Tree Dropping and Harvesting	\$ 14,666.60
<i>Cost of Work Subtotal</i>	\$ 14,666.60
Staff Costs/General Conditions 4.40%	\$ 645.33
Construction Contingency 0.00%	\$ 0.00

ACTION ITEMS (cont.)

Construction Stage Design Services Fee 1.88%	\$ 275.73
Design-Builder’s Fee 7.00%	\$ 1,026.66
Total of Construction Stage Costs for GMP 1	\$ 16,614.32
Total GMP 1	\$ 34,586.82

Staff will return to the Board for Guaranteed Maximum Price 2 (GMP 2). GMP 2 will include the remaining scope of work to complete the restoration.

Construction Schedule

RiverReach’s construction schedule associated with the proposed GMP 1 for the Beecher’s Brook Project anticipates completing tree removal prior to April 1, 2021 to comply with federal regulations. Following future adoption by the Board, the scope of work associated with GMP 2 is anticipated to commence construction in the spring of 2021 and be complete by the fall of 2021. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

No. 21-02-019: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **RiverReach Construction**, for construction of **RFP #6458-b, Beecher’s Brook Restoration Project, North Chagrin Reservation**, to reflect a GMP for the Beecher’s Brook Project in the amount of **\$34,546.82**, which will be an amount in addition to the \$68,738.00 already awarded for preconstruction services, **for a total of \$103,324.82**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(e) ***Award RFP #6515-b: Johnson’s Creek Restoration Project – Hinckley Reservation – Design Builder***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Chris Cheraso, Landscape Architect)

Background

On December 10, 2020, Cleveland Metroparks issued a Request for Qualifications (RFQu) for design-build teams to submit qualifications for the design and implementation the Johnson’s Creek Restoration Project (Project). The Project will use natural channel design and bioengineering to restore ±650 lineal feet of streambank and provide stream bed grade control structures to prevent further downcutting throughout the project area. The restoration will stabilize streambanks, enable fish and macroinvertebrate passage, and improve in-stream habitat and water quality within this

ACTION ITEMS (cont.)

stretch of Johnson’s Creek. As is allowed under Ohio law, Cleveland Metroparks staff is acting as the Criteria Architect on the Project.

The Project is funded by the Ohio Environmental Protection Agency, section 319(h) grant with match funding provided by Cleveland Metroparks. Cuyahoga Soil & Water Conservation District and Rocky River Watershed Council will partner with Cleveland Metroparks to complete the education and public outreach deliverables.

The RFQ yielded seven (7) responding design-build teams. The team’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Jim Rodstrom, Mike Durkalec, Chris Cheraso and Bob Burichin.

Additionally, project partner Jared Bartley from Cuyahoga Soil & Water Conservation District served an advisory role on the review panel. Through an independent evaluation of the qualifications, the review panel determined a short list of three teams and requested proposals from each. Following receipt of the proposals each short-listed team was interviewed.

Following the interviews, the proposals from each short-listed design-build team were then ranked by the review panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both qualifications and proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 70% and price at 30%. Below is a listing of the three short listed teams, and their correlating “best value” score.

Cleveland Metroparks Johnson’s Creek Restoration Project, Hinckley Reservation RFQ #6515	
Design Build Firm	Short List
Applied Ecological Services, Inc.	
Biohabitats, Inc.	X
Davey Resource Group	X
Mark Haynes Construction	
Nerone and Sons, Inc.	
Northstar Contracting, Inc.	
RiverReach Construction	X

RFP #6515-b Results

Ranking	Design-Build Team	Price (sum)	(1) Price Component	(2) Qualifications Component	(1)+(2) Best Value Score
1	Davey Resource Group/Marks Construction, Inc.	\$106,421	30	66.5	96.5
2	RiverReach Construction /GPD Group/EnviroScience, Inc.	\$114,211	27.8	65.1	92.9
3	Biohabitats, Inc./Meadville Land Service	\$199,265	3.8	58.8	62.6

The price reflected in the above table includes the preconstruction services fee, the due diligence and design fees, the preconstruction expenses, estimated general conditions costs (based on percentage of construction cost), construction stage design fees (based on percentage of construction cost), and the design-builder fee (based on percentage of construction cost). An estimated total project cost of \$305,656 was provided to the contractors as a common basis of expectation. Once construction documents are nearing

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finalization, Cleveland Metroparks staff will return to the Board to set a Guaranteed Maximum Price, at which time, inclusive of construction costs, the general conditions costs, construction stage design fees, and the design-builder fee will be finalized. Upon the negotiation of a contract with the recommended design-build firm, Davey Resource Group (Davey), the preconstruction services fee, due diligence and design fee, and preconstruction expenses will be established at \$66,695.

RFP Analysis

Staff recommends the design-build contract be negotiated and awarded to Davey. Together with Marks Construction, they have over seven (7) years of experience working together. In 2017, the team completed the Sulphur Springs Restoration Project in South Chagrin Reservation and has recently completed projects along Griswold Creek for the Geauga Park District, stream restoration along the Chagrin River in the Village of Gates Mills, and restoration along Blue Creek for the Toledo Metroparks. Davey's abilities and value-added approach to the project were well demonstrated in their qualifications, proposal, and interview process. Their project team experience, understanding of the goals, and methodology will prove valuable in the execution of the Project. Davey's experience with similar and complementary projects, along with the competitive price associated with their services, establishes their team as the "best value" when ranked against the other short-listed design/build firms. Notwithstanding, RiverReach Construction and Biohabitats, Inc. teams also submitted thorough proposals.

No. 21-02-020: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Davey Resource Group**, being ranked as the "best value" for RFP #6515-b, Johnson's Creek Restoration Project, Hinckley Reservation, inclusive of \$66,695 for preconstruction services fee, due diligence and preconstruction stage design service fee, and preconstruction stage expenses. In the event that a GMP contract cannot be negotiated with the design-builder, a contract would then be negotiated, per Ohio Revised Code, with the next ranked design-builder, who the Board, in its discretion, has reflected in the minutes as being the next ranked design-builder. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(f) *Rocky River Reservation: Authorization to Submit Grant Application and Commit Funds***

(Originating Sources: Sean E. McDermott, Chief Planning and Design Officer/John Cardwell, Architect/Kristen Trolio, Grants Manager)

The Ohio Department of Natural Resources (ODNR) Division of Parks and Watercraft offers the Paddling Enhancement Grant program, an annual program designed to fund waterway access for hand-powered watercraft at public facilities throughout the State of Ohio. Cleveland Metroparks plans to submit an application to this program for \$75,000 (maximum grant request) to expand paddling access at Scenic Park/Emerald Necklace Marina in Rocky River Reservation.

In 2015, Cleveland Metroparks received funds through ODNR's Cooperative Boating Facility Grant program to install an ADA-accessible kayak launch at Scenic Park. Due to its popularity, the Park District now plans to expand paddling access at this location through construction of a zero-entry access beach adjacent to the existing launch. A map of the project location is on page **93089**. This new access area will be for kayaks, canoes, and stand-up paddleboards and will be open to the public during normal hours of operation. This project will complement the existing kayak storage lockers and address the growing numbers of paddlers that access the Rocky River each year.

Scenic Park/Emerald Necklace Marina is a designated stop on the Lake Erie Water Trail, which was designated by the State of Ohio in 2020. Cleveland Metroparks has been a key player in the designation of this trail and operates nine stops along it, including Scenic Park. These proposed improvements will offer additional access to the trail for residents and visitors to the area. Cleveland Metroparks expects the project to cost more than \$75,000 and will follow all procurement guidelines in completing the work if the grant is awarded.

The required resolution is on page **93090**.

No. 21-02-021:

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$75,000 through the Paddling Enhancement Grant program as described above; to authorize and agree to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(g) *Rocky River Reservation – Mastick Road Connector Trail: Authorization of Grant Resubmittal to Clean Ohio Trails Fund***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

At the January 15, 2020 Board of Park Commissioners meeting, staff received approval to submit an application for the Mastick Road Connector Trail to the Ohio Department of Natural Resources (ODNR) Clean Ohio Trails Program. Due to delays around COVID-19, award announcements for the 2020 cycle have not yet been made by ODNR. The 2021 application cycle will close on March 15, 2021, and at this point ODNR does not anticipate announcements on the 2020 program until the end of February. Due to this timing issue, staff requests authorization to resubmit the 2020 application for the Mastick Road Connector Trail. Under a separate resolution, staff will also seek approval to submit an application for the Euclid Creek Greenway Trail. Staff will advise ODNR that the Mastick Road Connector Trail is the priority project should it not be awarded funding as part of the pending 2020 round.

Background

The Cleveland Metroparks 2015 Strategic Planning Update to the 2012 *Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan* identifies “Connections” as one of five key goals of the agency. To achieve this goal, staff collaborate on and are involved in community master planning and trail planning efforts to develop neighborhood connectors as well as regionally significant trails.

Mastick Road Connector Trail

The Mastick Road Connector Trail will be a new 10' wide all purpose, shared use path to connect the city of Fairview Park to Cleveland Metroparks Rocky River Reservation and its larger trail network. The project will provide access to more than 3,700 residents who live within one mile, as well as link the city’s civic center, library, and several schools, to this important regional asset. The Mastick Road Connector Trail will provide access from approximately the intersection of Eaton and Mastick roads into the reservation where the trail will connect to the existing all purpose trail at Mastick/Puritas and Valley Parkway (see reference map on page **93091**).

Cleveland Metroparks began coordinating with the Cuyahoga County Department of Public Works and the City of Fairview Park in 2014 to develop this trail when the County began a feasibility study for rehabilitation or replacement of the existing 1975 side-hill bridge structure on Mastick Road, which sits approximately halfway down the hill. Throughout the alternatives evaluation process for the bridge, all three organizations worked together to develop an option that included safe access for bicyclists and pedestrians in conjunction with vehicular access. The preferred alternative was a bridge rehabilitation with a shared use trail on the downhill side.

Cuyahoga County completed construction of the bridge in late 2020. The portion of trail on the bridge deck is temporarily barricaded for safety until the trail sections are built

ACTION ITEMS (cont.)

from the bridge up to Eaton Road and down to Valley Parkway. This funding request seeks to construct the uphill and downhill portions of the trail to connect to the middle portion of the trail that has been built as part of the recently completed Mastick Bridge rehabilitation project.

Grant Submittal & Funding Match

Cleveland Metroparks is seeking construction funding for the Mastick Road Connector Trail from the Clean Ohio Trails Fund grant program, which is administered by ODNR. The total cost of construction for the project is estimated to be approximately ±\$1,100,000. Local match will be provided by Cleveland Metroparks, partners, and/or private funds, and Cleveland Metroparks intends to perform the majority of engineering and design of the trail, although certain specialty consultants will be hired per procurement standards.

Proposed funding for the Mastick Road Connector Trail follows:

Clean Ohio Trails Fund	\$500,000 (45.5%)
Cleveland Metroparks	<u>\$600,000 (54.5%)</u>
Project Total:	\$1,100,000

No. 21-02-022: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize and agree to resubmit an application to the Ohio Department of Natural Resources for funding assistance from the Clean Ohio Trails Fund grant program in the amount of \$500,000 for the above listed Mastick Road Connector Trail project; upon grant award notification, to authorize and agree to obligate matching funds of ±\$600,000, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further that the Board authorizes the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **93092**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(h) *Euclid Creek Reservation – Euclid Creek Greenway Trail: Authorization of Grant Submittal to Clean Ohio Trails Fund*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

At the January 15, 2020 Board of Park Commissioners meeting, staff received approval to submit an application for the Mastick Road Connector Trail to the Ohio Department of

ACTION ITEMS (cont.)

Natural Resources (ODNR) Clean Ohio Trails Fund (COTF) Program. Due to delays around COVID-19, award announcements for the 2020 cycle have not yet been made by ODNR. The 2021 application cycle will close on March 15, 2021, and at this point, ODNR does not anticipate announcements on the 2020 program until the end of February. Due to this timing issue, staff is requesting authorization to resubmit the 2020 application for the Mastick Road Connector Trail under a separate resolution as well as to submit an application for the Euclid Creek Greenway Trail, as detailed below. Staff will advise ODNR that the Mastick Road Connector Trail is the priority project should it not be awarded funding as part of the pending 2020 round.

Background

The Cleveland Metroparks 2015 Strategic Planning Update to the 2012 *Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan* identifies “Connections” as one of five key goals of the agency. To achieve this goal, staff collaborate on and are involved in community master planning and trail planning efforts to develop neighborhood connectors as well as regionally significant trails.

In May 2017, the Board of Park Commissioners approved submission of an application to the Northeast Ohio Areawide Coordinating Agency (NOACA) from the Congestion Mitigation and Air Quality (CMAQ) program for Phase I of the Euclid Creek Greenway to extend the existing all purpose trail from Euclid Creek Parkway through the reservation to Euclid Avenue, a distance of ± 0.5 miles. The total estimated project cost for this segment was \$628,500 (including inflation) and the requested funding was \$499,650. In January 2018, Cleveland Metroparks was awarded \$267,500 in SFY 2022 CMAQ funds. Additional funds are also being sought through the ODOT highway safety improvement program for this phase of the project.

Funding is being requested from the COTF program to complete funding for Phase 1 (\$361,000) and to also fund 75% of costs (\$139,000) for a short Phase 2 of the Euclid Creek Greenway that will extend the trail across Euclid Avenue to the former Euclid Central Middle School property, which is anticipated to transfer back to Cleveland Metroparks in spring 2021 upon demolition of the building and site clearing by the Euclid City School District as part of its school consolidation program. Phase 2 will bring a ± 0.25 -mile trail through the property and out to Chardon Road (see reference map on page **93093**). A future phase(s) of the trail is envisioned to make the connection to the lakefront portion of the Euclid Creek Greenway. The Euclid Creek Greenway is listed in the Cuyahoga Greenways Plan as one of 12 “Critical Gaps” in the active transportation system in the county.

Grant Submittal & Funding Match

Cleveland Metroparks is seeking construction funding for the Euclid Creek Greenway Trail from the Clean Ohio Trails Fund grant program, which is administered by ODNR. The total cost of construction for Phases 1 and 2 of the Euclid Creek Greenway is estimated to be approximately $\pm \$813,833$. Match will be provided through federal Congestion Mitigation and Air Quality improvement program funds (Phase 1 only), by

ACTION ITEMS (cont.)

Cleveland Metroparks, partners, and/or private funds, and Cleveland Metroparks intends to perform the majority of engineering and design of the trail, although certain specialty consultants will be hired per procurement standards.

Proposed funding for the Euclid Creek Greenway Trail follows:

Phase 1	
Clean Ohio Trails Fund (Requested)	\$361,000
Congestion Mitigation and Air Quality Improvement Funds	<u>\$267,500</u>
Phase 1 Total	\$628,500
Phase 2	
Clean Ohio Trails Fund (Requested)	\$139,000
Cleveland Metroparks Funds	<u>\$ 46,333</u>
Phase 2 Total	\$185,333
Phases 1 and 2 Project Total:	\$813,833

No. 21-02-023: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize and agree to resubmit an application to the Ohio Department of Natural Resources for funding assistance from the Clean Ohio Trails Fund grant program in the amount of \$500,000 for the above listed Euclid Creek Greenway Trail project; upon grant award notification, to authorize and agree to obligate matching funds of ±\$46,333, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further that the Board authorizes the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **93094**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:

No. 21-02-024: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **Sourcewell Renewal Co-Op #6414** **Portable Toilet Rentals** (see page **93059**);
- (b) **Bid Renewal #6417:** **Mixed Grass Hay, Alfalfa, and Straw** (see page **93060**);
- (c) **Bid #6525:** **Grass Seeds, Fertilizers, Fungicides, Herbicides, Insecticides, and Other Misc. Turf Supplies** (see page **93061**);
- (d) **Single Source #6550:** **2021 Marine Fuel** (see page **93062**);
- (e) **Bid #6551:** **2021 Asphalt Pavement Improvements – South Chagrin Reservation** (see page **93063**);
- (f) **Ohio Co-Op #6552:** **Three (3) 2021 Ford Police Interceptor Vehicles (Police Package)** (see page **93065**);
- (g) **Single Source #6555:** **LaunchPad, LLC Integrated Centaman Webstore Software As A Service (SAAS)** (see page **93066**); and,
- (h) **Ohio Co-Op #6556:** **Dell Blade Chassis/Servers/ Storage/Backup** (see page **93067**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**SOURCEWELL RENEWAL CO-OP #6414 SUMMARY:**

PORTABLE TOILET RENTALS for various locations throughout Cleveland Metroparks for a two (2) year period beginning May 1, 2021 through April 30, 2023

Background

United Rentals is the current supplier of portable toilet rentals throughout Cleveland Metroparks. Cleveland Metroparks staff assigns portable toilets (including trailer units, hand wash soap, sanitizer, water for washing station, and tip over charge) at specified locations throughout the Park District as well as "special event" toilets at sites where user volume may exceed existing facilities or where no current facilities exist. The current contract term is for a two (2) year period beginning April 16, 2019 through April 30, 2021 with an option to renew for two (2) additional years.

Purchasing staff recommends United Rentals as the supplier of portable toilet rentals to the Park District for an additional two (2) year period beginning May 1, 2021 through April 30, 2023.

RECOMMENDED ACTION:

That the Board authorize an award of Sourcewell Renewal Co-Op #6414 to **United Rentals**, for a two (2) year period beginning May 1, 2021 through April 30, 2023, for portable toilet rentals at the unit prices on file in the Purchasing Division, for a **total cost not to exceed \$400,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID RENEWAL #6417 SUMMARY: **MIXED GRASS HAY, ALFALFA, AND STRAW** for Cleveland Metroparks Zoo, Police Stables, The Chalet, Site Construction, and various locations throughout Cleveland Metroparks, to be supplied “as needed” for a two (2) year period beginning June 1, 2021 through May 31, 2023

Background

Cleveland Metroparks requested bidders to provide Mixed Grass Hay (Timothy Hay), Alfalfa Hay, and Straw for Cleveland Metroparks Zoo, Police Stables, The Chalet, and Site Construction on an “as needed” basis for a two (2) year period beginning May 15, 2019 through May 31, 2021. In addition to the hay products’ use in animal feed, bedding and hayrides, the straw is also used in the seeding of grass.

Cleveland Metroparks would like to exercise the option to renew for a period of two (2) years beginning June 1, 2021 through May 31, 2023.

The current suppliers, Bill Maxwell Farms and Cleveland Bale and Farm, LLC (formally Gill Farms), can hold pricing for the purchase of mixed grass hay, alfalfa, and straw.

Description	<u>2021/2023</u> Bill Maxwell Farms	<u>2021/2023</u> Cleveland Bale and Farm, LLC*
Timothy Hay AFGC 4 (Zoo unloads)	\$340/ton	
Timothy Hay AFGC 4 (Supplier unloads)	\$360/ton	\$360/ton
Timothy Hay AFGC 3 (Zoo unloads)	\$340/ton	
Timothy Hay AFGC 3 (Supplier unloads)	\$360/ton	\$360/ton
Alfalfa Hay AFGC Prime (3 rd /4 th cutting, Zoo unloads)	\$490/ton	
Alfalfa Hay AFGC Prime (3 rd /4 th cutting, Supplier unloads)		\$440/ton
Straw (Zoo unloads)	\$240/ton	
Straw (Supplier unloads)	\$240/ton	
Timothy Hay AFGC 3 (Police Stables)	\$400/ton	
Straw (The Chalet and Site Construction)	\$240/ton	

*Cleveland Bale and Farm, LLC will supply materials only to the Zoo and will off load mechanically.

RECOMMENDED ACTION:

That the Board authorize a split award of Bid Renewal #6417 to the lowest and best bidders, **Bill Maxwell Farms and Cleveland Bale and Farm, LLC (formally Gill Farms)**, for the purchase of Mixed Grass Hay (Timothy Hay), Alfalfa Hay, and Straw, at the unit prices indicated in the bid summary and maintained in the bid file, on an as-needed basis for a two (2) year period for Cleveland Metroparks Zoo, Police Stables, The Chalet, Site Construction, and various locations throughout Cleveland Metroparks beginning June 1, 2021 through May 31, 2023, **for a total cost not to exceed \$300,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6525 SUMMARY: GRASS SEEDS, FERTILIZERS, FUNGICIDES, HERBICIDES, INSECTICIDES, AND OTHER MISC. TURF SUPPLIES to be supplied on an “as needed” basis to various Cleveland Metroparks golf courses and other locations throughout Cleveland Metroparks during the 2021 Season

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2020 Actual Expenditure = \$458,856.56
2021 Estimate = \$550,000.00

Background

This bid provides 163 individual turf products. The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Office of Procurement. A split award will be recommended and cost estimates per vendor are listed in the table below.

Vendors	Advanced Turf Solutions	Aquatic Control	Harrell’s	Helena	Nutrien Ag Solutions	Oliger Seed Co.	Site One Landscape Supply	Walker Supply
Estimated Encumbrance per Vendor	\$30,000	\$15,000	\$85,000	\$75,000	\$270,000	\$4,000	\$70,000	\$1,000
TOTAL AWARD	\$550,000							

The 2021 estimate is based on a “worst case/highest usage” scenario (*i.e.*, anticipating unfavorable summer conditions). The actual expenditures are typically less per year.

All materials and quantities were specified under the direction of the Golf Operations Staff who reviewed the bids and provided the following recommendations.

RECOMMENDED ACTION:

That the Board authorize the purchase of various Grass Seed, Fertilizers, Fungicides, Herbicides, Insecticides, and Miscellaneous Turf Supplies on a split award basis to the following lowest and best bidders for Bid #6525, **Advanced Turf Solutions, Aquatic Control, Harrell’s, Helena, Nutrien Ag Solutions, Oliger Seed Co., Site One Landscape Supply, and Walker Supply**, to be purchased on an "as-needed" basis, during the 2021 season, as shown and at the unit prices reflected and on file in the Procurement Office, for a **total amount not to exceed \$550,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6550 SUMMARY: 2021 MARINE FUEL for resale at East 55th, Wildwood and Emerald Necklace Marinas

<i>----- HIGHLIGHTS AT A GLANCE -----</i>
2020 Expenditure - \$253,270.12
2021 Estimate - \$375,000.00

Background

Since 2014, Cleveland Metroparks has purchased marine fuel for resale (87 Conventional without lead or ethanol) for East 55th Marina from Great Lakes Petroleum and added that service in 2016 at Emerald Necklace Marina and Wildwood Marina in 2020.

Great Lakes Petroleum provides a high-quality additive called ValvTect, which is an industry leader in fuel additives for marine engines. Boaters recognize that utilization of ValvTect products prevents ethanol/gasoline related problems by keeping moisture in suspension and preventing bacteria and other microbiological growth. This, in turn, improves engine performance, reduces fuel consumption, and minimizes harmful exhaust emissions.

Research by Cleveland Metroparks staff found an overwhelming majority of Great Lakes boaters prefer to purchase and utilize fuel with the ValvTect additives to keep their engines sound and free from failure. Valvtect’s strict regulations for its product causes it to limit its suppliers to be sure that those they authorize can maintain their standards.

ValvTect can only be sold by Certified ValvTect Marine Fuel Distributors that meet strict quality control specifications when adding this product to 87 Conventional Fuel without lead or ethanol. There are several fuel distributors in Ohio; however, Great Lakes Petroleum is the only distributor in the City of Cleveland that holds the ValvTect certification. Cleveland Metroparks will follow the OPIS (Oil Price Information Service), which is the oil industry index used to verify base prices submitted by suppliers and will hold the additive cost per gallon at ±\$0.04.

Recommendation

For 2021, Cleveland Metroparks will continue to self-operate E. 55th Marina located in the Lakefront Reservation, Emerald Necklace Marina located in the Rocky River Reservation, and Wildwood Marina in the Euclid Creek Reservation.

Cleveland Metroparks staff recommends continuing the partnership and supply of marine fuel with the ValvTect additive from Great Lakes Petroleum.

RECOMMENDED ACTION:

That the Board authorize the purchase of 87 Conventional Fuel without lead and ethanol that has been treated with ValvTect marine-additive products for Single Source #6550, as noted in the summary above, to be supplied on an as needed basis for the 2021 boating season, from certified distributor **Great Lake Petroleum**, for a **total cost not to exceed \$375,000**, for dispensation/resale at the East 55th, Emerald Necklace and Wildwood Marinas. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6551 SUMMARY: 2021 ASPHALT PAVEMENT IMPROVEMENTS – SOUTH CHAGRIN RESERVATION

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements with sections in poor condition or lack of structural integrity. The 2021 Asphalt Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years. Funding for these improvements will be from the 2020-2021 Ohio Department of Transportation biennium resurfacing allocation combined with funding from the 2021 capital project budget.

This 2021 asphalt resurfacing bid reflects the following scope of work:

Description
1-1/2” asphalt overlay of approximately 1.45 miles of roadway with a typical pavement width of 22 feet on Hawthorn Parkway, .81 miles of roadway with a typical pavement width of 22 feet on Sulphur Springs Drive, .48 miles of roadway with a typical pavement width of 20 feet on Arbor Lane, and 4,827 square yards of 1-1/2” asphalt parking lot overlay at Look About Lodge and Quarry Rock picnic area, all within South Chagrin Reservation. 1-1/2” asphalt overlay of 8,091 total square yards of adjacent parking lot and all-purpose trail pavement. 2” asphalt grind and overlay repair of approximately 16,896 total square yards prior to the asphalt overlay and 1,202 square yards of transition grinding. Pavement marking restoration, setting of parking blocks, berming, and upgrades of 14 ADA road crossings as specified in the plans.

Bids were received on February 9, 2021 and are tabulated below:

Bidder Name	Lump Sum Bid
Karvo Companies	\$498,025
Chagrin Valley Paving	\$498,270
Perrin Asphalt Co.	\$510,000
Barbicas Construction	\$512,229
The Shelly Company	\$525,096
Mc. B Paving	\$580,607
Ronyak Paving	\$624,925
Cunningham Paving Co.	\$682,200
B&B Sealing	\$939,700
Engineer’s Estimate	\$600,000

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Staff recommends awarding the **Lump Sum Bid** to **Karvo Companies**. Karvo Companies has performed as the prime contractor on the Park District's annual asphalt improvement program each year from 2008 through 2015 and in 2019. It has completed approximately \$10.0 M in paving contracts for Cleveland Metroparks over the past several years and specialize in county, municipal, and commercial paving as well as ODOT projects.

2021 Budget Code: 4015001-572103-PA11002 and 2015434-572103-PA15434

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Karvo Companies** as the lowest and best bidder for Bid #6551, 2021 Asphalt Pavement Improvements – South Chagrin Reservation, for the **total lump sum amount of \$498,025**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

OHIO CO-OP #6552 SUMMARY: THREE (3) 2021 FORD POLICE INTERCEPTOR VEHICLES (POLICE PACKAGE)

ITEM	2021 Ford Police Interceptor (Police Package)
New Unit Base Cost	\$31,984.00 each
One Extra Key (two/vehicle)	\$50.00 each
Reverse Sensing System	\$275.00 each
Keyed Alike	\$49.00 each
Dark Car	\$25.00 each
Side Mirror LEDs & Pre-Wiring	\$349.00 each
Door Locks, Door Handles Power Windows Disable	\$74.00 each
Power Heated Mirrors	\$59.00 each
Red/White Dome Light	\$49.00 each
Backup Camera	\$229.00 each
Trailer Hitch, SYNC and Warranty	Standard
Delivery Charge	\$216.30 each
Unit Total	\$33,359.30 each
Total (x3)	\$100,077.90
UNITS REPLACED	2013 Dodge Charger (161,000 miles) (EO1413) 2013 Dodge Charger (181,000 miles) (EO1513) 2014 Ford Explorer SUV (154,000 miles) (EO2314)

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

RECOMMENDED ACTION:

That the Board approve the purchase of three (3) 2021 Ford Police Interceptor Vehicles (Police Package) as per Ohio Co-Op #6552, equipped as specified in the above summary, from **Larkin Greenwood Ford** for a **total cost of \$100,077.90** in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RS900321.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6555 SUMMARY: **LAUNCHPAD, LLC INTEGRATED CENTAMAN WEBSTORE SOFTWARE AS A SERVICE (SAAS)** beginning March 1, 2021 through December 31, 2022

Background

Cleveland Metroparks plans to implement the LaunchPad Integrated Centaman Webstore in 2021. LaunchPad provides a customized webstore for Zoo ticketing that utilizes an application programming interface (API), which is a set of functions and stored procedures that accesses features of the application that connects into Cleveland Metroparks Zoo current ticketing system (Centaman). This SAAS product will allow for faster response times, guest check-outs, and integrated single sign on for guests. LaunchPad has assisted other Zoos, such as Fresno Chaffee Zoo, with this same webstore product.

LaunchPad is currently the only development firm that can provide this integration with the Zoo’s existing ticketing system provided by Centaman.

The LaunchPad Integrated Centaman Webstore has a one-time implementation fee of \$50,000 with a 2021 annual maintenance and support fee of \$18,000. This agreement is renewable for subsequent one-year terms at the sole discretion of Cleveland Metroparks. Other costs may be added if Cleveland Metroparks wishes to customize the product further (such as adding educational components) which can be up to, but not exceed, \$150,000:

Item	Costs
LaunchPad Ticketing with customizations to add SSO (OneLogin as iDP)	\$50,000
LaunchPad Ticketing, maintenance, and support (2021)	\$18,000
Contingency (misc. customizations)	\$15,000
Total for 2021	\$83,000
Total for 2022 (annual maintenance)	\$20,000
Total for 2021 & 2022	\$103,000
Potential Opportunities	
LaunchPad Educational Camp Product (potentially in partnership with other zoos)	\$150,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **LaunchPad, LLC** for an initial term of twenty-two (22) months in an **amount not to exceed ±\$253,000**, as summarized above and maintained on file for Single Source #6555, for the LaunchPad SAAS product, and the Board further authorizes renewable subsequent one-year terms at the sole discretion of Cleveland Metroparks so long as the cost of each renewal term does not exceed \$50,000 annually.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

OHIO CO-OP #6556 SUMMARY: DELL BLADE CHASSIS/SERVERS/STORAGE/BACKUP

Background

The current server infrastructure equipment is nearly seven years old and is going out of contract with the primary supplier, Dell. This is a refresh of new equipment that operates most server systems at Cleveland Metroparks. This includes a unit which hosts the majority of core servers, relevant storage infrastructure, and a robust disaster recovery backup system, which includes both a remote option and an air-gapped solution in order to help minimize ransomware threats. The pricing is on Dell’s State of Ohio contract/customer agreement number STS033-534109.

Recommendation

Due to the overall size, scope, and cost of this project, a three (3) year lease will be incurred for Cleveland Metroparks. This lease is three (3) individual payments at 0% financing with a \$1.00 buyout option at the end, which Cleveland Metroparks intends to utilize. The equipment and financial breakdown are as follows:

Item	Cost
Servers and Blade Chassis	\$108,264.37
Storage - PowerConnect	\$229,284.16
Disaster Recovery System	\$187,688.00
Cyber Recovery Services	\$18,500.00
Air-gapped Disaster Recovery System	\$134,307.02
Total	\$678,043.55

Payment Schedule

Year 1 Payment – 2021	\$226,014.52
Year 2 Payment – 2022	\$226,014.52
Year 3 Payment – 2023	\$226,015.52 (includes \$1.00 buyout option)
Total Amount	\$678,044.55

Cleveland Metroparks was required to sign the Master Lease Agreement no later than January 31, 2021 to ensure cost savings. Cleveland Metroparks staff will submit the final document confirming the Master Lease Agreement following approval by the Board.

RECOMMENDED ACTION:

That the Board ratify the Chief Executive Officer’s execution of the Master Lease Agreement and approve submission of final documentation for the lease, and potential purchase, of Dell Equipment as per Ohio Co-Op #6556, equipped as specified in the above summary, from **Dell Financial LLC, for a total cost of \$678,044.55**, in full utilization of the Dell’s State of Ohio contract STS033-5341090. Form of agreement has been approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-02-024 on Page 93058)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 2/18/21)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Prisoner housing for January 2020 through December 2020, additional charges.	Cuyahoga County	\$20,000.00	(3)
	Treasurer	3,000.00	
		<u>5,000.00</u>	
		\$28,000.00	
2021 Cyber Liability Insurance Premium.	Jackson Dieken & Associates Insurance	\$37,079.00	(7)
Titleist golf balls and headwear for resale.	Acushnet Company	\$48,780.00	(3)
2021 Zoo Lab Fees.	Idexx Distribution	\$30,000.00	(3)
	Inc., Northwest	15,000.00	
	Zoopath PC, Ohio	2,500.00	
	Dept. of Agriculture, and Petlabs	<u>1,500.00</u>	
	Diagnostic Laboratories Inc.	\$49,000.00	
One (1) 2021 Jeep Grand Cherokee SUV.	Haasz Automall of Ravenna	\$33,541.00	(7)
One (1) Towmaster 14T with tilt trailer.	Wellington Implement	\$15,425.50	(2)
Various nuts, bolts, and hardware for Fleet for the period beginning January 1, 2021 through June 30, 2021.	Kimball Midwest	\$12,000.00	(2)
Northern Ohio Watershed Corps Program host site fees.	Tinker’s Creek Watershed Partners Inc.	\$23,500.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Callaway golf balls and headwear for resale.	Callaway Golf	\$31,027.34	(3)
PNC Bank fees.	PNC Card Services	\$15,000.00	(3)
System upgrades for OEC Management Center fire suppression system required to meet compliance, additional services.	ABC Fire	\$13,800.00 <u>2,406.00</u> \$16,206.00	(3)
Geotechnical engineering and wood deck inspection for Soaring Eagle Zip Line at Zoo, additional services.	CTL Engineering, Inc.	\$11,673.75 <u>4,000.00</u> \$15,673.75	(7)
Monthly pest control services for various locations throughout Cleveland Metroparks for a three (3) year period beginning January 1, 2021 through December 31, 2023.	Central Exterminating Co.	\$35,000.00	(7)
TaylorMade golf balls and headwear for resale.	TaylorMade Golf Co.	\$14,224.80	(3)
Bridgestone golf balls and gloves for resale.	Bridgestone Sports USA	\$22,336.82	(3)
Parts and labor costs associated with maintenance and repair for Zoo Veterinarian Hospital CT Scanner, additional parts and labor; and service agreement.	Agiliti Health, Inc.	\$6,000.00 6,782.00 7,000.00 10,000.00 1,500.00 <u>5,000.00</u> \$36,282.00	(6)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Cleaning, filtering, and fryer management; including supply of fresh cooking oil for various Cleveland Metroparks' deep fryers for a one (1) year period through December 31, 2021 with an option to auto-renew for successive one (1) year terms through December 31, 2024.	Advanced Fryer Solutions, LLC.	\$49,000.00	(3)
Used Cat GP25 500 lb. Forklift with 72” forks.	Towlift Inc.	\$17,800.00	(3)
Various materials and pipe for fire line at North Chagrin Reservation Preschool.	FEI – Ferguson Waterworks	\$13,087.25	(7)
Consulting services for strategic level advising and other related tasks necessary for developing the Andean Bear Conservation Alliance (ABCA) for the period beginning January 1, 2021 through February 1, 2023.	Isaac Goldstein	\$49,920.00	(3)
2020 Real Estate Tax for Lake County.	Lake County Treasurer	\$12,143.09	(3)
Credit card processing fees for various Enterprise locations for the period beginning April 8, 2020 through April 7, 2021.	Square	\$9,920.00 120.00 226.00 600.00 720.00 \$11,586.00	(3)
One (1) new Cushman Hauler 1200x with 13hp gas engine and cap.	Baker Vehicle Systems Inc.	\$10,952.00	(2)
Treated lumber for new trail bridges.	Lodi Lumber, Inc.	\$20,505.40	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
AXII Bulletproof vests; includes external carrier and ThorShield sleeve.	Galls	\$14,677.50	(2)
Fulcrum license renewal for 2021.	Spatial Networks	\$10,800.00	(3)
Audio/Visual replacement and repairs for Tiger Exhibit at Zoo.	Audio Visual Innovations	\$17,911.00	(2) & (3)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (2/18/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Huntington Beach Concessions Building, Huntington Reservation</u></p> <p><u>Revised Contract Amount:</u> Change Order No. 3 adds \$42,935.00 and a revised total to \$487,714.00.</p>	<p>Additional services to repair tower framing bulge on the east side, provide and install drywall ceilings, install interior framing, clocking wall sheathing & FRP panels, and increase owners allowance for truss wood blocking, attic accesses, and water tower floor infill with access.</p>	<p>Engelke Construction Solutions, LLC</p>	<p>#3</p>
<p><u>Professional Services for the Design of Bridge at Wendy Park</u></p> <p><u>Revised Contract Amount:</u> Amendment No. 8 adds \$7,045.49 and a revised total to \$1,704,440.83.</p>	<p>Additional services to perform 2nd independent shop painting inspection.</p>	<p>KS Associates, Inc.</p>	<p>#8</p>
<p><u>Whiskey Island Connector Trail, Lakefront Reservation</u></p> <p><u>Revised Contract Amount:</u> Change Order No. 2 adds \$18,211.35 and a revised total to \$3,789,360.90.</p>	<p>Additional services for conduits installed under the trail.</p>	<p>Mark Haynes Construction, Inc.</p>	<p>#2</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages 93058 through 93067; \$10,000 to \$50,000 purchased items/services report, pages 93068 through 93071; and construction change orders, page 93072.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 21-02-014: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages 93095 to 93270.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting***
(Originating Source: William Chorba, Chief Financial Officer)

Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to Cleveland Metroparks for its comprehensive annual financial report for the fiscal year ended December 31, 2019. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- (b) ***Proposed Renovation of Zoo Administration Building***
(Originating Source: Christopher Kuhar, Zoo Executive Director)

Cleveland Metroparks Zoo's Administration Building was constructed in 1982 and has undergone multiple renovations and expansions in the ensuing 40 years. As the Zoo's operation continues to evolve, additional changes would be optimal. These changes include consolidating a guest services "hub" where guests can get answers to questions that involve multiple departments including event ticketing, membership, rentals, and education programs. Moreover, rental spaces in the building are spread throughout the facility, currently requiring a blending of staff and guest spaces. A potential donation from Cleveland Zoological Society presents an opportunity to make renovations to the existing building that would consolidate guest services staff into a centralized area and create a new rental space that would separate guest and staff operations, as well as present a new, modernized reception area for Zoo guests.

- (c) ***Zoo Community Engagement Project***
(Originating Source: Christopher Kuhar, Zoo Executive Director)

As the pandemic continues, it is important to not lose site of the fact that COVID-19 is a zoonotic disease that has its origins in human-wildlife conflict. As such, the conservation mission of Cleveland Metroparks Zoo is more important than ever. However, one of the biggest challenges in building a global conservation program is providing the best value proposition to the citizens of northeast Ohio. In an effort to create that value proposition, Cleveland Metroparks Zoo has received grant funding to be one of three zoological parks to partner with faculty at Antioch University – New England, to create a community engagement project to determine the most valuable aspects of our programs to the community. The key difference in this project is these programs will be created in a "co-design" process. The three-year project will be based on interviews with community members to determine the best places for connections by focusing on zip codes closest to the Zoo, with the goal of expanding the findings throughout northeast Ohio. The co-design method has been used successfully by two other zoos in the United States and presents an exciting new approach to community engagement, diversity, and conservation impact.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 21-02-025: At 9:17 a.m., upon motion by Vice President Rinker, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing Collective Bargaining and the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Moore.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

WORK SESSION.

At 10:05 a.m., a Work Session commenced for the purpose of discussing the “Strategic Plan Development for the Next Century of Stewardship.” Presentations were made by Sean E. McDermott, Chief Planning & Design Officer, Kelly Coffman, Senior Strategic Park Planner, Beth Coduti, Research & Analytics Manager, and Sara Maier, Senior Strategic Park Planner.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, March 18, 2021, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

ADJOURNMENT.

No. 21-02-026: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Rinker, and carried, President Moore adjourned the meeting at 11:14 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

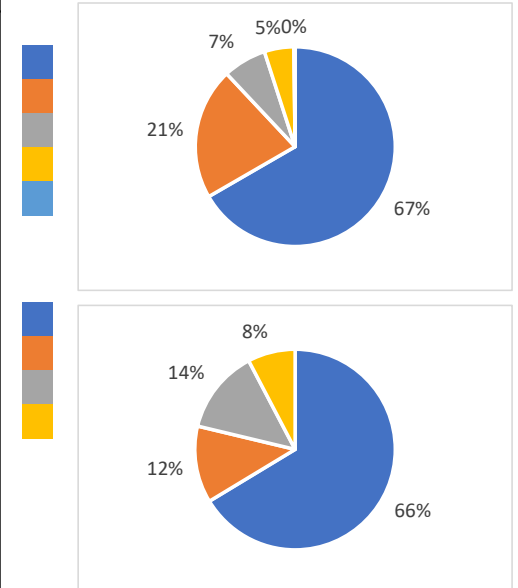
President.

Attest:

Secretary.

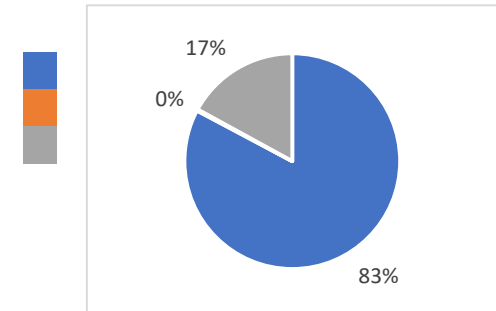
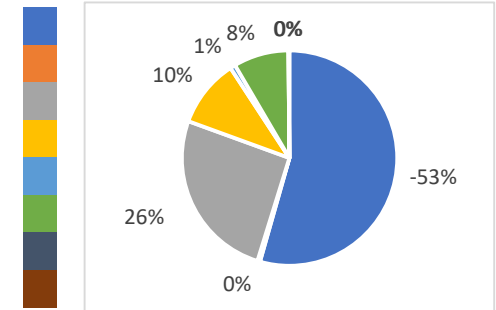
**Cleveland Metroparks
Financial Performance
1/31/2021
CM Park District**

	Actual Jan '20	Actual Jan '21	Fav (Unfav)	Actual YTD Jan '20	Actual YTD Jan '21	Fav (Unfav)
Revenue:						
Property Tax	6,280,000	5,167,000	(1,113,000)	6,280,000	5,167,000	(1,113,000)
Local Gov/Grants/Gifts	599,077	1,652,724	1,053,647	599,077	1,652,724	1,053,647
Charges for Services	1,631,451	544,839	(1,086,612)	1,631,451	544,839	(1,086,612)
Self-Funded	781,098	371,438	(409,660)	781,098	371,438	(409,660)
Interest, Fines, Other	<u>58,335</u>	<u>14,616</u>	<u>(43,719)</u>	<u>58,335</u>	<u>14,616</u>	<u>(43,719)</u>
Total Revenue	9,349,961	7,750,617	(1,599,344)	9,349,961	7,750,617	(1,599,344)
OpEx:						
Salaries and Benefits	5,081,752	4,531,002	550,750	5,081,752	4,531,002	550,750
Contractual Services	323,642	845,166	(521,524)	323,642	845,166	(521,524)
Operations	1,505,260	928,310	576,950	1,505,260	928,310	576,950
Self-Funded Exp	<u>610,417</u>	<u>522,882</u>	<u>87,535</u>	<u>610,417</u>	<u>522,882</u>	<u>87,535</u>
Total OpEx	7,521,071	6,827,360	693,711	7,521,071	6,827,360	693,711
Op Surplus/(Subsidy)	1,828,890	923,257	(905,633)	1,828,890	923,257	(905,633)
CapEx:						
Capital Labor	0	105,488	(105,488)	0	105,488	(105,488)
Construction Expenses	1,341,559	2,980,185	(1,638,626)	1,341,559	2,980,185	(1,638,626)
Capital Equipment	34,875	299,911	(265,036)	34,875	299,911	(265,036)
Land Acquisition	811,550	616,909	194,641	811,550	616,909	194,641
Capital Animal Costs	<u>1,796</u>	<u>4,024</u>	<u>(2,228)</u>	<u>1,796</u>	<u>4,024</u>	<u>(2,228)</u>
Total CapEx	2,189,780	4,006,517	(1,816,737)	2,189,780	4,006,517	(1,816,737)
Net Surplus/(Subsidy)	(360,890)	(3,083,260)	(2,722,370)	(360,890)	(3,083,260)	(2,722,370)



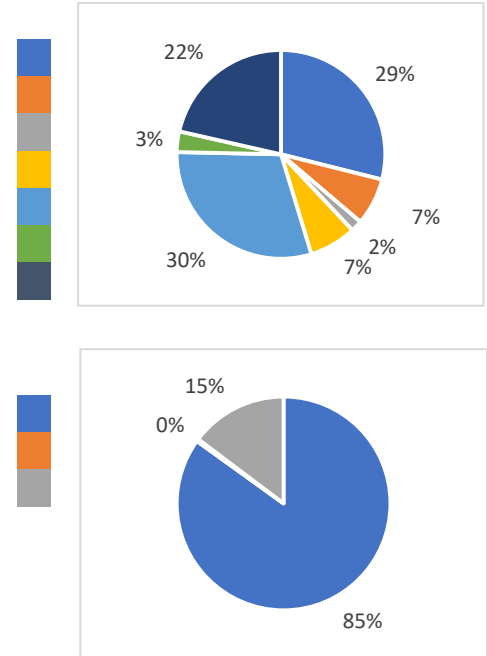
**Cleveland Metroparks
Financial Performance
1/31/2021
Zoo**

	Actual Jan '20	Actual Jan '21	Fav (Unfav)	Actual YTD Jan '20	Actual YTD Jan '21	Fav (Unfav)
Revenue:						
General/SE Admissions	95,132	(401,411)	(496,543)	95,132	(401,411)	(496,543)
Guest Experience	4,989	2,823	(2,166)	4,989	2,823	(2,166)
Zoo Society	527,563	190,051	(337,512)	527,563	190,051	(337,512)
Souvenirs/Refreshments	139,618	75,563	(64,055)	139,618	75,563	(64,055)
Education	16,314	5,660	(10,654)	16,314	5,660	(10,654)
Rentals & Events	59,790	61,186	1,396	59,790	61,186	1,396
Consignment	0	0	0	0	0	0
Other	(433)	1,016	1,449	(433)	1,016	1,449
Total Revenue	842,973	(65,112)	(908,085)	842,973	(65,112)	(908,085)
OpEx:						
Salaries and Benefits	1,181,755	1,056,074	125,681	1,181,755	1,056,074	125,681
Contractual Services	11,306	2,682	8,624	11,306	2,682	8,624
Operations	561,036	217,263	343,773	561,036	217,263	343,773
Total OpEx	1,754,097	1,276,019	478,078	1,754,097	1,276,019	478,078
Op Surplus/(Subsidy)	(911,124)	(1,341,131)	(430,007)	(911,124)	(1,341,131)	(430,007)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	188,547	97,478	91,069	188,547	97,478	91,069
Capital Equipment	26,681	3,560	23,121	26,681	3,560	23,121
Capital Animal Costs	1,796	4,024	(2,228)	1,796	4,024	(2,228)
Total CapEx	217,024	105,062	111,962	217,024	105,062	111,962
Net Surplus/(Subsidy)	(1,128,148)	(1,446,193)	(318,045)	(1,128,148)	(1,446,193)	(318,045)
Restricted Revenue	99,083	171,462	72,379	99,083	171,462	72,379
Restricted Expenses	383,037	245,008	138,029	383,037	245,008	138,029
Restricted Surplus/(Subsidy)	(283,954)	(73,546)	210,408	(283,954)	(73,546)	210,408



**Cleveland Metroparks
Financial Performance
1/31/2021
Golf Summary**

	Actual Jan '20	Actual Jan '21	Fav (Unfav)	Actual YTD Jan '20	Actual YTD Jan '21	Fav (Unfav)
Revenue:						
Greens Fees	8,962	9,888	926	8,962	9,888	926
Equipment Rentals	3,632	2,521	(1,111)	3,632	2,521	(1,111)
Food Service	19,371	599	(18,772)	19,371	599	(18,772)
Merchandise Sales	1,418	2,503	1,085	1,418	2,503	1,085
Pro Services	7,915	10,310	2,395	7,915	10,310	2,395
Driving Range	1,402	1,106	(296)	1,402	1,106	(296)
Other	<u>5,030</u>	<u>7,339</u>	<u>2,309</u>	<u>5,030</u>	<u>7,339</u>	<u>2,309</u>
Total Revenue	47,730	34,266	(13,464)	47,730	34,266	(13,464)
OpEx:						
Salaries and Benefits	246,534	235,374	11,160	246,534	235,374	11,160
Contractual Services	657	953	(296)	657	953	(296)
Operations	<u>63,051</u>	<u>40,850</u>	<u>22,201</u>	<u>63,051</u>	<u>40,850</u>	<u>22,201</u>
Total OpEx	310,242	277,177	33,065	310,242	277,177	33,065
Op Surplus/(Subsidy)	(262,512)	(242,911)	19,601	(262,512)	(242,911)	19,601
CapEx:						
Capital Labor	0	18,664	(18,664)	0	18,664	(18,664)
Construction Expenses	0	5,166	(5,166)	0	5,166	(5,166)
Capital Equipment	<u>0</u>	<u>10,844</u>	<u>(10,844)</u>	<u>0</u>	<u>10,844</u>	<u>(10,844)</u>
Total CapEx	0	34,674	(34,674)	0	34,674	(34,674)
Net Surplus/(Subsidy)	(262,512)	(277,585)	(15,073)	(262,512)	(277,585)	(15,073)

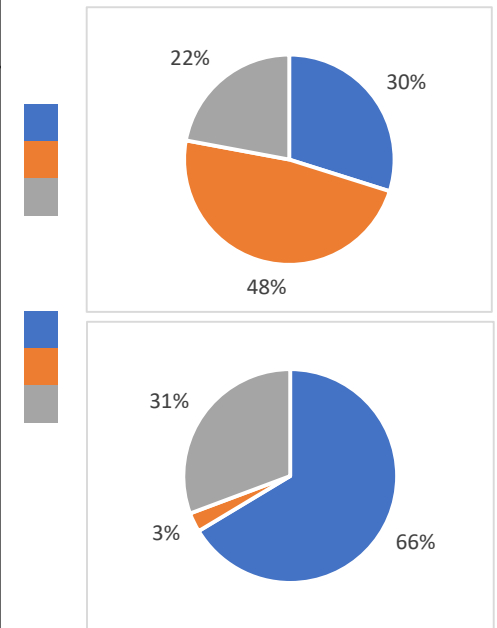


**Cleveland Metroparks
Financial Performance
1/31/2021
Golf Detail**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21
Operating Revenue	4,803	7,703	1,225	690	155	55	20,253	7,052	8,034	2,722
Operating Expenses	<u>37,845</u>	<u>46,885</u>	<u>2,999</u>	<u>12,856</u>	<u>7,499</u>	<u>7,732</u>	<u>48,092</u>	<u>45,546</u>	<u>60,775</u>	<u>52,201</u>
Operating Surplus/(Subsidy)	(33,042)	(39,182)	(1,774)	(12,166)	(7,344)	(7,677)	(27,839)	(38,494)	(52,741)	(49,479)
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	0	1,541
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,873</u>
Total Capital Expenditures	0	0	0	0	0	0	0	0	0	5,414
Net Surplus/(Subsidy)	(33,042)	(39,182)	(1,774)	(12,166)	(7,344)	(7,677)	(27,839)	(38,494)	(52,741)	(54,893)
	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21
Operating Revenue	3,889	1,876	2,173	1,561	5,493	10,405	1,705	2,202	47,730	34,266
Operating Expenses	<u>36,908</u>	<u>43,025</u>	<u>24,517</u>	<u>22,352</u>	<u>40,963</u>	<u>40,661</u>	<u>50,644</u>	<u>5,919</u>	<u>310,242</u>	<u>277,177</u>
Operating Surplus/(Subsidy)	(33,019)	(41,149)	(22,344)	(20,791)	(35,470)	(30,256)	(48,939)	(3,717)	(262,512)	(242,911)
Capital Labor	0	0	0	0	0	18,665	0	0	0	18,665
Construction Expenses	0	3,625	0	0	0	0	0	0	0	5,166
Capital Equipment	<u>0</u>	<u>3,485</u>	<u>0</u>	<u>3,485</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,843</u>
Total Capital Expenditures	0	7,110	0	3,485	0	18,665	0	0	0	34,674
Net Surplus/(Subsidy)	(33,019)	(48,259)	(22,344)	(24,276)	(35,470)	(48,921)	(48,939)	(3,717)	(262,512)	(277,585)

**Cleveland Metroparks
Financial Performance
1/31/2021
Enterprise Summary**

	Actual Jan '20	Actual Jan '21	Fav (Unfav)	Actual YTD Jan '20	Actual YTD Jan '21	Fav (Unfav)
Revenue:						
Concessions	45,904	134,851	88,947	45,904	134,851	88,947
Dock Rentals	188,740	217,066	28,326	188,740	217,066	28,326
Other	<u>86,107</u>	<u>99,693</u>	<u>13,586</u>	<u>86,107</u>	<u>99,693</u>	<u>13,586</u>
Total Revenue	320,751	451,610	130,859	320,751	451,610	130,859
OpEx:						
Salaries and Benefits	183,299	212,999	(29,700)	183,299	212,999	(29,700)
Contractual Services	6,365	9,412	(3,047)	6,365	9,412	(3,047)
Operations	<u>70,526</u>	<u>98,400</u>	<u>(27,874)</u>	<u>70,526</u>	<u>98,400</u>	<u>(27,874)</u>
Total OpEx	260,190	320,811	(60,621)	260,190	320,811	(60,621)
Op Surplus/(Subsidy)	60,561	130,799	70,238	60,561	130,799	70,238
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	2,836	(2)	2,838	2,836	(2)	2,838
Capital Equipment	<u>2,959</u>	<u>0</u>	<u>2,959</u>	<u>2,959</u>	<u>0</u>	<u>2,959</u>
Total CapEx	5,795	(2)	5,797	5,795	(2)	5,797
Net Surplus/(Subsidy)	54,766	130,801	76,035	54,766	130,801	76,035



*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks
Financial Performance
1/31/2021
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21		
Operating Revenue	30,692	173,540	0	0	178,237	160,146	0	0		
Operating Expenses	85,068	178,282	6,211	6,103	4,911	9,265	5,403	368		
Operating Surplus/(Subsidy)	(54,376)	(4,742)	(6,211)	(6,103)	173,326	150,881	(5,403)	(368)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	(2)	0	0	0	0	0	0		
Capital Equipment	2,958	0	0	0	0	0	0	0		
Total Capital Expenditures	2,958	(2)	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(57,334)	(4,740)	(6,211)	(6,103)	173,326	150,881	(5,403)	(368)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21		
Operating Revenue	2,160	900	0	0	8,640	58,596	2,240	0		
Operating Expenses	574	493	265	326	697	5,579	9,099	536		
Operating Surplus/(Subsidy)	1,586	407	(265)	(326)	7,943	53,017	(6,859)	(536)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	2,788	0	0	0	0	0	49	0		
Capital Equipment	0	0	0	0	0	0	0	0		
Total Capital Expenditures	2,788	0	0	0	0	0	49	0		
Net Surplus/(Subsidy)	(1,202)	407	(265)	(326)	7,943	53,017	(6,908)	(536)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21		
Operating Revenue	0	0	0	0	0	0	0	0		
Operating Expenses	45	49	12	12	20	5	164	(33)		
Operating Surplus/(Subsidy)	(45)	(49)	(12)	(12)	(20)	(5)	(164)	33		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	0	0	0	0	0	0	0	0		
Total Capital Expenditures	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(45)	(49)	(12)	(12)	(20)	(5)	(164)	33		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21	YTD Jan '20	YTD Jan '21
Operating Revenue	96,529	51,492	165	0	2,088	6,936	0	0	320,751	451,610
Operating Expenses	68,890	51,431	183	263	748	454	77,900	67,678	260,190	320,811
Operating Surplus/(Subsidy)	27,639	61	(18)	(263)	1,340	6,482	(77,900)	(67,678)	60,561	130,799
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	2,837	(2)
Capital Equipment	0	0	0	0	0	0	0	0	2,958	0
Total Capital Expenditures	0	0	0	0	0	0	0	0	5,795	(2)
Net Surplus/(Subsidy)	27,639	61	(18)	(263)	1,340	6,482	(77,900)	(67,678)	54,766	130,801

**Cleveland Metroparks
Financial Performance
1/31/2021
Nature Shops and Kiosks**

	Actual Jan '20	Actual Jan '21	Fav (Unfav)	Actual YTD Jan '20	Actual YTD Jan '21	Fav (Unfav)
Retail Revenue	13,100	8,470	(4,630)	13,100	8,470	(4,630)
OpEx:						
Salaries and Benefits	16,016	12,127	3,889	16,016	12,127	3,889
Contractual Services	0	373	(373)	0	373	(373)
Operations	<u>7,826</u>	<u>9,957</u>	<u>(2,131)</u>	<u>7,826</u>	<u>9,957</u>	<u>(2,131)</u>
Total OpEx	23,842	22,457	1,385	23,842	22,457	1,385
Op Surplus/(Subsidy)	(10,742)	(13,987)	(3,245)	(10,742)	(13,987)	(3,245)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(10,742)	(13,987)	(3,245)	(10,742)	(13,987)	(3,245)

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JANUARY 31, 2021**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90+ Days	
\$60,323	\$41,333	\$104,983	\$286,784	\$493,423

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
01/01/21	PNC Bank	Money Market (A)	30	0.02%	01/31/21	\$1	\$58,539
01/01/21	Fifth Third Securities	Money Market (B)	30	0.01%	01/31/21	\$0	\$3,294
01/01/21	STAR Ohio	State pool (C)	30	0.10%	01/31/21	\$2,608	\$30,350,917
01/01/21	STAR Plus	State pool (D)	30	0.10%	01/31/21	\$59	\$694,998

- (A) Government Performance Money Market Account.
Investment balance ranged from \$58,538 to \$58,539 in January .
- (B) Federated Government Money Market Account.
Investment balance ranged from \$3,294 to \$3,294 in January.
- (C) State Treasurer's Asset Reserve (STAR Ohio).
Investment balance ranged from \$30,348,308 to \$30,350,917 in January.
- (D) State Treasurer's Asset Reserve Plus Account (STAR Plus)
Investment balance ranged from \$694,939 to \$694,998 in January.

CLEVELAND METROPARKS
Appropriation Summary - 2021

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 2/18/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ -	\$ (5,520) A	\$ 52,778,860
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	-	12,611 B	18,629,186
53	Contractual Services	14,829,987	3,414,251	18,244,238	-	51,114 C	18,295,352
54	Office Operations	23,481,866	3,850,870	27,332,736	-	57,381 D	27,390,117
	Operating Subtotal	109,457,960	7,519,969	116,977,929	-	115,586	117,093,515
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	744,889	1,565,500 E	32,689,468
574	Capital Equipment	2,749,394	671,636	3,421,030	-	10,410 F	3,431,440
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	-	(305,500) G	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	744,889	1,270,410	38,590,836
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 744,889	\$ 1,385,996	\$ 155,684,351

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #2

OPERATING

51 SALARIES

- \$ (15,500) Transfer of appropriations from Seasonal Salaries to Misc. Contractual Services for Tinker's Creek Partner Program
Net budget effect is zero

- \$ 30,000 Increase in restricted fund appropriations for Salaries-Part Time to establish Virtual Learning Fund
Appropriation increase will be covered by existing restricted funds

- \$ (22,520) Transfer of restricted fund appropriations from FT Salaries & PERS to Capital Equipment to align 2021 budget with grant
Net budget effect is a reduction of \$22,373

- \$ 2,500 Increase in restricted fund appropriations for FT Salaries for increase grant funding
Appropriation increase will be covered by existing restricted funds

A	\$	(5,520)	Total increase (decrease) to Salaries
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52 FRINGE BENEFITS

- \$ 1,655 Transfer of restricted fund appropriations from CTC & Fuel to Hospitalization & Medicare to align with costs
Net budget effect is a reduction of \$338

- \$ 5,000 Increase in restricted fund appropriations for PERS & Medicare to establish Virtual Learning Fund
Appropriation increase will be covered by existing restricted funds

- \$ (3,153) Transfer of restricted fund appropriations from FT Salaries & PERS to Capital Equipment to align 2021 budget with grant
Net budget effect is a reduction of \$22,373

- \$ 9,109 Increase in restricted fund appropriations for Hospitalization, PERS & Medicare for increase grant funding
Appropriation increase will be covered by existing restricted funds

B	\$	12,611	Total increase (decrease) to Fringe Benefits
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53 CONTRACTUAL SERVICES

- \$ 23,250 Transfer of appropriations from Seasonal Salaries & Program Supplies to Misc. Contractual Services for Tinker's Creek
Partner Program
Net budget effect is zero

- \$ 3,864 Transfer of appropriations from Rock Salt to Maint. Service Contracts to add Astorhurst
Net budget effect is zero

- \$ 2,000 Increase in restricted fund appropriations for Veterinary Consulting to establish 2021 budget
Appropriation increase will be covered with existing restricted funds

- \$ 22,000 Increase in restricted fund appropriations for Misc. Contractual Services to establish 2021 budget
Appropriation increase will be covered with existing restricted funds

C	\$	51,114	Total increase (decrease) to Contractual Services
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54 OFFICE OPERATIONS

- \$ (7,750) Transfer of appropriations from Program Supplies to Misc. Contractual Services for Tinker's Creek Partner Program
Net budget effect is zero

- \$ 890 Transfer of restricted appropriations from Capital Equipment to Data Comm. for Wildlife Camera
Net budget effect is zero

- \$ 3,500 Increase in restricted fund appropriations for Program Supplies & Data Comm for Wildlife Camera
Appropriation increase covered by existing restricted funds

- \$ 40,000 Increase in restricted fund appropriations for Plant Material for NOPEC grant
Appropriation increase covered by existing restricted funds

- \$ (3,864) Transfer of appropriations from Rock Salt to Maint. Service Contracts to add Astorhurst
Net budget effect is zero

- \$ 14,678 Increase in restricted fund appropriations for Uniforms to purchase protective vests per grant
Appropriation increase will be covered with existing restricted funds

- \$ (1,993) Transfer of restricted fund appropriations from CTC & Fuel to Hospitalization & Medicare to align with costs

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #2

Net budget effect is a reduction of \$338

- \$ 9,672 Increase in restricted fund appropriations for Program Supplies, Office Expense & Minor Computer Equip. to establish Virtual Learning Fund
Appropriation increase will be covered by existing restricted funds
- \$ 3,000 Increase in restricted fund appropriations for Program Supplies to establish 2021 budget for new grant
Appropriation increase will be covered by new restricted funds (Foley Grant)
- \$ 19,248 Increase in restricted fund appropriations for Program Supplies & Exhibit Materials to establish 2021 budget
Appropriation increase will be covered with existing restricted funds
- \$ (20,000) Transfer of appropriations from Advertising Expense to Capital Project Expenses for Mobile App project
Net budget effect is zero

D \$ 57,381 Total increase (decrease) to Office Operations

\$ 115,586 TOTAL INCREASE (DECREASE) TO OPERATIONS

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #2

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 305,500 Transfer of appropriations from Land Purchase to Capital Project Expenses to replenish project budget
Net budget effect is zero

- \$ 1,100,000 Increase in restricted fund appropriations for Capital Project Expenses for Soaring Eagle zipline at the Zoo
Appropriation increase will be covered by existing restricted funds

- \$ 120,000 Increase in restricted fund appropriations for Capital Project Expenses for Brecksville Crosswalk
Appropriation increase will be covered by new restricted funds from TLCI & City of Brecksville

- \$ 20,000 Increase in appropriations for Capital Project Expenses for Bonnie Park Restoration
Appropriation increase will be covered by new restricted funds (grant)

- \$ 20,000 Transfer of appropriations from Advertising Expense to Capital Project Expenses for Mobile App project
Net budget effect is zero

E	\$ 1,565,500	Total increase (decrease) to Capital Construction Expenses
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574 CAPITAL EQUIPMENT

- \$ (890) Transfer of restricted appropriations from Capital Equipment to Data Comm. for Wildlife Camera
Net budget effect is zero

- \$ 5,000 Increase in restricted fund appropriations for Capital Equipment to purchase a horse
Appropriation increase will be covered with existing restricted funds

- \$ 3,000 Increase in restricted fund appropriations for Misc. Contractual Services to establish 2021 budget
Appropriation increase will be covered with existing restricted funds

- \$ 3,300 Transfer of restricted fund appropriations from FT Salaries & PERS to Capital Equipment to align 2021 budget with grant
Net budget effect is a reduction of \$22,373

F	\$ 10,410	Total increase (decrease) to Capital Equipment
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576 LAND

- \$ (305,500) Transfer of appropriations from Land Purchase to Capital Project Expenses to replenish project budget
Net budget effect is zero

G	\$ (305,500)	Total increase (decrease) to Land
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\$ 1,270,410 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 1,385,996 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT



Scenic Park Kayak Launch

CLEVELAND METROPARKS

FEB 2021



**Resolution of Authorization
Paddling Enhancement Grant Application
Scenic Park Paddling Access**

February 18, 2021

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Paddling Enhancement Grant program, and

WHEREAS, Cleveland Metroparks plans to expand paddling access at Scenic Park in Rocky River Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Paddling Enhancement Grant program, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

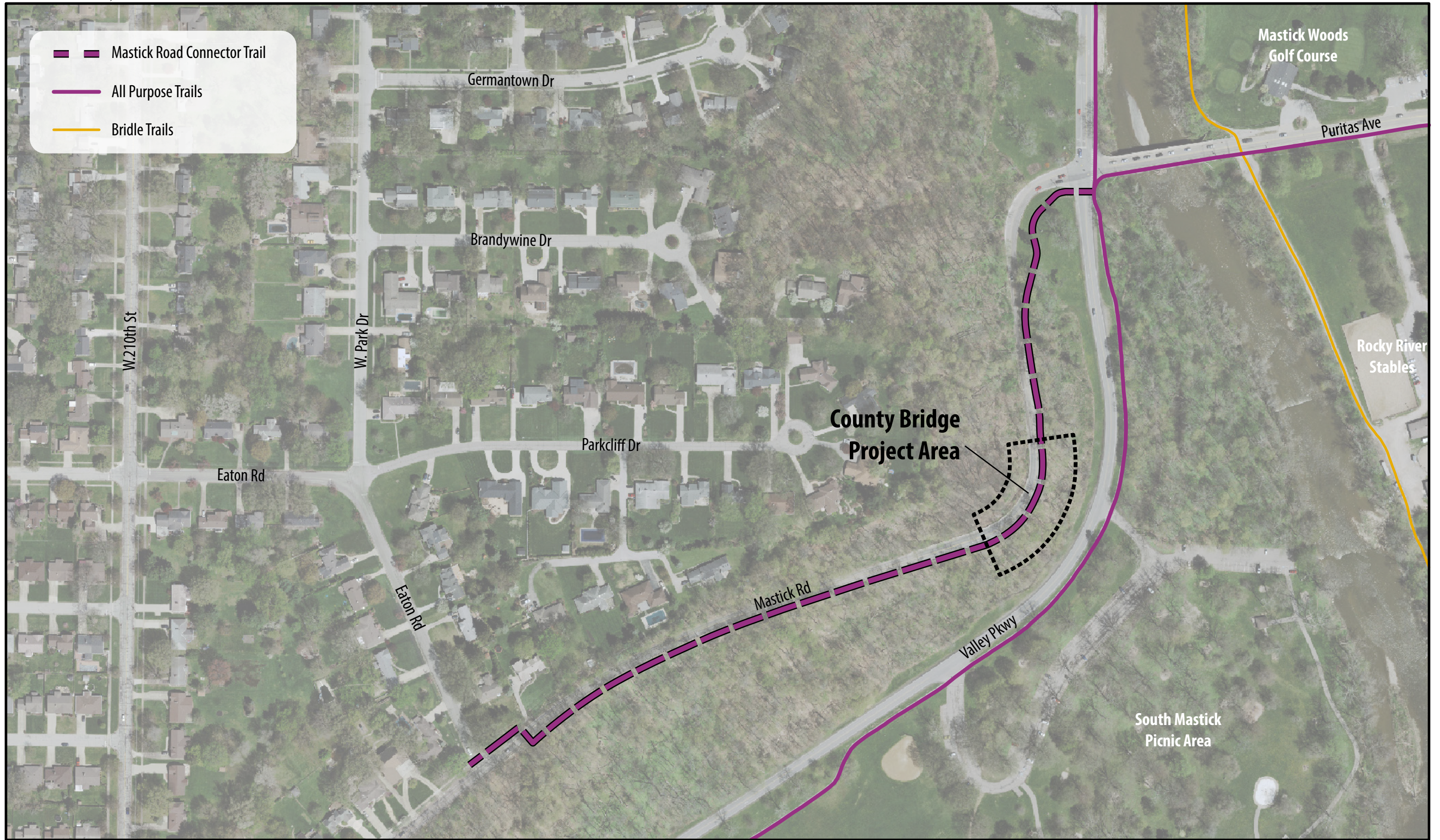
That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of February 2021, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer



Mastick Road Connector Trail

January 2020

Rocky River Reservation



**Resolution Authorizing Application to the Clean Ohio Trails Fund for the
*Mastick Road Connector Trail***

February 18, 2021

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Clean Ohio Trails Fund;

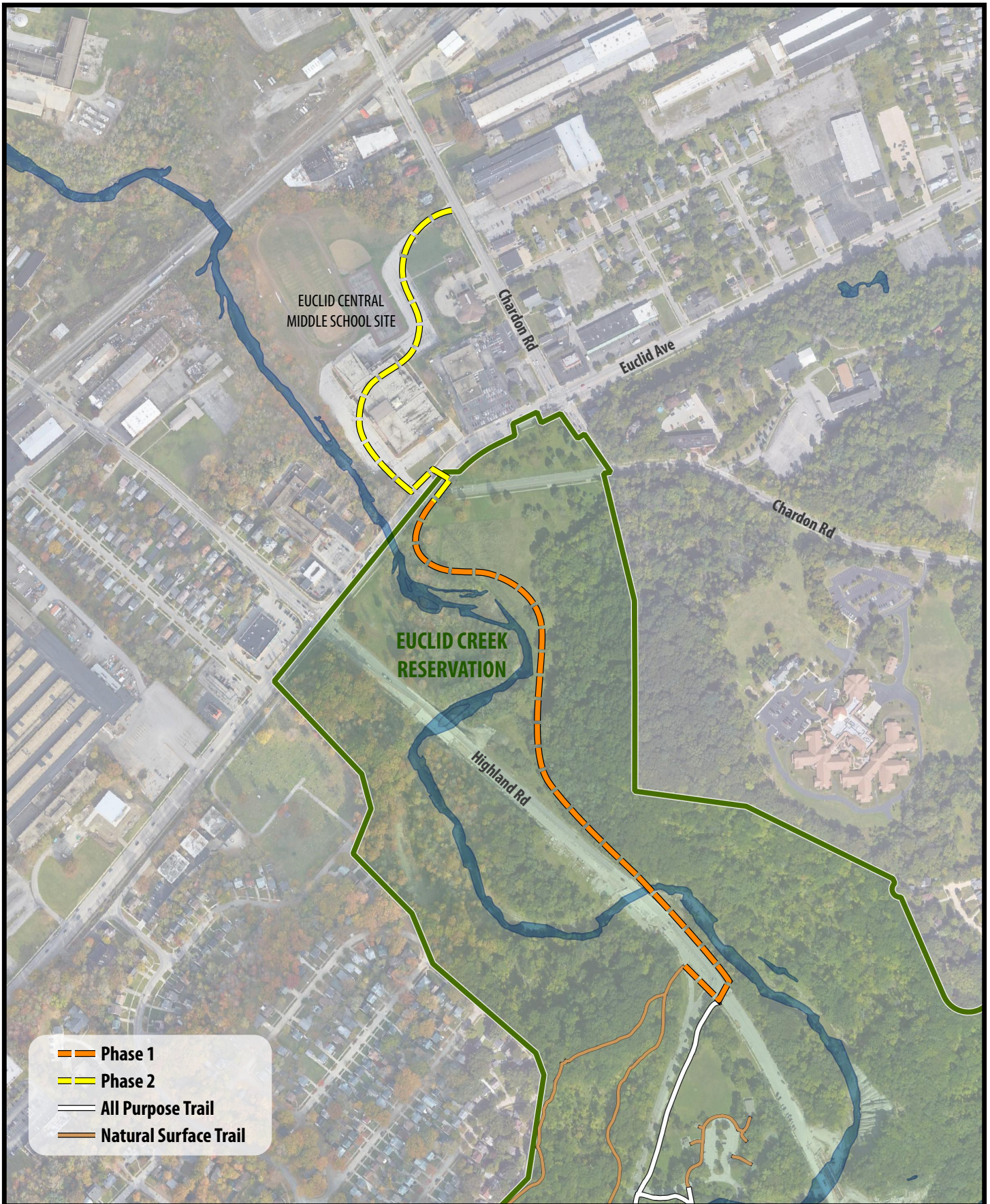
WHEREAS, Cleveland Metroparks desires financial assistance under the Clean Ohio Trails Fund; and

WHEREAS, Cleveland Metroparks desires to construct a ±1,650 ft all purpose trail and associated intersection and sidewalk improvements, known as the Mastick Road Connector Trail, located in the city of Fairview Park.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for the Clean Ohio Trail Fund financial assistance program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project as described in the Board action and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trails Fund program.

Dan T. Moore
President
Board of Park Commissioners
Cleveland Metropolitan Park District



Euclid Creek Connector - Phase 1 & 2

**Resolution Authorizing Application to the Clean Ohio Trails Fund for the
Euclid Creek Greenway Trail
February 18, 2021**

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Clean Ohio Trails Fund;

WHEREAS, Cleveland Metroparks desires financial assistance under the Clean Ohio Trails Fund; and

WHEREAS, Cleveland Metroparks desires to construct a ±4,000 ft all purpose trail and associated intersection and sidewalk improvements, known as the Euclid Creek Greenway Trail Phases 1 and 2, located in the city of Euclid.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for the Clean Ohio Trail Fund financial assistance program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project as described in the Board action and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trails Fund program.

Dan T. Moore
President
Board of Park Commissioners
Cleveland Metropolitan Park District

RESOLUTION NO. 21-02-014

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfer dated January 8, 2021 in the amount of \$231,446.06

Printed Checks dated January 8, 2021 in the amount of \$3,080,268.98

Wire Transfer dated January 15, 2021 in the amount of \$110,000.00

Direct Disbursement dated January 15, 2021 in the amount of \$5,898.70

Printed Checks dated January 15, 2021 in the amount of \$789,640.81

Wire Transfer dated January 22, 2021 in the amount of \$73,809.65

Printed Checks dated January 22, 2021 in the amount of \$2,530,751.63

Direct Disbursement dated January 26, 2021 in the amount of \$1,495.20

Printed Checks dated January 29, 2021 in the amount of \$766,041.19

Wire Transfer dated February 5, 2021 in the amount of \$74,149.65

Printed Checks dated February 5, 2021 in the amount of \$1,971,115.01

Net Payroll dated December 20, 2020 to January 2, 2021 in the amount of \$1,134,363.85

Withholding Taxes in the amount of \$358,001.99

Net Payroll dated January 3, 2021 to January 16, 2021 in the amount of \$1,081,784.49

Withholding Taxes in the amount of \$253,734.10

Bank Fees/ADP Fees in the amount of \$35,230.44

Cigna Payments in the amount of \$402,162.01

ACH Debits (First Energy; Sales Tax) in the amount of \$59,471.67

JP Morgan Mastercard/Mastercard Travel Card dated January 3, 2021 to February 6, 2021 in the amount of \$282,933.93

Total amount: \$13,242,299.36

PASSED: February 18, 2021

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 21-02-014** listed above.